



**YOGI VEMANA UNIVERSITY: KADAPA.
ANDHRA PRADESH**

PROFORMA FOR ACADEMIC AUDIT
(preferably type written)

1. Basic Information

1.1. Name of the Department :

1.2. Year of Establishment :

1.3. Number of teaching staff :

Professor	
Associate Professor	
Assistant Professor	
Academic Consultants	

1.3. Number of non-teaching and technical staff :

Non-teaching staff	
Technical staff	

1.4. Programmes offered :

Degree	No.
UG	
PG	
PG.Diploma	
Ph.D.	

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2. 2. Student enrollment/ Attendance

2.1. Number of applications received and students admitted

Program mme	2018-2019				2019-2020				2020-21			
	Received		Admitted		Received		Admitted		Received		Admitted	
	M	F	M	F	M	F	M	F	M	F	M	F
UG												
PG												
PG. Diploma												
Ph.D.												

2.2. Were there any difficulties in realizing the Sanctioned strength of students? : Yes/No

2.3. If 'Yes', what were they? :

2.4. Is the record of attendance maintained for all the courses offered by the Department for the last three years? :

2.5. Number of students who lacked the required percentage of attendance in the last three years :

3. Curricular Aspects

3.1. Has the curriculum been updated (Once in three years)? : Yes/No

3.2. If 'No', specify the reasons :

3.3. If 'Yes', list the percentage of syllabus changes made :

3.4. Have the changes been made in tune with the feedback of the students/employers/alumni? :

3.5. Whether skill/ employability based courses have been included or not :

4. Time-table and Workload

4.1. Are copies of the timetable for all courses offered by the department for the last three years maintained? : Yes/No

4.2. Has provision been made for UG/PG student seminar(s) in the timetable? : Yes/No

4.3. Are details of seminar presentation for the current Semester available? : Yes/No

4.4. Total number of teaching hours of the Faculty/ Department/Centre :

Year	Semester	Total No. of contact hours/week	Total No. of Theory hours	Total No. of Practicals/Labs hours
2018-19	Odd			
	Even			
2019-20	Odd			
	Even			
2020-21	Odd			

4.5. Average no. of contact hours / week /faculty member :

4.6. Average no. of hours devoted for research including project Guidance/week/faculty member :

4.7. Number of hours devoted for Extension Activities in a week :

5. Internal Assessment

5.1. Were the Internal examination held as per the schedule? : Yes / No

5.2. If 'No', please specify the reason :

5.3. Average number of days within which answer papers were returned to the students after evaluation :

5.4. Are Internal examination records maintained for all courses offered by the Faculty/Department? :

6. Outreach programmes in association with NSS unit. if any

6.1. Does the department participated in outreach programme (details may be provided) :

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6.2. Number of students participated in this programme :

7. Student support activities

7.1. Does the Department have any student Support activity? : Yes/No

7.2. If 'No', specify the reasons :

7.3. Are the records of such activity maintained? :

7.4. Number of students received / receiving financial assistance from the government:

7.5. Number of field visit / industrial visit made / student projects arranged by the department with University permission :

7.6. Number of students selected for summer internship/ internship.

7.7. Number of popular lectures delivered by subject experts in the department. :

7.8. Initiatives taken for remedial programme for slow learners :

7.9. Initiative taken by the Department to bring out the students' talents :

7.10. How many students have participated in national level Sports meet. :

7.11. No. of National/State level awards won by the students :

7.12. Whether student feedback is obtained for all courses :

7.13. Any opportunity is given to enhance communication skills of the students:

8. Doctoral Programmes

8.1. Number of Scholars admitted :

8.2. Is admission for Ph.D. done as per UGC norms :

- 8.3 Number of Research scholars getting financial Assistance
Provide details :
- 8.4. Number of Ph.D.'s awarded in last three years :
- 8.5. Have you introduced coursework for Ph.D.? as per UGC norms:
- 8.6. Do you insist on Plagiarism check :
- 8.7. Are research pre-synopsis presentation conducted at the Department level? :
- 8.8. Whether plagiarism certificate is obtained before submission of Ph.D. thesis :

9. Research Activities

- 9.1. Number of research proposals sent by the faculty members to various agencies during the last three years :
- 9.2. Number of research projects sanctioned during the last three years :
- 9.3. Total funds mobilized through projects in the last three years :
- 9.4. Number of ongoing sponsored projects in the Department during the last three years :
- 9.5. Has the Department applied for FIST : Yes/No
- 9.6. No. of collaborative projects with other Institutions/Industries :

10. Seminars/Conferences / webinars

- 10.1. Number of Seminars/ Conferences/ webinars
Organized by the Faculty/Department in the last three years :
National :
International :
- 10.2. Number of participants in the above seminars/conferences
from outside the University :



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10.3. Number of papers presented per Faculty member
in the last three years :
National Conferences :
International Conferences:

10.4. How many international visits were made by the
Faculty members in the last three years (show Faculty, Country
visited and purpose in a tabulated form) :

11. Research

11.1. Number of books and chapters in edited volumes Publications
in the last three years :

11.2. Number of Research papers Published in the last three
years:

11.3. Highest impact factor of the article published
in last 3 years :

11.5: Has the Department/Faculty applied/granted for any patent :
Yes/No

If Yes: give details

12. Any Others

12.1 Details of awards/recognition won by the staff
in the last three years :

12.2. Major contribution in the extension domain :

12.3. How many MoU's have been signed in the last three
years and with whom? (show in tabular form)

Signature of the Head/Coordinator

IQAC Remarks:

Director, IQAC,

Registrar