



हिन्दुस्तान पेट्रोलियम कॉर्पोरेशन लिमिटेड

(भारत सरकार उपक्रम) रजिस्टर्ड ऑफिस : 17, जमशेदजी टाटा रोड, मुंबई - 400 020.

**HINDUSTAN PETROLEUM CORPORATION LIMITED**

(A GOVERNMENT OF INDIA ENTERPRISE) REGISTERED OFFICE : 17, JAMSHEDJI TATA ROAD, MUMBAI - 400 020.

17, जमशेदजी टाटा रोड, पोस्ट बॉक्स नं. - 11041, मुंबई - 400 020. दूरभाष - 2286 3900 • फॅक्स - 2287 2992 • तार : हिन्दपेटकॉर, • टेलिक्स - 82414, 85096  
17, Jamshedji Tata Road, P.O. Box No. - 11041, Mumbai - 400 020. Tel. : 2286 3900 • Fax : 2287 2992 • Telegram : Hindpetcor • Telex : 82414, 85096  
e-mail : corphqo@hpcl.co.in / CIN No.: L23201MH1952GOI008858

मासंवि:भर्ती/HRD:RECT:QC: 2019

दिनांक/Date : 20<sup>th</sup> July 2020

आवेदन संख्या/Application No : 201926000716

**Mr. OWK RAVI**

**BRAHMANAPALLE VILLAGE ORVAKUL MANDAL KURNOOL**

**KURNOOL**

**Pin : 518010**

**ANDHRA PRADESH**

**विषय : गुणवत्ता नियंत्रण अधिकारी के रूप में नियुक्ति**  
**Sub : Appointment as Quality Control Officer**

महोदय/महोदया,  
Dear Sir/Madam,

गुणवत्ता नियंत्रण अधिकारी के पद के लिए यह आपके आवेदन के संदर्भ में **रिक्रूटमेंट 2019** तथा उसके बाद ग्रुप टास्क और वैयक्तिक साक्षात्कार के माध्यम से हम आपको 'गुणवत्ता नियंत्रण अधिकारी' के रूप में नियुक्ति का सहर्ष प्रस्ताव दे रहे हैं जो हमारे कॉर्पोरेशन में उल्लेखित नियम और शर्तों के अधीन हैं:

With reference to your application for employment for the position of "Quality Control Officer through Open Advertisement Recruitment 2019" and subsequent Group Task & Personal Interview, we are pleased to offer you appointment as 'Quality Control Officer' in our Corporation subject to the terms and conditions mentioned hereunder:

### नियुक्ति / APPOINTMENT

- उपरोक्त के अनुसार आपकी नियुक्ति वेतन श्रेणी 'E01' (वेतन श्रेणी **₹40,000 - 1,40,000**) में की जाती है और आपका प्रारंभिक मूल वेतन **₹40,000/-** प्रतिमाह होगा।  
You are appointed in Salary Grade 'E01' (Salary Scale of **₹40,000 - 1,40,000**) and your starting Basic Pay will be **₹40,000/-** per month.
- आपको कॉर्पोरेशन के प्रबंधकीय कर्मचारी पर लागू आचरण, अनुशासन और अपील नियमों के प्रावधानों का निर्वहन करना होगा जोकि समय समय पर संशोधित हो सकते हैं।-  
You shall be governed by the provisions of Conduct, Discipline and Appeal Rules as applicable to the Management employee of the Corporation and as amended from time to time.



Aug 20,2020

M.Rajesh

Yogi Vemana University.

OFFER OF APPOINTMENT

Dear M.Rajesh,

This has reference to the interview and discussions you had with us. We are pleased to offer you the position of “**Junior Research Associate**” in “**Development**” under the grade of “**Professional**” in level “**PO**” and you will be based at **Hyderabad**.

On successful completion of one year, you will be designated as “**Research Associate**”.

Your Annual **Cost to Company (CTC)** will be **Rs.2,50,008/-** per annum (Rupees Two lakhs fifty thousand and eight only). This includes Annual Gross Salary of Rs.2,02,344/- and Retirals & Benefits of Rs.47,664/- per annum. Detailed CTC breakup is given in Annexure.

You will be on Probation for the first 6 months and during this period either party can terminate the service by giving one-month notice and thereafter three months' notice in writing, subject to terms of Service Agreement.

The Service agreement is for a period of 36 months. In case of breach of contract, you will be liable to pay 2 months last drawn Gross Salary to cover the investment we made during hiring, assimilation, project training and deployment.

Please note that you are required to join the organization on or before **Aug 27<sup>th</sup>,2020** failing which this offer of appointment stands withdrawn. Kindly note that this offer is confidential. A detailed letter of appointment shall be given to you on joining. You are requested to undergo pre-employment medical checkup before the date of your joining.

Kindly note that this offer is confidential.

Please note that your employment will be subject to:

1. Medical fitness as per the pre-employment medical checkup report.

GVK Biosciences Pvt. Ltd.  
Plot No. 28A, Street No. 15  
IDA Nacharam, Hyderabad – 500 076



2. Clearance in the background verification checks that may be required as per the company policy.
3. Submission of all the following self-attested documents at the time of joining:
  - i. Reference letter from Head of Department
  - ii. Course completion certificate from the College / Head of the Department
  - iii. Four copies of your latest passport size photographs
  - iv. Certified true copies of all the educational certificates
  - v. PAN Card
  - vi. Aadhar Card
  - vii. 2 Post Card size photographs of candidate taken along with Family

Please sign and return the duplicate copy of this letter as a token of your acceptance of this offer.

Yours Sincerely  
For GVK BIOSCIENCES PVT. LTD

**Suresh Anubolu**  
Chief Human Resources Officer



**Aug 20,2020**

**P.S.Pallani Babu**

**Yogi Vemana University.**

**OFFER OF APPOINTEMENT**

Dear **P.S.Pallani Babu**,

This has reference to the interview and discussions you had with us. We are pleased to offer you the position of “**Junior Research Associate**” in “**Development**” under the grade of “**Professional**” in level “**PO**” and you will be based at **Hyderabad**.

On successful completion of one year, you will be designated as “**Research Associate**”.

Your Annual **Cost to Company (CTC)** will be **Rs.2,50,008/-** per annum (Rupees Two lakhs fifty thousand and eight only). This includes Annual Gross Salary of Rs.2,02,344/- and Retirals & Benefits of Rs.47,664/- per annum. Detailed CTC breakup is given in Annexure.

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The Service agreement is for a period of 36 months. In case of breach of contract, you will be liable to pay 2 months last drawn Gross Salary to cover the investment we made during hiring, assimilation, project training and deployment.

Please note that you are required to join the organization on or before **Aug 27<sup>th</sup>,2020** failing which this offer of appointment stands withdrawn. Kindly note that this offer is confidential. A detailed letter of appointment shall be given to you on joining. You are requested to undergo pre-employment medical checkup before the date of your joining.

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GVK Biosciences Pvt. Ltd.  
Plot No. 28A, Street No. 15  
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  - v. PAN Card
  - vi. Aadhar Card
  - vii. 2 Post Card size photographs of candidate taken along with Family

Please sign and return the duplicate copy of this letter as a token of your acceptance of this offer.

Yours Sincerely  
For GVK BIOSCIENCES PVT. LTD

**Suresh Anubolu**  
**Chief Human Resources Officer**



Aug 29, 2020

T. Gayathri

Yogi Vemana University.

OFFER OF APPOINTMENT

Dear T. Gayathri,

This has reference to the interview and discussions you had with us. We are pleased to offer you the position of “**Junior Research Associate**” in **Chemistry Solutions - Synthesis** under the grade of “**Professional**” in level “**P0**” and you will be based at Hyderabad.

On successful completion of one year, you will be designated as “**Research Associate**”.

Your Annual **Cost to Company (CTC)** will be **Rs. 2,50,008/-** per annum (Rupees Two lakhs fifty thousand and eight only). This includes Annual Gross Salary of Rs. 2,02,344/- and Retirals & Benefits of Rs. 47,664/- per annum. Detailed CTC breakup is given in Annexure.

You will be on Probation for the first 6 months and during this period either party can terminate the service by giving one-month notice and thereafter three months’ notice in writing, subject to terms of Service Agreement.

The Service agreement is for a period of 36 months. In case of breach of contract, you will be liable to pay 2 months last drawn Gross Salary to cover the investment we made during hiring, assimilation, project training and deployment.

Please note that you are required to join the organization on or before **Sep 15<sup>th</sup>, 2020** failing which this offer of appointment stands withdrawn. Kindly note that this offer is confidential. A detailed letter of appointment shall be given to you on joining. You are requested to undergo pre-employment medical checkup before the date of your joining.

Kindly note that this offer is confidential.

Please note that your employment will be subject to:

1. Medical fitness as per the pre-employment medical checkup report.

GVK Biosciences Pvt. Ltd.  
Plot No. 28A, Street No. 15  
IDA Nacharam, Hyderabad – 500 076



2. Clearance in the background verification checks that may be required as per the company policy.
3. Submission of all the following self-attested documents at the time of joining:
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  - ii. Course completion certificate from the College / Head of the Department
  - iii. Four copies of your latest passport size photographs
  - iv. Certified true copies of all the educational certificates
  - v. PAN Card
  - vi. Aadhar Card
  - vii. 2 Post Card size photographs of candidate taken along with Family

Please sign and return the duplicate copy of this letter as a token of your acceptance of this offer.

Yours Sincerely  
For GVK BIOSCIENCES PVT. LTD

**Lakshmi Pathi Itha**  
**Director – Human Resources**

Date: 24-08-2020

To  
Mr. CHITHIGALLA SIVARAM LINGA MURTHY

OFFER LETTER

Dear MR. MURTHY,

This has reference to your application and the subsequent interview you had with HETERO DRUGS LTD - R&D we are pleased to offer you for the position of "Tr. RESEARCH ASSOCIATE IN AR&D DEPARTMENT" location SANATHNAGAR in our organization on a contractual basis.

