



**YOGI VEMANA UNIVERSITY**  
**KADAPA-516 005**  
**ANDHRA PRADESH**  
**CRITERION-VI**

<b>Metric No. 6.2.3</b>	<b>6.2.3: Implementation of e-governance in areas of operations:</b>
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**RESOURCE MANAGEMENT POLICY (ERP)**

**Preamble**

Yogi Vemana University was established named after a renowned philosopher, thinker, poet, sage Yogi Vemana. The Yogi Vemana University has established in 2006, by Act of A.P. State Legislation Council is a blessing and boon for students/researchers and backward students of Rayalaseema. The University Committed to uphold healthy academic standard, which countries to social, intellectual and moral development. Yogi Vemana University has framed its own Enterprise Resource Planning (ERP).

**Aim**

To integrate all the activities with great spirit of education & strive for human and academic excellence in all parts of Yogi Vemana University in a

systematic manner for optimal utilization of resources and efficient functioning with the help of suitable software and technology.

### **Plan of Implementation**

To implement ERP in a phased manner, the University initially process the important activities would be digitalized and executed in the online platform

### **Core Areas Identified**

Yogi Vemana University Resource Management System comprises of the following core systems.

- Administration Management
- Admission Management
- Examination Management
- College Affiliation Management
- Finance Management
- Human Resource Management
- Purchase and Stores Management
- Hostel Management
- Library Management
- Career Counseling and Placements Management
- Alumni Association
- Research & Development

The University has planned to implement ERP in all areas in the coming years such as:

#### **1. General Administration Management System**

The general administration forms the core of the University activities. The following activities have been identified for the inclusion in general administration under ERP.

- Accreditation Management System
- A.P online File Tracking
- Document Management, Dispatch and Diary Management
- Vehicle Management, Repair and Maintenance
- Seminar Hall/ E-classroom Management
- Legal Issues, Engineering Unit, Health Centre Management
- College Development Council
- Research Management System(URC/DRC)
- Grievances Management System
- Computer Centre (ERP Implementation Centre)
- Various Cells

## **2. College Affiliation Management System**

The University focused or line -up to create a transparent and fast track of affiliation process, helps for adopting the college affiliation management system in a phase wise manner.

- Affiliation of New Colleges - Application, Scrutiny, Committee Formation, Sanction, Affiliation Certificate
- Renewal of Affiliation
- Uploading College Infrastructure, Faculty-Staff-Student Details
- Existing College Registration
- University Notifications

## **3. Student Admission Management**

Yogi Vemana University attracts students from different geographical areas and to simplify the admission process and increase the accuracy and genuineness, online student admission system is adopted.

It comprises the following tasks such as:

- Application, registration and uploading of newly enrolled students on portal
- Checking student's eligibility
- Enrollment number generation
- Login ID for students
- Enrollment reports

#### **4. Examination Management System**

To reduce the grievances of examinations related problems and increase reliability, the following components included in the examination management system of University. All examination related activities made online to avoid discrepancy. ERP is utmost useful for:

- Enrollment Form and Examination Form Submission
- Complete Verification of Degree / Transcript
- Examination Hall Ticket / Result / Mark Statement Online
- Application for Revaluation, Transcript and Degree, Migration Certificate
- External Examiner Management (Database, Appointment, Payment)

#### **5. Finance Management**

- University budget
- Payments to staff and vendors
- Scholarships and
- Bill processing
- Core accounting
- Auditing

## **6. Human Resource Management System**

- Service Register
- Pension and Gratuity
- Leave Management
- PF (GIS/CPS/NPS)
- Recruitment

## **7. Purchase and Stores Management (e-procurement)**

- Notification and Tender
- Purchase process
- Store report

## **8. Hostel Management**

- Hostel administration (Facilities/Accommodation)
- Report

## **9. Library Management System**

- a) Books / Journals purchase and maintenance
- b) Issue of Id- cards
- c) Library usage report

## **10. Training and Placement Management System**

- Training activities
- Career counseling
- Placement activities

## **11. Alumni Management System**

- Alumni Enrollment
- Alumni activities



### **Implementation**

The implementation of the Enterprise Resource Planning would be carried out in a phased- manner, requires training of personnel to execute online related activities.

### **Expected Outcome**

ERP is expected to provide transparency for smooth functioning of the University in a systematic, reliable and efficient manner.

### **Approval and Review**

Resource Management Policy will be reviewed in every three years or as and when required.

  
**REGISTRAR**