



**DR. REDDY'S
INSTITUTE OF LIFE SCIENCES**

January 19, 2022

Offer Letter

Dear Ms. Jhansi Rani Thonduru

With reference to your application and the subsequent discussions we had with you, we are pleased to offer you the position of **"Research Chemist"** in the institute, on the following terms and conditions:

1) As agreed, your total compensation as CTC (Cost to Company) shall be **Rs. 1,92,000/-** (Rupees One Lac Ninety-Two Thousand only) per annum inclusive of all allowances.

2) The appointment is for an initial term of 6 months commencing from the date of your joining, which may be extended by DRILS at its discretion for further period of 6 months' subject to your satisfactory performance.

3) At the time of your joining the organization, you will be issued our formal "Letter of Appointment" outlining the organization's Standard Terms and Conditions of appointment, including a Non-Disclosure Agreement which you are required to sign.

3) As explained to you, your work area will be the Center for Process Research and Innovation (CPRI) in the Institute.

4) This offer is subjected to clearance of Medical Test arranged & scheduled by DRILS

5) This offer is conditional upon your compliance with submission of the following documents/ certificates at the time of joining:

- a) Proof of age, Proof of identity, Proof of address
- b) Educational Qualifications (All Certificates & Degrees)
- c) Proof of work experience – Service Certificate / Appointment letter
- d) Relieving Letter and Salary Particulars of the previous employment (3 months' pay slip)
- e) PAN card photocopy & Aadhar card photocopy
- f) 4 Passport Size Photographs (White background)

6) You will be on probation for a period of one year from date of joining. The probationary period can be reduced or extended on the assessment of your overall performance. In case of resignation of service by the employee during the probation the employee is liable to pay 2 months of Basic component. The extension of probation would be for a period of 3 months to 6 months solely at the discretion of the Management. Unless given in writing/ email about the confirmation of employment, your services shall be deemed as terminated.

DR. REDDY'S INSTITUTE OF LIFE SCIENCES

(Formerly known as INSTITUTE OF LIFE SCIENCES)

University of Hyderabad Campus, Gachibowli, Hyderabad 500 046, Telangana, INDIA

Tel: +91 40 66571500 | Fax: +91 40 66571581 | www.drils.org

CIN Number: U73100TG2003NPL042023



**DR. REDDY'S
INSTITUTE OF LIFE SCIENCES**

7) Satisfactory References: You are required to provide the full names and address of at least two references (other than family members and relatives). If you confirm your acceptance of this offer of employment, the organization will take this acceptance as your consent to seek oral or written references from any of the referees named by you. All references will be treated in strictest confidence.

8) Joining Date: As discussed and agreed, you shall join the Institute on mutually agreeable date i.e February 1st week 2022.

9) All matters pertaining to your appointment and compensation are strictly confidential and these should be treated as such.

10) Any tax liability arising out of your compensation shall be borne by you and it will be as per Income Tax Rules.

This letter is issued in original plus one copy. Please return the copy with the Acceptance Proforma duly completed and signed as a token of your acceptance of the terms and conditions of the offer.

We do hope that you will find this offer acceptable to you and look forward to your joining the Institute.

This offer shall stand cancelled if we do not hear from you within 2 days from the date of this letter.

With best wishes,

**Yours truly,
For Dr. Reddy's Institute of Life Sciences**


**Dr. Srinivas Oruganti
Whole – Time Director**

Acceptance

I have read and understood the terms and conditions mentioned above and those in the **Annexure**. I also agree that the CTC and related components of the compensation package are confidential between DRILS and me. I undertake that there would be no breach of this confidentiality. I hereby accept the employment on the said terms and conditions. The original of this letter is in my possession.

I will be joining DRILS on or before _____

Date:

Signature

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Annexure

Name	Jhansi Rani Thonduru	
CTC (in Rs. PA)	192000	
Element		
Monthly Component	Annual	Monthly
Basic	115200	9600
House Rent Allowance	46080	3840
Special Pay	16,896	1409
Total {A}	178176	14849
<i>Annual Benefits</i>	0	0
Leave Travel Allowance	0	0
Total {B}	0	0
<i>Retirals Benefits</i>		
Provident Fund	13824	1152
ESI	0	0
Total {C}	13824	1152
Fixed {Total A+B+C}	192000	16000
Deductions		
Professional Tax	As Applicable	
Income Tax	As Applicable	

- 1) Employee's Contribution to Provident Fund: calculated at 12% of Basic, subject to a maximum of 15,000 Basic. (Employee and Employer share of PF contribution will be deducted from above CTC)
- 2) ESI as applicable for employee with gross pay of 21K or less per month.
- 3) Group Medical Insurance (as per eligibility) to employees + Spouse + 2 children, Group accidental policy to employee and any other insurance applicable.


Dr. Srinivas Oruganti
Whole Time - Director

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**DR. REDDY'S
INSTITUTE OF LIFE SCIENCES**

January 19, 2022

Offer Letter

Dear Mr. Komari Srinivas

With reference to your application and the subsequent discussions we had with you, we are pleased to offer you the position of "**Research Chemist**" in the institute, on the following terms and conditions:

- 1) As agreed, your total compensation as CTC (Cost to Company) shall be **Rs. 1,92,000/-** (Rupees One Lac Ninety-Two Thousand only) per annum inclusive of all allowances.
- 2) The appointment is for an initial term of 6 months commencing from the date of your joining, which may be extended by DRILS at its discretion for further period of 6 months' subject to your satisfactory performance.
- 3) At the time of your joining the organization, you will be issued our formal "Letter of Appointment" outlining the organization's Standard Terms and Conditions of appointment, including a Non-Disclosure Agreement which you are required to sign.
- 3) As explained to you, your work area will be the Center for Process Research and Innovation (CPRI) in the Institute.
- 4) This offer is subjected to clearance of Medical Test arranged & scheduled by DRILS
- 5) This offer is conditional upon your compliance with submission of the following documents/ certificates at the time of joining:
 - a) Proof of age, Proof of identity, Proof of address
 - b) Educational Qualifications (All Certificates & Degrees)
 - c) Proof of work experience – Service Certificate / Appointment letter
 - d) Relieving Letter and Salary Particulars of the previous employment (3 months' pay slip)
 - e) PAN card photocopy & Aadhar card photocopy
 - f) 4 Passport Size Photographs (White background)
- 6) You will be on probation for a period of one year from date of joining. The probationary period can be reduced or extended on the assessment of your overall performance. In case of resignation of service by the employee during the probation the employee is liable to pay 2 months of Basic component .The extension of probation would be for a period of 3 months to 6 months solely at the discretion of the Management. Unless given in writing/ email about the confirmation of employment, your services shall be deemed as terminated.

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8) Joining Date: As discussed and agreed, you shall join the Institute on mutually agreeable date i.e February 1st week 2022.

9) All matters pertaining to your appointment and compensation are strictly confidential and these should be treated as such.

10) Any tax liability arising out of your compensation shall be borne by you and it will be as per Income Tax Rules.

This letter is issued in original plus one copy. Please return the copy with the Acceptance Proforma duly completed and signed as a token of your acceptance of the terms and conditions of the offer.

We do hope that you will find this offer acceptable to you and look forward to your joining the Institute.

This offer shall stand cancelled if we do not hear from you within 2 days from the date of this letter.

With best wishes,

**Yours truly,
For Dr. Reddy's Institute of Life Sciences**


**Dr. Srinivas Oruganti
Whole – Time Director**

Acceptance

I have read and understood the terms and conditions mentioned above and those in the **Annexure**. I also agree that the CTC and related components of the compensation package are confidential between DRILS and me. I undertake that there would be no breach of this confidentiality. I hereby accept the employment on the said terms and conditions. The original of this letter is in my possession.

I will be joining DRILS on or before _____

Date:

Signature

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**DR. REDDY'S
INSTITUTE OF LIFE SCIENCES**

Annexure

Name	Komari Srinivas	
CTC (in Rs. PA)	192000	
Element		
Monthly Component	Annual	Monthly
Basic	115200	9600
House Rent Allowance	46080	3840
Special Pay	16,896	1409
Total {A}	178176	14849
<i>Annual Benefits</i>	0	0
Leave Travel Allowance	0	0
Total {B}	0	0
<i>Retirals Benefits</i>		
Provident Fund	13824	1152
ESI	0	0
Total {C}	13824	1152
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Deductions		
Professional Tax	As Applicable	
Income Tax	As Applicable	

- 1) Employee's Contribution to Provident Fund: calculated at 12% of Basic, subject to a maximum of 15,000 Basic. (Employee and Employer share of PF contribution will be deducted from above CTC)
- 2) ESI as applicable for employee with gross pay of 21K or less per month.
- 3) Group Medical Insurance (as per eligibility) to employees + Spouse + 2 children, Group accidental policy to employee and any other insurance applicable.


Dr. Srinivas Oruganti
Whole Time - Director



**DR. REDDY'S
INSTITUTE OF LIFE SCIENCES**

November 16, 2021

Offer Letter

Dear Mr. D. KrishnaMoorthy

With reference to your application and the subsequent discussions we had with you, we are pleased to offer you the position of **"Research Chemist"** in the institute, on the following terms and conditions:

- 1) As agreed, your total compensation as CTC (Cost to Company) shall be **Rs. 1,92,000/-** (Rupees One Lac Ninety-Two Thousand only) per annum inclusive of all allowances.
- 2) The appointment is for an initial term of two (2) years commencing from the date of your joining, which may be extended by DRILS at its discretion for further period/s subject to your satisfactory performance. The remuneration mentioned above will be subject for correction post two years of satisfactory performance.
- 3) At the time of your joining the organization, you will be issued our formal "Letter of Appointment" outlining the organization's Standard Terms and Conditions of appointment, including a Non-Disclosure Agreement which you are required to sign.
- 3) As explained to you, your work area will be the Center for Process Research and Innovation (CPRI) in the Institute.
- 4) This offer is subjected to clearance of Medical Test arranged & scheduled by DRILS
- 5) This offer is conditional upon your compliance with submission of the following documents/ certificates at the time of joining:
 - a) Proof of age, Proof of identity, Proof of address
 - b) Educational Qualifications (All Certificates & Degrees)
 - c) Proof of work experience – Service Certificate / Appointment letter
 - d) Relieving Letter and Salary Particulars of the previous employment (3 months' pay slip)
 - e) PAN card photocopy & Aadhar card photocopy
 - f) 4 Passport Size Photographs (White background)
- 6) You will be on probation for a period of one year from date of joining. The probationary period can be reduced or extended on the assessment of your overall performance. In case of resignation of service by the employee during the probation the employee is liable to pay 2 months of Basic component. The extension of probation would be for a period of 3 months to 6 months solely at the discretion of the Management. Unless given in writing/ email about the confirmation of employment, your services shall be deemed as terminated.

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**DR. REDDY'S
INSTITUTE OF LIFE SCIENCES**

7) Satisfactory References: You are required to provide the full names and addresses of at least two references (other than family members and relatives). If you confirm your acceptance of this offer of employment, the organization will take this acceptance as your consent to seek oral or written references from any of the referees named by you. All references will be treated in strictest confidence.

8) Joining Date: As discussed and agreed, you shall join the Institute on mutually agreeable date i.e 18th November 2021.

9) All matters pertaining to your appointment and compensation are strictly confidential and these should be treated as such.

10) Any tax liability arising out of your compensation shall be borne by you and it will be as per Income Tax Rules.

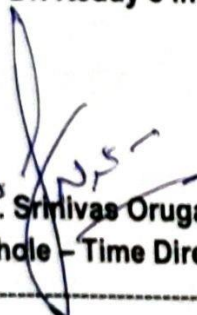
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We do hope that you will find this offer acceptable to you and look forward to your joining the Institute.

This offer shall stand cancelled if we do not hear from you within 2 days from the date of this letter.

With best wishes,

Yours truly,
For Dr. Reddy's Institute of Life Sciences


Dr. Srinivas Oruganti
Whole - Time Director

Acceptance

I have read and understood the terms and conditions mentioned above and those in the Annexure. I also agree that the CTC and related components of the compensation package are confidential between DRILS and me. I undertake that there would be no breach of this confidentiality. I hereby accept the employment on the said terms and conditions. The original of this letter is in my possession.

I will be joining DRILS on or before _____

Date:

Signature

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DR. REDDY'S
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D. Krishna Moorthy

Name		
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Element		
Monthly Component	Annual	Monthly
Basic	115200	9600
House Rent Allowance	46080	3840
Special Pay	16,896	1409
Total {A}	178176	14849
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Dr. Srinivas Oruganti
Whole Time - Director



**DR. REDDY'S
INSTITUTE OF LIFE SCIENCES**

January 19, 2022

Offer Letter

Dear Mr. P. Anjaneyulu

With reference to your application and the subsequent discussions we had with you, we are pleased to offer you the position of "**Research Chemist**" in the institute, on the following terms and conditions:

1) As agreed, your total compensation as CTC (Cost to Company) shall be **Rs. 1,92,000/-** (Rupees One Lac Ninety-Two Thousand only) per annum inclusive of all allowances.

2) The appointment is for an initial term of 6 months commencing from the date of your joining, which may be extended by DRILS at its discretion for further period of 6 months' subject to your satisfactory performance.

3) At the time of your joining the organization, you will be issued our formal "Letter of Appointment" outlining the organization's Standard Terms and Conditions of appointment, including a Non-Disclosure Agreement which you are required to sign.

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- c) Proof of work experience – Service Certificate / Appointment letter
- d) Relieving Letter and Salary Particulars of the previous employment (3 months' pay slip)
- e) PAN card photocopy & Aadhar card photocopy
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6) You will be on probation for a period of one year from date of joining. The probationary period can be reduced or extended on the assessment of your overall performance. In case of resignation of service by the employee during the probation the employee is liable to pay 2 months of Basic component. The extension of probation would be for a period of 3 months to 6 months solely at the discretion of the Management. Unless given in writing/ email about the confirmation of employment, your services shall be deemed as terminated.

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8) Joining Date: As discussed and agreed, you shall join the Institute on mutually agreeable date i.e February 1st week 2022.

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We do hope that you will find this offer acceptable to you and look forward to your joining the Institute.

This offer shall stand cancelled if we do not hear from you within 2 days from the date of this letter.

With best wishes,

Yours truly,
For Dr. Reddy's Institute of Life Sciences


Dr. Srinivas Oruganti
Whole – Time Director

Acceptance

I have read and understood the terms and conditions mentioned above and those in the **Annexure**. I also agree that the CTC and related components of the compensation package are confidential between DRILS and me. I undertake that there would be no breach of this confidentiality. I hereby accept the employment on the said terms and conditions. The original of this letter is in my possession.

I will be joining DRILS on or before _____

Date:

Signature

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CIN Number: U73100TG2003NPL042023



**DR. REDDY'S
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Annexure

Name	P. Anjaneyulu	
CTC (in Rs. PA)	192000	
Element		
Monthly Component	Annual	Monthly
Basic	115200	9600
House Rent Allowance	46080	3840
Special Pay	16,896	1409
Total {A}	178176	14849
<i>Annual Benefits</i>	0	0
Leave Travel Allowance	0	0
Total {B}	0	0
<i>Retirals Benefits</i>		
Provident Fund	13824	1152
ESI	0	0
Total {C}	13824	1152
Fixed {Total A+B+C}	192000	16000
Deductions		
Professional Tax	As Applicable	
Income Tax	As Applicable	

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- 2) ESI as applicable for employee with gross pay of 21K or less per month.
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Dr. Srinivas Oruganti
Whole Time - Director

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CIN Number: U73100TG2003NPL042023



**DR. REDDY'S
INSTITUTE OF LIFE SCIENCES**

November 22, 2021

Mr. B Purushotham Reddy

6-88, Ugranampalli

Penumuru (M)

Chittoor (D), AP

Chittoor -517126

Appointment Letter

Dear Mr. B Purushotham Reddy;

Further to our discussions with you and your joining the duties with effect from **November 18, 2021**, we are pleased to appoint you as "**Research Chemist**" in Dr. Reddy's Institute of Life Sciences (DRILS) on the following terms and conditions:

1. Your appointment is effective **November 18, 2021**.
2. Your total compensation (CTC) as explained to you is **Rs.1,92,000/- (Rupees One lac Ninety Two Thousand Only) per annum**. The breakup of the same is presented in the enclosed in Annexure.
3. The appointment is for an initial term of two (2) years commencing from the date of your joining, which may be extended by DRILS at its discretion for further period/s subject to your satisfactory performance. The remuneration mentioned above will be subject for correction post two years of satisfactory performance.
4. As explained to you, your work area will be the Center for Process Research and Innovation (CPRI) in the Institute.
5. You will be on probation for a period of one year from date of joining. The probationary period can be reduced or extended on the assessment of your overall performance. In case of resignation of service by the employee during the probation the employee is liable to pay 2 months of Basic component. The extension of probation would be for a period of 3 months to 6 months solely at the discretion of the Management. Unless given in writing/ email about the confirmation of employment, your services shall be deemed as terminated.
6. Your service may be terminated by either side giving one-month notice in writing or payment of basic salary in lieu thereof. The Organization may terminate your service without any compensation or notice thereof, if you are in any breach of your responsibilities as determined by the organization.
7. Your continuance in the employment will further subject to your remaining medically fit. The management will have the right to get you examined or re-examined by Organization's Physician whose decision and advice shall be final and binding on you.

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8. You will be entitled to benefits like leave and other statutory provisions etc.. as applicable to your cadre and in accordance with the organization's policies from time to time.
9. Your services are, however, liable to be transferred or deputed to any of our projects/Divisions etc. purely at the discretion of the Management on account of exigencies of work without any additional remuneration.
10. You will be full-time employee of the organization and will not engage yourself in any work similar in nature to that of the organization and / or engage yourself anywhere in any business, work, profession or employment in any capacity either honorary or otherwise. Any such undertaking should be in consultation with and approval in writing by management.
11. You will have to maintain high personal integrity and moral conviction.
12. Management expects you to discharge your duties diligently and honestly and you should not disclose, utilize or divulge to any other organization, firm or person, the affairs, process, techniques without written consent of the management. You are required to execute Confidentiality and Non-Disclosure Agreement which is enclosed.
13. If for any reason, you become incapable of performing the duties assigned to you or in the event of giving false particulars in your application and deliberately not disclosing any information, which is in our opinion, would have prompted us not to appoint you, then in such case your employment will be terminated without any notice or compensation thereof.
14. In the event of termination or resignation, you shall hand over all the documents and papers, keys and other property of the organization as may be in your custody, care or charge to your immediate superior and obtain a clearance certificate from Head of Human Resource Department.
15. In the event of sickness preventing you from satisfactory performance of your duties over a prolonged period, the organization reserves the right to terminate your employment or vary the terms and conditions over a given period.
16. You will devote your full-time and attention to the interest of the organization in any place of business to which we may elect to post you.
17. You will be bound to observe the rules of the office discipline and /or other instructions in force from time to time, to the entire satisfaction of your superiors. The Organization may terminate your services without notice in any case of misconduct, breach of trust, loss of confidence, insubordination or for similar cause.

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18. The rules of the organization governing all the benefits mentioned above, the working hours etc. are subject to change from time to time.
19. All documents, plans, drawings, photographs, reports, statements, formulas, correspondence, business procedures etc. and also information provided to you or come to your knowledge will be treated as confidential and you will be obliged to keep them strictly confidential and will not divulge or pass over the same to anyone, except in rightful discharge of your duties assigned by the organization.
20. The remuneration and other terms of your engagement are confidential and shall not be disclosed to or discussed with other employees of the organization and any others with the exception of close relative.
21. You will keep us informed of any change in your residential address or civil status.
22. You will retire from the services on attaining the age of 58 years, which is the age of superannuation in your case. No prior notice will be necessary for the same.
23. Your services are governed by the rules and regulations of the organization.

Please confirm and signify your acceptance of the terms and conditions stated above by signing the enclosed copy of the letter.

We heartily welcome you for long and happy association.

For Dr. Reddy's Institute of Life Sciences

Dr. Srinivas Oruganti
Whole - Time Director

"I accept appointment on the terms and conditions stated above "

Date

Signature




**DR. REDDY'S
INSTITUTE OF LIFE SCIENCES**

Annexure

		B Purushotham Reddy	
Name			
CTC (in Rs. PA)		192000	
Element			
Monthly Component	Annual	Monthly	
Basic	115200	9600	
House Rent Allowance	46080	3840	
Special Pay	16,896	1409	
Total {A}	178176	14849	
Annual Benefits	0	0	
Leave Travel Allowance	0	0	
Total {B}	0	0	
Retirals Benefits			
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Total {C}	13824	1152	
Fixed {Total A+B+C}	192000	16000	
Deductions			
Professional Tax		As Applicable	
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- 1) Employee's Contribution to Provident Fund: calculated at 12% of Basic, subject to a maximum of 15,000 Basic. (Employee and Employer share of PF contribution will be deducted from above CTC)
- 2) ESI as applicable for employees who's gross is less than 21K per month
- 3) Group Medical Insurance (as per eligibility) to employees + Spouse + 2 children, Group accidental policy to employee and any other insurance as applicable.


Dr. Srinivas Oruganti
Whole – Time Director



**DR. REDDY'S
INSTITUTE OF LIFE SCIENCES**

December 8, 2021

Offer Letter

Dear Ms. Shankham Rani

With reference to your application and the subsequent discussions we had with you, we are pleased to offer you the position of **"Research Chemist"** in the institute, on the following terms and conditions:

- 1) As agreed, your total compensation as CTC (Cost to Company) shall be **Rs. 1,92,000/-** (Rupees One Lac Ninety-Two Thousand only) per annum inclusive of all allowances.
- 2) The appointment is for an initial term of two (2) years commencing from the date of your joining, which may be extended by DRILS at its discretion for further period/s subject to your satisfactory performance. The remuneration mentioned above will be subject for correction post two years of satisfactory performance.
- 3) At the time of your joining the organization, you will be issued our formal "Letter of Appointment" outlining the organization's Standard Terms and Conditions of appointment, including a Non-Disclosure Agreement which you are required to sign.
- 3) As explained to you, your work area will be the Center for Process Research and Innovation (CPRI) in the Institute.
- 4) This offer is subjected to clearance of Medical Test arranged & scheduled by DRILS
- 5) This offer is conditional upon your compliance with submission of the following documents/ certificates at the time of joining:
 - a) Proof of age, Proof of identity, Proof of address
 - b) Educational Qualifications (All Certificates & Degrees)
 - c) Proof of work experience – Service Certificate / Appointment letter
 - d) Relieving Letter and Salary Particulars of the previous employment (3 months' pay slip)
 - e) PAN card photocopy & Aadhar card photocopy
 - f) 4 Passport Size Photographs (White background)
- 6) You will be on probation for a period of one year from date of joining. The probationary period can be reduced or extended on the assessment of your overall performance. In case of resignation of service by the employee during the probation the employee is liable to pay 2 months of Basic component. The extension of probation would be for a period of 3 months to 6 months solely at the discretion of the Management. Unless given in writing/ email about the confirmation of employment, your services shall be deemed as terminated.

DR. REDDY'S INSTITUTE OF LIFE SCIENCES

(Formerly known as INSTITUTE OF LIFE SCIENCES)

University of Hyderabad Campus, Gachibowli, Hyderabad 500 046, Telangana, INDIA

Tel: +91 40 66571500 | Fax: +91 40 66571581 | www.drils.org

CIN Number: U73100TG2003NPL042023

Deepa *SS*



**DR. REDDY'S
INSTITUTE OF LIFE SCIENCES**

7) Satisfactory References: You are required to provide the full names and address of at least two references (other than family members and relatives). If you confirm your acceptance of this offer of employment, the organization will take this acceptance as your consent to seek oral or written references from any of the referees named by you. All references will be treated in strictest confidence.

8) Joining Date: As discussed and agreed, you shall join the Institute on mutually agreeable date i.e 15th December 2021.