The brief details of the offer are as below:

Gross Salary : Rs 12,000/-P.M

Your expected Date of Joining : 31/08/2020

You will be issued a detailed 'Appointment Letter' on your joining with HR SQUARE LLP. And this offer letter will be valid till 04-09-2020 and will automatically become void unless it is explicitly extended by the client or HR SQUARE LLP.

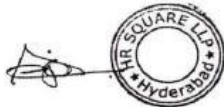
You are requested to sign and return us the copy of the Offer letter as a token of your acceptance.

Please bring the following documents along with you on the day of your joining with HR SQUARE LLP:

1. Copy of relieving letter from previous employer if applicable
2. Latest payslip / proof of salary / Bank statement in which last salary credited
3. Copies of Education certificates
4. Four passport sized colour photographs
5. Proof of House Address (Electricity bill, Rent Agreement, Postal Address proof, etc.,)
6. ADHAAR & PAN card copy
7. Duly filled Standard Application form of HR Square LLP.

We look forward to your joining at the earliest.

For HR Square LLP



(Authorized signatory)





Date: 24-08-2020

To

Mr. CHINTAKUNTLA VIJAY KUMAR

OFFER LETTER

Dear MR. VIJAY,

This has reference to your application and the subsequent interview you had with HETERO DRUGS LTD - R&D we are pleased to offer you for the position of "Tr. RESEARCH ASSOCIATE IN AR&D DEPARTMENT" location SANATHNAGAR in our organization on a contractual basis.

The brief details of the offer are as below:

Gross Salary : Rs 12,000/-P.M

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You are requested to sign and return us the copy of the Offer letter as a token of your acceptance.

Please bring the following documents along with you on the day of your joining with HR SQUARE LLP:

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2. Latest payslip / proof of salary / Bank statement in which last salary credited
3. Copies of Education certificates
4. Four passport sized colour photographs
5. Proof of House Address (Electricity bill, Rent Agreement, Postal Address proof, etc.,)
6. ADHAAR & PAN card copy
7. Duly filled Standard Application form of HR Square LLP.

We look forward to your joining at the earliest.

For HR Square LLP

(Authorized signatory)

HR SQUARE LLP  
D-NO-6-3-347/22/6, Sri Durga Tulasi Apartment 4<sup>th</sup> Floor  
Dwarakapuri Colony Punjagutta Hyderabad 500082- Telangana  
Tele: +91 40 66666789 email: info@hrsquare.co.in

Date: 24-08-2020

To  
Mr. OWK RAJU

**OFFER LETTER**

Dear MR. RAJU,

This has reference to your application and the subsequent interview you had with HETERO DRUGS LTD - R&D we are pleased to offer you for the position of "Tr. RESEARCH ASSOCIATE IN AR&D DEPARTMENT" location SANATHNAGAR in our organization on a contractual basis.

The brief details of the offer are as below:

Gross Salary : Rs 12,000/-P.M

Your expected Date of Joining : 31/08/2020

You will be issued a detailed 'Appointment Letter' on your joining with HR SQUARE LLP. And this offer letter will be valid till 04-09-2020 and will automatically become void unless it is explicitly extended by the client or HR SQUARE LLP.

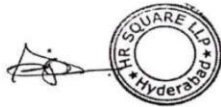
You are requested to sign and return us the copy of the Offer letter as a token of your acceptance.

Please bring the following documents along with you on the day of your joining with HR SQUARE LLP:

1. Copy of relieving letter from previous employer if applicable
2. Latest payslip / proof of salary / Bank statement in which last salary credited
3. Copies of Education certificates
4. Four passport sized colour photographs
5. Proof of House Address (Electricity bill, Rent Agreement, Postal Address proof, etc.,)
6. ADHAAR & PAN card copy
7. Duly filled Standard Application form of HR Square LLP.

We look forward to your joining at the earliest.

For HR Square LLP



(Authorized signatory)

HR SQUARE LLP  
D-NO-6-3-347/22/6, Sri Durga Tulasi Apartment 4<sup>th</sup> Floor  
Dwarakapuri Colony Punjagutta Hyderabad 500082- Telangana  
Tele: +91 40 66666789 email: info@hrsquare.co.in



# SIGACHI INDUSTRIES LIMITED

CIN : U24110TG1989PLC009497

AN EXCISE GMP, ISO 9001:2015 & FSSAI 22000 CERTIFIED COMPANY



File No: Sch/100/TS

Date: 5<sup>th</sup> December, 2020

To,  
Thathagari Sallaja  
H.NO: 1/25, Balaji Nagar,  
Kadapa, Andhra Pradesh-516003  
MOBILE No. 7032552973  
Email ID: sallajapamireddy@gmail.com

### Offer Letter

Dear Ms. Thathagari Sallaja,

This has reference to your application for employment in our company and the subsequent interview you had with us on November 28<sup>th</sup>, 2020. We are pleased to offer you an employment with our organization as Trainee Chemist based at Hyderabad Unit on the following conditions:

- Please note that this is an offer letter only. The company's standard appointment letter containing detailed CTC components and terms & conditions of your employment will be issued to you upon you joining the company which shall be binding on you.
- You would be on probation period of 6 (Six Months) from the date of your joining and your services would be confirmed subsequent to a satisfactory performance and assessment.
- You are requested to join us on or before December 7<sup>th</sup>, 2020 failing which this offer will stand automatically withdrawn. Kindly also confirm your exact date of joining within seven days from the receipt of this offer.
- You are requested to bring the following documents in original at the time of reporting for duty.
  - o Education Certificates – SSC, Inter, Degree, PG and others, if any.
  - o Relieving letter from the Previous Employer & Experience Certificates.
  - o Pay slips for last three months
  - o Proof of Date of Birth / SSLC / HSC certificate stating Date of Birth
  - o Photocopy of Bank A/c Details, PAN & Aadhar card
  - o Photocopy of Address Proof
  - o Passport Size Photos – 03 Nos.

Your commencement of employment shall be subject to you fulfilling the following conditions:

- a) An appropriate relieving letter from your immediately previous employer is required, if employed previously; and
- b) By signing this offer you hereby consent to any background investigations and/or reference checks that may be carried out in relation to you by the Company.

Please indicate your acceptance of this position by signing below and returning a signed copy of this letter and the attached addendum. We look forward to a mutually rewarding relationship.

With Best Wishes,

For Sigachi Industries Limited

  
Amit Raj Singh  
MD&CEO

### Acceptance

I have read and understood the above Terms & Conditions and hereby signify my acceptance. I hereby confirm my date of joining at: \_\_\_\_\_

Name:

Signature:

Date:

Registered Office:  
# 229/1 & 50, 2nd Floor,  
Kalyans Tulasiram Chambers,  
Madinaguda, Hyderabad - 49,  
Telangana State, India  
Email: mktg gm@sigachi.com  
Customer Service +91 40 40114874-76

Unit-1:  
Plot No. 20-21  
IDA Pasamallaram  
Phase I, Sangareddy Dist  
Telangana State, India

Unit-2:  
Plot No. Z-16, SEZ Unit  
Dahej SEZ Part I  
Bharuch Dist  
Gujarat, India

Unit-3:  
Plot No. 760/2  
Magadia GIDC  
Bharuch Dist  
Gujarat, India



Date: 18-09-2020

To  
Mr. ADIMULAM VENKATESH

OFFER LETTER

Dear MR. VENKATESH,

This has reference to your application and the subsequent interview you had with HETERO DRUGS LTD - R&D we are pleased to offer you for the position of "Tr. RESEARCH ASSOCIATE IN R&D DEPARTMENT" location BALANAGAR in our organization on a contractual basis.

The brief details of the offer are as below:

Gross Salary : Rs 12,000/-P.M

Your expected Date of Joining : 01/10/2020

You will be issued a detailed 'Appointment Letter' on your joining with HR SQUARE LLP. And this offer letter will be valid till 01-10-2020 and will automatically become void unless it is explicitly extended by the client or HR SQUARE LLP.

You are requested to sign and return us the copy of the Offer letter as a token of your acceptance.

Please bring the following documents along with you on the day of your joining with HR SQUARE LLP:

1. Copy of relieving letter from previous employer if applicable
2. Latest payslip / proof of salary / Bank statement in which last salary credited
3. Copies of Education certificates
4. Four passport sized colour photographs
5. Proof of House Address (Electricity bill, Rent Agreement, Postal Address proof, etc.,)
6. ADHAAR & PAN card copy
7. Duly filled Standard Application form of HR Square LLP.

We look forward to your joining at the earliest.

For HR Square LLP

(Authorized signatory)

HR SQUARE LLP  
D-NO-6-3-347/22/6, Sri Durga Tulasi Apartment 4<sup>th</sup> Floor  
Dwarakapuri Colony Punjagutta Hyderabad 500082- Telangana  
Tele: +91 40 66666789 email: info@hrsquare.co.in



**Lee Pharma Limited**

AN ISO 9001 & 14001, EU-GMP & WHO GMP  
CIN : U24230TG1997PLC028085

To,  
**K.Shankar**  
Buchanapally  
Kadapa  
AP

Date: 05.11.2020

**OFFER LETTER**

Dear Mr. K.Shankar,

01. With reference to your application and subsequent interview you had with us, we are pleased to inform you that you have been selected for the post of **Tr.Chemist-AR&D Department at Unit -I API Division-Gaddapotharam.**
02. Your salary particulars will be given in appointment letter. All necessary deductions as per statutory requirements will be deducted at source. The company in its sole discretion reserves the right to modify/amend the policies and salary structure.
03. Your employment with us will be governed by the terms and conditions referred in the appointment letter, which will be issued once you join in the company.
04. A detailed appointment letter with the terms and conditions of your employment will be issued at the time of joining, subject to the submission of the **All Education certificates, latest pay slips with Bank Statement, relieving letter from your previous company, ID proofs, PAN Card, Aadhar Card and 6 passport size photos.**
05. You should sign a **Service Agreement/Bond** at the time of your joining in the company. You should abide by the terms and conditions of the signed agreement.
06. You are advised to report on or before **20.11.2020**. In case you fail to report on or before the said date and time, this letter of offer stands withdrawn.
07. In case of further clarifications (until you join), please communicate with us on **E-mail: [hrd@leepharma.com](mailto:hrd@leepharma.com) or [hrdapi@leepharma.com](mailto:hrdapi@leepharma.com)** and quote the reference as above.
08. This offer is subject to you being medically fit and on understanding that all details given by you are correct and complete.
09. You are likely to be transferred / shifted to any of the Department / Associates Sites / Abroad of the Company.

