



YOGI VEMANA UNIVERSITY

KADAPA-516 005

ANDHRA PRADESH

NAAC 'B' Grade – State University

CONSULTANCY POLICY

Knowledge Dissemination Centre

Universities can disseminate knowledge through consultancies effectively and show impact directly on society/its activities. Yogi Vemana University is committed to serve for industries, professions, arts, government, educational and research organizations. The Knowledge Dissemination Centre constituted by the faculty, students and alumni members of departments with service motto in transferring the knowledge and providing appropriate services. All the services of faculty and students individually or in combination can be considered as Knowledge Dissemination Centre. The faculty and students of the departments are involved in consultancy practices after hours of the University without disturbing their regular duties.

Policies

- Since of the University is located in a place where drought and backwardness is high University provides free consultancy for

farmers of neighboring villages. Only few departments are charging for agricultural consultancy.

- Centre provides facilities to establish collaborations among academia and industry with mutual benefits.
- Consultancy for special equipment has been made available for the research scholars, students and faculty of our University, other Universities/Institutions and industries on pay per sample basis.
- Besides meager revenue to the University, most importantly students and research scholars have a chance to see the scope of their preferred profession. Moreover, it enhances the reputation of the University worldwide.
- Faculty and students should work for consultancy within the purview of the University rules as laid down for teachers and students.
- Faculty should obey the University policies and are not entitled to undertake extramural consultancy without the prior permission of the University.

Consultancies:

Number of Consultancies University offered are:

- i. Testing and Submission of report
- ii. Third party quality control
- iii. Planning and design
- iv. Technical advices
- v. Research based consultancy
- vi. Industrial consultancy
- vii. Collaborative consultancy
- viii. Human resource development

The Consultancy fee:

The Executive Council of Yogi Vemana University in its 46th meeting held on 25.02.2020 consider the proposal and also permitted the university to

allow the share of consultancy services offered by the Dept. of Civil Engineering and other departments as follows:

1. Testing and submission of report will be shared - 50% for the Institutional share and 50% for the staff involved
2. For all other consultancy works like TPQC, Planning and design and technical advises share shall be as follows:
 - a) Institutional share credited to the Registrar's account 1/3rd
 - b) Share towards staff involved in consultancy works 2/3rd
 - c) In a financial year share of the staff should limit to maximum of individual annual gross salary, if any excess amount found should be deposited into the Registrar's account by the end of the same financial year.
3. Claim for visiting charges for staff involving consulting services shall be as follows:
 - a) T.A. and D.A can be claimed as per the Y.V.U. norms, however they are permitted to travel by car / flight.
 - b) For outstation assignments actual lodging charges shall be paid, subject to the maximum of Rs.3,000/- per day.
4. Further the consultancy of third party quality control (TPQC)/ third party quality assessment (TPQA) i.e. from the share of 2/3rd of the net amount (w.e.f FY 2020-21) the following consultancy fee distribution should be followed:
 - a) Vice-Chancellor – 8%
 - b) Registrar - 7.5%
 - c) Project team - 82.5% (including Teaching and Non-Teaching and supporting staff)
 - d) Ministerial and other supporting staff - 2% (who are involved in the project)

Whereas, for the Testing and Submission of Report will be shared as 50% to the Institution and 50% for the staff involved and the staff share the following distribution rates from the financial year 2020-21

- a) Principal - 7.5%

- b) Head of the department - 7.5%
- c) Project team - 85% (Including teaching, and Non-teaching, Ministerial staff and others).

Claim Visit charges:

Claim visiting charges including the days spent on travel for consultancy projects involving site visits for consultation works TPQA/TPQC and/or as follows on the gross amount of consultancy fee w.e.f. the financial year 2020-21 onwards.

- 1. @Rs. 2,500/- per day for regular faculty members.
- 2. @Rs. 500/- per day for the academic consultants.
- 3. @Rs. 300/- per day for technical and other non-academic staff.
- 4. @Rs. 200/- per day for students.

The university also directed that, the departments in the YSREC and YVU who are involving in the consultancy works should follow:

- a) Each department should open separate account in the name of the Registrar, YVU and credit all the consultancy amounts of that department.
- b) Share should be separated and claim for individual must be sent to the Registrar, YVU for approval.
- c) According to the proceedings of the Registrar, amount will be credited to the individual Account who are involving in the Consultancy Works.

General audit is conducted regularly for this account. The consultancy fee charges include:

- a. Cost of equipment and its maintenance
- b. The overheads for departmental infrastructure development
- c. Contingent expenses
- d. Consumable expenses
- e. Analytical services
- f. Fee for Technical/Scientific advices

The head of the institution has privilege to modify the University consultancy policies and issues as and when required.


REGISTRAR
YOGI VEMANA UNIVERSITY
KADAPA-516-005.