9) All matters pertaining to your appointment and compensation are strictly confidential and these should be treated as such.

10) Any tax liability arising out of your compensation shall be borne by you and it will be as per Income Tax Rules.

This letter is issued in original plus one copy. Please return the copy with the Acceptance Proforma duly completed and signed as a token of your acceptance of the terms and conditions of the offer.

We do hope that you will find this offer acceptable to you and look forward to your joining the Institute.

This offer shall stand cancelled if we do not hear from you within 2 days from the date of this letter.

With best wishes,

Yours truly,
For Dr. Reddy's Institute of Life Sciences


Dr. Srinivas Oruganti
Whole – Time Director

Acceptance

I have read and understood the terms and conditions mentioned above and those in the **Annexure**. I also agree that the CTC and related components of the compensation package are confidential between DRILS and me. I undertake that there would be no breach of this confidentiality. I hereby accept the employment on the said terms and conditions. The original of this letter is in my possession.

I will be joining DRILS on or before _____

Date:

Signature

Deepa SS



DR. REDDY'S Annexure

Name	Shankham Rani	
CTC (in Rs. PA)	192000	
Element		
Monthly Component	Annual	Monthly
Basic	115200	9600
House Rent Allowance	46080	3840
Special Pay	16,896	1409
Total {A}	178176	14849
<i>Annual Benefits</i>	0	0
Leave Travel Allowance	0	0
Total {B}	0	0
<i>Retirals Benefits</i>		
Provident Fund	13824	1152
ESI	0	0
Total {C}	13824	1152
Fixed {Total A+B+C}	192000	16000
Deductions		
Professional Tax	As Applicable	
Income Tax	As Applicable	

- 1) Employee's Contribution to Provident Fund: calculated at 12% of Basic, subject to a maximum of 15,000 Basic. (Employee and Employer share of PF contribution will be deducted from above CTC)
- 2) ESI as applicable for employee with gross pay of 21K or less per month.
- 3) Group Medical Insurance (as per eligibility) to employees + Spouse + 2 children, Group accidental policy to employee and any other insurance applicable.


Dr. Srinivas Oruganti
Whole Time - Director

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Deepa SS



**DR. REDDY'S
INSTITUTE OF LIFE SCIENCES**

January 19, 2022

Offer Letter

Dear Mr. Yaswanth Nallepalli

With reference to your application and the subsequent discussions we had with you, we are pleased to offer you the position of **"Research Chemist"** in the institute, on the following terms and conditions:

1) As agreed, your total compensation as CTC (Cost to Company) shall be **Rs. 1,92,000/-** (Rupees One Lac Ninety-Two Thousand only) per annum inclusive of all allowances.

2) The appointment is for an initial term of 6 months commencing from the date of your joining, which may be extended by DRILS at its discretion for further period of 6 months' subject to your satisfactory performance.

3) At the time of your joining the organization, you will be issued our formal "Letter of Appointment" outlining the organization's Standard Terms and Conditions of appointment, including a Non-Disclosure Agreement which you are required to sign.

3) As explained to you, your work area will be the Center for Process Research and Innovation (CPRI) in the Institute.

4) This offer is subjected to clearance of Medical Test arranged & scheduled by DRILS

5) This offer is conditional upon your compliance with submission of the following documents/ certificates at the time of joining:

- a) Proof of age, Proof of identity, Proof of address
- b) Educational Qualifications (All Certificates & Degrees)
- c) Proof of work experience – Service Certificate / Appointment letter
- d) Relieving Letter and Salary Particulars of the previous employment (3 months' pay slip)
- e) PAN card photocopy & Aadhar card photocopy
- f) 4 Passport Size Photographs (White background)

6) You will be on probation for a period of one year from date of joining. The probationary period can be reduced or extended on the assessment of your overall performance. In case of resignation of service by the employee during the probation the employee is liable to pay 2 months of Basic component. The extension of probation would be for a period of 3 months to 6 months solely at the discretion of the Management. Unless given in writing/ email about the confirmation of employment, your services shall be deemed as terminated.

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CIN Number: U73100TG2003NPL042023



DR. REDDY'S INSTITUTE OF LIFE SCIENCES

7) Satisfactory References: You are required to provide the full names and address of at least two references (other than family members and relatives). If you confirm your acceptance of this offer of employment, the organization will take this acceptance as your consent to seek oral or written references from any of the referees named by you. All references will be treated in strictest confidence.

8) Joining Date: As discussed and agreed, you shall join the Institute on mutually agreeable date i.e February 1st week 2022.

9) All matters pertaining to your appointment and compensation are strictly confidential and these should be treated as such.

10) Any tax liability arising out of your compensation shall be borne by you and it will be as per Income Tax Rules.

This letter is issued in original plus one copy. Please return the copy with the Acceptance Proforma duly completed and signed as a token of your acceptance of the terms and conditions of the offer.

We do hope that you will find this offer acceptable to you and look forward to your joining the Institute.

This offer shall stand cancelled if we do not hear from you within 2 days from the date of this letter.

With best wishes,

Yours truly,
For Dr. Reddy's Institute of Life Sciences


Dr. Srinivas Oruganti
Whole – Time Director

Acceptance

I have read and understood the terms and conditions mentioned above and those in the **Annexure**. I also agree that the CTC and related components of the compensation package are confidential between DRILS and me. I undertake that there would be no breach of this confidentiality. I hereby accept the employment on the said terms and conditions. The original of this letter is in my possession.

I will be joining DRILS on or before _____

Date:

Signature

DR. REDDY'S INSTITUTE OF LIFE SCIENCES

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CIN Number: U73100TG2003NPL042023



**DR. REDDY'S
INSTITUTE OF LIFE SCIENCES**

Annexure

Name	Yaswanth Nallepalli	
CTC (in Rs. PA)	192000	
Element		
Monthly Component	Annual	Monthly
Basic	115200	9600
House Rent Allowance	46080	3840
Special Pay	16,896	1409
Total {A}	178176	14849
<i>Annual Benefits</i>	0	0
Leave Travel Allowance	0	0
Total {B}	0	0
<i>Retirals Benefits</i>		
Provident Fund	13824	1152
ESI	0	0
Total {C}	13824	1152
Fixed {Total A+B+C}	192000	16000
Deductions		
Professional Tax	As Applicable	
Income Tax	As Applicable	

- 1) Employee's Contribution to Provident Fund: calculated at 12% of Basic, subject to a maximum of 15,000 Basic. (Employee and Employer share of PF contribution will be deducted from above CTC)
- 2) ESI as applicable for employee with gross pay of 21K or less per month.
- 3) Group Medical Insurance (as per eligibility) to employees + Spouse + 2 children, Group accidental policy to employee and any other insurance applicable.


Dr. Srinivas Oruganti
Whole Time - Director

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CIN Number: U73100TG2003NPL042023

To,

Miss. Chinnagorla Charitha

D/o Lokeswara

HNO : 3/6,

City/Village : Garigupalli,

Post : Garigupalli,

Mandal : Galiveedu,

District : Kadapa-516267.

State : Andhra Pradesh.

Date:21.10.2021,

Sub : Letter for Training

We extend to you our warmest welcome to our family of Divi's Laboratories Limited.

With reference to your application and discussions had with you ,we are pleased to offer you a one-year training in QC Department, at Unit-2, situated at Chippada Village, Bhemmunipatnam Mandal, Visakhapatnam District on the following terms and conditions.

1. You will be on training for a period of one year from the date of reporting as a trainee and you will be paid a stipend of Rs.15000/- per month during your training period.
2. After submit / verification of your M.Sc. provisional certificate you will be paid a stipend of Rs.16000/- per month from the 1st of the following month.
3. You will be required to undergo pre-training medical check-up as this offer is subject to your medical fitness and you will be required to undergo periodical medical check-ups during your training period. Your training will be terminated , if you are not found medically fit.
4. Training is given at any one of the departments, branches & manufacturing units of the organization, depending on the requirement at the sole discretion of management. If required, you may be asked to undergo training in shifts as well.
5. You shall be liable to be transferred/posted to any location, department & unit of the organization,depending on the requirement for training. Upon such transfer, you will automatically be governed by the service conditions, rules,regulations and other terms as applicable at such new place.
6. If you intend to discontinue your training during the training period, you have to give three months prior notice in writing or return three months stipend in lieu thereof, which may be modified from time to time and the same will be notified.
7. After completing your training, the organization, at its sole discretion, may or may not offer employment and no trainee shall have the right to demand absorption in employment of the organization.
8. You are entitled to seven casual and five sick leaves during your training period . You will also be covered under ESI act,1948.
9. This offer of training is based on the information furnished in your application . If, at any given time, it comes to the knowledge of the management that any of this information is incorrect or any relevant information has been suppressed, then your training based on this letter of training, is liable to be terminated, without any notice or any stipend in lieu thereof.
10. You are required at all times to maintain the highest order of discipline and secrecy as regards the training of the organization. Any of technical / personal information, which might come into your possession during continuance of your training in the organization,shall not be disclosed,divulged or made public by you even thereafter.

11. You shall adhere to Organization's policies, procedures, rules and regulations, discipline and general work practices, which are subject to change from time to time.
12. You shall forthwith intimate any change in your residential address as and when any change takes place.
13. Your training is liable for termination at any time without notice or enquiry, if you are found indulging in any misconduct.
14. Your progress in training is reviewed from time to time and if found unsatisfactory, your training will be terminated without notice.
15. You are required to submit the following at the time of joining
 - a. For verification purpose, we need your original certificates of S.SC, Inter, B.Sc. & M.Sc. and photo copies of the same.
 - b. Four passport size color photographs.
 - c. Four copies of post card size black & white group photo of yours along with your dependent parents, and your spouse & children if married.
 - d. Photo copies of Aadhaar & PAN cards of yours along with your father, mother, spouse and children, if Married.
 - e. Photo copy of SBI savings bank account passbook.
 - f. Your name, date of birth, father name should be the same in Aadhaar card as in your SSC mark list
 - g. Get tested RT PCR test for covid-19 and submit the report at the time of joining for duty.
 - h. If available in your area, you may get vaccination at least 1st dose for covid -19.

In case the terms and conditions of training stated above are acceptable to you, please sign this letter in token of you having understood and having accepted the same and shall submit before you join for training.

You shall join training within a week after completion of your final year examination including practical's.

We take this opportunity to welcome you to the organization and wish you good luck.

Yours sincerely,

For DIVI 'S LABORATORIES LTD


K.SUBBA RAO

GENERAL MANAGER (P&A)


ACCEPTANCE

I understand the contents of offer of training and I hereby accept the terms and conditions mentioned there in.

Signature: _____

Date: _____

Road Map : Vizag to Tagarapuvalasa - Bus available. Tagarapuvalasa to Chippada - Autos available.

 :08922 248917/927

Reference No. - 1384089358

duvvuru Supraja .

Date: 29 Jun 2021

Name: duvvuru Supraja .

Reference ID: 1384089358

Dear duvvuru Supraja,

Sub: Participation in certificate course in Sales Management at ICICI Bank Sales Academy

Congratulations!

With reference to your application and subsequent interview for the position of Sales Officer at ICICI Bank, we are pleased to confirm your selection to join the ICICI Bank Sales Academy as part of Sales Management Certificate Course (hereinafter referred to as "Certificate Course"). On completion of the Certificate Course, which includes classroom training and on the job internship, you shall be awarded a certificate in Sales Management.

On successful completion of classroom training, you will undergo 15 days of on the job internship at ICICI Bank. On commencement of on the job internship at ICICI Bank, you will be absorbed in the grade of Sales Officer Trainee posted at **ANANTAPUR - TADIPATRI_BR**. The date of joining ICICI Bank post successful completion of classroom training will be informed to you at the Sales Academy during your classroom training.

On successful completion of the 15 days on the job internship, you shall be fitted at the grade of Officer and shall be on probation for a period of 11 months from date of completion of on the job internship or such extended period as may be decided by ICICI Bank depending on your performance during the probation period. On successful completion of probation period including that of extended period, if any, you shall be confirmed in the services of ICICI Bank by way of a written communication. Your role as a sales officer would entail new customer acquisition, generation of prospective customer base, outdoor field sourcing and other activities relevant to the role.

The following detailed terms and conditions shall govern classroom training, on the job internship period and your employment with ICICI Bank which includes probation period:

Certificate Course Details & Benefits

1. The classroom training would span over a period of 15 (fifteen) days in ICICI Bank Sales Academy followed by 15 (fifteen) days of on the job internship at

ICICI Bank Limited
ICICI Bank Towers
Bandra-Kurla Complex
Mumbai 400 051, India.

Tel. (91-22) 2653 1414
Fax. (91-22) 2653 1122
Website www.icicibank.com

Regd. Office : "Landmark",
Race Course Circle,
Vadodara 390007, India.

D. Supraja

Reference No. - 1384089358

duvvuru Supraja .

ICICI Bank. On successful completion of the classroom training and on the job internship, you will be awarded a certificate in Sales Management.

2. The Certificate Course at ICICI Bank Sales Academy is scheduled to commence from **23-Jun-2021**. You are required to report at the academy on **21-Jun-2021**
3. You will be reimbursed the cost of train travel by sleeper class for the travel to city of the ICICI Sales Academy to join at the Certificate Course by the shortest route from your current place of stay, on submission of original ticket for the journey.
4. The course fee of the Sales Management certificate program is Rs 17,500/- along with the applicable service tax, out of which you are required to pay to the sales academy Rs. 12,500/- along with the applicable service tax, at the time of joining the course. The fee is inclusive of expenses on faculty, training material, boarding and lodging etc.
5. For the first 15 days of the Certificate Course at ICICI Bank Sales Academy, you will be provided with boarding and lodging facilities by ICICI Bank. There shall be no stipend paid to you during this period of Certificate Course.
6. ICICI Bank shall have the right to allot you any duties/role for which you may be considered competent on successful completion of the on the job internship programme and shall also have the right to post/transfer you to any of its own branches/offices and/or to any of the ICICI Group Companies/Subsidiary Companies, depending upon the exigencies/requirement.
7. During the Certificate Course and employment with ICICI Bank you will be governed by the terms and conditions framed by ICICI Bank Sales Academy/ICICI Bank from time to time.
8. Your joining the Certificate Course, subsequent appointment at ICICI Bank and your continuation in employment is subject to your being found medically fit by a Bank appointed doctor and reference checks.
9. Your appointment and your continuation in employment are subject to your successful completion of your graduation and submission of your certificate and mark sheet within 3 months of joining.

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Regd. Office : "Landmark",
Race Course Circle,
Vadodara 390007, India.

D. Supraja

Reference No. - 1384089358

duvvuru Supraja .

10. Termination from the Certificate Course : You are liable to be terminated from the Certificate Course in the event of:

- a. Any breach on your part of the terms and conditions of the Certificate Course or the employment with ICICI Bank that may be promulgated by ICICI Bank/ ICICI Bank Sales Academy from time to time.
- b. Any incorrect information or documents furnished by you.
- c. Any act of commission and omission on your part which is prejudicial to the interest and reputation of the ICICI Bank/ICICI Bank Sales Academy.

11. Remuneration:

- a. During on the job internship period, you will be paid an all-inclusive gross lump sum stipend of Rs. 7,636/- (Rupees Seven thousand Six Hundred and Thirty Six only) per month. This is subject to necessary taxes and deductions..
- b. On successful completion of on the job internship and on commencement of the probation period, you will be absorbed in the grade of Officer on a total annual salary (on a cost-to-company basis) of **Rs. 1,72,942 lakh (Rupees One Lakh Seventy Two Thousand Nine Hundred and Forty Two Only)**, the breakup of which is mentioned in subsequent paragraphs.
- c. Your Basic Salary will be Rs. 72,000/- (Rupees Seventy Two Thousand only) per annum.
- d. You will be eligible for HRA of Rs. 36,000/- (Rupees Thirty Six Thousand only) per annum.

Reference No. - 1384089358

duvvuru Supraja .

- e. You will be covered under Group Medical Insurance, Group Life Insurance and Group Personal Accident Insurance Schemes of ICICI Bank from the commencement of on-the-job internship.

12. Supplementary Allowances:

- a. You will be eligible for a Supplementary Allowance of Rs. 19,200/- (Rupees Nineteen Thousand two Hundred only) per annum. Supplementary allowance will include —, Conveyance / Travel Allowance, LTA, Medical Reimbursement, Canteen and any other allowance. All the components of supplementary allowance are subject to limits and rules prescribed by Income tax act and policies of the bank.
- b. The composition of supplementary allowance can be decided once in a year. The unexercised amount of the supplementary allowance will be paid to the employee subject to deduction of tax at source.

13. Superannuation Allowances:

- a. You will be eligible for a Superannuation Allowance of Rs. 10,800/- (Rupees Ten Thousand Eight Hundred only) per annum.

14. Benefits:

- a. Comprehensive Mediclaim Coverage for you and your immediate family up to Rs. 400,000/- (Rupees Four Lakh only) per annum. Your immediate family includes yourself, your spouse and dependent children.
- b. You will also be eligible for Retirement Benefits of ICICI Bank; namely Provident Fund and Gratuity in accordance with the statutory requirements and/or, as per Bank policy.
- c. The salary and perquisites including supplementary allowance are subject to limits and rules prescribed by the Income Tax Act / Rules and policies of the Company.
- d. Maternity leave benefits as defined under the Maternity Benefit (Amendment) Act, 2017 are offered to eligible women employees by the Bank. Details of all types of leaves including the Maternity leave benefits offered to employees and eligibility criteria for availing such

Reference No. - 1384089358

duvvuru Supraja .

benefits are notified by the Bank under "Employee Benefit Policies" available on the Bank's intranet which will be accessible upon joining the Bank.

Other Terms and Conditions of Service:

1. **Professional Ethics & Confidentiality:** While you are in the service with ICICI Bank including on the job internship period, you are not permitted to carry on any business or profession or enter, for any part of your time, in any capacity, the services of, or be employed by or engaged with any other firm, company or person. You will devote your whole time and attention to your office work to promote the interest of ICICI Bank. You will not divulge details like your compensation structure (CTC), performance rating, variable pay amount, increment, etc. and will not divulge to any person or utilize any of ICICI Bank's secrets or other related information (which you may possess by reason of your association with the Bank) with any external agencies, press etc. outside ICICI Bank. Any act in breach of this term would entail initiation of appropriate action as deemed fit by ICICI Bank.
2. **IT Security Practice & Procedures:** While you are in the service with ICICI Bank including on the job internship period, you will adhere to the IT Security Practice & Procedures as prescribed by ICICI Bank. Any instance/s of violation or any attempted violation of the aforesaid IT Security Practices and Procedures on your part shall result in disciplinary action.
3. **Notice Period:** In case you decide to leave ICICI Bank's services during probation period, you will be required to give forty-five days' notice. ICICI Bank in its sole discretion can decide to waive off/reduce the notice period depending upon the exigencies. In such case, you would be required to pay to ICICI Bank the gross salary for the notice period so reduced/waived off. In case you decide to leave ICICI Bank's services after confirmation, you will be required to give ninety days' notice. ICICI Bank in its sole discretion can decide to waive off/reduce the notice period depending upon the exigencies. In such case, you would be required to pay to ICICI Bank the gross salary for the notice period so reduced/waived off. After confirmation, your services would be liable to be terminated by ICICI Bank, by giving ninety days' notice or on payment of ninety days' gross salary in lieu of the notice period.
4. **Transfer:** ICICI Bank shall have the right to transfer you to any of its offices or ICICI Group companies in India and abroad.

ICICI Bank Limited
ICICI Bank Towers
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Mumbai 400 051, India.

Tel. (91-22) 2653 1414
Fax. (91-22) 2653 1122
Website www.icicibank.com

Regd. Office : "Landmark",
Race Course Circle,
Vadodara 390007, India.

D. Supraja

Reference No. - 1384089358

duvvuru Supraja .

5. Joining Competitor: In the event of termination of your services by ICICI Bank or your resignation from the services of ICICI Bank, you shall not join any Banking or Financial Services Company for a period of six months from the date of resignation/termination.
6. Please note that during the course of your services with ICICI Bank or in the event of cessation of your services in future, due to any reason whatsoever, you shall, for a period of six months from the date of such cessation, directly or indirectly, either on your own accord or on behalf or in conjunction with any other person/s, firm or company refrain/desist from canvassing or soliciting or attempting to or inducing any employee(s)/business associate(s) to leave their current employment with ICICI Bank/Group Companies/Business Partners to join the services of your new employer/firm/company or any other competitor of ICICI Bank/Group Companies/Business Partners. Any act in contravention of the above provision shall entail initiation of appropriate action as deemed fit by ICICI Bank.
7. Please note that during the course of your services with ICICI Bank you cannot be a member of any anti-social/national outfits or of any outfit which is declared as banned by the Government. Any act in breach of this term would entail initiation of appropriate action as deemed fit by ICICI Bank.
8. Please note that while joining the services of ICICI Bank and during the course of your services with ICICI Bank, you would be required to notify ICICI Bank immediately with details of civil or criminal case/s instituted against you in any court of law or any complaint/show cause notice /prosecution with/by any police station or by any statutory authority, as also you will notify any outcome of such complaint like filing of chargesheet /arrest/conviction/acquittal/discharge. Any act in breach of this term would entail initiation of appropriate action as deemed fit by ICICI Bank.
9. ICICI Bank expects resolution of issue/s relating to your employment, if any, within the framework internally, at all times during your service period and even after cessation of service due to any reason whatsoever. As such please note that any attempt to bring any outside influence – directly or indirectly – upon any authority to further your interest/s in respect of matters pertaining to your services with ICICI Bank would amount to breach of employment contract leading to initiation of appropriate action.
10. Please note that during the course of your services with ICICI Bank, you will not take part in any demonstration/agitation against ICICI Bank and its

ICICI Bank Limited
ICICI Bank Towers
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D. Supraja

Reference No. - 1384089358

duvvuru Supraja .

official/s for or on behalf of any external bodies/political outfits- either as a member or as a sympathizer. Any act in contravention of the above would be treated as prejudicial to the interest and reputation of ICICI Bank leading to initiation of appropriate action.

11. Termination of Employment: In addition to what has already been mentioned in the foregoing, your services with ICICI Bank are liable to be terminated: Without assigning any reason and without giving any notice during probation period and after confirmation by giving thirty days' notice or on payment of thirty days' gross salary in lieu of the notice period and at any time during your services with ICICI Bank including you're on the job internship in the event of

- i. Any breach of the conditions mentioned in this letter on your part
- ii. Any incorrect information furnished by you like:
 - Mismatch in your previous employment data even for a day
 - Mismatch in your previous pay slip
 - Fake qualification certificates etc.
 - Suppression of any material information by you.
- iii. Any breach of the Rules and Regulations of ICICI Bank as applicable/may be made applicable to you from time to time.

General:

12. You will be bound by the Rules and Regulations of ICICI Bank.

13. You will keep us informed of any change in your residential address.

ICICI Bank Limited
ICICI Bank Towers
Bandra-Kurla Complex
Mumbai 400 051, India.

Tel. (91-22) 2653 1414
Fax. (91-22) 2653 1122
Website www.icicibank.com

Regd. Office : "Landmark",
Race Course Circle,
Vadodra 390007, India.

D. SU prajaa

Reference No. - 1384089358

duvvuru Supraja .

If you are agreeable to the above-mentioned terms and conditions, please intimate your acceptance to us by returning a copy of this letter, duly signed by you, within seven days of receipt. In case no confirmation is received within the above-mentioned period the appointment letter shall be deemed to have been withdrawn.

Yours sincerely,

Vemuri Sai Sowmya
HR MANAGER

I have read all the terms and conditions of the offer and would like to confirm my acceptance.

Signature of Applicant

Digitally signed by VEMURI SAI SOWMYA
Date: 2021.06.29 12:48:21 +05:30
Reason: Offer Letter
Location: Mumbai

D. Supraja

Reference No. - 1384089358

duvvuru Supraja .