Please sign the duplicate copy of the offer on all the sheets at the bottom on the right corner, and return to us on the date of joining as a token of your acceptance and your joining in Lee Pharma Ltd.

We welcome you to the Lee Family and wish you a rewarding career over the years to come.

For LEE PHARMA LTD.

Authorized Signatory

Document Format No: LH008F02-02  
Effective Date: 01.01.2018

*Where quality is first nature*

Corporate Office : Sy. No : 257 & 258/1, Door No : 11-6/56, C-Block, Opp : IDPL Factory, Moosapel, Balanagar (Post), Hyderabad - 500 037, T.S., INDIA  
Tel : 91-40-29808045 / 29808462 / 29808463 / 23770338 / 23770339  
E-mail : [sales@leepharma.com](mailto:sales@leepharma.com) <http://www.leepharma.com> Fax : 91-40-29708422

Factory : Survey No.10&10/G-1, Gaddapotharam (Village), Jinnaram (Mandal), Sanga Reddy (Dist) - 502319, Tel : 91-8458-277250 / 149 Fax : 91-8458-277148

Date: 24-08-2020

To  
**Mr. GANGASANI NAGENDRA**

**OFFER LETTER**

Dear MR. NAGENDRA,

This has reference to your application and the subsequent interview you had with HETERO DRUGS LTD - R&D we are pleased to offer you for the position of "Tr. RESEARCH ASSOCIATE IN AR&D DEPARTMENT" location SANATHNAGAR in our organization on a contractual basis.

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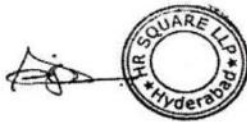
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4. Four passport sized colour photographs
5. Proof of House Address (Electricity bill, Rent Agreement, Postal Address proof, etc.,)
6. ADHAAR & PAN card copy
7. Duly filled Standard Application form of HR Square LLP.

We look forward to your joining at the earliest.

For HR Square LLP



(Authorized signatory)

Date: 23-09-2020

To  
Miss. DASIREDDY POOJITHA

**OFFER LETTER**

Dear Miss. POOJITHA,

This has reference to your application and the subsequent interview you had with **HETERO DRUGS LTD - R&D** we are pleased to offer you for the position of "**Tr. RESEARCH ASSOCIATE IN AR&D DEPARTMENT**" location **BALANAGAR** in our organization on a contractual basis.

The brief details of the offer are as below:

Gross Salary : Rs 12,000/-P.M

Your expected Date of Joining : 01/10/2020

You will be issued a detailed 'Appointment Letter' on your joining with HR SQUARE LLP. And this offer letter will be valid till 01-10-2020 and will automatically become void unless it is explicitly extended by the client or HR SQUARE LLP.

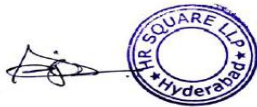
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6. ADHAAR & PAN card copy
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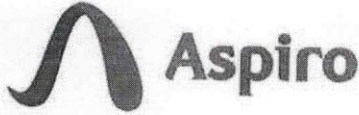
We look forward to your joining at the earliest.

For HR Square LLP



(Authorized signatory)

HR SQUARE LLP  
D-NO-6-3-347/22/6, Sri Durga Tulasi Apartment 4<sup>th</sup> Floor  
Dwarakapuri Colony Punjagutta Hyderabad 500082- Telangana  
Tele: +91 40 66666789 email: info@hrsquare.co.in



## Aspiro Pharma Limited

H.No. 8-3-166/7/1, 3rd Floor, Erragadda,  
Hyderabad-18, Telangana State, India  
Tel: +91-40-23704925, Fax: +91-40-23704  
Web: www.aspiropharma.com  
CIN No: U24100TG2014PLC092771

Date: 19-05-2021

To

Mr. SIVA KUMAR ACHARI BANDIKATTU,

H No : 4-60

Suraram Colony

Medchal(Dis), Telangana>

Dear Mr. SIVA KUMAR ACHARI BANDIKATTU,

**Sub: Offer of Employment**

We are pleased to offer you the position of **RESEARCH ASSOCIATE-I** in **AR&D** department basing on your application and interview you had with us. Your place of work will initially at **M/S. ASPIRO PHARMA-RD, SURVEY NO.321, BIOTECH PARK PHASE-III, KARKAPATLA (V), MARKOOK (MNDL), SIDDIPET (DIST)-502281, SIDDIPET, TELANGANA, INDIA.**

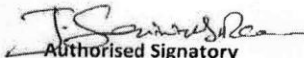
1. This offer is valid till **19-08-2021** and you should report for joining on or before **19-08-2021**.
2. You will report to the **GENERAL MANAGER** or any other officer authorized by the company, with regard to your day to day activities from time to time.
3. If there are any changes in the conditions of your service, the same will be notified to you.
4. You will be entitled to the gross salary/CTC as discussed and agreed upon mutually.
5. You are required to sign a confidentiality and non-disclosure agreement on your joining.
6. Your appointment order indicating terms and conditions of employment will be issued at the time of joining.
7. Upon receipt of the offer, you are required to undergo medical check-up at the company authorised diagnostic centres. You will be entitled for appointment upon you found to be medically fit.

Please note that you are expected to keep the salary details confidential and not to share the same with anyone.

We look forward to your acceptance of this offer and joining our organization.

We welcome you to **ASPIRO**.

With best wishes,  
For Aspiro Pharma Limited

  
Authorised Signatory

Offer Acceptance:

I received original offer letter dated \_\_\_\_\_ for the position of \_\_\_\_\_ in \_\_\_\_\_ department and I hereby accept the terms and conditions set out in the offer letter. I further confirm that I will be joining on or before \_\_\_\_\_.

\_\_\_\_\_  
(Date)

\_\_\_\_\_  
(Signature of the Candidate)





# TGV SRAAC LIMITED

(formerly Sree Rayatseema Alkalies and Allied Chemicals Limited)

CIN : L24110AP1981PLC003077

Corporate Office : 40-304, 2<sup>nd</sup> Floor, Krishna Jyothsna Complex,  
Bhagya Nagar, KURNOOL - 518 004, Andhra Pradesh, INDIA  
☎ 08518-289600, 289603, 221933, Fax : 08518 -276631  
E-mail id: info@sraac@tgvmail.net



REF: TGV SRAAC/H R/ 2021

May 1, 2021

To  
**Mr. MALLE VINAY KALYAN**  
S/o SRI MALLE VEERANNA  
H.No. 10-30,  
YERUKALA COLONY – VILLAGE  
BANDI ATMAKUR - MANDAL  
KURNOOL – DISTRICT – 518 513.  
CELL No. 9912315260  
E MAIL: [vinaykalyan@gmail.com](mailto:vinaykalyan@gmail.com)

Dear Mr. MALLE VINAY KALYAN

With reference to your application and subsequent interview you had with us we are pleased to offer you an appointment as **TRAINEE CHEMIST – PRODUCTON** in our Organisation with effect from the date of your joining subject to the following terms and conditions:

01. You will be on training for a period of **ONE YEAR** from the date of your joining, during which period your will be paid a consolidated salary of **Rs.4,500/- (Rupees Four thousand Five hundred only) + other allowances of Rs.4,500/- (Rupees Four thousand Five hundred only) + Special Allowance of Rs. 5,000/- (Rupees Five thousand Five hundred only) per month**. If your work during your training period is not found satisfactory, your training period may be extended for such period or periods at Management's discretion.
02. After successful completion of training, you may be placed on Probation as **SENIOR CHEMIST** and you will be paid salary with a Basic Pay, HRA and Other Allowance as applicable to your grade from time to time.
03. After successful completion of probation, you may be confirmed in the Company's Services, if you are found suitable in all respects. After your confirmation, your services may be terminated at any time with six months notice or salary in lieu thereof. In case of resignation same will be accepted after expiry of period of Service Agreement or such renewal periods or after the expiry of such renewal period or fresh Service Agreement if any with six months notice or salary in lieu thereof at the management discretion, and you may do so by submitting resignation by giving six months notice in advance. The Employee may leave the services only after the resignation is accepted and intimated in writing and you are properly relieved, after handing over the charge.
04. Your services are liable to be transferred from one department to another or from one place to another, one unit to another now existing under the group or which may be set up in future.
05. In the event of your absence from duty without information or permission of leave or overstay your sanctioned leave, the Management will treat you as having voluntarily abandoned the services of the Company.
06. Your services are liable to be terminated at any time:
  - a. In case you are found to be medically unfit by the Company's authorised Medical Officer on examination.
  - b. As and when Company comes to know of any conviction by the Court of Law during the tenure of your service with us or conviction and / or any bad record in the past with your previous employer, or because of you have given a false information at the time of your appointment / joining the Company.
07. You will keep the Company (H R Department) informed of any change in your residential address they may happen during the course of your employment.

Continued ... 2



# TGV SRAAC LIMITED

(formerly Sree Rayalaseema Alkalies and Allied Chemicals Limited)

CIN : L24110AP1981PLC003077

Corporate Office : 40-304, 2<sup>nd</sup> Floor, Krishna Jyothsna Complex,  
Bhagya Nagar, KURNOOL - 518 004, Andhra Pradesh, INDIA.  
© 08518-289600, 289603, 221933, Fax : 08518 -276631  
E-mail id: infostraac@tgvmail.net



.. 2 ..

