



**YOGI VEMANA UNIVERSITY: KADAPA.
ANDHRA PRADESH**

PROFORMA FOR ACADEMIC AUDIT

1. Basic Information

1.1. Name of the Department : Political Science and Public Administration

1.2. Year of Establishment : 1977 erstwhile Sri Venkateswara University, and from 2006 part of Yogi Vemana University

1.3. Number of teaching staff :

Professor	
Associate Professor	
Assistant Professor	04
Academic Consultants	01

1.4. Number of non-teaching and technical staff :

Non-teaching staff	02
Technical staff	

1.5. Programmes offered :

Degree	Programme
UG	
PG	M.A in Political Science and Public Administration
Ph.D.	Ph.D. in Political Science and Public Administration

2. Student enrollment/ Attendance

2.1. Number of applications received and students admitted

Program me	2016-2017		2017-2018	
	Received	Admitted	Received	Admitted
UG				
PG	139	15	72	29
PG. Diploma				

2.2. Is the record of attendance maintained for all the courses offered by the Department for the last two years? : YES

2.3. Number of students who lacked the required percentage of attendance in the last two years : NIL

3. Curricular Aspects

3.1. Has the curriculum been updated (Once in two years)? : Yes

3.2. If 'No', specify the reasons :

3.3. If 'Yes', list the percentage of syllabus changes made : 10%

3.4. Have the changes been made in tune with the feedback of the students/employers/alumni? : YES

3.5. Whether skill/employability based courses have been included or not: YES

4. Time-table and Workload

4.1. Are copies of the timetable for all courses offered by the department for the last two years maintained? : Yes

4.2. Has provision been made for UG/PG student seminar(s) in the timetable? : Yes

4.3. Are details of seminar presentation for the current Semester available? : Yes

4.4. Total number of teaching hours of the Faculty/ Department/Centre : 36+36 = 72

Year	Semester	Total No. of contact hours/week	Total No. of Theory hours	Total No. of Practicals/Labs hours
2016-17	Odd	36	36	
	Even	36	36	
2017-18	Odd	36	36	
	Even	36	36	

4.5. Average no. of contact hours / week /faculty member : Asst Prof – 16,

4.6. Average no. of hours devoted for research including project
Guidance/week/faculty member : 6 h/week

4.7. Number of hours devoted for Extension Activities in a week
: 1 h/week

5. Internal Assessment

5.1. Where the Internal examination held as per the schedule? : Yes

5.2. If 'No', please specify the reason :

5.3. Average number of days within which answer papers were returned
to the students after evaluation : 15 days

5.4. Are Internal examination records maintained for all courses offered by
the Faculty/Department? : Yes

6. Outreach programmes in association with NSS unit. if any

6.1. Does the department participated in outreach programme (details may
be provided) : YES

6.2. Number of students participated in this programme : 45

7. Student support activities

7.1. Does the Department have any student
Support activity? : Yes

7.2. If 'No', specify the reasons :

7.3. Are the records of such activity maintained? : YES

7.4. Number of students received / receiving financial assistance from the government: 51

7.5. Number of field visit / industrial visit made / student projects arranged by the department with University permission : :

7.6. Number of students selected for summer internship/ internship. :

7.7. Number of popular lectures delivered by subject experts in the department. :

7.8. Initiatives taken for remedial programme for slow learners : YES

7.9. How many students have participated in national level Sports meet. :

7.10. No. of National/State level awards won by the students :

7.12. Whether student feedback is obtained for all courses : YES

7.13. Any opportunity is given to enhance communication skills of the students: YES

8. Doctoral Programmes

8.1. Number of Scholars admitted : 05

8.2. Is admission for Ph.D. done as per UGC norms : YES

8.3. Number of Research scholars getting financial Assistance
Provide details : 00

8.4. Number of Ph.D.'s awarded in last two years : 02

8.5. Have you introduced coursework for Ph.D.? as per UGC norms: YES

8.6. Do you insist on Plagiarism check : YES

8.7. Are research pre-synopsis presentation conducted at the Department level? : YES

8.8. Whether plagiarism certificate is obtained before submission of Ph.D. thesis : YES

9. Research Activities

9.1. Number of research proposals sent by the faculty members to various agencies during the last two years : 02

9.2. Number of research projects sanctioned during the last two years: NIL

9.3. Total funds mobilized through projects in the last two years: NIL

9.4. Number of ongoing sponsored projects in the Department during the last two years : NIL

9.5. Has the Department applied for FIST : No

9.6. No. of collaborative projects with other Institutions/Industries : NIL

10. Seminars/Conferences / webinars

10.1. Number of Seminars/ Conferences/ webinars

Organized by the Faculty/Department in the last two years :

National : 00

International :

10.2. How many international visits were made by the Faculty members in the last two years (show Faculty, Country visited and purpose in a tabulated form) :

11. Research

11.1. Number of books and chapters in edited volumes Publications in the last two years : 06

11.2. Number of Research papers Published in the last two years: 17

11.3: Has the Department/Faculty applied/granted for any patent : No


If Yes: give details

12. Any Others

- 12.1 Details of awards/recognition won by the staff in the last two years :
- 12.2. Major contribution in the extension domain : NSS
- 12.3. How many MoU's have been signed in the last three years and with whom? (show in tabular form) NIL

IQAC Remarks:

- Submit research proposals to funding agencies
- Conduct conferences and group discussions



Signature of the Head/Coordinator

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Director, IQAC,

22.08.2018 DIRECTOR
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Suggestions:

- * Apply for projects
- * publications should be in Scopus Journals

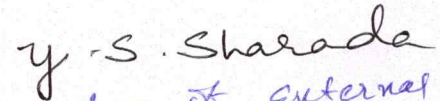


Registrar

REGISTRAR
YOGI VEMANA UNIVERSITY
KADAPA-516 005.



Signature of External Expert I.



Signature of External Expert II