



**YOGI VEMANA UNIVERSITY: KADAPA.
ANDHRA PRADESH**

PROFORMA FOR ACADEMIC AUDIT

1. Basic Information

1.1. Name of the Department : English

1.2. Year of Establishment : 2005 in SVU, 2006 YVU

1.3. Number of teaching staff :

Professor	01
Associate Professor	
Assistant Professor	03
Academic Consultants	02

1.4. Number of non-teaching and technical staff :

Non-teaching staff	02
Technical staff	

1.5. Programmes offered :

Degree	Programme
UG	
PG	M.A in English
PG.Diploma	
Ph.D.	Ph.D. in English

2. Student enrollment/ Attendance

2.1. Number of applications received and students admitted

Program mme	2016-2017		2017-2018	
	Received	Admitted	Received	Admitted
UG				
PG	108	32	82	38
PG. Diploma				

2.2. Is the record of attendance maintained for all the courses offered by the Department for the last two years? : YES

2.3. Number of students who lacked the required percentage of attendance in the last two years : NIL

3. Curricular Aspects

3.1. Has the curriculum been updated (Once in two years)? : Yes

3.2. If 'No', specify the reasons :

3.3. If 'Yes', list the percentage of syllabus changes made : 30%

3.4. Have the changes been made in tune with the feedback of the students/employers/alumni? : YES

3.5. Whether skill/employability based courses have been included or not: YES

4. Time-table and Workload

4.1. Are copies of the timetable for all courses offered by the department for the last two years maintained? : Yes

4.2. Has provision been made for UG/PG student seminar(s) in the timetable? : Yes

4.3. Are details of seminar presentation for the current Semester available? : Yes

4.4. Total number of teaching hours of the Faculty/ Department/Centre : 36+36 = 72

Year	Semester	Total No. of contact hours/week	Total No. of Theory hours	Total No. of Practicals/Labs hours
2018-19	Odd	36	36	
	Even	36	36	
2019-20	Odd	36	36	
	Even	36	36	
2020-21	Odd	36	36	

4.5. Average no. of contact hours / week /faculty member : Asst Prof – 16,
Prof -14

4.6. Average no. of hours devoted for research including project
Guidance/week/faculty member : 6 h/week

4.7. Number of hours devoted for Extension Activities in a week
: 1 h/week

5. Internal Assessment

5.1. Where the Internal examination held as per the schedule? : Yes

5.2. If 'No', please specify the reason :

5.3. Average number of days within which answer papers were returned
to the students after evaluation : 15 days

5.4. Are Internal examination records maintained for all courses offered by
the Faculty/Department? : Yes

6. Outreach programmes in association with NSS unit. if any

6.1. Does the department participated in outreach programme (details may
be provided) : YES

6.2. Number of students participated in this programme :55

7. Student support activities

7.1. Does the Department have any student
Support activity? : Yes

- 7.2. If 'No', specify the reasons :
- 7.3. Are the records of such activity maintained? : YES
- 7.4. Number of students received / receiving financial assistance from the government: 81
- 7.5. Number of field visit / industrial visit made / student projects arranged by the department with University permission :
- 7.6. Number of students selected for summer internship/ internship. :
- 7.7. Number of popular lectures delivered by subject experts in the department. :
- 7.8. Initiatives taken for remedial programme for slow learners : YES
- 7.9. How many students have participated in national level Sports meet. :
- 7.10. No. of National/State level awards won by the students :
- 7.12. Whether student feedback is obtained for all courses : YES
- 7.13. Any opportunity is given to enhance communication skills of the students: YES

8. Doctoral Programmes

- 8.1. Number of Scholars admitted : 06
- 8.2. Is admission for Ph.D. done as per UGC norms : YES
- 8.3. Number of Research scholars getting financial Assistance
Provide details : 00
- 8.4. Number of Ph.D.'s awarded in last two years : 03
- 8.5. Have you introduced coursework for Ph.D.? as per UGC norms: YES
- 8.6. Do you insist on Plagiarism check : YES
- 8.7. Are research pre-synopsis presentation conducted at the Department level? : YES
- 8.8. Whether plagiarism certificate is obtained before submission of Ph.D.

thesis : YES

9. Research Activities

9.1. Number of research proposals sent by the faculty members to various agencies during the last two years :

9.2. Number of research projects sanctioned during the last two years: NIL

9.3. Total funds mobilized through projects in the last two years: NIL

9.4. Number of ongoing sponsored projects in the Department during the last two years : NIL

9.5. Has the Department applied for FIST : No

9.6. No. of collaborative projects with other Institutions/Industries : NIL

10. Seminars/Conferences / webinars

10.1. Number of Seminars/ Conferences/ webinars Organized by the Faculty/Department in the last two years :
National :
International :

10.2. How many international visits were made by the Faculty members in the last two years (show Faculty, Country visited and purpose in a tabulated form) :

11. Research

11.1. Number of books and chapters in edited volumes Publications in the last two years : 05

11.2. Number of Research papers Published in the last two years: 15

11.3. Highest impact factor of the article published in last two years :

11.5: Has the Department/Faculty applied/granted for any patent :
No

If Yes: give details

12. Any Others

12.1 Details of awards/recognition won by the staff in the last two years : State Best Teacher award – 2016
State Best Teacher award – 2017

12.2. Major contribution in the extension domain :

12.3. How many MoU's have been signed in the last two years and with whom? (show in tabular form) NIL

IQAC Remarks:

(i) Publications in UGC-CARE journals and books with ISBN is recommended
CIP English language lab needs to be strengthened

Signature of the Head/Coordinator

Department of English
YOGI VEMANA UNIVERSITY
KADAPA-516 005.


Director, IQAC,

22-08-2018


DIRECTOR
Internal Quality Assurance Cell (IQAC)
YOGI VEMANA UNIVERSITY
KADAPA-516 005. A.P.


Registrar

YOGI VEMANA UNIVERSITY
KADAPA-516 005.

Suggestions:-

1. Introduce Short term Courses in english proficiency Courses
2. Design Value added Courses & Communication skills
3. Publish articles in UGC Care list journals.


Signature of External expert I

Y. S. Sharada
Signature of external Expert II