## Mr. MALLE VINAY KALYAN - TRAINEE CHEMIST - PRODUCTION

08. If you are found guilty of misconduct, at any time, your services are liable to be terminated without assigning any reason whatsoever and without giving any prior notice or salary in lieu thereof.
09. You may also called upon to attend such other works as may be assigned to you from time to time.
10. The age of Superannuation from the service is 58 years. Your date of birth for the purpose of Company's record as entered at the time of your joining with proof of age as submitted by you is final.
11. On cessation of employment with the Company, you shall return all documents, Books, Papers, Mobile etc., belonging to the Company, (Purchased with the Company's money, which may have come to you, and also any property of the Company in possession).
12. Any balance of advance or loan taken by you from the company, shall be fully recovered from your salary / benefits at the time of your leaving the services of the Company.
13. As Company's personnel are whole time employee, you will not engage yourself in any other work, avocation or carry out any other work, assignment on payment or otherwise except with the prior written permission of the Management.
14. Your services, will be governed by the rules and regulations of the Company, applicable to your grade / category in force from time to time.
15. You will not divulge the secrets of the Company to any person. You will act within the frame work of the Organisational structure, policy and directions as may be laid down by the Management from time to time.
16. You shall subject to yourself of the norms of discipline of the Organisation.
17. You will be required to come in shifts as notified from time to time and continue to work in the shift till your reliever comes as nature of manufacturing is a continuous process.
18. You are directed to report for medical examination before any of the Government - Civil Surgeon / Assistant Civil Surgeon and produce Medical Certificate in the enclosed form.

Please return the duplicate copy of this appointment letter duly signed as a token of your acceptance of the terms and conditions mentioned above.

For **T G V SRAAC LIMITED**

(K KARUNAKAR RAO)  
EXECUTIVE DIRECTOR - F & C



Zomant Solutions Pvt. Ltd.  
CIN: U72900TG2017PTC118361  
Corp. Office: 4<sup>th</sup> floor, Plot No – 50,  
Image Garden Road, Madhapur,  
Hyderabad - 500081

**Dear Lakshmi Prasanna,**

**Subject: Offer of Employment cum Appointment order at Zomant Solutions Private Limited**

We are very pleased to offer you employment at Zomant Solutions Private Limited We looked upon for providing Academic IT solutions to our clients in the Academic space. We congratulate you on your decision to join this dynamic and motivated band of professionals and welcome you to the Zomant Solutions family!

You would be joining the company as ***Jr. Subject Matter Expert, Content Research & Development Department*** and in this role you will be based at Hyderabad.

However, you will appreciate that the company reserves the right to change your job title, job responsibilities, reporting relationship or the location of posting at any time.

The terms and conditions of the appointment are set forth below:

**Position - “Jr. Subject Matter Expert, Content Research & Development Department”**

**Job Band – 8**

**Salary & Perquisites** - Your annual Total Base Salary (TBS) is **INR 1,62,000 -/-** which will be payable monthly on a pro-rata basis. Details of your annual salary and perks (Hypothetical CTC) are shown in the attached Annexure-II. An annual performance review will be conducted to assess your performance and to provide the basis for salary review.

**Leave Entitlement** – You will be entitled to the following types of leaves:

- 9 days Privilege Leave (on confirmation, six months from date of joining) which may be carried forward or converted into cash as per company's policy;
- 5 days of Casual Leave (prorated from the date of joining, as leave is calculated as per Financial year) which cannot be carried forward or converted into cash;
- 4 days of Sick Leave this may be accumulated up to a maximum of 30 days but cannot be converted into cash.
- Every leave eligibility is for 1.5 days



Zomant Solutions Pvt. Ltd.

CIN: U72900TG2017PTC118361

Corp. Office: 4<sup>th</sup> floor, Plot No -

Image Garden Road, Madhapur

Hyderabad - 500081

Should you agree to the terms set out in this letter, please kindly sign and return the duplicate copy of this letter together with the "Employee Confidentiality, Proprietary Rights and Conflicts Agreement" to us.

We are all looking forward to working with you in your role with Zomant Solutions. We think the future holds great things, and we look forward to you sharing in our success.

Yours faithfully

For and on behalf of Zomant Solutions Private Limited

**Pattabhi Ram Reddy Sykam**

**Co-Founder & Director**

#### Acceptance of Offer & Company Code of Conduct

I, hereby accept the above employment terms and conditions as well as the Zomant Initiatives Code of Conduct to the position of Executive Designer, Designing Department with Zomant Solutions Private Limited. My Date of Joining would be 7<sup>th</sup> Oct, 2020.

Signature: \_\_\_\_\_

Date: \_\_\_\_\_

**LAKSHMI PRASANNA**

Date: 18-09-2020

To  
Mr. K SATISH KUMAR

**OFFER LETTER**

Dear MR. SATISH KUMAR,

This has reference to your application and the subsequent interview you had with HETERO DRUGS LTD - R&D we are pleased to offer you for the position of "Tr. RESEARCH ASSOCIATE IN AR&D DEPARTMENT" location HRF-II in our organization on a contractual basis.

The brief details of the offer are as below:

Gross Salary : Rs 12,000/-P.M

Your expected Date of Joining : 01/10/2020

You will be issued a detailed 'Appointment Letter' on your joining with HR SQUARE LLP. And this offer letter will be valid till 01-10-2020 and will automatically become void unless it is explicitly extended by the client or HR SQUARE LLP.

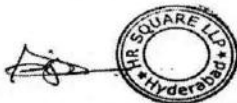
You are requested to sign and return us the copy of the Offer letter as a token of your acceptance.

Please bring the following documents along with you on the day of your joining with HR SQUARE LLP:

1. Copy of relieving letter from previous employer if applicable
2. Latest payslip / proof of salary / Bank statement in which last salary credited
3. Copies of Education certificates
4. Four passport sized colour photographs
5. Proof of House Address (Electricity bill, Rent Agreement, Postal Address proof, etc.,)
6. ADHAAR & PAN card copy
7. Duly filled Standard Application form of HR Square LLP.

We look forward to your joining at the earliest.

For HR Square LLP



(Authorized signatory)

HR SQUARE LLP  
D-NO-6-3-347/22/6, Sri Durga Tulasi Apartment 4<sup>th</sup> Floor  
Dwarakapuri Colony Punjagutta Hyderabad 500082- Telangana  
Tele: +91 40 66666789 email: info@hrsquare.co.in



# BSR ENTERPRISES

H.No. 22-23 & 23/A, Flat No.201, Plot No.182 &183, Eenadu Heights,  
Eenadu Society, V V Nagar Colony, Kukatpally, Hyderabad-500 072.  
E-Mail: bsrenterprises1966@gmail.com

7337208989

Cell: ~~9849568859~~  
9849568859



Date: 18-02-2021

To

MR.K.TRINADHA REDDY

## Offer Letter

Dear MR.K.TRINADHA REDDY

This has reference to your application and the subsequent interview you had with HETERO DRUGS LTD – R&D we are pleased to offer you for the position of "TR.RESEARCH ASSOCIATE IN AR&D DEPT." location BALANAGAR in our organisation on a contractual basis.

The brief details of the offer are as below:

Gross Salary : Rs.12,000/- P.M.

Your expected Date of Joining : 01-03-2021

You will be issued a detailed 'Appointment Letter' on your joining with BSR ENTERPRISES. And this offer letter will be valid till 01-03-2021 and will automatically become void unless it is explicitly extended by the client or BSR ENTERPRISES.

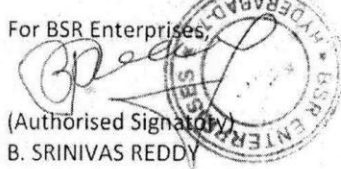
You are requested to sign and return us the copy of the Offer letter as a token of your acceptance.

Please bring the following documents along with you on the day of your joining with BSR ENTERPRISES.

1. Copy of relieving letter from previous employer if applicable.
2. Latest payslip / proof of salary / Bank statement in which last salary credited
3. Copies of Education certificates
4. Four passport sized colour photographs
5. Proof of House Address (Electricity Bill, Rent Agreement, Postal Address Proof etc.,)
6. AADHAR & PAN CARD copy.
7. Duly filled standard Application form of BSR ENTERPRISES.

We look forward to your joining at the earliest.

For BSR Enterprises,

  
(Authorised Signatory)  
B. SRINIVAS REDDY



2020



Oct 19, 2020

SAHITI K

Yogi Vemana University.

**OFFER OF APPOINTMENT**

Dear Sahiti K,

This has reference to the interview and discussions you had with us. We are pleased to offer you the position of **"Junior Research Associate"** in **Chemistry Solutions - Synthesis** under the grade of **"Professional"** in level **"P0"** and you will be based at **Bangalore**.

On successful completion of one year, you will be designated as **"Research Associate"**.

Your Annual **Cost to Company (CTC)** will be **Rs.2,70,600/- per annum** (Rupees Two lakhs Seventy thousand and Six Hundred only). This includes Annual Gross Salary of Rs.2,20,008/- and Retirals & Benefits of Rs.50,592/- per annum. Detailed CTC breakup is given in Annexure.

You will be on Probation for the first 6 months and during this period either party can terminate the service by giving one-month notice and thereafter three months' notice in writing, subject to terms of Service Agreement.

The Service agreement is for a period of 36 months. In case of breach of contract, you will be liable to pay 2 months last drawn Gross Salary to cover the investment we made during hiring, assimilation, project training and deployment.

Please note that you are required to join the organization on or before **Oct 26<sup>th</sup>, 2020** failing which this offer of appointment stands withdrawn. Kindly note that this offer is confidential. A detailed letter of appointment shall be given to you on joining. You are requested to undergo pre-employment medical checkup before the date of your joining.

Kindly note that this offer is confidential.