JOINING FORMALITIES

The process to join the Bank is by way of completing the online joining formalities. You are required to complete the online joining formalities within 5 days from the date of receiving confirmation about your medical fitness. Please note that completion of online joining formalities is a mandatory process.

The login credentials are provided below:

URL: <https://www.icicicareers.com/Careers/CP/CandidateLogin.aspx>

Username: Registered email id or Applicant id

Password: Which has been already communicated to you through registered email id. In case, you do not remember the password, please use "forgot password" option to generate a new password.

Following documents (xerox copies) are required to be uploaded:

- 1) Self-attested copies of educational certificates and marksheets (Xth/XIIth/ Graduation/ Post graduation)
- 2) Work Experience Document
 - a. Resignation accepted letter from current organisation
 - b. Relieving letter from two previous employers or companies worked in last five years whichever is higher
- 3) Passport size Photograph (against Red background)
- 4) Address proof (Passport/Voter id/Ration card)
- 5) Aadhar Card
- 6) Medical reports (If you have completed medical test from other than SRL Diagnostic Center, please upload medical reports)
- 7) PAN Card

You are required to carry all original documents for verification on the day of joining.

ICICI Bank Limited
ICICI Bank Towers
Bandra-Kurla Complex
Mumbai 400 051, India,

Tel. (91-22) 2653 1414
Fax. (91-22) 2653 1122
Website www.icicibank.com

Regd. Office : "Landmark",
Race Course Circle,
Vadodara 390007, India.

D. Supraja

Reference No. - 1384089358

duvvuru Supraja .

Remuneration Details**Name** : duvvuru Supraja .**Position** : Sales Officer Trainee**Group** : RETAIL BANKING GROUP

	Monthly
Basic	3,400
HRA	1,700
Allowance	1,900
PF**	636
Total	7636

** This total amount is subject to PF and Professional Tax Deductions

Date: 29 Jun 2021

Digitally signed by VEMURI SAI
SOWMYA
Date: 2021.06.29 12:48:21 +05:30
Reason: Offer Letter
Location: Mumbai

ICICI Bank Limited
ICICI Bank Towers
Bandra-Kurla Complex
Mumbai 400 051, India.

Tel. (91-22) 2653 1414
Fax. (91-22) 2653 1122
Website www.icicibank.com

Regd. Office : "Landmark",
Race Course Circle,
Vadodara 390007, India.

D. Supraja

Reference No. - 1384089358

duvvuru Supraja .

Group: RETAIL BANKING GROUP**Position: OFFICER****Designation: SALES OFFICER - CASA**

	Monthly	Annual
Basic	6,000	72,000
HRA	3,000	36,000
Supplementary Allowance *	1,600	19,200
Superannuation Allowance	900	10,800
Total	11,500	138,000
Retirals		
Retirals (PF, Gratuity) **	1,412	16,942
Fixed CTC	12,912	154,942
Performance Linked Retention Pay#	1,500	18,000
Total CTC	14,412	172,942

*Supplementary allowance will include Conveyance / Travel Allowance, LTA, Medical Reimbursement, Canteen and any other allowance.

** You will be eligible for Retirement Benefits of the Bank; namely Provident Fund and Gratuity, in accordance with the statutory requirements and/or, as per Bank policy

#Please note that there is no guaranteed performance bonus, subject to however provisions of the payment of Bonus Act 1965, wherever applicable.

Date : 29 Jun 2021

Digitally signed by VEMURI SAI SOWMYA

Date: 2021.06.29 12:48:21 +05:30

Reason: Offer Letter

Location: Mumbai

ICICI Bank LimitedICICI Bank Towers
Bandra-Kurla Complex
Mumbai 400 051, India.Tel. (91-22) 2653 1414
Fax. (91-22) 2653 1122
Website www.icicibank.comRegd. Office : "Landmark",
Race Course Circle,
Vadodara 390007, India.

D. Supraja



Date 06-12-2021

To

MR.GARLADINNE MADDILETI

Offer Letter

Dear MR.GARLADINNE MADDILETI

This has reference to your application and the subsequent interview you had with HETERO DRUGS LTD – R&D we are pleased to offer you for the position of “Tr. RESEARCH ASSOCIATE IN AR&D DEPT.” location at BALANAGAR in our organisation on a contractual basis.

The brief details of the offer are as below:

Gross Salary : Rs.14,000/- P.M.

Your expected Date of Joining : 15-12-2021

You will be issued a detailed ‘Appointment Letter’ on your joining with BSR ENTERPRISES. And this offer letter will be valid till 15-12-2021 and will automatically become void unless it is explicitly extended by the client or BSR ENTERPRISES.

You are requested to sign and return us the copy of the Offer letter as a token of your acceptance.

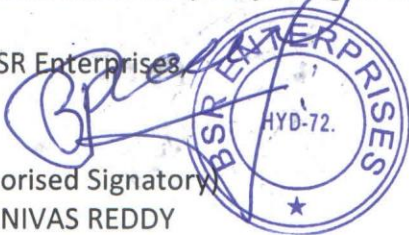
Please bring the following documents along with you on the day of your joining with BSR ENTERPRISES.

1. Copy of relieving letter from previous employer if applicable.
2. Latest payslip / proof of salary / Bank statement in which last salary credited
3. Copies of Education certificates
4. Four passport sized colour photographs
5. Proof of House Address (Electricity Bill, Rent Agreement, Postal Address Proof etc.,)
6. AADHAR & PAN CARD copy.
7. Duly filled standard Application form of BSR ENTERPRISES.

We look forward to your joining at the earliest.

For BSR Enterprises

(Authorised Signatory)
B. SRINIVAS REDDY



To,

Date:05.10.2021,

Miss. Maddirala Bharathi

D/o Kancham Reddy

City/Village : Eguvakancharapalli,

Mandal : Rayachoty,

District : Kadapa-516269.

State : Andhra Pradesh.

Sub : Letter for Training

We extend to you our warmest welcome to our family of Divi's Laboratories Limited.

With reference to your application and discussions had with you ,we are pleased to offer you a one-year training in QC Department, at Unit-2, situated at Chippada Village, Bhemmunipatnam Mandal, Visakhapatnam District on the following terms and conditions.

1. You will be on training for a period of one year from the date of reporting as a trainee and you will be paid a stipend of Rs.15000/- per month during your training period.
2. After submit / verification of your M.Sc. provisonal certificate you will be paid a stipend of Rs.16000/- per month from the 1st of the following month.
3. You will be required to undergo pre-training medical check-up as this offer is subject to your medical fitness and you will be required to undergo periodical medical check-ups during your training period. Your training will be terminated , if you are not found medically fit.
4. Training is given at any one of the departments, branches & manufacturing units of the organization, depending on the requirement at the sole discretion of management. If required, you may be asked to undergo training in shifts as well.
5. You shall be liable to be transferred/posted to any location, department & unit of the organization,depending on the requirement for training. Upon such transfer, you will automatically be governed by the service conditions, rules,regulations and other terms as applicable at such new place.
6. If you intend to discontinue your training during the training period, you have to give three months prior notice in writing or return three months stipend in lieu thereof, which may be modified from time to time and the same will be notified.
7. After completing your training, the organization, at its sole discretion, may or may not offer employment and no trainee shall have the right to demand absorption in employment of the organization.
8. You are entitled to seven casual and five sick leaves during your training period . You will also be covered under ESI act,1948.
9. This offer of training is based on the information furnished in your application . If, at any given time, it comes to the knowledge of the management that any of this information is incorrect or any relevant information has been suppressed, then your training based on this letter of training, is liable to be terminated, without any notice or any stipend in lieu thereof.
10. You are required at all times to maintain the highest order of discipline and secrecy as regards the training of the organization. Any of technical / personal information, which might come into your possession during continuance of your training in the organization,shall not be disclosed,divulged or made public by you even thereafter.

11. You shall adhere to Organization's policies, procedures, rules and regulations, discipline and general work practices, which are subject to change from time to time.
12. You shall forthwith intimate any change in your residential address as and when any change takes place.
13. Your training is liable for termination at any time without notice or enquiry, if you are found indulging in any misconduct.
14. Your progress in training is reviewed from time to time and if found unsatisfactory, your training will be terminated without notice.
15. You are required to submit the following at the time of joining
 - a. For verification purpose, we need your original certificates of S.SC, Inter, B.Sc. & M.Sc. and photo copies of the same.
 - b. Four passport size color photographs.
 - c. Four copies of post card size black & white group photo of yours along with your dependent parents, and your spouse & children if married.
 - d. Photo copies of Aadhaar & PAN cards of yours along with your father, mother, spouse and children, if Married.
 - e. Photo copy of SBI savings bank account passbook.
 - f. Your name, date of birth, father name should be the same in Aadhaar card as in your SSC mark list
 - g. Get tested RT PCR test for covid-19 and submit the report at the time of joining for duty.
 - h. If available in your area, you may get vaccination at least 1st dose for covid -19.

In case the terms and conditions of training stated above are acceptable to you, please sign this letter in token of you having understood and having accepted the same and shall submit before you join for training.

You shall join training within a week after completion of your final year examination including practical's.

We take this opportunity to welcome you to the organization and wish you good luck.

Yours sincerely,

For DIVI'S LABORATORIES LTD


06/07/2021
K.SUBBA RAO

GENERAL MANAGER (P&A)


ACCEPTANCE

I understand the contents of offer of training and I hereby accept the terms and conditions mentioned there in.

Signature: _____

Date: _____

Road Map : Vizag to Tagarapuvalasa - Bus available. Tagarapuvalasa to Chippada - Autos available.

 :08922 248917/927

Ref: RND/ HR / Rec / Dec/ 21

17th Dec 2021

Mr. P. Santhosh Kumar,
H:NO:2/123,2nd Ward,
Lingapuram, Proddatur,
YSR Kadapa Dist-516360.

Sub: **Letter of Intent.**

Dear **Mr. P. Santhosh Kumar,**

This is reference to your application and the discussions we had with you, we are pleased to offer you the position of **Trainee** in our organization, on the following terms and conditions:

Your gross remuneration will be **Rs.1,80,000-** (Rupees one lakh Eighty thousand only) per annum (inclusive of all annual and statutory benefits)

- You will be posted at **Shapoor, Hyderabad.**
- A formal letter of Appointment will be issued at the time of joining.
- You will be governed by the Rules & Regulations of the Company that will be in force from time totime.
- You are required to sign a separate confidentiality agreement with the company, which will form part of the appointment letter.
- You are required to bring the photocopies of the following documents for submission and originals of the same for verification at the time of reporting for duty.
 - Proof of date of birth / SSLC / HSC / certificate stating date of birth.
 - Educational Qualification Certificates.
 - Relieving letter from the previous employer and all experience certificates.
 - Form No.16 from the previous employer.
 - Salary Slips for last 2 months.
 - Passport / Driving License and PAN Card copies.

We request you to join the organization at the earliest, however not later than **27th Dec21.**

Kindly sign the duplicate copy of this offer as an acceptance and confirm the date by which you will be joining the organization. We look forward to having you in our team.

Please confirm your acceptance on or before,22nd Dec 2021 otherwise your offer would stand void.

Thanking you,

for **AUORE LIFE SCIENCES PVT. LTD.**



VASANTHI B
HEAD HR -CORPORATE

I accept the above terms.

Name	P. Santhosh Kumar,	
Designation	TRAINEE	
Compensation Break-up		
Salary Components	Per Month (INR)	Per Annum (INR)
Basic	7500	90000
House Rent Allowance	6156	73875
Children Education Allowance		
Other Allowance		
Base Pay Total (A)	13656	163875
Retirement Benefits (B)		
Provident Fund	900	10800
ESI	444	5326
Retirement Benefits Total (B)	1344	16126
Total Compensation (A+B)	15000	180001

Note: Provident Fund (at 12% of Basic) denotes Management contribution towards Employer's Provident Fund.

for **AUORE LIFE SCIENCES PVT. LTD.**



VASANTHI B
HEAD HR -CORPORATE

Ref: RND/ HR / Rec / Dec/ 21

17th Dec 2021

Mr. Sanam Raja kulayappa
ObulapuramVillage,
Onipenta Mydhukur (Mdl),
Kadapa Dist.
AP Pin code- 516173.

Sub: **Letter of Intent.**

Dear **Mr. Sanam Raja kulayappa**

This is reference to your application and the discussions we had with you, we are pleased to offer you the position of **Trainee** in our organization, on the following terms and conditions:

Your gross remuneration will be **Rs.1,80,000-** (Rupees one lakh Eighty thousand only) per annum (inclusive of all annual and statutory benefits)

- You will be posted at **Shapoor, Hyderabad.**
- A formal letter of Appointment will be issued at the time of joining.
- You will be governed by the Rules & Regulations of the Company that will be in force from time totime.
- You are required to sign a separate confidentiality agreement with the company, which will form part of the appointment letter.
- You are required to bring the photocopies of the following documents for submission and originals of the same for verification at the time of reporting for duty.
 - Proof of date of birth / SSLC / HSC / certificate stating date of birth.
 - Educational Qualification Certificates.
 - Relieving letter from the previous employer and all experience certificates.
 - Form No.16 from the previous employer.
 - Salary Slips for last 2 months.
 - Passport / Driving License and PAN Card copies.

We request you to join the organization at the earliest, however not later than **27th Dec21.**

Kindly sign the duplicate copy of this offer as an acceptance and confirm the date by which you will be joining the organization. We look forward to having you in our team.

Please confirm your acceptance on or before,22nd Dec 2021 otherwise your offer would stand void.

Thanking you,

for **AURORE LIFE SCIENCES PVT. LTD.**



VASANTHI B
HEAD HR -CORPORATE

I accept the above terms.

Name	Sanam Raj kulayappa	
Designation	TRAINEE	
Compensation Break-up		
Salary Components	Per Month (INR)	Per Annum (INR)
Basic	7500	90000
House Rent Allowance	6156	73875
Children Education Allowance		
Other Allowance		
Base Pay Total (A)	13656	163875
Retirement Benefits (B)		
Provident Fund	900	10800
ESI	444	5326
Retirement Benefits Total (B)	1344	16126
Total Compensation (A+B)	15000	180001

Note: Provident Fund (at 12% of Basic) denotes Management contribution towards Employer's Provident Fund.

for **AUORE LIFE SCIENCES PVT. LTD.**



VASANTHI B
HEAD HR -CORPORATE

To,

Miss. Nandyala Vanaja

D/o Varadareddy

City/Village : Balaiagaripalli,

Post : Gondipalli,

Mandal : Pendlimarri,

District : Kadapa-516001.

State : Andhra Pradesh.

Date:17.09.2021,

Sub : Letter for Training

We extend to you our warmest welcome to our family of Divi's Laboratories Limited.

With reference to your application and discussions had with you , we are pleased to offer you a one-year training in QC Department, at Unit-2, situated at Chippada Village, Bhemmunipatnam Mandal, Visakhapatnam District on the following terms and conditions.

1. You will be on training for a period of one year from the date of reporting as a trainee and you will be paid a stipend of Rs.15000/- per month during your training period.
2. After submit / verification of your M.Sc. provisional certificate you will be paid a stipend of Rs.16000/- per month from the 1st of the following month.
3. You will be required to undergo pre-training medical check-up as this offer is subject to your medical fitness and you will be required to undergo periodical medical check-ups during your training period. Your training will be terminated , if you are not found medically fit.
4. Training is given at any one of the departments, branches & manufacturing units of the organization, depending on the requirement at the sole discretion of management. If required, you may be asked to undergo training in shifts as well.
5. You shall be liable to be transferred/posted to any location, department & unit of the organization, depending on the requirement for training. Upon such transfer, you will automatically be governed by the service conditions, rules, regulations and other terms as applicable at such new place.
6. If you intend to discontinue your training during the training period, you have to give three months prior notice in writing or return three months stipend in lieu thereof, which may be modified from time to time and the same will be notified.
7. After completing your training, the organization, at its sole discretion, may or may not offer employment and no trainee shall have the right to demand absorption in employment of the organization.
8. You are entitled to seven casual and five sick leaves during your training period . You will also be covered under ESI act,1948.
9. This offer of training is based on the information furnished in your application . If, at any given time, it comes to the knowledge of the management that any of this information is incorrect or any relevant information has been suppressed, then your training based on this letter of training, is liable to be terminated, without any notice or any stipend in lieu thereof.
10. You are required at all times to maintain the highest order of discipline and secrecy as regards the training of the organization. Any of technical / personal information, which might come into your possession during continuance of your training in the organization, shall not be disclosed, divulged or made public by you even thereafter.

11. You shall adhere to Organization's policies, procedures, rules and regulations, discipline and general work practices, which are subject to change from time to time.
12. You shall forthwith intimate any change in your residential address as and when any change takes place.
13. Your training is liable for termination at any time without notice or enquiry, if you are found indulging in any misconduct.
14. Your progress in training is reviewed from time to time and if found unsatisfactory, your training will be terminated without notice.
15. You are required to submit the following at the time of joining
 - a. For verification purpose, we need your original certificates of S.SC, Inter, B.Sc. & M.Sc. and photo copies of the same.
 - b. Four passport size color photographs.
 - c. Four copies of post card size black & white group photo of yours along with your dependent parents, and your spouse & children if married.
 - d. Photo copies of Aadhaar & PAN cards of yours along with your father, mother, spouse and children, if Married.
 - e. Photo copy of SBI savings bank account passbook.
 - f. Your name, date of birth, father name should be the same in Aadhaar card as in your SSC mark list
 - g. Get tested RT PCR test for covid-19 and submit the report at the time of joining for duty.
 - h. If available in your area, you may get vaccination at least 1st dose for covid -19.

In case the terms and conditions of training stated above are acceptable to you, please sign this letter in token of you having understood and having accepted the same and shall submit before you join for training.

You shall join training within a week after completion of your final year examination including practical's.

We take this opportunity to welcome you to the organization and wish you good luck.

Yours sincerely,

For DIVI 'S LABORATORIES LTD


K.SUBBARAO

GENERAL MANAGER (P&A)


ACCEPTANCE

I understand the contents of offer of training and I hereby accept the terms and conditions mentioned there in.

Signature: _____

Date: _____

Road Map : Vizag to Tagarapuvalasa - Bus available. Tagarapuvalasa to Chippada - Autos available.

 :08922 248917/927



BSR ENTERPRISES

H.No. 22-23 & 23A, Flat No.201, Plot No. 182 & 183, Eenadu Heights,
Eenadu Society, V V Nagar Colony, Kukatpally, Hyderabad - 500 072.
E-mail : bsrenterprises1966@gmail.com

Cell : 7337208989
9849568859



Date 27-08-2021

To
MR. R LOKESWAR REDDY

Offer Letter

Dear MR.R LOKESWAR REDDY

This has reference to your application and the subsequent interview you had with HETERO DRUGS LTD – R&D we are pleased to offer you for the position of “TR.RESEARCH ASSOCIATE IN R&D DEPT.” location at BALANAGAR in our organisation on a contractual basis.

The brief details of the offer are as below:

Gross Salary : Rs.14,000/- P.M.

Your expected Date of Joining : 1-09-2021

You will be issued a detailed ‘Appointment Letter’ on your joining with BSR ENTERPRISES. And this offer letter will be valid till 1-09-2021 and will automatically become void unless it is explicitly extended by the client or BSR ENTERPRISES.

You are requested to sign and return us the copy of the Offer letter as a token of your acceptance.

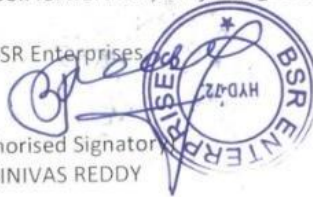
Please bring the following documents along with you on the day of your joining with BSR ENTERPRISES.

1. Copy of relieving letter from previous employer if applicable.
2. Latest payslip / proof of salary / Bank statement in which last salary credited
3. Copies of Education certificates
4. Four passport sized colour photographs
5. Proof of House Address (Electricity Bill, Rent Agreement, Postal Address Proof etc.,)
6. AADHAR & PAN CARD copy.
7. Duly filled standard Application form of BSR ENTERPRISES.

We look forward to your joining at the earliest.

For BSR Enterprises

(Authorised Signator)
B. SRINIVAS REDDY



PROCEEDINGS OF THE SUPERINTENDENT OF POLICE, Y.S.R. DISTRICT, KADAPA
PRESENT: K.K.N. ANBURAJAN I.P.S.,

Procs.No.A-10/A1/RECT/DSC-2019

Dated: 04.01.2020

Sub: Recruitment of the Posts of Village Secretariats - DSC-2019 Selection to the Post of Mahila Police and Women & Child Welfare Assistant / Ward Women and Weaker Sections Protection Secretary (Female) - Posting Orders Issued.

Ref: 1. G.O.M.S.No. 110, PR& RD Dept(MDL-1), Dated: 19.07.2019.
2. Recruitment Notification No.1/Home/2019, dt: 26-07-2019
3. Proceedings in Rc.No.A10/Rect/1/DSC-2019, dt: 02-01-2020 of the Chairman, District Selection Committee & District Collector, YSR District, Kadapa.

ORDER:-

In pursuance of the Ref.3rd cited of the District Collector & Chairman, District Selection Committee- 2019 Recruitment of posts to Mahila Police and Women & Child Welfare Assistant / Ward Women & Weaker Sections Protection Secretary (Female) Kum/Smt. **VELPUCHERLA NAGA MAHESWARI** Hall Ticket No.191101012670 who has been provisionally appointed as Mahila Police and Women & Child Welfare Assistant / Ward Women & Weaker Sections Protection Secretary (Female) is posted to SEC.NO. 11190034, **MADHAVARAM-1 OF RAYACHOTY MANDAL** as per the option of the individual. She is temporarily appointed as Mahila Police and Women & Child Welfare Assistant / Ward Women & Weaker Sections Protection Secretary (Female), in the consolidated pay of **Rs. 15,000/- per month** and she should follow the conditions issued in appointment orders 1 to 13 paras.

The individual is directed to report before the Panchayat Secretary to SEC.NO. 11190034, **MADHAVARAM-1 OF RAYACHOTY MANDAL**, duly submitting (1) set of photo copies of all certificates that are uploaded to website, and Physical fitness certificate issued by the Civil Assistant Surgeon of a Government Hospital in Original, with immediate effect from the date of receipt of these orders, failing which the appointment now ordered shall be treated as automatically cancelled. After reporting, she should intimate about her joining to the CI/SI/SHO concerned.

The above individual is informed that, if any certificates produced by her found false at a later date, then she is liable for criminal action besides removal from service without any prior notice.

The Panchayat Secretary to SEC.NO. 11190034, **MADHAVARAM-1 OF RAYACHOTY MANDAL**, is requested to admit the individual at the place of posting and obtain the required certificates from the individual and intimate the date of joining of the individual with F.N/A.N. immediately to this office and he/she is directed to extract the work as per the job chart prescribed for the post, which is appended herewith.

Praveen 4-1-2020
FOR SUPERINTENDENT OF POLICE,
Y.S.R. DISTRICT, KADAPA.

TO

Kum/Smt. Kum/Smt. **VELPUCHERLA NAGA MAHESWARI** Hall Ticket No.191101012670
Copy submitted to the District Collector, Kadapa, YSR District for favour of kind information.
Copy to the Chief Executive Officer, ZPP, Kadapa.
Copy to the District Panchayat Officer, Kadapa.
Copy to the District Employment Officer, Kadapa.

C.No.241/A4/2019.

Dated 06.10.2019

Sub:- Recruitment of Functional Assistants to Village Secretariats - DSC 2019 - Ananthapuramu District - Mahila Police and Women & Child Welfare Assistant / Ward Women & Weaker Sections Protection Secretary - Place of postings - Orders - Issued - Regarding.

Ref- 1) G.O Ms.No.110, PR & RD Dept., (MDL-1), dated 19.07.2019.

