



**YOGI VEMANA UNIVERSITY: KADAPA.
ANDHRA PRADESH**

PROFORMA FOR ACADEMIC AUDIT

1. Basic Information

1.1. Name of the Department : Urdu

1.2. Year of Establishment : 2017

1.3. Number of teaching staff :

| | |
|----------------------|----|
| Professor | |
| Associate Professor | |
| Assistant Professor | |
| Academic Consultants | 05 |

1.4. Number of non-teaching and technical staff :

| | |
|--------------------|----|
| Non-teaching staff | 02 |
| Technical staff | |

1.5. Programmes offered :

| Degree | No. |
|------------|-------------|
| UG | |
| PG | M.A in Urdu |
| PG.Diploma | |
| Ph.D. | |

2. Student enrollment/ Attendance

2.1. Number of applications received and students admitted

| Program mme | 2018-2019 | | 2019-2020 | | 2020-21 | |
|----------------|-----------|----------|-----------|----------|----------|----------|
| | Received | Admitted | Received | Admitted | Received | Admitted |
| UG | | | | | | |
| PG | 41 | 26 | 48 | 31 | 39 | 33 |
| PG. Diploma | | | | | | |

2.2. Is the record of attendance maintained for all the courses offered by the Department for the last three years? : YES

2.3. Number of students who lacked the required percentage of attendance in the last three years : NIL

3. Curricular Aspects

3.1. Has the curriculum been updated (Once in three years)? : Yes

3.2. If 'No', specify the reasons :

3.3. If 'Yes', list the percentage of syllabus changes made : New course

3.4. Have the changes been made in tune with the feedback of the students/employers/alumni? : YES

3.5. Whether skill/employability based courses have been included or not: YES

4. Time-table and Workload

4.1. Are copies of the timetable for all courses offered by the department for the last three years maintained? : Yes

4.2. Has provision been made for UG/PG student seminar(s) in the timetable? : Yes

4.3. Are details of seminar presentation for the current Semester available? : Yes

4.4. Total number of teaching hours of the Faculty/ Department/Centre : 36+36 = 72

| Year | Semester | Total No. of contact hours/week | Total No. of Theory hours | Total No. of Practicals/Labs hours |
|---------|----------|---------------------------------|---------------------------|------------------------------------|
| 2018-19 | Odd | 36 | 36 | |
| | Even | 36 | 36 | |
| 2019-20 | Odd | 36 | 36 | |
| | Even | 36 | 36 | |
| 2020-21 | Odd | 36 | 36 | |
| | | | | |

4.5. Average no. of contact hours / week /faculty member : 16 Acad.cons.

4.6. Average no. of hours devoted for research including project Guidance/week/faculty member :

4.7. Number of hours devoted for Extension Activities in a week : 1 h/week

5. Internal Assessment

5.1. Where the Internal examination held as per the schedule? : Yes

5.2. If 'No', please specify the reason :

5.3. Average number of days within which answer papers were returned to the students after evaluation : 15 days

5.4. Are Internal examination records maintained for all courses offered by the Faculty/Department? : Yes

6. Outreach programmes in association with NSS unit. if any

6.1. Does the department participated in outreach programme (details may be provided) : YES

6.2. Number of students participated in this programme :90

7. Student support activities

7.1. Does the Department have any student Support activity? : Yes

- 7.2. If 'No', specify the reasons :
- 7.3. Are the records of such activity maintained? : YES
- 7.4. Number of students received/receiving financial assistance from the government: 95
- 7.5. Number of field visit / industrial visit made / student projects arranged
by the department with University permission : 00
- 7.6. Number of students selected for summer internship/ internship. : 00
- 7.7. Number of popular lectures delivered by subject experts in the
department. : 06
- 7.8. Initiatives taken for remedial programme for slow learners : YES
- 7.9. How many students have participated in national level
Sports meet. :
- 7.10. No. of National/State level awards won by the students : 00
- 7.12. Whether student feedback is obtained for all courses : YES
- 7.13. Any opportunity is given to enhance communication skills of the
students: YES

8. Doctoral Programmes

- 8.1. Number of Scholars admitted : 00
- 8.2. Is admission for Ph.D. done as per UGC norms : YES
- 8.3. Number of Research scholars getting financial Asssistace
Provide details : 00
- 8.4. Number of Ph.D.'s awarded in last three years : 00
- 8.5. Have you introduced coursework for Ph.D.? as per UGC norms: YES
- 8.6. Do you insist on Plagiarism check : YES
- 8.7. Are research pre-synopsis presentation conducted at the Department
level? : YES
- 8.8. Whether plagiarism certificate is obtained before submission of Ph.D.

thesis : YES

9. Research Activities

9.1. Number of research proposals sent by the faculty members to various agencies during the last three years : 00

9.2. Number of research projects sanctioned during the last three years: 00

9.3. Total funds mobilized through projects in the last three years: 00

9.4. Number of ongoing sponsored projects in the Department during the last three years : 00

9.5. Has the Department applied for FIST : No

9.6. No. of collaborative projects with other Institutions/Industries : 00

10. Seminars/Conferences / webinars

10.1. Number of Seminars/ Conferences/ webinars Organized by the Faculty/Department in the last three years :
National : 03
International :

10.3. How many international visits were made by the Faculty members in the last three years (show Faculty, Country visited and purpose in a tabulated form) : 00

11. Research

11.1. Number of books and chapters in edited volumes Publications in the last three years : 00

11.2. Number of Research papers Published in the last three years: 00

11.3. Highest impact factor of the article published in last 3 years :

11.5: Has the Department/Faculty applied/granted for any patent :
No

If Yes: give details

12. Any Others

12.1 Details of awards/recognition won by the staff in the last three years : Nil

12.2. Major contribution in the extension domain :

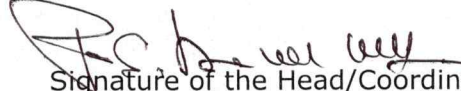
12.3. How many MoU's have been signed in the last three years and with whom? (show in tabular form) Nil

IQAC Remarks:

→ Organize Seminars / guest lecturing by eminent speaker


Director, IQAC, 28.12.2021

DIRECTOR
Internal Quality Assurance Cell (IQAC)
YOGI VEMANA UNIVERSITY
KADAPA-516 005. A.P.


Signature of the Head/Coordinator

I/C Head
Dept. of Urdu
Yogi Vemana University
KADAPA (A.P.)

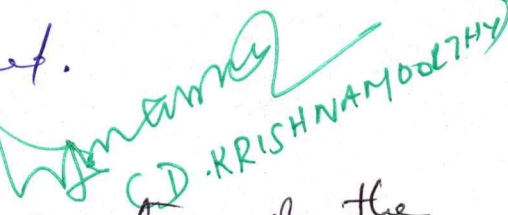


Registrar
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YOGI VEMANA UNIVERSITY
KADAPA-516 005.

Suggestions:

1. Permanent faculty should be recruited.
2. Language lab should be established.

Y.S. Sharada
(Y.S. SHARADA)
Signature of the
external expert-I


Signature of the
external expert-II