Please note that your employment will be subject to:

1. Medical fitness as per the pre-employment medical checkup report.

GVK Biosciences Pvt. Ltd.  
Plot No. 28A, Street No. 15  
IDA Nacharam, Hyderabad – 500 076



2. Clearance in the background verification checks that may be required as per the company policy.
3. Submission of all the following self-attested documents at the time of joining:
  - i. Reference letter from Head of Department
  - ii. Course completion certificate from the College / Head of the Department
  - iii. Four copies of your latest passport size photographs
  - iv. Certified true copies of all the educational certificates
  - v. PAN Card
  - vi. Aadhar Card
  - vii. 2 Post Card size photographs of candidate taken along with Family

Please sign and return the duplicate copy of this letter as a token of your acceptance of this offer.

Yours Sincerely  
For GVK BIOSCIENCES PVT. LTD

**Lakshmi Pathi Itha**  
**Director – Human Resources**





FINISHED DOSAGES

GRANULES INDIA LTD., Sy Nos. 160/A, 161/E, 162 & 174/A, Gagillapur Village,  
Dundigal-Gandimaisamma Mandal, Medchal-Malkajgiri District-500 043, Telangana, INDIA  
Tel: +91 8418 306400, Fax: +91 8418 306402, mail@granulesindia.com, www.granulesindia.com  
CIN : L24110TG1991PLC012471

October 07,2020

**Mr. N Harikrishna,**  
**H No:3-100**  
**Dornipadu,**

Dear N Harikrishna

This has reference to your application for employment and subsequent interviews you had with us. We are pleased to appoint you as **Technical Trainee in Quality control** function in the grade **TT**, in our company on the following terms and conditions:

Your total remuneration and other perquisites will be **Rs.1,80,000/- (Rupees One Lakh and Eighty Thousand only)** per annum (Refer **Annexure** for detailed breakup)

Matters pertaining to your remuneration are treated in strictest of confidence by the company and the same is expected on your part. You shall maintain complete confidentiality in all the information herein disclosed to you. Any inconsistent action by you involving a disclosure of these details will attract strict disciplinary action.

At present you will be posted at our **GGP**. However, your services are liable to be transferred to any other department, to any shift, work sites, offices, branches, factories associates or group companies anywhere in India/outside India depending upon the exigencies of work.

Your appointment is subject to your being found physically fit which need to be certified by a Registered Medical Officer. Your date of birth as per your application for appointment is **June 10,1998** and the same is hereby confirmed.

We request you to join the organization at the earliest, however not later than **October 12,2020**. Please carry the below mentioned original documents for verification and submit the photocopies.

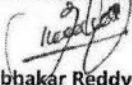
- Proof of date of birth / SSLC / HSC certificate stating date of birth
- Educational Qualifications
- Relieving and Experience letter from the previous employer/s
- Aadhaar card and PAN Card (**mandatory**)
- Passport / Voter card / Driving License / Ration Card
- Four copies of your recent Identity card size and one copy of stamp size color photograph
- Form – 16 of last two financial years from previous employer (if applicable)

Please contact the HR Department at 09:30 hrs on the date of joining at Granules India Ltd., Gagillapur Village, Dundigal-Gandimaisamma Mandal, Madchal-Malkajgiri District – 500 043 to complete the joining formalities.

Please sign the duplicate copy of this letter as an acceptance of the terms contained herein and confirm the date by which you will be joining the organization latest by **October 10,2020** after which the offer will stand withdrawn.

We look forward to having long-term association with you.

With best wishes  
for **GRANULES INDIA LIMITED**

  
**B.Prabhakar Reddy**  
General Manager – HR & Admn



## MICRO LABS LIMITED

REGD. & CORPORATE OFFICE: # 31, RACE COURSE ROAD, BANGALURU 560 001, KARNATAKA, INDIA  
Tel: +91-80-2237 0451-57 Fax: +91-80-2237 0463 CIN: U24232KA1873PLC002401 Website: www.microlabsbd.com Email: info@microlabs.in

REF: MLL/ML27/OS/2021/121919

Date: 03.03.2021

**Ms. Peddaballe Vinaikya Reddy,**  
9/45, Reddy Street,  
Chennur, Cuddapah  
Kadapa - 516162  
Employee No. : 121919

Dear Ms. Peddaballe,

**Sub: Appointment to the post of Research Associate Trainee**

This has reference to your application for employment in our organization and subsequent interview you had with us, we are pleased to appoint you as "Research Associate Trainee" in the Analytical R&D Department based at API R&D, Bommasandra, Bangalore, Karnataka with effect from 03.03.2021 on the following terms and conditions:

1. Your remuneration package will be as follows:

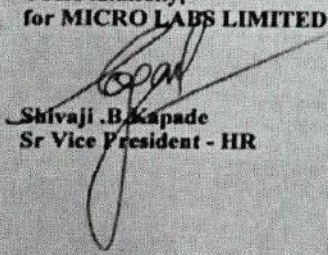
Salary Components	Rs. Per Month	Rs. Per Annum
Stipend	8,500	102,000
House Rent Allowance	4,250	51,000
Conveyance Allowance	2,550	30,600
Attire Allowance	1,500	18,000
<b>Monthly Salary</b>	<b>16,800</b>	<b>201,600</b>
<b>Annual Perks &amp; Other Benefits</b>		
P.F. (Company's contribution)	-	12,240
Payment of Bonus	-	16,800
Gratuity (4.81% of Basic)	-	4,904
<b>Cost to Company (G+D)</b>		<b>235,544</b>

2. You will be on Training for a period of one year from your joining date. Your training period may be extended at the discretion of the Management.
3. On successful completion of one year training period, your overall performance will be evaluated and then confirmed in the permanent employment of the company with a revised remuneration package, suitably.
4. Unless confirmed in writing whether the Company can offer you permanent employment, you will continue to be on training. However your appointment as a trainee does not entitle you as a matter of any right to permanent employment with us.
5. During the course of employment with the company, you may leave the company's services by giving Two months notice or salary in lieu thereof. However, on submission of your resignation, it would be the discretion of the Management to relieve you from your duties before completion of the notice period. Similarly, your services may be terminated for any breach of terms and conditions of the appointment or any rules for any other reasons at the discretion of the Management by giving Two months notice or salary in lieu of the period.

6. During the tenure of your employment with us, you will have to work at various places which will be communicated to you from time to time and on exigencies of business, you are liable to be transferred to any department, establishments, sister concern, divisions or units of the company situated anywhere in India, at the discretion of the Management.
7. During the period of training with the company, you shall not engage yourself or in association with any other person, in any other business or occupation, with or without remuneration, other than that of our Company. You are required to maintain the highest order of discipline and secrecy as regards the work of the company. In case of any breach of discipline/trust, the company may terminate your employment with immediate effect.
8. If you remain absent without prior permission or overstay the sanctioned leave for more than eight consecutive days, you will be deemed to have deserted the training, thereby bringing about termination of your Training with the company automatically on your own.
9. This appointment is made on the understanding that the information given by you, in your application is correct, true and complete. If it is found at any time that the information given by you is not true or incorrect/incomplete, this appointment may be withdrawn or terminated at any time after you have taken up employment with us. Your training with the Company is subject to your being declared medically fit.
10. You are governed by all standard rules and regulations of the Company as existing now and as may be amended from time to time.
11. You will retire from the Company services on attaining the age of 58 years.
12. Disputes or litigation's if any arising out of this employment contract is subject to Banaglore jurisdiction only.

Please affix your signature on the duplicate copy of this letter in token of acceptance of your appointment on the above terms and conditions and return the same to us for our records.

Yours faithfully,  
for MICRO LABS LIMITED

  
Shivaji .B. Kapade  
Sr Vice President - HR

Read & Accepted

Please note that your remuneration package is strictly Confidential between you and the Organization and any breach of this confidentiality on your part would be viewed seriously



Date: 19-10-2020

To  
**Mr. GODDINDLA VENKATA SIVA**

**OFFER LETTER**

Dear Mr. VENKATA SIVA,

This has reference to your application and the subsequent interview you had with **HETERO DRUGS LTD - R&D** we are pleased to offer you for the position of "Tr. RESEARCH ASSOCIATE IN R&D DEPARTMENT" location **BALANAGAR** in our organization on a contractual basis.

The brief details of the offer are as below:

Gross Salary : Rs 12,000/-P.M

Your expected Date of Joining : 02/11/2020

You will be issued a detailed 'Appointment Letter' on your joining with HR SQUARE LLP. And this offer letter will be valid till 02-11-2020 and will automatically become void unless it is explicitly extended by the client or HR SQUARE LLP.

You are requested to sign and return us the copy of the Offer letter as a token of your acceptance.

Please bring the following documents along with you on the day of your joining with HR SQUARE LLP:

1. Copy of relieving letter from previous employer if applicable
2. Latest payslip / proof of salary / Bank statement in which last salary credited
3. Copies of Education certificates
4. Four passport sized colour photographs
5. Proof of House Address (Electricity bill, Rent Agreement, Postal Address proof, etc.)
6. ADHAAR & PAN card copy
7. Duly filled Standard Application form of HR Square LLP.

We look forward to your joining at the earliest.

For HR Square LLP

(Authorized signatory)

HR SQUARE LLP  
D-NO-6-3-347/22/6, Sri Durga Tulasi Apartment 4<sup>th</sup> Floor  
Dwarakapuri Colony Punjagutta Hyderabad 500082- Telangana  
Tele: +91 40 66666789 email: info@hrsquare.co.in

Date: 26-09-2020

To  
Mr. K.SIVA RAJESH

**OFFER LETTER**

Dear MR. SIVA RAJESH,

This has reference to your application and the subsequent interview you had with **HETERO DRUGS LTD - R&D** we are pleased to offer you for the position of “**Tr. RESEARCH ASSOCIATE IN R&D DEPARTMENT**” location **BALANAGAR** in our organization on a contractual basis.