2) Govt. of A.P Notification No.01/Home/2019, dated 26.07.2019 for the post of Mahila Police and Women & Child Welfare Assistant / Ward Women & Weaker Sections Protection Secretary.

3) Proceedings in C.No.241/A4/2019, dated 02.10.2019, Chairman, DSC, District Collector, Ananthapuramu.

4) Member Convener, DS-2019, Lr No 2426/VSE/2019, dated 2019.

ORDER

Smt./Kum. **GUMMAGATTA NETHRAVATHI**, H.T.No. 191101058850, has been provisionally selected and appointed to the post of Mahila Police and Women & Child Welfare Assistant / Ward Women & Weaker Sections Protection Secretary vide reference 3rd read above subject to the conditions laid down therein.

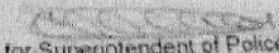
Now she is posted to **P-NARASAPURAM** Secretariat/Ward of **PARIGI** Mandal/Municipality of Ananthapuramu District, as per her preference or work needs.

She is instructed to report before the concerned Panchayat Secretary/Municipal Commissioner for duty and produce all the original certificates and Physical Fitness Certificate issued by a Medical Officer not below the rank of Civil Assistant Surgeon of Government Hospital in original.

She is also instructed to inform the date of reporting for duty to the Sub-Inspector of Police/SHO to the concerned area Police Station.

The Secretary concerned is instructed to admit the above candidate and verify all the original certificates and Physical Fitness Certificate before admitting the said individual and intimate the date of joining of the individual to this office without fail.

The SHO concerned is also instructed to intimate the date of joining of above individual to this office promptly and maintain their details in a register.


for Superintendent of Police,
Ananthapuramu

To
The above individual
The SHO/CI/SDPOs concerned
The Panchayat Secretariats Concerned
The Municipal Commissioner concerned
The Mandal Parishad Development Officer concerned
Copy to the Extension Officer (PR&RD) concerned
Copy to the Special Officer, Gram Panchayat concerned
Copy to the Divisional Panchayat Officer concerned
Copy to the Sub-Treasury Officer concerned
Copy to the Deputy Director, District Treasury Office, Ananthapuramu
Copy to the District Audit Officer, State Audit, Ananthapuramu
Copy to the District Employment Officer, Ananthapuramu
Copy to the Chief Executive Officer, Zilla Parishad, Ananthapuramu.
Copy to the District Collector & Chairman DSC, Ananthapuramu for information.
Copy submitted to the Commissioner of Panchayat Raj & Rural Development, Andhra Pradesh.

Present - Dr. B. L. VEENA KUMARI, M.B.B.S., D.C.H.,
Regional Director/Member Convener

RC No. 1211/B3/2020

Dated 23.12.2020

Sub: Establishment - Appointment of 4th Batch Mid Level Health Provider on contract basis for a period of one year - Orders - Issued.

Ref: - 1. Memo no 2332/HWC/NHM/2020 dt: 15.12.2020 of the Commissioner of Health and Family Welfare, ap, Vijayawada.
2. This office RC No. 1211/B3/2020 dt: 16.12.2020

ORDER:

The Government of India (New activity/ intervention) is contemplating for strengthening of Sub-centres as first post of call to provide comprehensive primary health care. As per the GOI guidelines all Sub-centres are proposed to be strengthened as Health & Wellness centres (HWC) by supply of essential equipments, and diagnosis and providing of all essential assured services.

Consequent on selection and after successful completion six months Bridge Programme in Community Health for Nurses (BPCHN), the following candidate selected by Selection Committee for MLHP, under the chairmanship of Director of Public Health & Family Welfare, Andhra Pradesh, Vijayawada is hereby appointed as MID LEVEL HEALTH PROVIDER purely on contract basis for a period of one year from the date of joining and posted to the place noted below:

Rank No	Name of the Candidate and address	Place of posting
859	C. BUJJIBAI ANANTHAPURAMU	Sub Centre: K NAGEPALI
		PHC: GUDIBANDA
		District: ANANTHAPURAMU

The above appointment is on contract basis and subject to the following conditions.

That the above appointment is purely on contract basis and liable for termination at any time without prior notice and without assigning any reasons thereof. The appointment will not confer any right for regularization of her services. She is informed that she should reside at her bonafide head quarters of her place of duty during the tenure of contract appointment.

1. Remuneration -

Consolidated Pay (Fixed) Rs. 25,000/- only. She is not eligible for any kind of increments and Pay Revisions.

2. Disciplinary Action -

In the event of breach of rules in institution, due to un-ethical / indiscipline / immoral activity the service of the employee is liable for termination with immediate effect without any notice. In addition to this, absentees for more than two months will be terminated.

Further it should be made explicit in the contract that without further action, discussion, notice or reference, this contract would automatically cease to operate on lapse of the contract period without any formal or informal communication.

3. Renewal authority -

Basing on the satisfactory certificate issued by the concerned Head of the Institutions, the contract will be renewed for one more year, as recommended. The same may be renewed through the Government.

4. Mode of Payment

Remuneration /Salary will be credited into personal bank account through NIM

5. Job Chart of MID LEVEL PROVIDER

01. Comprehensive Maternal Health care services to be provided in those sites equipped to services as "delivery point".
02. Comprehensive neonatal and infant health care services.
03. Comprehensive childhood and adolescent health care services.
04. Comprehensive contraceptive services.
05. Comprehensive reproductive health services.
06. Comprehensive management of communicable diseases.
07. Screening and Comprehensive management of non communicable diseases.
08. Basic ophthalmic care services
09. Basic ENT care service
10. Screening and basic management of mental health ailments.
11. Basic dental health care.
12. Basic geriatric health care services.

6. Selected Candidate should submit the following documents at the time

of joining without fail:

01. Bank Account, Branch Name with IFSC Code (Enclose 1st Page of Bank Pass Book)

The individual is instructed to report for duty before the DM&HO concerned within 7 days from the date of receipt of the orders, failing which this appointment orders automatically stands cancelled. No further correspondence will be entertained in this regard.

These orders are with prior approval of the Director of Public Health and Family Welfare, Andhra Pradesh, Vijayawada /Chairman, Selection Committee for MLHP

SD/-DR.B.L.VEENA KUMARI
Regional Director of Medical
and Health Services, Kadapa

//cc.l.b.o//

SUPERINTENDENT

To

The individual concerned
Copy submitted to the Director of Public Health & Family Welfare, AP,
Vijayawada for information.
Copy to the District Medical and Health Officer concerned district,
ADMH&HO, concerned District.

GOVERNMENT OF ANDHRA PRADESH
MUNICIPAL ADMINISTRATION DEPARTMENT

**WARD VOLUNTEER
IDENTITY CARD**



ID: 11-1013-049-098-37

Name: **Shaik Mehtaab**

Ward Secretariat: **098**

KADAPA MUNICIPAL CORPORATION

3


Commissioner
Municipal Corporation, Kadapa

Date of Birth : 23-04-1988

Mobile No :

Blood Group :

Address : 3/238, Ravindra Nagar, Kadapa

Aadhar No : 714703564322

E-Mail Id :

Family
Contact Number :

3

KADAPA MUNICIPAL CORPORATION

REF NO.ILS/ OLHR/14/2021-22,
27th August 2021.

To
Ms.Harshini Sirasala,
D.No.10/101,
Main Road,
Porumamilla,
Pincode 516193.

Dear Ms.Harshini Sirasala,

Sub: Offer letter for the post of "Trainee" -QC

Based on the personal interview you had with us, we are pleased to offer you the post of "Trainee" in QC Department based at our unit located in Gundlapalli, Prakasam Dist.

The total emoluments for the above post would be Rs. 1, 44,000/- per annum (Rupees One Lakh Forty Four Thousand only per annum) on CTC (Total cost to company) basis. You will be on probation for 12 months from the date of joining. Your salary break-up will be as follows.

Compensation Heads	Monthly Compensation	Annual compensation
Basic Salary	4800	57600
HRA	1920	23040
Special Allowance	5049	60589
Gross Salary (A)	11769	141229
PF Employee contribution	1182	14183
ESI Employee contribution	88	1059
Net salary(B)	10499	125987
Gratuity (As per Gratuity Act,1972) (C)	231	2771
Total Cost to the Company(A+C)	12000	144000

CIN: U24299AP2018PTC109365

Dear G.Naga Lakshmi,

Congratulations & Greetings from OMICS GROUP !!

With reference to your application and the subsequent Interview you had with us, we are pleased to inform that you are selected for the position "On Job Trainee" at OMICS - Conferences Division. Please note our offer of intent is subject to submission and verification of your antecedents at the time of joining (List of documents enclosed), Offer of intent doesn't mean confirmation of employment till joining and verification of all the antecedents/documents.

You will receive a Gross salary of Rs 16,000/- month with deductions of PF, PT & ESI, and your services shall be confirmed or extended or terminated basing on the performance.

You are requested to join on 01/01/2022 (Monday) at 09.00 AM at the following venue:-

OMICS Group,

Building NO: 20,

Floor No: 09,

Raheja Mind Space, Hitech City,

Hyderabad, INDIA.

Ph.: +91-40-47482200/22

Please ensure to carry the below List of Documents at the time of Joining without fail.

1. One copy of all educational certificates along with originals for verification.
 2. Eight passport size photographs.
 3. Experience Certificates from previous employers as applicable.
 4. 10th Long Original Certificate (Is mandatory).
 5. Aadhar Card Copy & PAN card copy.
 6. NOC/Course completion certificate from college (If applicable).
 7. Print out copy of this mail.
 8. One Year Service Level Agreement will be executed on the date of joining.
- In case of resignation 2 months' notice period or 2 months' salary in lieu of notice period should be served/paid.
- Need to carry all the documents mentioned in the above.

We are welcoming you on board for a successful career with Omics Family. If the above terms are acceptable, Kindly acknowledge the receipt of the same and make a confirmation of your joining in mail within 48 hours of receiving the mail failing which offer of intent remains cancelled.

Dear Velpula Bhargavi,

Congratulations & Greetings from OMICS GROUP !!

With reference to your application and the subsequent interview you had with us, we are pleased to inform that you are selected for the position "On Job Trainee" at OMICS -Conferences Division. Please note our offer of intent is subject to submission and verification of your antecedents at the time of joining (List of documents enclosed), Offer of intent doesn't mean confirmation of employment till joining and verification of all the antecedents/documents.

You will receive a Gross salary of Rs 16,000/- month with deductions of PF, PT & ESI, and your services shall be confirmed or extended or terminated basing on the performance.

You are requested to join on 13/12/2021 (Monday...



इंडियन इम्यूनोलॉजिकल्स लिमिटेड
INDIAN IMMUNOLOGICALS LIMITED

HL: HR: 2021-22/130

September 22, 2021

Shri. G. Jarji Reddy
H.No:-1/49,Erraballe,
Pulivendula, Kadapa,
Andhra Pradesh.

Dear Shri. G. Jarji Reddy,

OFFER OF APPOINTMENT

This has reference to your application for a Fixed term employment in our organization and the subsequent interview you had with us. We are pleased to offer you appointment as Trainee in HH-Production Department in our organization on the terms and conditions explained and as agreed by you.

You will be issued detailed appointment letter on the day you join our organization. Your initial place of posting shall be **Human Biologicals Institute, Production- Plant, Gachibowli.**

You will be in employment for a period of three years from the date of joining in services.

Your appointment is subject to verification of all details furnished by you at the time of joining. The company reserves the right to verify at any time prior to joining, during service and after leaving the services of the company with the concerned parties, regarding conduct, character and employment particulars etc.,

In case the particulars furnished in the application are found to be false or unsatisfactory, your service would be liable for termination immediately without any notice or reason.

The offer of appointment is subject to you being medically fit, for which you have to undergo medical examination by the company's designated medical practitioner / diagnostic centre.

You have to report for duty at 9.00 AM on or before 04/10/2021 at Plant, Gachibowli and ensure that you come prepared with the following:

- Original certificates of all educational qualifications (from 10th onwards) with a set of photo copies of all such certificates / documents.

Contd..2

- b) If you have worked earlier or been working:
Original certificates in proof of work experience (from 1st employer onwards) i.e., appointment letter, relieving certificate, service certificate, latest pay slip, and form 16 as per Income Tax Act from the employers with a set of Xerox copies of all such certificates / documents.
- c) Copy of the Offer of appointment.
- d) Four pass port size colour photographs.
- e) Information of your blood group.
- f) For opening of bank account along with one of the following document.
PAN Card, Voter ID / Ration card / Pass port / Driving License/Aadhar Card.
- g) Copy of Aadhar Card and PAN card

If you fail to report for duty as above this offer automatically stands cancelled without intimation to you.

This Offer letter is issued in duplicate and you are requested to return the duplicate copy duly signed by you as a token of your acceptance of the offer, within seven days of receipt of this offer failing which the offer automatically stands cancelled without any further intimation.

We look forward to have a long and professionally rewarding association with you. Please acknowledge the receipt of the letter.


for Indian Immunologicals Limited



M C Muthiah
Vice President – Human Resources

Acknowledgement:

I acknowledge the receipt of this letter and agreed the terms and conditions mentioned as above and I will report to the duty on _____

Signature:  Name: G. JARJI Renny Place: Pulivendula



इंडियन इम्यूनोलॉजिकल्स लिमिटेड
INDIAN IMMUNOLOGICALS LIMITED

HL: HR: 2021-22/131

September 22, 2021

Shri. K. Srikanth Kumar
H.No:-5/7B, Pedda Kottala,
Nandyal, Andhra Pradesh-518502.

Dear Shri. K. Srikanth Kumar,

OFFER OF APPOINTMENT

This has reference to your application for a Fixed term employment in our organization and the subsequent interview you had with us. We are pleased to offer you appointment as **Trainee in HH-Production** Department in our organization on the terms and conditions explained and as agreed by you.

You will be issued detailed appointment letter on the day you join our organization. Your initial place of posting shall be **Human Biologicals Institute, Production- Plant, Gachibowli.**

You will be in employment for a period of three years from the date of joining in services.

Your appointment is subject to verification of all details furnished by you at the time of joining. The company reserves the right to verify at any time prior to joining, during service and after leaving the services of the company with the concerned parties, regarding conduct, character and employment particulars etc.,

In case the particulars furnished in the application are found to be false or unsatisfactory, your service would be liable for termination immediately without any notice or reason.

The offer of appointment is subject to you being medically fit, for which you have to undergo medical examination by the company's designated medical practitioner / diagnostic centre.

You have to report for duty at **9.00 AM** on or before **04/10/2021** at **Plant, Gachibowli** and ensure that you come prepared with the following:

- Original certificates of all educational qualifications (from 10th onwards) with a set of photo copies of all such certificates / documents.**

Contd..2

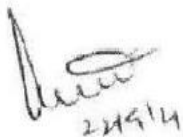
- b) If you have worked earlier or been working:
Original certificates in proof of work experience (from 1st employer onwards) i.e., appointment letter, relieving certificate, service certificate, latest pay slip, and form 16 as per Income Tax Act from the employers with a set of Xerox copies of all such certificates / documents.
- c) Copy of the Offer of appointment.
- d) Four pass port size colour photographs.
- e) Information of your blood group.
- f) For opening of bank account along with one of the following document. PAN Card, Voter ID / Ration card / Pass port / Driving License/Aadhar Card.
- g) Copy of Aadhar Card and PAN card

If you fail to report for duty as above this offer automatically stands cancelled without intimation to you.

This Offer letter is issued in duplicate and you are requested to return the duplicate copy duly signed by you as a token of your acceptance of the offer, within seven days of receipt of this offer failing which the offer automatically stands cancelled without any further intimation.

We look forward to have a long and professionally rewarding association with you. Please acknowledge the receipt of the letter.

for Indian Immunologicals Limited



24/5/14

M C Muthiah
Vice President – Human Resources

Acknowledgement:

I acknowledge the receipt of this letter and agreed the terms and conditions mentioned as above and I will report to the duty on _____

Signature:

Name:

Place:



इंडियन इम्यूनोलॉजिकल्स लिमिटेड
INDIAN IMMUNOLOGICALS LIMITED

ILL: HR: 2021-22/132

September 22, 2021

Shri. P Vasanth
H.No:-37/1194-1-18,
Vidhyuthnagar, Chinnachowk,
Kadapa, Andhra Pradesh.

Dear Shri. P. Vasanth,

OFFER OF APPOINTMENT

This has reference to your application for a Fixed term employment in our organization and the subsequent interview you had with us. We are pleased to offer you appointment as Trainee in **III-Production** Department in our organization on the terms and conditions explained and as agreed by you.

You will be issued detailed appointment letter on the day you join our organization. Your initial place of posting shall be **Human Biologicals Institute, Production- Plant, Gachibowli.**

You will be in employment for a period of three years from the date of joining in services.

Your appointment is subject to verification of all details furnished by you at the time of joining. The company reserves the right to verify at any time prior to joining, during service and after leaving the services of the company with the concerned parties, regarding conduct, character and employment particulars etc.,

In case the particulars furnished in the application are found to be false or unsatisfactory, your service would be liable for termination immediately without any notice or reason.

The offer of appointment is subject to you being medically fit, for which you have to undergo medical examination by the company's designated medical practitioner / diagnostic centre.

You have to report for duty at 9.00 AM on or before 04/10/2021 at Plant, Gachibowli and ensure that you come prepared with the following:

- Original certificates of all educational qualifications (from 10th onwards) with a set of photo copies of all such certificates / documents.

Contd..2

संस्था : रक्षापुरम, गच्छिबोली पोस्ट, हैदराबाद - 500 032, तेलंगणा, भारत EPABX Nos: +91-9948298622, +91-9948298522 • दूरभाष +91-40-23000211 • फेक्स +91-40-23000213
Plant: 'Rakshapuram', Gachibowli Post, Hyderabad - 500 032, Telangana, India • EPABX Nos: +91-9948298622, +91-9948298522 • Phone: +91-40-23000211 • Fax: +91-40-23000213
CIN: U72200TG1999PLC032666 • Website: www.indimmune.com • E-mail: info@indimmune.com

पंजीकृत कार्यालय: रोड नंबर. 44, जुबिली हिल्स, हैदराबाद - 500 033, तेलंगणा, भारत • दूरभाष +91-8466924444, +91-7997915555, 040-67682200
Regd. Office: Road No. 44, Jubilee Hills, Hyderabad - 500 033, Telangana, India • Phones: +91-8466924444, +91-7997915555, 040-67682200
CIN: U72200TG1999PLC032666 • Website: www.indimmune.com • E-mail: info@indimmune.com

- b) If you have worked earlier or been working:
Original certificates in proof of work experience (from 1st employer onwards) i.e., appointment letter, relieving certificate, service certificate, latest pay slip, and form 16 as per Income Tax Act from the employers with a set of Xerox copies of all such certificates / documents.
- c) Copy of the Offer of appointment.
- d) Four pass port size colour photographs.
- e) Information of your blood group.
- f) For opening of bank account along with one of the following document.
PAN Card, Voter ID / Ration card / Pass port / Driving License/Aadhar Card.
- g) Copy of Aadhar Card and PAN card

If you fail to report for duty as above this offer automatically stands cancelled without intimation to you.

This Offer letter is issued in duplicate and you are requested to return the duplicate copy duly signed by you as a token of your acceptance of the offer, within seven days of receipt of this offer failing which the offer automatically stands cancelled without any further intimation.

We look forward to have a long and professionally rewarding association with you. Please acknowledge the receipt of the letter.

for Indian Immunologicals Limited

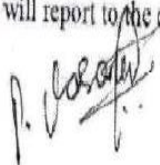

24/9/14

M C Muthiah
Vice President – Human Resources

Acknowledgement:

I acknowledge the receipt of this letter and agreed the terms and conditions mentioned as above and I will report to the duty on _____

Signature:



Name:

P. Vasanth

Place:

Kadapa.



Sri Venkateswara Degree & P.G. College

ph : 08554-234477

(Affiliated to S.K.University, Ananthapuram)
12-3-415, Jesus Nagar, Ananthapuram -515001.

Date :

PROCEEDING OF THE PRINCIPAL PRESENT: Dr.K.SARITHA M.Sc, Ph.D.

Process No. : SVDC/PRL/APPTS/2020-2021

Dated: 20.09.2021

Sub: Appointments of Teaching Staff for SVDC- Regarding.

Ref:

- Interviews Conducted on 18-09-2021
- Concurrence of the Management based on Experts Option, Bio-data and Curriculum – Vitae of the candidates

In exercise of the authority conferred upon the Chairman and in terms of the references above the following appointment orders are issued.

Mr. SHAIK MOHAMMAD RAFI is appointed as Assistant Professor in Bio-Technology Department at the SVDC Subject to the following terms & Conditions.

Terms & Conditions:

- The appointment is adhoc and can be terminated at any time if the performance or the conduct of the candidate is found unsatisfactory at any time.
- The candidate shall be paid salary of **Rs. 14,000/-** (Rupees Fourteen thousand only), P.m. With effect from the date of joining duty.
- Leave rules as approved by the Institution authorities.
- The candidate shall not leave the Institution without prior permission from the Principal.
- Based on performance and eligibility the consolidated salary may be revised during the first year.
- The candidate should acknowledge the receipt of this order and give acceptance of the terms & conditions by signing on a copy of this order itself.
- A brief bio-data along with 3 pass-port size photos should be submitted to the Principal at the time of joining.
- If any Teaching faculty would like to leave the Institution for reason, he/she should inform the authorities of the Institution and the management at least one month in advance.

TO

- Mr.S.Mohammad Rafi
- Copy to Establishment File
- Spare copy

S. Mohammad Rafi
Signature of the Candidate

K Saritha
PRINCIPAL
PRINCIPAL
S.V. DEGREE & P.G. COLLEGE
ANANTAPUR



eSPIES FACILITIES PVT LTD

AN ISO 9001 : 2015 CERTIFIED

Spies House, Manju Residency, Plot No. 85 & 88, Flat No. 302, 3rd Floor,
Sardar Patel Nagar, Near Nizampot Cross Road, Kukatpally, Hyderabad - 72.
Phone : 040 - 65740941, Cell : 9160004333, e-mail : isreddy@espies.in
Website : www.espies.in



To,

Ms. Janapati Lakshmi

Jan 20th, 2022

D/O. Janapati Venkata Subbarayudu
H.No. 37/389-2, Nehru Nagar, Shankarapurampost,
Dist. Kadapa - 516002,
State: Andhra Pradesh
Ph No: 9515188712
Email id: luckyjanapati@gmail.com

Sub: Offer Letter

Dear Ms. Janapati Lakshmi

With reference to your application and subsequent interview with us, we would like to bring to your notice that you have been selected for the position of **Jr. Officer in QC – Micro** department.

1. You are required to report for duty on **31st Jan'2022** by 9:00 AM .
2. You will be initially posted at our client **Annora Pharma Pvt Ltd at Annaram, Hyderabad**
3. Your Appointment letter will be issued after completion of joining formalities process.
4. You will be paid salary (per month) as shown below:
Monthly Gross Salary: Rs. 14000/-
5. Upon receipt of the offer, you are required to undergo medical check-up at the company authorized diagnostic centres. You will be entitled for appointment upon you found to be medically fit.
6. Your Employment will be subject to the Terms & Conditions, mentioned in your Appointment letter, which will be issued to you on your joining.
7. As substantial cost is being incurred towards your recruitment, training and development, any discontinuance, exit or voluntary separation of your services against the agreed period will attract penalty more fully detailed in the Annexure – I of this offer letter.
8. Please bring the below list of documents for the joining formalities.
 - Original Academic Certificates (all from 10th to Highest)
 - All Educational Certificates Xerox Copies from 10th to Highest Qualification.
 - Address and ID proof on your name.
 - Aadhar Card clear Xerox copy.
 - Xerox copies of all Appointment letter and Reliving letter of previous organizations if any.
 - EPF UAN Number and ESIC Insurance numbers of previous organisation if any.
 - 3 Passport Photographs.
 - 1 Postcard Size family photograph for the ESIC process.
 - Rs. 100/- Stamp Paper for making the Agreement.