The brief details of the offer are as below:

Gross Salary : Rs 12,000/-P.M

Your expected Date of Joining : 15/10/2020

You will be issued a detailed ‘Appointment Letter’ on your joining with HR SQUARE LLP. And this offer letter will be valid till 15-10-2020 and will automatically become void unless it is explicitly extended by the client or HR SQUARE LLP.

You are requested to sign and return us the copy of the Offer letter as a token of your acceptance.

Please bring the following documents along with you on the day of your joining with HR SQUARE LLP:

1. Copy of relieving letter from previous employer if applicable
2. Latest payslip / proof of salary / Bank statement in which last salary credited
3. Copies of Education certificates
4. Four passport sized colour photographs
5. Proof of House Address (Electricity bill, Rent Agreement, Postal Address proof, etc.)
6. ADHAAR & PAN card copy
7. Duly filled Standard Application form of HR Square LLP.

We look forward to your joining at the earliest.

For HR Square LLP



(Authorized signatory)

HR SQUARE LLP  
D-NO-6-3-347/22/6, Sri Durga Tulasi Apartment 4<sup>th</sup> Floor  
Dwarakapuri Colony Punjagutta Hyderabad 500082- Telangana  
Tele: +91 40 66666789 email: info@hrsquare.co.in



For Livestock Health Care

# GENOMIX CARL PVT. LTD

A Functional Genomics Company



Date: 11/08/2020

To  
**Mr. C. Nagendra**  
H.No. 9/25,  
K. Buddayapalli (V),  
Siddhantipuram (PO), Kazipet (M)  
PIN – 516 203  
Kadapa Dt. Andhra Pradesh.  
Phone: +91-76720-03824

Dear Mr. Nagendra,

We are pleased to inform you that you have been shortlisted for the position of Project Assistant in our Organisation based on your academic performance and personal discussion. The appointment is initially for a period of six months with a stipend of **Rs. 10,000/-** (Rs. Ten thousands only) to work on the ongoing projects in the organisation and will be extended based on your performance. During this stay you will be provided accommodation and canteen facility in the campus itself.

If you are interested to join the organisation, please report at our office at APCARL Campus, Pulivendula on or before 16/08/2020.

Wishing all success in your future endeavours.

With best wishes,

**(Dr. Rathnagiri Polavarapu)**  
President & CEO



Office Address :  
Genomix Molecular Diagnostics Pvt. Ltd  
5-36/207, Prashanthi Nagar, Kukatpally,  
Hyderabad-72. Ph : 040 40175546

USA Address :  
Genomix Biotech Inc.  
2620 Braithwood Road, Atlanta, GA 30345 USA  
Off : 770-934-6300 Cell : 770-842-9727

Regd Office :  
Genomix Carl Pvt. Ltd.  
Opp JNTU Eng College, Rayalapuram Road,  
Pulivendula 516390, A.P.

[www.genomixbiotech.com](http://www.genomixbiotech.com)



For Livestock Health Care

# GENOMIX CARL PVT. LTD

A Functional Genomics Company



Date: 11/08/2020

To

**Mr. D. Siva Guru Prasad**

H.No. 5/108,  
Valluru (M & PO) – 516 293  
Kadapa Dt. Andhra Pradesh.  
Phone: +91-98486-23641

Dear Mr. Siva Guru Prasad,

We are pleased to inform you that you have been shortlisted for the position of Project Assistant in our Organisation based on your academic performance and personal discussion. The appointment is initially for a period of six months with a stipend of **Rs. 10,000/-** (Rs. Ten thousands only) to work on the ongoing projects in the organisation and will be extended based on your performance. During this stay you will be provided accommodation and canteen facility in the campus itself.

If you are interested to join the organisation, please report at our office at APCARL Campus, Pulivendula on or before 16/08/2020.

Wishing all success in your future endeavours.

With best wishes,

**(Dr. Rathnagiri Polavarapu)**  
President & CEO



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**GENOMIX CARL PVT. LTD**

*A Functional Genomics Company*



Date: 11/08/2020

To

**Mr. D. Suneel Kumar**

H. No. 73/116-A,  
Shivalayam Street, Patha Rayachoti,  
Rayachoti – 516 269.  
Kadapa Dt. Andhra Pradesh.  
Phone: +91-95155-75574

Dear Mr. Suneel Kumar,

We are pleased to inform you that you have been shortlisted for the position of Project Assistant in our Organisation based on your academic performance and personal discussion. The appointment is initially for a period of six months with a stipend of **Rs. 10,000/-** (Rs. Ten thousands only) to work on the ongoing projects in the organisation and will be extended based on your performance. During this stay you will be provided accommodation and canteen facility in the campus itself.

If you are interested to join the organisation, please report at our office at APCARL Campus, Pulivendula on or before 16/08/2020.

Wishing all success in your future endeavours.

With best wishes,

**(Dr. Rathnagiri Polavarapu)**  
President & CEO



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[www.genomixbiotech.com](http://www.genomixbiotech.com)





For Livestock Health Care

**GENOMIX CARL PVT. LTD**

A Functional Genomics Company



Date: 11/08/2020

To

**Mr. M. Mahammad Ghouse,**

H.No. 5/101,  
Vadde Street,  
Vempalli – 516 329.  
Kadapa Dt. Andhra Pradesh.  
Phone: +91-98486-23641

Dear Mr. Ghouse,

We are pleased to inform you that you have been shortlisted for the position of Project Assistant in our Organisation based on your academic performance and personal discussion. The appointment is initially for a period of six months with a stipend of **Rs. 10,000/-** (Rs. Ten thousands only) to work on the ongoing projects in the organisation and will be extended based on your performance. During this stay you will be provided accommodation and canteen facility in the campus itself.

If you are interested to join the organisation, please report at our office at APCARL Campus, Pulivendula on or before 16/08/2020.

Wishing all success in your future endeavours.

With best wishes,

**(Dr. Rathnagiri Polavarapu)**  
President & CEO



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[www.genomixbiotech.com](http://www.genomixbiotech.com)



For Livestock Health Care

# GENOMIX CARL PVT. LTD

A Functional Genomics Company



Date: 11/08/2020

To

**Mr. P. Muneeshwar Reddy,**

Modameedapalli (V),  
Pathakadapa (PO)  
Kadapa Dt. Andhra Pradesh.  
Phone: +91-70931-40576

Dear Mr. Muneeshwar Reddy,

We are pleased to inform you that you have been shortlisted for the position of Project Assistant in our Organisation based on your academic performance and personal discussion. The appointment is initially for a period of six months with a stipend of **Rs. 10,000/-** (Rs. Ten thousands only) to work on the ongoing projects in the organisation and will be extended based on your performance. During this stay you will be provided accommodation and canteen facility in the campus itself.

If you are interested to join the organisation, please report at our office at APCARL Campus, Pulivendula on or before 16/08/2020.

Wishing all success in your future endeavours.

With best wishes,

**(Dr. Rathnagiri Polavarapu)**  
President & CEO



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5-36/207, Prashanth Nagar, Kukatpally,  
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[www.genomixbiotech.com](http://www.genomixbiotech.com)



# GENOMIX CARL PVT. LTD

A Functional Genomics Company



Date: 11/08/2020

To

**Mr. S. Guru Prasad**

H.No. 9/142,  
Narasannapalli (V),  
B. Mattam (PO & M),  
PIN – 516 503  
Kadapa Dt. Andhra Pradesh.  
Phone: +91-90528-08015

Dear Mr. Guru Prasad,

We are pleased to inform you that you have been shortlisted for the position of Project Assistant in our Organisation based on your academic performance and personal discussion. The appointment is initially for a period of six months with a stipend of **Rs. 10,000/-** (Rs. Ten thousands only) to work on the ongoing projects in the organisation and will be extended based on your performance. During this stay you will be provided accommodation and canteen facility in the campus itself.

If you are interested to join the organisation, please report at our office at APCARL Campus, Pulivendula on or before 16/08/2020.

Wishing all success in your future endeavours.

With best wishes,

**(Dr. Rathnagiri Polavarapu)**  
President & CEO



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# GENOMIX CARL PVT. LTD

A Functional Genomics Company



Date: 11/08/2020

To

**Ms. V. Mounika**

Flat No. 248, A Block,  
Vinyas Apartment, Near New RIMS,  
Kadapa – 516 003,  
Andhra Pradesh.  
Phone: +91-83099-21628

Dear Ms. Mounika,

We are pleased to inform you that you have been shortlisted for the position of Project Assistant in our Organisation based on your academic performance and personal discussion. The appointment is initially for a period of six months with a stipend of Rs. 10,000/- (Rs. Ten thousands only) to work on the ongoing projects in the organisation and will be extended based on your performance. During this stay you will be provided accommodation and canteen facility in the campus itself.

If you are interested to join the organisation, please report at our office at APCARL Campus, Pulivendula on or before 16/08/2020.

Wishing all success in your future endeavours.

With best wishes,

**(Dr. Rathnagiri Polavarapu)**  
President & CEO



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Pulivendula 516390, A.P.



इंडियन इम्यूनोलॉजिकल्स लिमिटेड  
INDIAN IMMUNOLOGICALS LIMITED

IIL: HR: 2020-21/08

March 9, 2021

**Shri. Ranjit Kumar Achi Gari,**  
Flat No:G-101, Veerabhadra Nilayam,  
Raghavendra Colony,  
Medchal-501401

Dear Shri. Ranjit Kumar Achi Gari,

OFFER OF APPOINTMENT

This has reference to your application for employment in our organization and the subsequent interview you had with us. We are pleased to offer you appointment as **Senior Officer** in **AH-Production** in our organization on the terms and conditions explained and as agreed by you.

You will be issued detailed appointment letter on the day you join our organization. Your initial place of posting shall be **Indian Immunologicals Limited, AH-Production – Plant, Gachibowli.**

You will be in employment for a period of three years from the date of joining in services.

Your appointment is subject to verification of all details furnished by you at the time of joining. The company reserves the right to verify at any time prior to joining, during service and after leaving the services of the company with the concerned parties, regarding conduct, character and employment particulars etc.,

In case the particulars furnished in the application are found to be false or unsatisfactory, your service would be liable for termination immediately without any notice or reason.

The offer of appointment is subject to you being medically fit, for which you have to undergo medical examination by the company's designated medical practitioner / diagnostic centre.

You have to report for duty at **9.00 AM** on or before **09/04/2021** at **Plant, Gachibowli** and ensure that you come prepared with the following:

- a) **Original certificates of all educational qualifications (from 10<sup>th</sup> onwards) with a set of photo copies of all such certificates / documents.**

Contd..2

..2..

- b) **If you have worked earlier or been working:**  
Original certificates in proof of work experience (from 1<sup>st</sup> employer onwards) i.e., appointment letter, relieving certificate, service certificate, latest pay slip, and form 16 as per Income Tax Act from the employers with a set of Xerox copies of all such certificates / documents.
- c) Copy of the Offer of appointment.
- d) Four pass port size colour photographs.
- e) Information of your blood group.
- f) For opening of bank account along with one of the following document. PAN Card, Voter ID / Ration card / Pass port / Driving License/Aadhar Card.
- g) Copy of Aadhar Card and PAN card

If you fail to report for duty as above this offer automatically stands cancelled without intimation to you.

This Offer letter is issued in duplicate and you are requested to return the duplicate copy duly signed by you as a token of your acceptance of the offer, within seven days of receipt of this offer failing which the offer automatically stands cancelled without any further intimation.

We look forward to have a long and professionally rewarding association with you. Please acknowledge the receipt of the letter.

**for Indian Immunologicals Limited**



**M C Muthiah**  
**Vice President – Human Resources**

Acknowledgement:

I acknowledge the receipt of this letter and agreed the terms and conditions mentioned as above and I will report to the duty on \_\_\_\_\_

Signature:

Name:

Place:

## METROCHEM API PRIVATE LIMITED

Flat No.302,Bhanu Enclave,Sunder Nagar,  
Erragadda,Hyderabad - 500 038.T.S.INDIA.  
CIN:U24239TG2002PTC039223  
TS GSTIN: 36AADCM2691M1Z2

Tel: +91-40-23700421/  
23813969 / 23812317  
Fax: +91 - 40 - 23705088  
contact@metroapi.com  
www.metroapi.com



### OFFER LETTER

Date:-12-12-2020

To

Ms Anitha Kotakonda  
D/o Chinnareddaiah  
Ramapuram, Kadapa

Dear Anitha

With reference to your application and the subsequent interview you had with us, we are pleased to offer you the position of **Trainee Chemist – Production – R&D** at our **Unit-C**, Khazipally Site and you will be paid for a CTC of **Rs.186000/-**(Rupees One lakh eighty six thousand only)all inclusive Per Annum as per the Annexure-I. You shall join the services of the Company not later than **21-12-2020** subject to the submission of medical reports and required documents as mentioned in Annexure-II. You are requested to report to the HR Department at the address mentioned below on any working day for completing the joining formalities.

Metrochem API Pvt Ltd –Unit-C  
Plot No. 3 and 4. SY.No.42, Alinagar  
Sangareddy District, Medak

The letter of appointment including all terms and conditions would be issued to you at the time of your joining. Please note that this offer is valid subject to the information furnished by you being found true & correct. On scrutiny if found otherwise, company reserves the right to terminate the offer.

In case you wish to leave the services after joining the company, you need to give three months prior notice in writing. Company will not accept salary payment in lieu of notice by the employee and thus the resignee has to necessarily serve the three months notice. The Organization may choose to release the employee in case of termination without notice period of service at its sole discretion

Please acknowledge the receipt of this letter and confirm us your acceptance and date of reporting immediately.

With Best wishes,

For Metrochem API Pvt. Ltd  
  
Ramesh Tadela  
Assistant Manager-HR





Ref. No. HR / APP / 2021

## Natco Pharma Limited

Regd. Off. : 'NATCO HOUSE', Road No. 2, Banjara Hills, Hyderabad - 500034.  
Telangana, INDIA. Tel : +91 40 23547532, Fax : +91 40 23548243  
CIN : L24230TG1981PLC003201, www.natcopharma.co.in

Date : 24.02.2021

**Mr. PENIKALAPAATI THIRUMALA KONDA**  
S/O.P.SREE RAMULU,  
H.NO.:1/434,  
GODDUMARRI VILLAGE, YELLANUR MD.  
ANANTHAPUR DIST.

60939

Dear Mr. PENIKALAPAATI THIRUMALA KONDA,

This has reference to our offer letter dated **25.01.2021**. We are pleased to appoint you as **TRAINEE-QC. (MICRO)** in our Organisation with effect from **08.02.2021** on the following terms and conditions:

01. Your training is for a period of One year. During training you will be paid a stipend as follows :

1. **Basic Salary** : You will be paid a Basic Salary of **Rs. 7800.00/-** ( Rupees Seven Thousand Eight Hundred Only ).
2. **House Rent Allowance** : You will be paid an amount of **Rs. 5200.00/-** towards House Rent Allowance per month.

02. You will not be eligible to draw any other benefits or perquisites, other than the stipend.

03. During training your learning and progress will be reviewed periodically by your immediate senior, your department head and Human Resources. You will be required to submit regular reports on your assignments to your immediate superior.

04. We are offering you only training. On completion of training, the company is not bound to give you any employment or any facilities or benefits.

05. However, your absorption as regular employee may be reviewed at the end of your training period. On successful completion of training you may be absorbed in the services of the company, depending on availability of a suitable position in the company.

06. During the training period, your tenure may be terminated by either side with seven (7) days notice or stipend in lieu of notice period.

07. Your present place of posting is in **PHARMA DIVISION - KOTHUR**. However, you are liable to be transferred to any other unit / branch or location within India at any time.

Contd.....2....





# 2-261/2, Krishna Nagar, Inkollu, Prakasam Dt,  
Andhra Pradesh, Pin: 523167  
www.nthrys.com | admin@nthrys.com  
Ph: +91-9014935156

Inkollu

Dt. 10<sup>th</sup> Sep -2020

To

Sandhya Ambavaram,

### OFFER OF APPOINTMENT

Dear Sandhya Ambavaram,

We are pleased to offer you the position of **Research Assistant**. Attached are the specific terms and conditions of our offer. Please read it carefully as important details are included.

Acceptance and Commencement

With reference to your application and telephonic interview you had with us, we are pleased to offer you an Appointment as "**Research Assistant**". **Your monthly emoluments inclusive of all perks & benefits i.e., effective cost to the company will be Rs. 15000/- per month** starting from 12<sup>th</sup> September 2020 as day one of your employment.

The other terms and conditions

1. Your appointment is contingent upon satisfactory reference & background check, which may be conducted at any time from date of this offer to 90 days from your joining date and which includes verification of your application materials, education and employment history. Your employment is also contingent upon your ability to work for the company without restriction (i.e. you do not have any non complete obligations or other restrictive clauses with any previous employer).
2. Your designation may be changed at the discretion of the company depending on the work assigned to you.
3. If you are not responding for a continuous period of 8 days without prior intimation you will be deemed to have voluntarily terminated your service without notice.
4. The company may terminate your service (Due to poor performance or misbehavior with other team mates) at any time by giving 30 days notice.
5. Upon your resignation from the Company or termination of your services you are required to return all assets and property of the Company such as documents, machines, data, files and books etc.

NTHRYS OPC Pvt Ltd

www.nthrys.com | admin@nthrys.com | +91 - 9014935156 | Pin: 523167 | Prakasam Dt | Andhra Pradesh

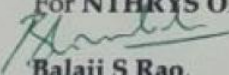
6. Any and all of the terms and conditions of service may be modified or changed at the Company.
7. Your individually remuneration is strictly between yourself and the Company. It has been determined based on numerous factors such as your job, skills-specific background, and professional merit. This information and any changes made therein should be treated as personal and confidential.
8. The benefit as outlined herein and in **NTHRYS OPC Pvt Ltd** policies are subject to changes at the Company's discretion. You will be entitled to privilege leave in accordance with the Company's policy as applicable from time to time.
9. It is your responsibility to notify the Company of any changes in your personal information within 3 working days. All notices shall be duly and properly delivered to the address on file with in the company.
10. If any information furnished by you in your application for employment or during the selection process is found at any time during your employment to be incorrect to false, and /or if you suppressed material information regarding your qualification and experience, the company may terminate your service without notice and compensation.
11. You will abide by all rules and regulations of the company, which are in force from time to time, and the Company shall have the right to vary or modify any of the above terms and conditions, which shall be binding on you.

Your Appointment with **NTHRYS OPC Pvt Ltd** is **subject to fulfillment** of all the formalities:

- Relieving letter from the previous organization and last three months pay slips.
- Two Reference Letters with the Correct Address and Telephone numbers of the reference provider [Professors].
- You're local Proof of Address.
- Four Passport size & Three Stamp sized latest color photographs (with Name written behind each photograph).
- You should give 2 months notice period to leave the company in case you are not able serve notice of 2 months and want to leave early then 2 months gross salary should be paid to the company.
- Employee confidentiality agreement

Yours Sincerely,

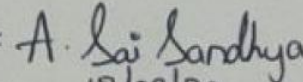
For **NTHRYS OPC Pvt Ltd**

  
**Balaji S Rao,**  
**Founder & Director**



**ACCEPTANCE OF APPOINTMENT TERMS AND CONDITIONS:**

I agree that I have read, understand, and accept employment with **NTHRYS OPC Pvt Ltd** under the terms and conditions stated above.