Thank you,

For **ESPIES FACILITIES PVT LTD**



Authorised Signatory

SHAKYA

SHAKYA HR SOLUTIONS Pvt Ltd.,
Flat No. 102, First Floor,
Bhawari Residency, Nanda Nagar,
Vikasapuri, Erragadda,
HYDERABAD - 500018.

Sub: OFFER OF EMPLOYMENT

Date: 13 Nov 2021

Ref App No. : HAZA140

Mr/Ms/Mrs **MADA MOHAN KRISHNA**

Dear **MADA MOHAN KRISHNA**

This is reference to your CV.

We are pleased to offer you employment for a fixed period (contract) with our Organization **Shakya HR Solutions Pvt Ltd** as **SCIENTIST A1** in **ANALYTICAL** Department. You are required to report on **19/11/2021** at the client premises **ANALYS LAB Pvt Ltd., Unit-II**. Plot.no 47, IDA, Balanagar Vil & Mandal, R R Dist., Hyderabad - 500037, Telangana, INDIA. Your **CTC 206,356.00/- Per Annum** (Inclusive of other benefits).

At the time of joining you will be required to submit the below documents:

1. Resume
2. ID Proof
3. Address Proof
4. All Original Certificates (from SSC to Highest Qualification)
5. Offer letter & Relieving letter
6. 5 Passport Size Photos
7. E-AADHAR with DOB & PAN Card copies
8. Physical fitness Certificate
9. Rs.100/- Non-Judicial Stamp Paper on your Name

Further details of the emoluments and other terms and conditions would be available in appointment letter, which will follow on your submission of the above documents as per company norms.

For **Shakya HR Solutions Pvt Ltd.**

YEDDULA Digitally signed by
BHARATHI YEDDULA A BHARATHI
Date: 2021.11.13
11:53:30 +05'30'

Authorised Signatory

I hereby accept the above-mentioned terms and conditions.

Name: _____ Signature: _____ Date: _____

LETTER OF APPOINTMENT

15.11.2021

Dear Mr. P.Vijayarath Reddy,

With reference to your application and subsequent interview with us, we are pleased to appoint you as **Executive Trainee- Quality Assurance Vaccine** our Organization with the following terms and conditions.

Date of Joining: 15.11.2021

Salary: Your CTC salary would be Rs 1.7 Lakhs per annum. (Rupee One Lakh Seventy Thousand only).

Probation/Confirmation: You will be on probation for Six months. Based on your performance your services will be confirmed with the company in written after six months. During the probation period your services can be terminated or individual can submit his/her resignation without any notice on either side and without any reasons whatsoever. If your services are found satisfactory during the probation period, you will be confirmed in the present position and thereafter your services can be terminated on three month notice on either side. During the period of your employment with the Company, you will devote full time to the work of the company. Further, you will not take up any other employment of assigned or any office, honorary or for any consideration, in cash or in kind of otherwise without the prior written permission of the Company.

1. You will not (except in the normal course of the Company's business) publish any article or statement, deliver any lecture of broadcast or make any communication to the press, including magazine publication relating to the Company's products or to any matter with which the Company may be concerned, unless you have previously applied to and obtained the written permission from the Company.
2. You will be required to maintain utmost secrecy in respect of Project documents, Commercial offer, Design documents, Project cost & estimation, Technology, Software packages license, Company's polices Company's patterns & Trade Mark and Company's Human assets profile.



Factory : Survey No. 172 Part, Gagillapur Village, Dundigal Gandimaisamma Mandal,
Medchal-Malkajgiri District, Telangana - 500 043, INDIA.

Phone : 09700017820, 09700017883 E-mail : hr@virchowbiotech.com, regulatory.vbpl@gmail.com

Head Office : # 319 & 320. IIIrd Floor, Swamy Ayyappa Co-op. Housing Society Ltd, Madhapur, Hyderabad-500 081
Phone : +91-40-23119481, Fax : +91-40-23119486. **GSTIN : 36AABCV2578A1Z1**



eSPIES FACILITIES PVT LTD

AN ISO 9001 : 2015 CERTIFIED

Spies House, Manju Residency, Plot No. 85 & 88, Flat No. 302, 3rd Floor,
Sardar Patel Nagar, Near Nizampet Cross Road, Kukatpally, Hyderabad - 72.
Phone : 040 - 65740941, Cell : 9160004333, e-mail : isreddy@espies.in
Website : www.espies.in



To,

Mr. P. Harish Kumar

Nov 24th, 2021

S/o: P. Nagaiiah

H.No.: 1/42, Avulamaremma Temple Street,

New Madhavaram, Mandal: Sidhout,

Dist. Kadpa, State: Andhra Pradesh.

Ph No: 9666215527

Email id: hariyams9@gmail.com

Sub: Offer Letter

Dear Mr. P. Harish Kumar

With reference to your application and subsequent interview with us, we would like to bring to your notice that you have been selected for the position of **Jr. Officer in QC-Micro** department.

1. You are required to report for duty on **06th Dec'2021** by 9:00 AM .
2. You will be initially posted at our client **Annora Pharma Pvt Ltd at Annaram, Hyderabad**
3. Your Appointment letter will be issued after completion of joining formalities process.
4. You will be paid salary (per month) as shown below:
Monthly Gross Salary: Rs. 14000/-
5. Upon receipt of the offer, you are required to undergo medical check-up at the company authorized diagnostic centres. You will be entitled for appointment upon you found to be medically fit.
6. Your Employment will be subject to the Terms & Conditions, mentioned in your Appointment letter, which will be issued to you on your joining.
7. As substantial cost is being incurred towards your recruitment, training and development, any discontinuance, exit or voluntary separation of your services against the agreed period will attract penalty more fully detailed in the Annexure – I of this offer letter.
8. Please bring the below list of documents for the joining formalities.
 - Original Academic Certificates (all from 10th to Highest)
 - All Educational Certificates Xerox Copies from 10th to Highest Qualification.
 - Address and ID proof on your name.
 - Aadhar Card clear Xerox copy.
 - Xerox copies of all Appointment letter and Reliving letter of previous organizations if any.
 - EPF UAN Number and ESIC Insurance numbers of previous organisation if any.
 - 3 Passport Photographs.
 - 1 Postcard Size family photograph for the ESIC process.
 - Rs. 100/- Stamp Paper for making the Agreement.

Thank you,

For eSPIES FACILITIES PVT LTD



Authorised Signatory



eSPIES FACILITIES PVT LTD

AN ISO 9001 : 2015 CERTIFIED

Spies House, Marju Residency, Plot No. 85 & 88, Flat No. 302, 3rd Floor,
Sardar Patel Nagar, Near Nizampet Cross Road, Kukatpally, Hyderabad - 72.
Phone : 040 - 65740941, Cell : 9160004333, e-mail : isreddy@espies.in
Website : www.espies.in



To,

Dec 24th, 2021

Ms. Chennuru Lavanya

D/o: C. Madhava Reddy

Flat No.18, Siri Homes,

Nandikotkur Road,

Kurnool -518002

Ph No: 9490753938

Email id: chennurulavanya98@gmail.com

Sub: Offer Letter

Dear Ms. Chennuru Lavanya

With reference to your application and subsequent interview with us, we would like to bring to your notice that you have been selected for the position of **Jr. Officer** in **QC** department.

1. You are required to report for duty on **03rd Jan'2022** by 9:00 AM .
2. You will be initially posted at our client **Annora Pharma Pvt Ltd at Annaram, Hyderabad**
3. Your Appointment letter will be issued after completion of joining formalities process.
4. You will be paid salary (per month) as shown below:
Monthly Gross Salary: Rs. 14000/-
5. Upon receipt of the offer, you are required to undergo medical check-up at the company authorized diagnostic centres. You will be entitled for appointment upon you found to be medically fit.
6. Your Employment will be subject to the Terms & Conditions, mentioned in your Appointment letter, which will be issued to you on your joining.
7. As substantial cost is being incurred towards your recruitment, training and development, any discontinuance, exit or voluntary separation of your services against the agreed period will attract penalty more fully detailed in the Annexure – I of this offer letter.
8. Please bring the below list of documents for the joining formalities.
 - Original Academic Certificates (all from 10th to Highest)
 - All Educational Certificates Xerox Copies from 10th to Highest Qualification.
 - Address and ID proof on your name.
 - Aadhar Card clear Xerox copy.
 - Xerox copies of all Appointment letter and Relieving letter of previous organizations if any.
 - EPF UAN Number and ESIC Insurance numbers of previous organisation if any.
 - 3 Passport Photographs.
 - 1 Postcard Size family photograph for the ESIC process.
 - Rs. 100/- Stamp Paper for making the Agreement.

Thank you,

For eSPIES FACILITIES PVT LTD



Authorised Signatory



NARAYANA EDUCATIONAL SOCIETY
CDP-NGO-C-976,KADAPA

30-01-2022.

SERVICE CERTIFICATE

This is to Certify that Sri **SUNKESULA.SHAMEER BASHA**
S/o S.KHADER BASHA, working as PHYSICS COUNSELLOR in
NARAYANA JR COLLEGE, Ngo Colony,Kadapa. during the academic
year September - 2021 to Still and his performance is good.

S. M. S. S.

PRINCIPAL

PRINCIPAL

NARAYANA JUNIOR COLLEGE

KADAPA-516 001




SRI CHAITANYA JUNIOR COLLEGE
(Rc. No. 180/E3-2/1992, Dated : 30-10-1992)
KOTIREDDY CIRCLE, KADAPA - 516001.

Date : 31-01-2022

EXPERIENCE CERTIFICATE

This is to certify that Sri **G.GURAPPADU** S/o **G.GURAI AH** has been working in this institution as a **JUNIOR LECTURER in Physics** from 10.09.2021 to upto date .

This institution is recognized by and affiliated to the Board of Intermediate Education, Andhra Pradesh, Vijayawada as per the proceedings Rc. No. 180/E3-2/1992, dated : 30-10-1992 of the Secretary, Board of Intermediate Education, Vijayawada , Andhra Pradesh.


PRINCIPAL
PRINCIPAL
SRI CHAITANYA JUNIOR COLLEGE
KADAPA.



BSR ENTERPRISES

H.No. 22-23 & 23A, Flat No.201, Plot No. 182 & 183, Eenadu Heights,
Eenadu Society, V V Nagar Colony, Kukatpally, Hyderabad - 500 072
E-mail : bsrenterprises1966@gmail.com

Cell : 7337208989
9849568859



Date 31-08-2021

To

MS. PADMA LAKSHMI

Offer Letter

Dear MS. PADMA LAKSHMI

This has reference to your application and the subsequent interview you had with HETERO DRUGS LTD - R&D. We are pleased to offer you for the position of "TR. RESEARCH ASSOCIATE IN AR&D DEPT." location at BALANAGAR in our organisation on a contractual basis.

The brief details of the offer are as below:

Gross Salary : Rs. 14,000/- P.M.

Your expected Date of Joining : 15-09-2021

You will be issued a detailed 'Appointment Letter' on your joining with BSR ENTERPRISES. And this offer letter will be valid till 15-09-2021 and will automatically become void unless it is explicitly extended by the client or BSR ENTERPRISES.

You are requested to sign and return us the copy of the Offer letter as a token of your acceptance.

Please bring the following documents along with you on the day of your joining with BSR ENTERPRISES.

1. Copy of relieving letter from previous employer if applicable.
2. Latest payslip / proof of salary / Bank statement in which last salary credited
3. Copies of Education certificates
4. Four passport sized colour photographs
5. Proof of House Address (Electricity Bill, Rent Agreement, Postal Address Proof etc.,)
6. AADHAR & PAN CARD copy.
7. Duly filled standard Application form of BSR ENTERPRISES.

We look forward to your joining at the earliest.

For BSR Enterprises,

(Authorised Signatory)
B. SRINIVAS REDDY



ESTD : 2001

SRI SAI INSTITUTE OF TECHNOLOGY AND SCIENCE

(Approved by AICTE New Delhi & Affiliated JNT University, Anantapuram)

RAYACHOTY - 516 270, YSR KADAPA DISTRICT, A.P.

Proceedings of the Principal, SSITS, and Rayachoty- 516 270 Dated: 11-11-2021

Ref: Interview Dated: 11-11-2021
Present: Dr. V BALAJI, PRINCIPAL

In exercise of the powers conferred upon and the approval of the Management of the Institute, the Principal is pleased to appoint **Mr. D.VENKATESH** as **Assistant Professor in the Dept. of Humanities & Science**

The appointment is subject to the following Conditions.

1. The candidate shall be designated as Assistant Professor. in Dept. of Humanities & Science in the *Consolidate* pay of Rs. 11000/-. He will be entailed to draw a gross salary of **Rs. 11000/-**
2. The original certificates shall be deposited for custody of the College and also candidate should serve SSITS at least for two years.
3. The candidate should not apply for any other job without express permission from the Institute Management during the period of two years.
4. The appointment shall be terminated at any time without further notice if the progress and performance of the candidate is unsatisfactory or for any undesirable conduct.



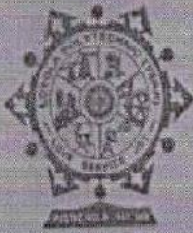
To

- Mr. D.VENKATESH
- Copy to Administrative Officer for necessary action

V. Balaji
11/11/21
PRINCIPAL

PRINCIPAL

Sri Sai Institute of Technology and Science
RAYACHOTI-516270,
Y.S.R. (Dist). A.P



LOYOLA POLYTECHNIC (YSRR)

PULIVENDLA - 516 390, KADAPA Dist. A.P.

(G.O.Ms. No. 739, DL 10-10-1980)

(08568) (Off): 288308

(Res): 212375



Ref.No. /LP/Appointments/2021

Date.....

15-11-2021

PROCEEDINGS OF THE CORRESPONDENT, LOYOLA POLYTECHNIC (YSRR)
PULIVENDLA, YSR DISTRICT, A.P.

PRESENT:: REV.FR.DR.V.ANTONY SAMY, S.J.,

Sub:- Recruitment of Staff for Loyola Polytechnic Courses on Contract Basis, Loyola Polytechnic (YSRR), Pulivendla - Appointment of **Sri K. Hari Priya** - Orders Issued - Regarding.

- Ref:-1. Your Application for the post of a Lecturer in Loyola Polytechnic (YSRR), Pulivendla.
2. Recommendations of the Staff Selection Committee constituted by Loyola Polytechnic (YSRR), Pulivendla.

ORDER- On behalf of the Management, I am happy to inform you that you have been selected to the post of a Lecturer in Maths, General Department on Contract basis in Loyola Polytechnic (YSRR), Pulivendla, YSR district with a Consolidated Pay of **Rs. 9,000/-** (Rupees Nine Thousand only).

The terms and conditions of appointment are as follows:

1. This appointment is purely on temporary basis from 18.10.2021 till the last working day of this academic year 2021-22.
2. You will be subjected to the rules, regulations and decisions of the Management.
3. You are required to produce all your original certificates/testimonials in support of qualifications at the time of reporting to duty for verification and retention in the office.
4. You have to give one month notice or one month's salary if you wish to resign. Similarly the Management will have a right to terminate your services by giving one month notice.
5. You are eligible for 15 days of CLs for one academic year. If your stipulated 15cls are exhausted then your salary will be cut.
6. Your service will be terminated without any notice for any indisciplined action in the campus.

Copy for
Sri K.Hari.Priya
The Principal, Loyola Polytechnic (YSRR), Pulivendla.

A. Sanyal
15/11/21



Shot on Y12
Vivo AI camera

CORRESPONDENT
CORRESPONDENT
LOYOLA POLYTECHNIC (YSRR)
PULIVENDLA-516 390
Kadapa (Dist. A.P.)



Sree Swamy Vivekananda Educational Society
2-4-35, Sivalayam Street, Puliveadula, Y.S.R District, AP - 516 390
Email: sreevivekananda@gmail.com
Mobile: 8331 003 003

APPOINTMENT ORDER - DUPLICATE COPY

Date: 29/10/2021

To

D. BHAVANA

Dear Madam/ Sir,

With reference to your application and subsequent interview you had with us, we are pleased to appoint you as a Teacher. You will be under our contract during your service period starting from 01-11-2021 till 30-04-2022 and you will be relieved from your position only after completion of your service. You shall be paid an all-inclusive consolidated emolument of Rs. 7,500/- (in words: Seven thousand five hundred only) per month. You are required to report for duty on 01-11-2021, at Sree Swamy Vivekananda Concept School, Sivalayam Street, Puliveadula. You are required to submit the following documents at the time of joining.

1. Grade - X Marks Memo ✓
2. Intermediate Marks Memo ✗
3. ID proof ✗
4. Degree Provisional ✗
5. B.Ed. Provisional ✗

This letter is being issued in duplicate. Please return the duplicate copy duly signed by you as a token of having received, understood and accepted the terms and conditions by you.

NOTE: Your appointment order is valid up to 30-04-2022 only.

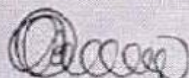
D. Bhavana
(Signature of the Candidate)

W. S. S. S. S.
(Signature of the Correspondent)

TEMPORARY APPOINTMENT LETTER
NARAYANA JUNIOR COLLEGE
KADAPA

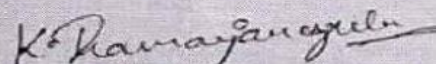
Name of the Applicant : K RAMANJANEYULU
Father name : K JAYARAMUDU
Qualification : M.sc
Department : Applied Mathematics
Date of birth : 15-07-1996
Date of joining :

With reference to the application dated 28-01-2022
Mr.K RAMANJANEYULU have been appointed as a faculty for the
subject MATHEMATICS for Narayana Junior College, Kadapa on a
consolidated pay of Rs.10,000/- (TEN THOUSAND RUPEES ONLY) per
month.


Appointment Authority
PRINCIPAL
NARAYANA JUNIOR COLL
Tadigotla (V), C.K. Dinne (P)
KADAPA - 516 003.(A.P.)
C.No. 12017

CERTIFICATE OF ACCEPTANCE

Having understood the terms and conditions, I acknowledge to abide
by them in the interest of the institution. I promise that I shall strive
hard to come up to the exceptions of the management in all my
endeavours.


Signature of applicant

TEMPORARY APPOINTMENT LETTER
NARAYANA JUNIOR COLLEGE
KADAPA

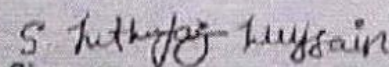
Name of the Applicant : SHAIK INTIYAZ HUSSAIN
Father name : SHAIK JAKEER HUSSAIN
Qualification : M.Sc
Department : Applied Mathematics
Date of birth : 15-07-1999
Date of joining : 18-09-2021

With reference to the application dated 28-01-2022 Mr. SHAIK INTIYAZ HUSSAIN have been appointed as a faculty for the subject MATHEMATICS for Narayana Junior College, Kadapa on a consolidated pay of Rs. 10,000/- (TEN THOUSAND RUPEES ONLY) per month.


Appointment Authority
PRINCIPAL
NARAYANA JUNIOR CC
Tadigotta (V), C.K. Dist
KADAPA - 516 003. (A)
C.No. 12017

CERTIFICATE OF ACCEPTANCE

Having understood the terms and conditions, I acknowledge to abide by them in the interest of the institution. I promise that I shall strive hard to come up to the expectations of the management in all my endeavours.


Signature of applicant

इंडियन इम्यूनोलॉजिकल्स लिमिटेड

INDIAN IMMUNOLOGICALS LIMITED

HL: HR: 2021-22/234

November 25, 2021

Shri. K. Lakshmi Pulla Reddy

Thandala Dinne Village,
K Rajupalem Mandal,
Kadapa, Andhra Pradesh-516359.

Dear Shri. K. Lakshmi Pulla Reddy,

OFFER OF APPOINTMENT

This has reference to your application for a Fixed term employment in our organization and the subsequent interview you had with us. We are pleased to offer you appointment as **Trainee in HH-Production** Department in our organization on the terms and conditions explained and as agreed by you.

You will be issued detailed appointment letter on the day you join our organization. Your initial place of posting shall be **Human Biologicals Institute, Production- Plant, Gachibowli.**

You will be in employment for a period of three years from the date of joining in services.

Your appointment is subject to verification of all details furnished by you at the time of joining. The company reserves the right to verify at any time prior to joining, during service and after leaving the services of the company with the concerned parties, regarding conduct, character and employment particulars etc.,

In case the particulars furnished in the application are found to be false or unsatisfactory, your service would be liable for termination immediately without any notice or reason.

The offer of appointment is subject to you being medically fit, for which you have to undergo medical examination by the company's designated medical practitioner / diagnostic centre.

You have to report for duty at **9.00 AM** on or before **06/12/2021** at **Plant, Gachibowli** and ensure that you come prepared with the following:

- a) **Original certificates of all educational qualifications (from 10th onwards) with a set of photo copies of all such certificates / documents.**

Contd..2

HL: HR: 2021-22/234, HL: HR: 2021-22/234, HL: HR: 2021-22/234 • IPAB No: +91-944023622, +91-944023622 • GSM: +91-40-2300211 • Fax: +91-40-2300211
Plant: Rajupalem, Gachibowli, Hyderabad - 500 032, Telangana, India • IPAB No: +91-944023622, +91-944023622 • Phone: +91-40-2300211 • Fax: +91-40-2300211

CIN: U72200TG1999PLC012644 • Website: www.indimmune.com • E-mail: info@indimmune.com

HL: HR: 2021-22/234, HL: HR: 2021-22/234, HL: HR: 2021-22/234 • IPAB No: +91-944023622, +91-944023622 • GSM: +91-40-2300211 • Fax: +91-40-2300211

Plant: Rajupalem, Gachibowli, Hyderabad - 500 032, Telangana, India • IPAB No: +91-944023622, +91-944023622 • Phone: +91-40-2300211 • Fax: +91-40-2300211
CIN: U72200TG1999PLC012644 • Website: www.indimmune.com • E-mail: info@indimmune.com

- b) If you have worked earlier or been working:
Original certificates in proof of work experience (from 1st employer onwards) i.e., appointment letter, relieving certificate, service certificate, latest pay slip, and form 16 as per Income Tax Act from the employers with a set of Xerox copies of all such certificates / documents.
- c) Copy of the Offer of appointment.
- d) Four pass port size colour photographs.
- e) Information of your blood group.
- f) For opening of bank account along with one of the following document. PAN Card, Voter ID / Ration card / Pass port / Driving License/Aadhar Card.
- g) Copy of Aadhar Card and PAN card

If you fail to report for duty as above this offer automatically stands cancelled without intimation to you.

This Offer letter is issued in duplicate and you are requested to return the duplicate copy duly signed by you as a token of your acceptance of the offer, within seven days of receipt of this offer failing which the offer automatically stands cancelled without any further intimation.

We look forward to have a long and professionally rewarding association with you. Please acknowledge the receipt of the letter.

for Indian Immunologicals Limited



M C Muthiah
Vice President - Human Resources

Acknowledgement:

I acknowledge the receipt of this letter and agreed the terms and conditions mentioned as above and I will report to the duty on _____

Signature:

Name:

Place:

December 9, 2021

Ref: AIL/2021

Chandra Mohan J.,
No.2/95, Jowkula,
Pandhulakunta Post,
Kadiri, Anantapur,
Andhra Pradesh.

SUB: OFFER OF APPOINTMENT

Dear Chandra Mohan J,

With reference to your application and the subsequent interview you had with us, we are pleased to appoint you as "Officer - Quality Control" in the Grade of "Officer - I" in our organization subject to your being found medically fit. You will be paid a Gross Salary as per annexure enclosed.

You are requested to join our services **One Week** from the date of this letter. Please come to the following address for medical checkup one day before joining the duty along with four passport size photographs.

Adcock Ingram Limited,
No.49 C & D, Bommasandra Industrial Area,
Anekal Taluk,
Bangalore - 560 099.
Ph: 4334 5300.

Please sign and return the duplicate copy of this letter as a token of your acceptance of the offer.

Thanking you,
ADCOCK INGRAM LIMITED,


G.V.RAMI REDDY
MANAGING DIRECTOR

Adcock Ingram Limited

49 C & D Bommasandra Industrial Area, Anekal Taluk, Bangalore - 560 099. Karnataka, India
Phone : ++91 80 4334 5300, Fax : ++91 80 4334 5328

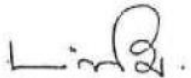
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ANNEXURE - I
CONFIDENTIAL

Name : Chandra Mohan J
Designation : Officer - Quality Control
Grade : Officer - I

Particulars	Monthly	Annual
Basic	12200	
HRA	3485	
Total (A)	15686	188232
Provident fund		17568
Bonus		12200
Total (B)		29768
Cost To Company (A+B)		218000

For ADCOCK INGRAM LIMITED,



G.V.RAMI REDDY

MANAGING DIRECTOR

Adcock Ingram Limited

49 C & D Bommasandra Industrial Area, Anekal Taluk, Bangalore - 560 099, Karnataka, India
Phone : ++91 80 4334 5300, Fax : ++91 80 4334 5326

U24232KA2007PLC042361

Syngene

Syngene International Limited
SEZ Unit
Biocon Special Economic Zone
Bommasandra - Jigani Link Road
Bangalore - 560 099, India
T 91 80 2808 2808
F 91 80 2808 3189
www.syngeneintl.com

Ref: S/HR/LET-OFR/35737/129249

Date: 17 November 2021

Dear Maddamadugu Reddy,

Congratulations and thank you for your interest in Syngene International!

We are delighted to confirm your selection on the below terms and conditions of employment with us:

Position : RESEARCH ASSOCIATE - BIOPHARMACEUTICAL DEVELOPMENT

Level : 9-I - RESEARCH ASSOCIATE

Location : Bangalore

Address : Syngene International Limited, SEZ Unit, Biocon Special Economic Zone, Bommasandra - Jigani Link Road, Bangalore - 560 100

You will be entitled to a Total Cash compensation of Rs. 303048 p.a the detailed break-up is attached as Annexure I. The policy guidelines on benefits and emoluments are enclosed in Annexure II.

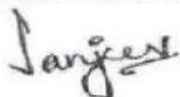
This offer of employment is valid subject to confirmation of your medical fitness and satisfactory completion of reference / background verification of your credentials related to your educational and / or professional experience.

The appointment is effective from the date of your joining and we request you to join on or before 06 December 2021.

Please confirm that the terms of this offer are acceptable within three days from the date of offer or this offer shall be deemed to have been withdrawn and consequently you will not have any further claim for employment with us. It is understood that we will mutually keep this offer as **CONFIDENTIAL**, till the time you are on board with us.

We are excited about many ways you will have opportunities to contribute to the success of Syngene and look forward to having a mutually beneficial association.

Best Regards,
for Syngene International Ltd.



Sanjeev Sukumaran
Chief Human Resource Officer

BRILLIANT

OFFER CUM APPOINTMENT LETTER

Mrs. Kommu Anuradha,

Date: 03/12/2021

Place: Kadapa

Mrs. Kommu Anuradha,

With reference to your application and subsequent interviews you had with us, we are pleased to offer you Sales consultant position in our organization with a performance based compensation and average 1,50,000 Business every month of Rs 96,000/- (Ninty Six Thousands only) per annual. This agreement will be effective from 03/12/2021.

The above allowances are as currently applicable and are subject to revision / amendment at company's sole discretion. Annexure "A" provides the details of other terms and conditions governing your service.

Annexure "A"

- 1. Assignment:** Your present position will be that of Sales consultant based at Kadapa. The company may however reassign and/or transfer you to any other similar position in the company, anywhere in India. You will be expected to undertake such reasonable duties, as the company shall from time to time determine. You may also be required to perform duties for other group companies if necessary. Your single point of contact for any matter related to your appointment will be with Mr. Peram Penchalaiah.
- 2. Separation:** Employees need to serve 6 Months of office before leaving the company its mandatory. 6 Months is required for getting relieved from the company otherwise company will take legal action against you. However, the company may relieve you immediately, at its sole discretion or may reduce/increase this notice period depending on the business performance.
- 3. Rights Reserved:** The Company reserves the right to terminate the assignment (job/duty) at its sole discretion, without any prior notice and due to nonperformance and or on disciplinary grounds. Incentive/Salary payments shall be made as per fulfillment of minimum branch revenue and individual targets set aside by the management periodically which will be communicated to you by your superiors by way of phone/message/emails/verbally.
- 4. Deduction towards poor performance:** Company reserves the right to deduct part/full amount of salary on grounds of non performance in the ratio of business target vis-à-vis target achieved for which you already have agreed to during the course of interview you had with us before your joining the organisation.
- 5. Recovery for losses:** The company reserves the right to take necessary appropriate legal action against you, in the event of any damage/losses caused due to misappropriation of cash /or acts of omission/commission/due to negligence on your part. Any cash discrepancy you will be responsible for all the branches which are under your jurisdiction.
- 6. Secrecy:** This position is strictly confidential in nature. Hence, you should not disclose about details our work setup or business process/model to any unauthorized person(s), either during or after your tenure with the company, for any reason, any information about the interest or business of the company or any affiliated companies, you shall not communicate to any public papers, journals or cause to be disclosed at any time, any information or documents, official or otherwise relating to the company except with prior approval of the management.

Brilliant Insurance Broking Services Pvt. Ltd.: H No 6-3-1099/1/8, Flat No 601, 6th Floor, Sri Aditya Land Mark Apartments, Necklace Road Railway Station Road, after The Park Hotel, Somajiguda, Hyderabad-500082, T.S. INDIA.
E-Mail: brilliantins@gmail.com Phone: +914029887848, 04029881848

Validity: This contract is valid for a period of Twelve (12) months from the effective date and the same will be revised purely on performance only.

Outside Employment: While you are in the service of the company, you are in no way allowed to be employed in any other company on a temporary or part time basis or offer your services with or without pay to any person, legal entity or public authority or to be occupied in your own business without prior written consent of the company.

Disclosure: You confirm that you have disclosed all the information relating to your previous experience(s) completely to the company and all of your business interests, whether or not they are similar to or in conflict with the business interest, businesses or activities of the company and all circumstances in respect of which there is or there might be, a conflict of interest between the company and you or any immediate relative.

10 **Rules & regulation:** Your service will be governed by rules and regulations and code of ethics laid down by the company. The company may make such rules/or lay out such procedures as may be deemed necessary for the implementation/ administration of the terms and conditions of your employment as stated here in this letter with due intimation to you and the same will be binding on you.

11. **General:** Your service will be subject to the following terms & conditions

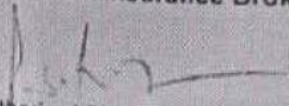
a) You being medically fit and furnishing the copies of certificates in support of your qualifications, previous experience(s) and id & address proof (Aadhaar/Passport/Voters Id/Driving License)

b) Receiving satisfactory references and certificates from your previous employers, if any, as regards to you satisfactory performances and conduct

c) We are delighted to have your contract in the company. Please indicate your understanding and acceptance to the above terms and conditions by signing and returning us the Original copy of this letter.

K. Anuradha
Your's faithfully,

For Brilliant Insurance Broking Services Pvt Ltd.


Authorized Signature

Brilliant Insurance Broking Services Pvt. Ltd.: H No 6-3-1099/1/8, Flat No 601, 6th Floor, Sri Aditya Land Mark Apartments, Necklace Road Railway Station Road, after The Park Hotel, Somajiguda, Hyderabad-500082, T.S. INDIA
E-Mail brilliantins@gmail.com, Phone: +914029887848, 04029881848

C.R.REDDY DEGREE COLLEGE

BONENAGAR, RAYACHOTY, KADAPA, A.P.

EMAIL: CRRDC@GMAIL.COM
Cell No: +9198551861, 944963482.

Date: 25.01.2022

TO WHOMSOEVER IT MAY CONCERN

This is to Certify That **Miss.L.SALMA D/O LKHASEEM** Working as a Lecturer in **ZOOLOGY** at C.R Reddy Degree College, Rayachoty Since **02.09.2021**. This organization is paying **Monthly Salary of 13,000.00** (Thirteen Thousands) only, and her Annual Salary will be **1,56,000.00** (One Lakh fifty six Thousands) Only. During the period of her service in our organization, I have found Miss.L.SALMA as a very enthusiastic and forward looking in her approach to jobs assigned to her. To the best of my knowledge she bears a good character and conduct.




Authorized Signature
Principal
C.R. REDDY DEGREE COLLEGE
RAYACHOTY-585 259, KADAPA DL.

Re.No : 115/E, -2/1991

Call : 9440582901
: 9063636361



SREEBHARATHI JUNIOR COLLEGE

(Recognised by Govt. of Andhra Pradesh)

6/272-6-2, Proddatur Road, **MYDUKUR** - 516 172. YSR Dt. (A.P.)

Correspondent : *B. Lakshmi*

Date : 28/01/2022

CERTIFICATE OF EMPLOYMENT

To whom it may concern:

This is certify that **Mr.NAYUNI PREM KUMAR** (B.Sc, M.Sc) is presently employed in SREE BHARATHI GIRLS JUNIOR COLLEGE, MYDUKUR (12026) and the salary is **Rs.15,000** above per month.

This certificate is issued upon the request of Mr.NAYUNI PREM KUMAR for whatever purpose it may serve him.


Signature of the principal
PRINCIPAL
SREEBHARATHI GIRLS JUNIOR COLLEGE
MYDUKUR-516 172
Kadapa (YSR) Dist A.P.

Offer of Employment

Date: 06.12.2021

Ref.No: VBPL/HR/2021-2022/Dec/595

Dear Ms. Gajjala Revathi

We are pleased to inform you that your application for the position of **Executive Trainee in the Department of Quality Control** at Virchow Biotech Pvt. Ltd Unit I was reviewed and you have been selected for the position. We are offering you the position with a CTC of **Rs. 1.7 Lakhs Per Annum** (Rupees One Lakh Seventy Thousand Only). A detailed salary break up will be provided to you at the time of joining.

Please bring with you the following documents on the day of joining.

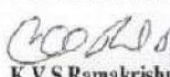
1. Proof of age (Xerox)
2. Duplicate copies of educational & professional certificates.
3. Relieving certificate from previous employer. (If any)
4. Appointment letter of the previous employer and salary revision letters.
5. Last month pay slip received from the previous employer.
6. 5 Passport size photographs.
7. Medical Reports (As per checklist).
8. Aadhar Card (Xerox)
9. Bank Passbook front paper Xerox copy.

NOTE: Please bring all the originals which will be returned to you after verification. Our company policy is to commence the date of joining either on 1st or 15th of each month (based upon the working day).

Please acknowledge the receipt of this letter and confirm your acceptance within 20 days from the date of this offer letter. As your acceptance of this offer, print this offer letter, sign, date it and email back to us at your earliest convenience with the expected date of joining.

Regards

For Virchow Biotech Pvt. Ltd.


K.V.S Ramakrishna Rao
AGM - HR & Admin



Factory : Survey No. 172 Part, Gagilapur Village, Dundigal Gandimaisamma Mandal,
Medchal-Malkajgiri District, Telangana - 500 043, INDIA.

Phone : 09700017820, 09700017883 E-mail : hr@virchowbiotech.com, regulatory.vbpl@gmail.com

Head Office : # 319 & 320, IIIrd Floor, Swamy Ayyappa Co-op. Housing Society Ltd, Madhapur, Hyderabad-500 081,
Phone : +91-40-23119481, Fax : +91-40-23119485. GSTIN : 36AABCV2578A1Z1



INDLAS VIMHANS HOSPITALS

Vijayawada
Date:

11th November 2021

BONAFIDE CERTIFICATE

I am writing to introduce the following employee to you for the purpose of opening an account in your bank.

I confirm that **Ms. Yerragudi Swapna** is an employee at Vijayawada Institute of Mental Health and Neuro Sciences (Indlas VIMHANS Hospitals), Vijayawada. Her role in the institute is Psychologist.

Her current address is as follows:

Indlas VIMHANS Hospitals
Door No: 29-7-32, V. V. Rao Street,
Suryaraopet, Vijayawada-520002,
Andhra Pradesh,
India.

Signature :

Name : **Dr. Indla Ramasubba Reddy**

Designation: Director



INDLAS VIMHANS HOSPITAL
DEVI OIL MILL ROAD,
Suryaraopet, VIJAYAWADA-2
Ph: (0866) 2432040, 2442174

Address for correspondence : V.V.Rao Street Suryaraopet, VIJAYAWADA-520 002.
Ph : 0866 - 2432040, 2442174,
e-mail ; vishalindla@gmail.com
website : www.vimhanshospital.org



STAR ANALYTICAL SERVICES
(ENVIRONMENTAL TESTING LABORATORY)
Laboratory Accredited by NABL, as per ISO/IEC 17025:2017



To

Mr. PILLINDLA SATHISH KUMAR

Sub: Appointment Offer

On: Mr. PILLINDLA SATHISH KUMAR
Date: 07.08.2021

With reference to your application and subsequent interview, we are pleased to offer the post of Driver to you on the following terms & conditions:-

1. Your monthly Salary will be as follows:-

Basic	6150
HRA	2460
Conveyance	735
CCA	615
Medical Allowance	1537
Other Allowance	3500
Total	15000

2. Your posting at present will be at Laboratory located in Guntur. You may be transferred to any location as per the requirement of the Company.
3. You will be on probation for a period of six months from the date of your joining. If your services are not found satisfactory during the probation period your services may be terminated without giving any notice to you.
4. After successful completion of probation period one-month notice will be required on either side for the termination of the employment.
5. Company will be free to assign any other suitable job to you at its discretion if the Company so desires.
6. You will be entitled for leave as per leave rules applicable to other staff of this Company of your grade & status.
7. You will be entitled for Provident Fund as per PF Act.
8. You will not disclose any information relating to the company or its associates to any unauthorized person, firm or company or any other agency whatsoever.

To,

Mr. THIRIVEDI SIVAKUMAR

Sub: Appointment Offer

Dear THIRIVEDI SIVAKUMAR

Date: 07.06.2021

With reference to your application and subsequent interview, we are pleased to offer the post of Driver to you on the following terms & conditions: -

1. Your monthly Salary will be as follows: -

Basic	: 6150
HRA	: 2460
Conveyance	: 738
CCA	: 615
Medical Allowance	: 1537
Other Allowance	: 3500
Total	: 15000

2. Your posting at present will be at Laboratory located in Guntur. You may be transferred to any location as per the requirement of the Company.
3. You will be on probation for a period of six months from the date of your joining. If your services are not found satisfactory during the probation period your services may be terminated without giving any notice to you.
4. After successful completion of probation period one-month notice will be required on either side for the termination of the employment.
5. Company will be free to assign any other suitable job to you at its discretion if the Company so desires.
6. You will be entitled for leave as per leave rules applicable to other staff of this Company of your grade & status.
7. You will be entitled for Provident Fund as per PF Act.
8. You will not disclose any information relating to the company or its associates to any unauthorized person, firm or company or any other agency whatsoever

either during the currency of your employment or after its termination. Similarly, you will also keep the information relating to your Payroll strictly confidential.

9. You will be responsible for the safe keeping and return in good condition and order of all the company property, which may be in your use, custody and charge.
10. Your other terms and conditions of service will be governed by the Rules and Regulations of the Company applicable to your category of the employee from time to time.
11. Your appointment is subject to satisfactory reference checks, documents provided by you and clearance from any secrecy/service agreements that you may have executed, which could have a bearing on your working with us. The Company reserves the rights to conduct any reference checks including in relation to education, experience, character, address, police verification or any other as may be deemed fit, at any given time and assumes to have your default consent for such reference checks.

We look forward to have your long and fruitful association with our Company.

We now request you to sign and return the enclosed duplicate copy of this order in the space marked below in token of your having accepted our offer within seven days from the date of receipt of this order.

for Star Analytical Services

Technical Director



Atkurich

I accept the offer on the terms & conditions given above.

Signature of the Candidate with Date *P. SIVA Kumar* 07/06/2021
Date of Joining 15.06.2021



SAM Surveyors and Adjusters

SLA No 64097

No. 53, Venkatachalam Street, Royapuram, Chennai - 600 019.
Ph : 044-25981004, Fax : 044-25981003, E-mail : survey@samsurvey.in

Date: 01/10/2021

Dear Mr. Pullagura Narendra ,

We are pleased to appoint you as a "Environment - Trainee (Field Operation)" in our organization, location "SGS India Pvt Ltd - EHS" with effect from 05.10.2021 Company is engaged in the business of undertaking the work on contract basis, you will be posted at our client's establishment to carry out the work as per the terms of contract as signed by company with its client establishment.

Your emoluments will be as follows:

BASIC SALARY	HRA	GROSS SALARY	PF	ESI	NET SALARY	BONUS
11,000.00	5,500.00	16,500.00	1,320.00	124.00	15,056.00	8.33%

1. You will be working 8 hours a day, 6 days in a week.
2. Your contract will be 10 months from the date of joining only.
3. You will be entitled to wages not less than the minimum wages prescribed for our scheduled employment under the minimum wages Act.
4. You will be entitled to other statutory benefits applicable to contract workers.
5. You will abide by the timings and other regulatory procedure in force at clients Establishment where you will be posted including operating and safety procedures applicable to such Establishments.
6. Since our Company is undertaking jobs in various Establishments on Contract, your services can be transferred from one Establishment to other or one client to another, located anywhere in the country, where our Company has the Contract or may have the Contract in future.
7. You may be sent for training under any professionals or institution anywhere in the country to improve your skills and abilities. The entire cost of training will be borne by the company and during training you will be entitled to full salary.
8. Your services during this period can be terminated by the company without giving any notice and without any compensation.



SAM Surveyors and Adjusters

SLA No 64097

No. 53, Venkatachalam Street, Royapuram, Chennai - 600 013.
Ph : 044-25981004, Fax : 044-25981003, E-mail : survey@samsurvey.in

Your services can also be terminated without any notice or compensation in lieu of notice in the following contingencies:

- a) On expiry or termination of our contract with the Principals.
- b) On your being found medically unfit or suffering from continuous ill-health.
- c) For committing any act which is detrimental to the Company or the Company's client.

You can resign by giving one month notice or the company will have the right to deduct one month's wages in lieu of notice.

1. You will not be entitled to wages or salary on your refusal to do the assigned work or refusal to work at the transferred place or refusal to undergo training for the period of such refusal and will also be liable for disciplinary action.
 2. You will always be on your best behavior and well dressed. You will not report for duty after having consumed any intoxicating drink or drug etc nor while on duty consume any intoxicating drink, drugs etc.
 3. While on duty you will not indulge in any act adversely affecting our rendering of services to our Client.
 4. You will not seek employment with our Principal's Establishment in which you are deputed.
- Please sign the duplicate as a token of acceptance of the above terms.

For Sam Surveyors and Adjusters,

Authorized Signatory



ACCEPTANCE

I have read and understood the terms and conditions of employment set out herein above and hereby agree to abide by them.

Name: _____

Signed: _____ Date: _____



STAR ANALYTICAL SERVICES
(ENVIRONMENTAL TESTING LABORATORY)
Laboratory Accredited by NABL as per ISO/IEC 17025:2017



To,

Mr. B. Thanoj Kumar

Address: 20/136 Akula Street,
Cuddapah, A.P - 516002.

Sub: Appointment Offer

Dear Mr. B. Thanoj Kumar

Date: 01.09.2021

With reference to your application and subsequent interview, we are pleased to offer the post of Jr. Chemist to you on the following terms & conditions: -

1.
 - a) You shall be paid consolidated monthly wages of **Rs. 12,000/-** (Rupees Twelve Thousand) as agreed upon.
 - b) You shall also eligible to receive all the statutory benefits such as ESI, P.F., as per the law and the employees contribution i.e. your contribution will be deducted from your wages/salary for the purpose of E.S.I., P.F. or other amounts to comply with the statutory obligations under labour laws and also insurance amount for covering the accidents, workmen compensation etc.
2. Your posting at present will be at STAR ANALYTICAL SERVICES located in Guntur, Andhra Pradesh. You may be transferred to any location as per the requirement of the Company.
3. You will be on probation for a period of six months from the date of your joining. If your services are not found satisfactory during the probation period your services may be terminated without giving any notice to you.
4. After successful completion of probation period one-month notice will be required on either side for the termination of the employment.
5. Company will be free to assign any other suitable job to you at its discretion if the Company so desires.
6. You will be entitled for leave as per leave rules applicable to other staff of this Company of your grade & status.



STAR ANALYTICAL SERVICES
(ENVIRONMENTAL TESTING LABORATORY)
Laboratory Accredited by NABL as per ISO/IEC 17025:2017



7. You will be entitled for Provident Fund as per PF Act.
8. You will not disclose any information relating to the company or its associates to any unauthorized person, firm or company or any other agency whatsoever either during the currency of your employment or after its termination. Similarly, you will also keep the information relating to your Payroll strictly confidential.
9. You will be responsible for the safe keeping and return in good condition and order of all the company property, which may be in your use, custody and charge.
10. Your other terms and conditions of service will be governed by the Rules and Regulations of the Company applicable to your category of the employee from time to time.
11. Your appointment is subject to satisfactory reference checks, documents provided by you and clearance from any secrecy/service agreements that you may have executed, which could have a bearing on your working with us. The Company reserves the rights to conduct any reference checks including in relation to education, experience, character, address, police verification or any other as may be deemed fit, at any given time and assumes to have your default consent for such reference checks.

We look forward to have your long and fruitful association with our Company.

We now request you to sign and return the enclosed duplicate copy of this order in the space marked below in token of your having accepted our offer within seven days from the date of receipt of this order.

for Star Analytical Services

Technical Director



I accept the offer on the terms & conditions given above.

Signature of the Candidate with Date

Date of Joining

P. Raju Kumar
7/07/2021

Date: 21.10.2021,

To,
Mr. Kokkanti Yavan Kumar
S/o Chandratiah
HNO : 52/34-38-18,
LandMark : Nayi Brahmana Colony,
City/Village : Kothapeta,
Post : Rayachoty,
Mandal : Rayachoty,
District : Kadapa-516269.
State : Andhra Pradesh.

Sub : Letter for Training

We extend to you our warmest welcome to our family of Divi's Laboratories Limited.

With reference to your application and discussions had with you, we are pleased to offer you a one-year training in ETP Department, at Unit-2, situated at Chippada Village, Bhemmunipatnam Mandal, Visakhapatnam District on the following terms and conditions.

1. You will be on training for a period of one year from the date of reporting as a trainee and you will be paid a stipend of Rs.15000/- per month during your training period.
2. After submit / verification of your M.Sc. provisional certificate you will be paid a stipend of Rs.16000/- per month from the 1st of the following month.
3. You will be required to undergo pre-training medical check-up as this offer is subject to your medical fitness and you will be required to undergo periodical medical check-ups during your training period. Your training will be terminated, if you are not found medically fit.
4. Training is given at any one of the departments, branches & manufacturing units of the organization, depending on the requirement at the sole discretion of management. If required, you may be asked to undergo training in shifts as well.
5. You shall be liable to be transferred/posted to any location, department & unit of the organization, depending on the requirement for training. Upon such transfer, you will automatically be governed by the service conditions, rules, regulations and other terms as applicable at such new place.
6. If you intend to discontinue your training during the training period, you have to give three months prior notice in writing or return three months stipend in lieu thereof, which may be modified from time to time and the same will be notified.
7. After completing your training, the organization, at its sole discretion, may or may not offer employment and no trainee shall have the right to demand absorption in employment of the organization.
8. You are entitled to seven casual and five sick leaves during your training period. You will also be covered under ESI act, 1948.
9. This offer of training is based on the information furnished in your application. If, at any given time, it comes to the knowledge of the management that any of this information is incorrect or any relevant information has been suppressed, then your training based on this letter of training, is liable to be terminated, without any notice or any stipend in lieu thereof.
10. You are required at all times to maintain the highest order of discipline and secrecy as regards the training of the organization. Any of technical / personal information, which might come into your possession during continuance of your training in the organization, shall not be disclosed, divulged or made public by you even thereafter.

11. You shall adhere to Organization's policies, procedures, rules and regulations, discipline and general work practices, which are subject to change from time to time.
12. You shall forthwith intimate any change in your residential address as and when any change takes place.
13. Your training is liable for termination at any time without notice or enquiry, if you are found indulging in any misconduct.
14. Your progress in training is reviewed from time to time and if found unsatisfactory, your training will be terminated without notice.
15. You are required to submit the following at the time of joining
 - a. For verification purpose, we need your original certificates of S.S.C, Inter, B.Sc. & M.Sc. and photo copies of the same.
 - b. Four passport size color photographs.
 - c. Four copies of post card size black & white group photo of yours along with your dependent parents, and your spouse & children if married.
 - d. Photo copies of Aadhaar & PAN cards of yours along with your father, mother, spouse and children, if Married.
 - e. Photo copy of SBI, savings bank account passbook.
 - f. Your name, date of birth, father name should be the same in Aadhaar card as in your SSC mark list
 - g. Get tested RT PCR test for covid-19 and submit the report at the time of joining for duty.
 - h. If available in your area, you may get vaccination at least 1st dose for covid-19.

In case the terms and conditions of training stated above are acceptable to you, please sign this letter in token of you having understood and having accepted the same and shall submit before you join for training.

You shall join training within a week after completion of your final year examination including practical's.

We take this opportunity to welcome you to the organization and wish you good luck.

Yours sincerely,

For DIVI'S LABORATORIES LTD


K.SUBBARAO

GENERAL MANAGER (P&A)

ACCEPTANCE

I understand the contents of offer of training and I hereby accept the terms and conditions mentioned there in.

Signature: _____

Date: _____

Road Map : Vizag to Tagarapuvalasa - Bus available. Tagarapuvalasa to Chippada - Autos available.

 :08022 248917/527



CSIR-INDIAN INSTITUTE OF CHEMICAL TECHNOLOGY
TARNAKA, HYDERABAD - 500 007, T. S., INDIA



E&T/11/2021

Date: Friday, October 8, 2021

Mr. Shetyala Praveen Kumar

S/o. Shri S. Mallikarjuna
Mallikarjunapalli (V)
Halaharvi (M), Kurnool (D)

Subject: Offer of engagement as **Project Assistant** notified vide CSIR-IICT Notification No. 11/2021.

Dear Mr. Praveen,

With reference to your application dated 20.08.2021 in response to IICT Notification No. 11/2021 and based on your performance in online interview dated 21.09.2021, you are hereby intimated that the Director, CSIR-Indian Institute of Chemical Technology, Hyderabad has been pleased to accord approval for your engagement as **Project Assistant** to work on purely temporary basis on **a monthly stipend of Rs. 20,000+HRA per month** initially for a period of six months from the date of joining as per the terms and conditions enclosed (Appendix - I).

If you are willing to accept the engagement of the terms and conditions enclosed, you may please communicate your acceptance (Annexure - I) furnishing an Undertaking (Annexure - II) within a week and **report for duty immediately but in any case not later than one month from the date of receipt of this communication** by producing Annexure -III and Annexure -IV failing which this offer will be treated as cancelled without any further notice to you.

M. Vanisree
Section Officer

Encls:

1. Terms & conditions of offer (Appendix - I)
2. Acceptance of terms and conditions (Annexure - I)
3. Undertaking proforma (Annexure - II)
4. Medical Certificate (Annexure -III)
5. Character Certificate (Annexure -IV)

Terms & Conditions of Offer of Engagement

1. It is not an offer of appointment in CSIR-Indian Institute of Chemical Technology (Council of Scientific and Industrial Research), temporary or otherwise. It is a purely temporary engagement in a sponsored Project. It would, therefore, not confer any right implicit or explicit for your consideration for regularization/absorption in CSIR-IICT or in any of the Laboratories/Institutes of CSIR or under any other scheme as applicable to identified casual workers against any of CSIR posts, even if this engagement is for more than 240 / 206 days in a year.
2. Your engagement as PA is for the externally funded Project entitled "Analysis of coal referral samples" Project Code: TSP-0202 initially for a period of six months / one year from the date of joining and co-terminus with the present Project. Your engagement is extended / curtailed by the Director, IICT based on your performance. Your tenure as PA-I shall not exceed five years under any circumstances. The total tenure of five years shall be calculated as per the period you spent on one project and/or different projects taken together in CSIR-IICT or in any other Laboratory/Institute of CSIR as PA or with any other engagement of equal status.
3. You will be paid a monthly stipend of **Rs. 20,000+HRA**
4. No traveling allowance will be admissible to you for reporting for duty.
5. You will not be allowed to discontinue your engagement without seeking prior approval of the Director, CSIR-IICT. In case you wish to discontinue the engagement prior to completion of your tenure, you must submit one month's prior notice indicating specific reasons for not continuing or deposit one month's stipend in lieu of the notice period. The engagement will be ceased from the date decided by the Director while accepting your resignation. You will be terminated from the said Project by giving one month's stipend in lieu of the notice period without assigning any reason and will have no right against CSIR-IICT/CSIR/any other CSIR Lab/Instt. in any circumstances.
6. You will not divulge any information relating to the work of CSIR-IICT which you may come to know during your engagement with CSIR-IICT to any party.
7. You have to sign a Secrecy Agreement and Intellectual Property Agreement (either separately or combined).
8. Your engagement will be subject to the production of the following documents at your own expense at the time of your reporting for duty:
 - Medical certificate of health and physical fitness for engagement issued by the Resident Medical Officer/Lady Medical Officer of CSIR-IICT Dispensary/any other CSIR Dispensary or Govt. Civil Surgeon/Asst. Civil Surgeon where there is no CSIR Dispensary.
 - Documentary evidence in support of your date of birth and qualification.
 - Character Certificates from two different Gazetted Officers in the enclosed form.
9. The Director, CSIR-IICT whose decision shall be final and binding on any matter that is not specifically stated herein.
10. Medical Insurance policy may be obtained to cover the medical claims for a value of not less than Rs.1.0 lakh with minimum validity of one year and produce a copy of same at the time of joining.

35



Letter of Appointment

Ref. No: ICSL/Employee/13650/14508/09122021

Date : December 09 2021

Madhasu Sathyanarayana

Madhasu Sathyanarayana S\O Adhinarayana 3\20 Gollapalli Gopagudipalli Ramapuram Kadapa Andhra Pradesh
516504

Cuddapah
Andhra Pradesh
516504, India

Dear Madhasu,

Congratulations! With reference to your application and subsequent discussions/interview you had with us, we are pleased to offer you the position of **Associate Software Engineer** with **Infinite Computer Solutions (India) Limited** ("Company" or "Infinite") on the following terms and conditions.

Date of Joining: You are requested to join us on or before **December 10 2021**. In the event you are not able to join us on this specified date, the offer would stand withdrawn unless the extension of joining date is granted in writing. On the date of your joining, you are requested to meet the Joining Coordinator to complete the joining formalities at **Infinite Computer Solutions (India) Ltd. Module No.1 Q3-A3, 1st Floor, Cyber Towers, Hitech City Madhapur, Hyderabad, Telangana - 500081**.

Salary (on Cost to Company): Your salary on a 'cost to the company (CTC) basis' will be as per the details herein enclosed under Annexure 1.

Tax Implications on Salary: You will be liable to pay all applicable taxes on your income as per the prevailing laws. You are individually responsible for all declarations and implications arising thereof for all personal Income Tax purposes.

Work Location: Your initial work location will be **Hyderabad**. The work location can change based on the organizational requirements.

Notice Period: Your employment with the Company can be terminated either by the Company or by you by giving the other party **60 Days** advance notice. You are required to carefully read the notice period clause in the Terms of Employment attached to this Letter of Appointment.

Your employment with Infinite will be governed by the attached Terms of Employment. You are required to read carefully and understand these Terms of Employment as a part of accepting this offer. As further detailed in the terms of employment the offer of your employment with Infinite is subject to satisfactory completion of background verification and reference checks which may occur at any time prior to or after your effective date of joining.

To indicate your acceptance of this offer and employment with Infinite, please submit a copy of this Letter of Appointment, Terms of Employment, Annexure 1 - Compensation, Annexure 2 - IFBP (if applicable) with your signature on each page. In addition, please provide all the documentation identified in Annexure 3.

We wish you exciting times and infinite possibilities with us and look forward to a mutually fruitful association

Sincerely,
For **Infinite Computer Solutions (India) Limited**

Vijaya Ganugapati
Vice President - Human Resources

Acknowledged and agreed

Madhasu Sathyanarayana

Date:



Annexure - 1
Compensation Package for Madhasu Sathyanarayana

Grade : E1

Components	Monthly	Yearly
Basic		
House Rent Allowance	15,000.00	180,000.00
Educational Allowance	7,500.00	90,000.00
Advance Statutory Bonus	200.00	2,400.00
Infinite Flexible Benefit Plan (IFBP *)	3,000.00	36,000.00
Leave Travel Allowance	15,179.00	182,148.00
Annual Total Fixed Compensation (A)		7,500.00
PF (Employer Contribution)	40,879.00	498,048.00
GMC, GPA & GTL	1800	21,600.00
Gratuity	0	21,712.00
Annual Total Benefits (B)	0	8,640.00
Annual Total Compensation(A + B)		51,952.00
		550,000.00

*Please refer annexure 2 for IFBP details

- The Medclaim insurance covers self, spouse, two children and parents from the date of joining of the employee.
- You will be eligible for gratuity as per the provisions of Gratuity Act 1972

Sincerely,
For **Infinite Computer Solutions (India) Limited**

Vijaya Ganugapati
Vice President - Human Resources

Accepted on:/...../.....

Signature: _____

Name: **Madhasu Sathyanarayana**

Date: 06/01/2022

D NARAYANA REDDY

Dear D NARAYANA REDDY

Sub: Offer of Employment

This is with reference to your application and subsequent discussion, you had with us, we are pleased to offer you the position of JR OFFICER in Biopharma Jadcherla. Your place of work will initially be at M/s HETERO LABS LIMITED, Jadcherla.

1. This offer is valid till 10/01/2022 and you should report for joining on or before 10/01/2022.
2. You will report to Manager or any other officer authorized by the company, with regard to your day to day activities from time to time.
3. If there are any changes in the conditions of your service, the same will be notified to you.
4. You will be entitled to the gross salary as discussed and agreed upon mutually.
5. You will be on probation for a period of six months from the date of your joining.
6. You are required to sign a confidentiality and non-disclosure agreement on your joining.
7. Your appointment order indicating terms and conditions of your employment will be issued to you at the time of your joining.
8. Upon receipt of the offer, you are required to undergo medical checkup at the company authorized diagnostic centers.
9. This offer is valid only, subject to condition that you are medically declared fit

Please ensure to bring the following documents / certificates etc., at the time of your joining.

1. Copy of your offer letter.
2. Employee Information sheet duly filled in.
3. Physical fitness certificate from a civil surgeon.
4. Copies of educational certificates and marksheets.
5. Four passport size color photographs.
6. Proof of age: Birth certificate or 10th class certificate giving date of birth.
7. Latest pay slip and relieving letter from your previous Employer.
8. **Copy of your PAN card and AADHAR card. If you fail to produce PAN and Aadhar card, you will not be permitted to join**
9. PF declaration form duly filled in.
10. Copy of Form 16 issued by your present employer if you are assessed to IT.

Please note that you are expected to keep the salary details strictly confidential and not to share the same with anyone.

We look forward to your acceptance of this offer and joining our organization. We welcome you to **HETERO**

With best wishes,

For CRUX MANAGEMENT SERVICES P LTD

AUTHORISED SIGNATORY

Offer Acceptance:

I received offer letter dated _____ for the position _____ in _____ and I hereby accept the terms and conditions set out in the offer letter. I further confirm that I will be joining on or before _____.

.....
(Date)

.....
(Signature of the Candidate)

14th June 2021

Mr Arkatavemula Surendra,

Dear Arkatavemula Surendra,

This has reference to your application and the subsequent interviews you had with us. We are pleased to offer you a position of "Trainee - Medical Coding & Billing" Omega Healthcare Management Services Pvt Ltd, on the following terms and conditions:

01. You will draw a Basic Salary of Rs. 14,050/- (Rupees Fourteen Thousand Fifty Only) per month. In addition to this, you will be paid Statutory Bonus of Rs. 1,405/- (Rupees One Thousand Four Hundred and Five Only) per month as other allowances.
02. You will be entitled to Leave, Gratuity, P.F., Medical Insurance & Personal Accident Insurance, etc. in accordance with the Law / Company Policy from time to time.
03. Depending on your performance and the company's requirement, your employment can be extended on completion of 6 months.
04. Your place of posting will be at **Bengaluru** and you will report for duty on **15th June 2021** at **9:00AM**.
05. This letter of offer is subject to completing other joining formalities as specified in **Annexure-1** and on completion a detailed appointment letter will be given.

Kindly sign the duplicate copy of this letter as a token of your acceptance to the above terms and conditions.

Thanking you,
Yours faithfully,

For Omega Healthcare Management Services Pvt. Limited.

Rajagovindan

Raja G

Senior Manager – Talent Acquisition

Appointment Letter

Date: 6-Oct-2021

To,

Mr. K Rama Krishna

2/44 - Peddupalali Vil. Post B.kodur Mandal, Kadapa Dist - 516228

Dear Ms K Rama Krishna,

Sub: Appointment to the post of Jr Research Officer at Hyderabad

With reference to your application, we have the pleasure in offering you, the post of Accounts Associate at Sandor Speciality Diagnostics Pvt. Ltd, on the following terms and conditions, with effect from 6-Oct-2021 and this appointment letter shall be construed to be an agreement between the Employee (Mr. K Rama Krishna) and the Employer (Sandor Speciality Diagnostics Pvt Ltd).

1. Term

This Agreement shall stand good and be valid until the termination/resignation/dismissal/retirement of the Employee from his employment with the Employer.

2. Scope of Service

2.1 During the term, you shall be responsible for execution of various assignments/tasks given to you from time to time. You will make yourself available as required by the Employer.

- a) Your services are transferable and you may be assigned/transferred/seconded/deputed in/ or outside India to serve the Employer in any of its existing or future offices or any of its group companies or associates or clients / customers. It is a condition of your employment that you comply with any such requirements of the Employer. The transfer arrangement will not deem to constitute a change in your conditions of service. In case of your non acceptance, the Company reserves the right to terminate your employment.
- b) You shall perform the Services (i) in accordance with any specific instructions of the Employer's directors, executives or representatives, (ii) diligently and in a timely and manner.
- c) You shall perform the Services (i) at Hyderabad or (ii) at such other locations as may be notified by the Employer.

2.2. You shall undertake travel to and stay for such number of days at such locations as may be necessary for the performance of your obligations as sanctioned or notified by the Employer.

2.3. During the period of employment, You will be governed by the rules & regulations / policies of the company relating to the conditions of service, such as code of conduct and ethics, discipline and appeal rules etc., as may be in force from time to time.

3. Remuneration

During the term, in consideration of the services rendered by you, you shall receive an Annual compensation(CTC) package of **Rs.241,752 /-(Two Lakh Forty one Thousand Seven Hundred Fifty Two Only) per annum.**

Expenses, allowances, and other benefits will be allowed according to the grades and as per existing travel policy defined by the company. Company reserves the right to make changes./amendments in such policies/grades etc. from time to time.

You are required to maintain confidentiality with regard to particulars of the CTC etc.

4. Probation

You will be on probation for an initial period of 6 months from the date of your joining the service. At the end of the satisfactory completion of probation or extended probation you will either be confirmed in the service of the Employer; or if your performance does not reach the expected standards your services may be terminated without assigning any reasons.

- i) Your probation may be extended by a maximum of 3 months as PIP (performance improvement program) if you do not meet the set goal sheets.
- c) During the PIP period you will be on periodic review, if you do not meet the expected performance standards you shall be terminated on account of non-confirmation of services
- c) You will be reporting to N Sushma Chander or any person asked to report by the company.
- d) You will abide by all the instructions, directions, guidelines and orders given by your superiors from time to time.
- e) Your head quarter sales target will be provided by your reporting head from time to time. Your performance in terms of Work output, productivity, timeliness and punctuality, discipline will be assessed by your Reporting Head from time to time.

During the probation period, your services may be terminated by the employer without assigning any reasons. Similarly during the probation period you may resign from the services of the employer by giving 15 (fifteen) days notice in writing or salary in lieu thereof. After the confirmation period your services may be terminated by the employer by giving 15 (Fifteen) days written notice or salary in lieu thereof without assigning any reasons. Similarly you may resign from the services of the employer by giving 60 Days (two month) notice in writing or salary in lieu thereof. Waving of notice period purely subject to the discretionary.

5. Taxation

You shall be liable for the payment of all applicable taxes on any payments and benefits received by you under this Agreement and/or any other amounts that may become payable, including but not limited to, penalties and interest and other dues with respect to the aforesaid payments and benefits. All payments due to you hereunder shall be made after such deductions as required under Indian taxation laws, including but not limited to withholding tax.

Sandor

- to the best of your abilities, use your best endeavors to promote the interests of the company, perform all the duties, entrusted to you from time to time and for the performance of all such duties, use all the knowledge, skill and experience which you possess.
- d) If as a part of your duties, you are handling cash, you are required to maintain the highest levels of integrity and ensure that the cash is deposited in full, in the company's bank accounts directly by the client/customer immediately. You are not authorized to accept payments in your personal bank accounts on behalf of the company. Failure to comply will lead to immediate termination. Please refer to the cash handling policies for further details.

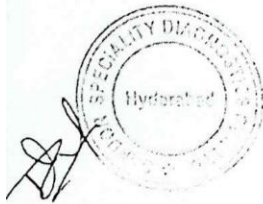
Congratulations on your appointment.

Please sign and return to us a copy of this letter to us, indicating your acceptance of this appointment and its terms and conditions as set hereinabove,

Welcoming you to Sandor Speciality Diagnostics Private Limited, and wishing you all the best,

With regards,

For Sandor Speciality Diagnostics Private Limited.



Rahul T. V
Manager - Human Resources

I have read and understood the contents of this Agreement and irrevocably agree and accept the same. I have perused the rules, regulations and policies of the Employer and undertake to abide by / comply with all the provisions as laid down in the same, in letter and spirit.

I hereby acknowledge the receipt of a copy of the rules, regulations and policies of the Employer.

Date: 06/10/2021

Sign: K Rama Krishna

Name: K Rama Krishna

Received the Original Cop.
Sandor Speciality Diagnostics Private Limited

25/01/2022

P. Rajkumar

S/O Ramakrishna,

3-6-60 LIC colony,

Naidupeta,

Nellore A. P.

Dear Mr. Rajkumar,

Sub:-offer Letter

With reference to your application and subsequent interview had at our Nellore Office. we are pleased to offer you the employment for the position of "Manager" With **Green Chillies Restaurant Naidupeta.**

You are requested you to join on or before **10th July 2021** along with your concern certificate credentials and your last pay slip failing which this offer would be cancelled.

You will be positioned at our Naidupeta or Branch sites where your presence may be needed. Presently you will be positioned at our Restaurant Naidupeta, initially consolidated salary will be **20,000/- + allowances P. M**

You will be on probation period of **Three Months** during which your performance will be appraised and based on the Management your continuity shall be decided.

Your continued employment at **Green Chillies Restaurant Naidupeta** is solely up-on your performance and suitability. Your regular appointment shall be confirmed after the completion of probation period. In case, If you want to leave the Branch, **ONE Month** prior notice could be given to the Management.

Thanking you,

Your sincerely,



V.R.S DEGREE COLLEGE

MAIN ROAD, VEERAPUNAYUNIPALLI – 516321, KADAPA DIST. A.P, INDIA.


Date: 27-01-2022,

Place: Veerapunayuni Pali.

Service certificate

Mr. T.sunil Kumar, M.Com., is appointed as Lecturer in Commerce at V.R.S Degree College:: veerapunayunipalli on 15-09-2021. He is good in his duties.

Note:- On the day of Joining you should submit all your concerned certificates in office along with the joining report.


Signature of the Head of the Institution
V.R.S. DEGREE COLLEGE
VEERAPUNAYUNIPALLI - 516 321
Kadapa (Dist) A P



SBVR AGRICULTURAL COLLEGE

(A Unit of Badvel & Sidhout Higher Education Committee)
Affiliated to Acharya N.G. Ranga Agricultural University



Provisional Appointment Letter

Date: 21/8/21

Place: Badvel

Date:

To

Ms. B. Mounika

Dear Ms. B. Mounika,

Sub: Provisional Appointment Letter

Based on the interview and on the discussions held with you, we are pleased to appoint you as "Lecturer-Physical Education" in our Institution with effect from 01-09-2021.

You will be paid a salary of Rs. 18000/- (Rupee Eighteen thousand only) per month. TDS and other statutory deductions as applicable will be deducted from the above salary amount.

You will be on probation for a period of Three months.

At the end of the probation period, your performance shall be assessed and you may be taken on regular employment at the sole discretion of the management. In case of unsatisfactory performance during probation period, the same may be extended/ terminated at the sole discretion of the management.

You will be required to give one month notice, if you wish to resign any time during your period of service. However, the organization may terminate your services any time without assigning any reasons whatsoever.

You will be governed by the rules and regulations of the Institution and the policies in force or introduced/ implemented/ amended from time to time. You are required and liable to keep updated on the current Rules and regulations and such amendments from time to time.

You are required to sign a duplicate copy of this letter as a token of your acceptance of the same.

For SBVR Group of Institutions

CORRESPONDENT
SBVR AGRICULTURAL COLLEGE

Signature

Date:

Place:

B. S. R. / 21/8/21

JOINING REPORT

Kadapa,

03.12.2021

From

Mrs. B.SOWJANYA SWAPNA PRIYA,

D.No.2/138, Balaji Nagar,
Kadapa-516003.

To

The Principal,
Sri Venkateswara Institute of Science and Technology,
Pulivendula Road, Tadigotla(V), C.K. Dinne(M),
Kadapa-516005.

Sir,

Sub: - Mrs. B.SOWJANYA SWAPNA PRIYA – Department of S&H - Submission of
Joining Report – Request for acceptance- Reg

Ref: Your letter of appointment dated: 03.12.2021.

* * *

With the reference cited above, I here with submit my joining report for the post of Assistant Professor in the Department of S&H on the date of 03.12.2021. I am very much thankful to the management for reporting confidence in me and providing the opportunity to serve the institution. I promise you that i will discharge my duties to the best satisfaction of management.

'Thanking you',

Smijanya
Yours faithfully,

Office

Ms. B. Sowjanya Swapna Priya has
reported to duty on 03/12/21 as
Asst. Professor in H&S Dept.
M/11



Date: November 09, 2021

Dear Mr/Ms. Kotapalli Lakshmi Prasanna,

This letter is to confirm our discussions and to appoint you a position on the professional staff of Exnovations Digital Services LLP. ("Company"). We are pleased that you can join us as **Software Trainee** on **November 09, 2021**. The details of our appointment are based on this letter and the Standard Terms and Conditions of Employment, which are attached as Annexure B hereto. Please read and retain them for your records.

1 COMMENCEMENT OF EMPLOYMENT

You have been appointed as **Software Trainee** with effect **November 09, 2021**. You will be on the probation for 12 months. After 12 months based on your performance, you will be employed by the Company on permanent rolls. Your job description and general responsibilities are described in Annexure "B" and such further duties and responsibilities as the Company may delegate to you from time to time. You will report directly to one of the senior employee of the Company or one of his/her designate(s) as applicable.

2 SALARY

During Probation, you will receive a stipend of **Rs. 25000/- per month, including taxable and non-taxable allowances**. After successful completion of probation, you will be entitled to various benefits, perquisites, reimbursements and other statutory payments, as set out in Annexure "A" to this letter ("Compensation Package"). The Compensation Package will be subject to the usual deductions for tax and social security contribution normally to be with held by an employer in India. All reasonable business expenses incurred by you in carrying out your duties shall upon submission to the Company of written evidence of such expenses to the satisfaction of the Company be paid or reimbursed by the Company to you on a monthly basis.

3 TERMINATION

Your employment with the company may be terminated at any time by the Company in accordance with the provisions of clause 14 and 15 of the Annexure "3" hereto.

4 HOLIDAYS

During the probation period:

First 12 months i.e. from the date of joining the company, you shall be entitled to take 1 day leave per month and leave if any availed in excess would be leave without pay. No advance leave is permitted during this tenure.

After Probation Period:

Leave per Annum (On Pro-rated Basis) after Probation Period:

Paid Leave - 12 days; Casual Leave - 6 days; Sick Leave - 5 days

EXNOVATIONS DIGITAL SERVICES LLP

#No: 9, Second Floor, Murrays Gate Road, Alwarpet, Chennai - 600 018, Board: +91-044-2433 3205
5th Floor, EFC Tech Centre, Hinjewadi Phase 1, Near Ruby Hall Clinic, Pune-411 057, Board: +91 844601 9875

#17, 2nd Floor, 100 Ft Ring Road,
Gurappanpalya, BTM 1st stage,
Opposite Reliance Fresh,
Bangalore-560029
www.smalldaytech.com

SMALLDAY IT SERVICES PVT. LTD

Date **20-Dec-2021**

To,
Mr. Vamshidhar Reddy Beecharla
Palle Technologies bangalore, Karnataka.

Dear Mr. Vamshidhar,

This has reference to the recent Virtual drive we had with you in collaboration with your institute, we are pleased to offer you as "Trainee Engineer", on the following conditions:

1. Training Period will be for Six (6) Months, starting on **Dec 20th, 2021**. On completion of traineeship, you will be appointed as "**Software Engineer**".
2. During the training period, the trainees will be paid a fixed stipend of **Rs. 15,000/- per month**. Tax will be applicable as per law.
3. You will be entitled to all the benefit as defined in SmallDay employee manual.
4. You need to arrange your system during the remote traineeship period for which company will reimburse as per existing policy or the cost of actual rental of your system.
5. You will be evaluated periodically. And your traineeship will be terminated with two weeks' notice in case unsatisfactory performance.
6. During the "traineeship" they shall be governed by the rules of the company as applicable.
7. In consideration of giving, your opportunity to get trained and receive remuneration during the training period, you will be required to give a commitment to the company, to provide uninterrupted services for a period of 12 months from the start date of full-time employment, or you need to pay Rs, 100,000/- (Rupees One lakh only) towards the cost of your training.
8. On completion of traineeship, company shall consider offering employment to the Software Engineer level, with annual remuneration of Rs 3.7 lakh/annum to

Page 1 of 2

Registered office : B 6/7, Chandrama Complex, Unit-
3, Kharavel Nagar, Bhubaneswar – 751001, Odisha

SmallDay

VVDN Technologies Private Limited
Plot No CP-07 Global Innovation Park,
Sector-8, IMT Manesar,
Gurgaon, Haryana - 122050
Tel No: +91 124 4508102 | Fax No: +91 124 4508105



GSTIN: 05AABCE7582R1ZX
CIN: U72200DL2007PTC162619

HR/DL/2021/10/8283

26-Oct-2021

Thulasi Reddy,

Akula vandla palli Rayachoty-516269

Subject: Offer to join VVDN's success journey as a Senior Engineer (SW)

Dear Thulasi Reddy,

Congratulations!

We are really excited to invite you to join VVDN's journey to become India's No.1 ODM company, and help us deliver world class products and services!

We have been closely interacting with you over a series of discussions. Basis our interactions we find that you are a tremendous talent. We believe you will achieve your true potential working in a rapidly growing company such as ours!

We look forward to having you on board as a **Senior Engineer (SW)** at our **Bangalore** location. You will be entitled to receive a CTC of **INR 7,50,000 per annum**, which is inclusive of all benefits and statutory components. We expect you to join us on or before **29-Nov-2021**. The joining address, list of documents and detailed salary breakup are mentioned in **Annexure-I, Annexure-II and Annexure-III** at the end of this letter.

IMPORTANT: As a part of pre-joining formalities, we need certain documents to be uploaded into our pre-joining portal which has been listed in **Annexure-II**. The login credentials will reach you over a separate mail, upon your acceptance. Please also make sure to bring along the original and self-attested copies of these documents:

We welcome you to VVDN family & look forward to an exciting and fulfilling journey together!

Sincerely,

Subhesh Sharma
Sr Director - HR
Authorized Signatory

Acknowledgement

Dear VVDN Team,

I accept your offer as described above. I intend to join by 29-Nov-2021.

Candidate Name and Signature



Offer: Computer Consultancy
Ref: TCSL/DT20219406430/Pune
Date: 22/01/2022

Mr. Vadde Srikanth

185....MallapuramBc Colony,
Venkateswara Swamy Temple,
Uravakonda-515870,
Andhrapradesh.
Tel# 91-6302992257

Dear Vadde Srikanth,

Sub: Letter of Offer

Thank you for exploring career opportunities with TATA Consultancy Services Limited (TCSL). You have successfully completed our initial selection process and we are pleased to make you an offer.

This offer is based on your profile and performance in the selection process. You have been selected for the position of **Assistant System Engineer-Trainee in Grade Y**. You will be a part of the application development and maintenance projects across any of the business units of TCSL.

Your gross salary including all benefits will be **₹3,53,578/- per annum**, as per the terms and conditions set out herein.

Kindly confirm your acceptance of this offer online through the option 'Accept Offer letter'. If not accepted within 7 Days, it will be construed that you are not interested in this employment and this offer will be automatically withdrawn.

After you accept this offer, you will be given a joining letter indicating the details of your joining date and initial place of posting. The Joining letter will be issued to you only upon successful completion of your academic course, you meeting the TCS eligibility criteria & you completing the mandatory pre-joining learning curriculum named TCS Xplore / TCS Xperience (detailed under Terms & Conditions). You will also be issued a letter of appointment at the time of your joining after completing joining formalities as per company policy. Your offer is subject to a positive background check.

TCS Confidential
TCSL/DT20219406430

TATA CONSULTANCY SERVICES

Tata Consultancy Services Limited

Niyati Tiara, Ground Floor, S.No. 103/A/1/129, CTS 1995, Nagar Road, Yervada, Pune 411 006 India
Tel: 91 20 6608 7777 Fax: 91 20 6608 7107 Website: www.tcs.com

Registered Office Nirmal Building, 9th Floor, Nariman Point, Mumbai 400 021
TCS Careers Serviceline: 1800 209 3111 Email: careers@tcs.com



23-Nov-2021

Dear Viswani Pendlimarri,

MCA, Computer Application
Yogi Vemana University, Kadapa

Candidate ID – 19017116

Thank you for exploring career opportunities with **Cognizant Technology Solutions India Private Limited ("Cognizant")**. You have successfully cleared our initial selection process and we are pleased to make you an offer of employment. This offer is based on your profile and performance in the selection process.

You have been selected for the position of **Programmer Analyst Trainee**

During your probation period of 12 months, which includes your training program, you will be entitled to an Annual Total Remuneration (ATR) of **INR 401,988/-**. This includes an annual target incentive of **INR 22,500/-** as well as Cognizant's contribution of **INR 19,500/-** towards benefits such as Medical, Accident and Life Insurance. The incentive amount may vary, depending on Cognizant's performance and your performance. The other details about your compensation are detailed in **Compensation and Benefits**. Your compensation is highly confidential and if the need arises, you may discuss it only with your Manager.

On successful completion of the probation period, clearing the required training assessments and subject to you being part of a delivery project, your Annual Total Remuneration (ATR) would stand revised to **INR Rs. 450,500/-**. This includes an annual target incentive of **INR 22,500/-** as well as Cognizant's contribution towards benefits such as Medical, Accident and Life Insurance, as applicable.

Your appointment will be governed by the terms and conditions of employment as presented in **Employment Agreement**. You will also be governed by the other rules, regulations and practices in vogue and those that may change from time to time. Your compensation is highly confidential and if the need arises, you may discuss it only with your Manager.

Please note:

1. This appointment is subject to satisfactory background verification including professional reference checks and you securing a minimum of 60% aggregate (all subjects taken into consideration) with no standing arrears in your Graduation/Post-Graduation.

This offer from Cognizant is valid for 3 months and hence you are expected to accept or decline the offer through the company's online portal within this time-period. In case we do not receive any response from you within this time-period, this Offer shall stand withdrawn and will be considered as void. Any extension to the offer validity will be at the sole discretion of Cognizant.

2. Prior to commencing employment with Cognizant you must provide Cognizant with evidence of your right to work in India and other such documents as Cognizant may request.

3. Prior to joining Cognizant, you must successfully complete the prescribed internship or Continuous Skill Development (CSD) program as detailed below:

At Cognizant, we invest in skill and capability development of our campus selects even before they join us. This is through Cognizant Internship and Continuous Skill Development (CSD) program. These programs focus primarily on technical skills development. You could enroll in either of these as per your college processes while in the final semester and continue with skill building until you join Cognizant. This forms a critical part of your employment with Cognizant. Your onboarding with Cognizant would be prioritized



Offer: Computer Consultancy
Ref: TCSL/DT20229450327/Lucknow
Date: 14/01/2022

Mr. Suresh Alisetti
4/1Nagulakatta Street,
Veparala Village,
Jammalamadugu-516431,
Andhra Pradesh.
Tel# -

Dear Suresh Alisetti,

Sub: Letter of Offer

Thank you for exploring career opportunities with TATA Consultancy Services Limited (TCSL). You have successfully completed our initial selection process and we are pleased to make you an offer.

This offer is based on your profile and performance in the selection process. You have been selected for the position of **Assistant System Engineer-Trainee** in Grade Y. You will be a part of the application development and maintenance projects across any of the business units of TCSL.

Your gross salary including all benefits will be **₹3,53,578/- per annum**, as per the terms and conditions set out herein.

Kindly confirm your acceptance of this offer online through the option 'Accept Offer letter'. If not accepted within 7 Days, it will be construed that you are not interested in this employment and this offer will be automatically withdrawn.

After you accept this offer, you will be given a joining letter indicating the details of your joining date and initial place of posting. The Joining letter will be issued to you only upon successful completion of your academic course, you meeting the TCS eligibility criteria & you completing the mandatory pre-joining learning curriculum named TCS Xplore / TCS Xperience (detailed under Terms & Conditions). You will also be issued a letter of appointment at the time of your joining after completing joining formalities as per company policy. Your offer is subject to a positive background check.

TCS Confidential
TCSL/DT20229450327

TATA CONSULTANCY SERVICES

Tata Consultancy Services Limited
1/1, Vibhuti Khand, Gomti Nagar, Lucknow 226 010 India
Tel: 91 522 666 1001 Fax: 91 522 666 1001 Website: www.tcs.com
Registered Office Nirmal Building, 9th Floor, Nariman Point, Mumbai 400 021
TCS Careers Serviceline: 1800 209 3111 Email: careers@tcs.com



Offer: Computer Consultancy
Ref: TCSL/DT20219077896/Lucknow
Date: 11/12/2021

Ms. Sri Puja Chandra
6-83Main Street ,Kothapaelm,Battepadu(Post),
Near Govt High School,
Nellore-524322,
Andhra Pradesh.
Tel# -

Dear Sri Puja Chandra,

Sub: Letter of Offer

Thank you for exploring career opportunities with TATA Consultancy Services Limited (TCSL). You have successfully completed our initial selection process and we are pleased to make you an offer.

This offer is based on your profile and performance in the selection process. You have been selected for the position of **Assistant System Engineer-Trainee** in Grade Y. You will be a part of the application development and maintenance projects across any of the business units of TCSL.

Your gross salary including all benefits will be **₹3,53,578/- per annum**, as per the terms and conditions set out herein.

Kindly confirm your acceptance of this offer online through the option 'Accept Offer letter'. If not accepted within 7 Days, it will be construed that you are not interested in this employment and this offer will be automatically withdrawn.

After you accept this offer, you will be given a joining letter indicating the details of your joining date and initial place of posting. The Joining letter will be issued to you only upon successful completion of your academic course, you meeting the TCS eligibility criteria & you completing the mandatory pre-joining learning curriculum named TCS Xplore / TCS Xperience (detailed under Terms & Conditions). You will also be issued a letter of appointment at the time of your joining after completing joining formalities as per company policy. Your offer is subject to a positive background check.

TCS Confidential
TCSL/DT20219077896

TATA CONSULTANCY SERVICES

Tata Consultancy Services Limited

1/1, Vibhuti Khand, Gomti Nagar, Lucknow 226 010 India
Tel: 91 522 666 1001 Fax: 91 522 666 1001 Website: www.tcs.com
Registered Office Nirmal Building, 9th Floor, Nariman Point, Mumbai 400 021
TCS Careers Serviceline: 1800 209 3111 Email: careers@tcs.com



Offer: Computer Consultancy
Ref: TCSL/DT20207220491/Pune
Date: 14/11/2021

Ms. Mamatha Nimmakayala

Do No:2-6,Kommaddi(V&P),Veerapunayuni Palli(M),Kadapa(D)Kommaddi,
Yerraguntla,
Kadapa-516339,
Andhra Pradesh.
Tel# 91-9346179345

Dear Mamatha Nimmakayala,

Sub: Letter of Offer

Thank you for exploring career opportunities with TATA Consultancy Services Limited (TCSL). You have successfully completed our initial selection process and we are pleased to make you an offer.

This offer is based on your profile and performance in the selection process. You have been selected for the position of **Assistant System Engineer-Trainee** in Grade Y. You will be a part of the application development and maintenance projects across any of the business units of TCSL.

Your gross salary including all benefits will be **₹3,53,578/- per annum**, as per the terms and conditions set out herein.

Kindly confirm your acceptance of this offer online through the option 'Accept Offer letter'. If not accepted within 7 Days, it will be construed that you are not interested in this employment and this offer will be automatically withdrawn.

After you accept this offer, you will be given a joining letter indicating the details of your joining date and initial place of posting. The Joining letter will be issued to you only upon successful completion of your academic course, you meeting the TCS eligibility criteria & you completing the mandatory pre-joining learning curriculum named TCS Xplore / TCS Xperience (detailed under Terms & Conditions). You will also be issued a letter of appointment at the time of your joining after completing joining formalities as per company policy. Your offer is subject to a positive background check.

TCS Confidential
TCSL/DT20207220491

TATA CONSULTANCY SERVICES

Tata Consultancy Services Limited

Niyati Tara, Ground Floor, S.No 103/A/1/129, CTS 1995, Nagar Road, Yerwada, Pune 411 006 India
Tel: 91 20 6608 7777 Fax: 91 20 6608 7107 Website: www.tcs.com
Registered Office Nirmal Building, 9th Floor, Nariman Point, Mumbai 400 021
TCS Careers Serviceline: 1800 209 3111 Email: careers@tcs.com



Offer: Computer Consultancy
Ref: TCSL/DT20219043240/Hyderabad
Date: 11/12/2021

Ms. Naga Thulasi Eragamreddy
Sunrise Womens Pgbtm Layout,
Btm,
Bengalore-560076,
Karnataka.
Tel# 91-6300087497

Dear Naga Thulasi Eragamreddy,

Sub: Letter of Offer

Thank you for exploring career opportunities with TATA Consultancy Services Limited (TCSL). You have successfully completed our initial selection process and we are pleased to make you an offer.

This offer is based on your profile and performance in the selection process. You have been selected for the position of **Assistant System Engineer-Trainee** in Grade Y. You will be a part of the application development and maintenance projects across any of the business units of TCSL.

Your gross salary including all benefits will be **₹3,53,578/- per annum**, as per the terms and conditions set out herein.

Kindly confirm your acceptance of this offer online through the option 'Accept Offer letter'. If not accepted within 7 Days, it will be construed that you are not interested in this employment and this offer will be automatically withdrawn.

After you accept this offer, you will be given a joining letter indicating the details of your joining date and initial place of posting. The Joining letter will be issued to you only upon successful completion of your academic course, you meeting the TCS eligibility criteria & you completing the mandatory pre-joining learning curriculum named TCS Xplore / TCS Xperience (detailed under Terms & Conditions). You will also be issued a letter of appointment at the time of your joining after completing joining formalities as per company policy. Your offer is subject to a positive background check.

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TCSL/DT20219043240

TATA CONSULTANCY SERVICES

Tata Consultancy Services Limited

Deccanpark, No 1 Software Units Layout, Madhapur, Hyderabad 508 081 India
Tel: 91 40 5667 2000 Fax: 91 40 5667 2222 Website: www.tcs.com
Registered Office: Nirmaal Building, 9th Floor, Nandanam Point, Madurai 605 021
TCS Centre For Excellence: 1-800-30-21-11 (Toll Free)

E. Naga Thulasi



Offer: Computer Consultancy
Ref: TCSL/DT20218575910/Hyderabad

Date: 11/12/2021

Mr. Muni Kumar Tirunam

2-112 Govindappa Naidu Kandriga,
Mayura Sugar Factory,
Govindappa Naidu Kandriga-517645,
Andhra Pradesh,
Tel# 91-9700171727

Dear Muni Kumar Tirunam,

Sub: Letter of Offer

Thank you for exploring career opportunities with TATA Consultancy Services Limited (TCSL). You have successfully completed our initial selection process and we are pleased to make you an offer.

This offer is based on your profile and performance in the selection process. You have been selected for the position of **Assistant System Engineer-Trainee in Grade Y**. You will be a part of the application development and maintenance projects across any of the business units of TCSL.

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TCSL/DT20218575910

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Deccanpark, No 1 Software Units Layout, Madhapur, Hyderabad 500 081 India

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Registered Office: Nirmal Building, 9th Floor, Bandra East, Mumbai 400 021

TCS Careers Service Line: 1 800 209 3111 Email: careers@tcs.com

Muni Kumar
16/12/2021



Offer: Computer Consultancy
Ref: TCSL/DT20219051494/Hyderabad
Date: 08/12/2021

Ms. Gangarathna Pujari
Sunrise Womens Pg2nd Cross Road,
Btm,
Bangalore-560076,
Karnataka.
Tel# -9347158267

Dear Gangarathna Pujari,

Sub: Letter of Offer

Thank you for exploring career opportunities with TATA Consultancy Services Limited (TCSL). You have successfully completed our initial selection process and we are pleased to make you an offer.

This offer is based on your profile and performance in the selection process. You have been selected for the position of **Assistant System Engineer-Trainee** in Grade Y. You will be a part of the application development and maintenance projects across any of the business units of TCSL.

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P. Gangarathna

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TCSL/DT20219051494

TATA CONSULTANCY SERVICES

Tata Consultancy Services Limited

Deccanpark, No 1 Software Units Layout, Madhapur, Hyderabad 500 081 India
Tel: 91 40 6667 2000 Fax: 91 40 6667 2222 Website: www.tcs.com
Registered Office: Normal Building, 9th Floor, Nariman Point, Mumbai 400 021
TCS Careers ServiceLine: 1 800 209 3111 Email: careers@tcs.com



Offer: Computer Consultancy
Ref: TCSL/DT20218593742/Hyderabad
Date: 18/11/2021

Ms. Bababi Bababi Chilumkuru

#20,3rd Floor,Flat 3a,Ns Palya,Abbaypet LayoutAbbaypet Layout,
Btm Layout Stage 2,
Bangalore-560076,
Karnataka.
Tel# -

Dear Bababi Bababi Chilumkuru,

Sub: Letter of Offer

Thank you for exploring career opportunities with TATA Consultancy Services Limited (TCSL). You have successfully completed our initial selection process and we are pleased to make you an offer.

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TCSL/DT20218593742

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Tata Consultancy Services Limited

Deccanpark, No 1 Software Units Layout, Madhapur, Hyderabad 500 081 India

Tel: 91 40 6667 2000 Fax: 91 40 6667 2222 Website: www.tcs.com

Registered Office Nirmal Building, 9th Floor, Nariman Point, Mumbai 400 021

TCS Careers Serviceline: 1800 209 3111 Email: careers@tcs.com



Offer: Computer Consultancy
Ref: TCSL/DT20219183907/Delhi
Date: 30/12/2021

Mr. Suresh Bille
3-159,
Bc Colony,
Anantapur-515641,
Andhra Pradesh,
Tel# -

Dear Suresh Bille,

Sub: Letter of Offer

Thank you for exploring career opportunities with TATA Consultancy Services Limited (TCSL). You have successfully completed our initial selection process and we are pleased to make you an offer.

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TATA CONSULTANCY SERVICES

Tata Consultancy Services Limited

5th Floor, PTI Building, 4, Parliament Street, New Delhi 110 001 India
Tel: 91 11 6650 6555 Fax: 91 11 2331 1735 Website: www.tcs.com
Registered Office Nirmal Building, 9th Floor, Nariman Point, Mumbai-400 021
TCS Careers Serviceline: 1800 209 3111 Email: careers@tcs.com



Offer: Computer Consultancy
Ref: TCSL/DT20219125087/Trivandrum
Date: 29/12/2021

Ms. Amani Appanaboina
Sunrise Womens Pg2nd Cross Road,
Btm,
Bangalore-560076,
Karnataka.
Tel# -6305610439

Dear Amani Appanaboina,

Sub: Letter of Offer

Thank you for exploring career opportunities with TATA Consultancy Services Limited (TCSL). You have successfully completed our initial selection process and we are pleased to make you an offer.

This offer is based on your profile and performance in the selection process. You have been selected for the position of **Assistant System Engineer-Trainee** in Grade Y. You will be a part of the application development and maintenance projects across any of the business units of TCSL.

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A. Amani

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TCSL/DT20219125087

TATA CONSULTANCY SERVICES

Tata Consultancy Services Limited

Vismaya Building 6th Floor, Indrapark, Kharwestin PO, Box 11682 050 India
Tel: 0484 664 5000 Fax: 0484 664 5255 Website: www.tcs.com
Registered Office: Marol Building, 9th Floor, Nariman Point, Mumbai 400 021
TCS Careers ServiceLine: 1800 209 3111 | Email: careers@tcs.com

HRD/3T/1002794476/21-22

Infosys[®]
Navigate your next

December 13, 2021

Ms. A Aruna

Thirumaladevara Palli(V),
Parigi
Parigi-515261
India

Ph: +91-6304959140

Dear A,

Welcome to Infosys!

Today, the corporate landscape is dynamic and the world ahead is full of possibilities! None of the amazing things we do at Infosys would be possible without an equally amazing culture, the environment where ideas can flourish and where you are empowered to move forward as far as your ideas will take you.

At Infosys, we assure that your career will never stand still, we will inspire you to build what's next and we will navigate further, together. Our journey of learnability, values and trusted relationships with our clients continue to be the cornerstones of our organization and these values are upheld only because of our people.

We look forward to working with you and wish you success in your career with us.

Warm regards,

RICHARD LOBO
EVP and Head Human Resources - Infosys Limited

Signature Not Verified

Digitally signed by Richard Lobo
Date: 2021.12.13 12:47:00 IST
Reason: Digitally Signed
Location: Bangalore

INFOSYS LIMITED
CIN: L85110KA1981PLC013115
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Electronics City, Hosur Road
Bangalore 560 100, India
T 91 80 2852 0261
F 91 80 2852 0362
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