Signature: 

Date of Joining: 12/09/20

**NTHRYS OPC Pvt Ltd**

www.nthrYS.com | admin@nthrYS.com | +91 - 9014935156 | Pin: 523167 | Prakasam Dt | Andhra Pradesh

to Veeranjanyareddy, pcoreddy@gmail.com, me, Vice, registryrvu

Dear Director of Placements,  
Greetings of the day !!!!

I hope all is well with you, your family and colleagues during this crisis period.

We are now glad to inform you that the following candidates from your university have been selected for employment with our organization.

Yogi Vemana University Students , Kadapa				
Name of the Student	Selected Dept	Compensation provided	Student Selected Location	Ref By
Nutheti Siva Krishna	ECD	16000/-Per Month & Hostel facility within the manufacturing unit for male candidates.	Unit-1, Lingoigudem Village, Choutuppal Mandal, Yadadri Bhuvanagiri District, Telangana-508252	Dr.L.Veeranjanya Reddy, Placement Director, Yogi Vemana University, Kadapa And Dr. Puli Chandra Obul Reddy, Ex. Placement Director, Yogi Vemana University, Kadapa & Dr.T.Chandrasekhar, Professor, Department of Environmental Science at Yogi Vemana University, Kadapa.
B. Suneel Kumar	ETP	16000/-Per Month & Hostel facility within the manufacturing unit for male candidates.	Unit-2, Chippada Village, Annavaram Post, Bheemunipatnam Mandal, Visakhapatnam District, Andhra Pradesh – 531162	Dr.L.Veeranjanya Reddy, Placement Director, Yogi Vemana University, Kadapa And Dr. Puli Chandra Obul Reddy, Ex. Placement Director, Yogi Vemana University, Kadapa & Dr.T.Chandrasekhar, Professor, Department of Environmental Science at Yogi Vemana University, Kadapa.

As we have stopped recruitment due 2<sup>nd</sup> phase of Covid-19, appointment orders will send to them as and when recruitment started.

We congratulate welcome them to our World Class API manufacturing facilities.

Please note : Our manufacturing facilities, Unit 1 and 2 are situated at Lingoigudem Village, Choutuppal Mandal, Yadadri Bhuvanagiri District, Telangana-508252 and at Chippada Village, Annavaram Post, Bheemunipatnam Mandal, Visakhapatnam District, Andhra Pradesh – 531162 respectively.

#### Brief Overview of the company

- Divi's laboratories is a ~\$780M company that has two manufacturing units in India and has been supplying large volume APIs all over the world for the past 30 years.
- We have more than ~400 scientists working in three R&D centres that specialize in developing generics that enable us to keep the leadership position for years to come.
- We currently employ more than 16,000 staff in both the manufacturing units. Both the manufacturing units include a combined capacity of more than ~1650 reactors with a total volume of over ~ 13,800 M<sup>3</sup>/KL, which makes Divi's one of the largest cGMP API manufacturing units in the world.
- Both our manufacturing units have been inspected successfully many times by USFDA (Most recent inspection was in Jan 2020), EU authorities (Most recent inspection was in August 2019) and most recently by Korean and Mexican health authorities.

For further information if any, feel free to call any time on our following contact numbers and you may also logon our official website: [www.divisilabs.com](http://www.divisilabs.com).

Best Regards,  
Rajesh Siripurapu

-----  
**Rajesh Siripurapu** | HR-Department I Executive HR & Admin  
Divi's Laboratories Limited | Hyderabad, India  
Tel: +91-40-23786300/400 | Extension No:9113 |Fax: +91-40-23786460  
[www.divisilabs.com](http://www.divisilabs.com)

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Please don't print this e-mail unless you really need to

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**Offer of Employment**

Date: 18.01.2021

Ref.No: VBPL/HR/2019-2020/Jan/1161,

Dear **Mr. P.Mano Vikas Reddy**,

We are pleased to inform you that your application for the position of **Trainee Research Associate in the Department of R&D Nutraceuticals at Virchow Biotech Pvt. Ltd Unit I** was reviewed and you have been selected for the position. We are offering you the position with a CTC of **Rs 1.7 Lakhs** Per Annum (Rupees One Lakh Seventy Thousand only). A detailed salary break up will be provided to you at the time of joining.

Please bring with you the following documents on the day of joining.

1. Proof of age (Xerox)
2. Duplicate copies of educational & professional certificates.
3. Relieving certificate from previous employer. (If any)
4. Appointment letter of the previous employer and salary revision letters.
5. Last month pay slip received from the previous employer.
6. 3 Passport size photographs.
7. Medical Reports (As per checklist).
8. Aadhar Card (Xerox)
9. Bank Passbook front paper Xerox copy.
10. Cheque along with IFSC code for A/C proof (Salary Remittance)

**NOTE: Please bring all the originals which will be returned to you after verification. Our company policy is to commence the date of joining either on 1<sup>st</sup> or 15<sup>th</sup> of each month (based upon the working day).**

Please acknowledge the receipt of this letter and confirm your acceptance within 20 days from the date of this offer letter. As your acceptance of this offer, print this offer letter, sign, date it and email back to us at your earliest convenience with the expected date of joining.

Regards

For Virchow Biotech Pvt. Ltd.

  
K.V.S Ramakrishna Rao

AGM - HR & Admin

**Factory :** Survey No. 172 Part, Gagillapur Village, Dundigal Gandimaisamma Mandal,  
Medchal-Malkajgiri District, Telangana - 500 043, INDIA.

Phone : 09700017820, 09700017883 E-mail : hr@virchowbiotech.com, regulatory.vbpl@gmail.com  
**Head Office :** # 319 & 320, III<sup>rd</sup> Floor, Swamy Ayyappa Co-op. Housing Society Ltd, Madhapur, Hyderabad-500 081  
Phone : +91-40-23119481, Fax : +91-40-23119486. **GSTIN : 36AABCV2578A1Z1**

## Offer of Employment

Date: 08.01.2021

Ref.No: VBPL/HR/2019-2020/Dec/1153,

Dear Mr. Hrushikesa Lingam.M,

We are pleased to inform you that your application for the position of **Trainee Research Associate in the Department of R&D Nutraceuticals** at Virchow Biotech Pvt. Ltd Unit I was reviewed and you have been selected for the position. We are offering you the position with a CTC of **Rs 1.7 Lakhs Per Annum** (Rupees One Lakh Seventy Thousand only). A detailed salary break up will be provided to you at the time of joining.

Please bring with you the following documents on the day of joining.

1. Proof of age (Xerox)
2. Duplicate copies of educational & professional certificates.
3. Relieving certificate from previous employer. (If any)
4. Appointment letter of the previous employer and salary revision letters.
5. Last month pay slip received from the previous employer.
6. 3 Passport size photographs.
7. Medical Reports (As per checklist).
8. Aadhar Card (Xerox)
9. Bank Passbook front paper Xerox copy.
10. Cheque along with IFSC code for A/C proof (Salary Remittance)

**NOTE: Please bring all the originals which will be returned to you after verification. Our company policy is to commence the date of joining either on 1<sup>st</sup> or 15<sup>th</sup> of each month (based upon the working day).**

Please acknowledge the receipt of this letter and confirm your acceptance within 20 days from the date of this offer letter. As your acceptance of this offer, print this offer letter, sign, date it and email back to us at your earliest convenience with the expected date of joining.

Regards

For Virchow Biotech Pvt. Ltd.

  
K.V.S Ramakrishna Rao  
AGM – HR & Admin



**Factory :** Survey No. 172 Part, Gagillapur Village, Dundigal Gandimaisamma Mandal, Medchal-Malkajgiri District, Telangana - 500 043, INDIA.

Phone : 09700017820, 09700017883 E-mail : hr@virchowbiotech.com, regulatory.vbpl@gmail.com

**Head Office :** # 319 & 320, III<sup>rd</sup> Floor, Swamy Ayyappa Co-op. Housing Society Ltd, Madhapur, Hyderabad-500 081.

Phone : +91-40-23119481, Fax : +91-40-23119486. **GSTIN : 36AABCV2578A1ZI**



**GREATWAY**  
INTERNATIONAL SCHOOL  
...Creating global leaders of tomorrow



greatway7175@gmail.com  
9912347175  
PALASAMUDRAM (V),  
GORANTLA (M),  
ANANTAPURAM (D)- 515241

### OFFER LETTER

To

Naguri Mahaboob Basha,  
Ediga Bazar,  
Nambulapuli Kunta,  
Anantapuramu.  
Phone: +91 99669 38363.


Dear Sir,

*Greetings of the day!*

With reference to your application and the subsequent interview, we are pleased to appoint you as Biological Science teacher in the subjecting to the following terms and conditions.

- ❖ Your tenure as a Biology Teacher takes effect from 25/03/2021
- ❖ You will be on 3 months observation and a probation period for one year, from the date of joining.
- ❖ Your appointment order will be given only after the observation period.
- ❖ You are strictly instructed to follow the norms set by the institution; failing to do so, the decision taken by the management is final.
- ❖ You will be paid a CONSOLIDATED SALARY of Rs. 15,000 (Fifteen Thousand only) per month.

*Wishing you a successful tenure in Greatway International School!*

  
PRINCIPAL  
GREATWAY INTERNATIONAL SCHOOL  
Grace City, Palasamudram-515 241  
Gorantla (M) Anantapur (Dist.)



## APPOINTMENT ORDER

ID No. SCTS/00/18-19

a. Name of the Applicant : K.MURALI  
b. S/o d/o w/o : K.JANARDHAN  
c. Qualification : M.S.C  
d. Department & Designation : HIGH SCHOOL, BIOLOGY  
e. Date of Birth : 09.07.1996  
f. Date of Joining : 27.01.2021

Put your passport size photograph here

With reference to your Application dated 27.01.2021 and the subsequent interview held at 23.01.2021. The Management is pleased to offer you the post of BIOLOGY TEACHER at KADAPA-5 RES Branch on a CTC (Cost to Company) of **Rs.20000/- Per month** in words (Rupees TWENTY THOUSAND RUPEES ) for a period of one year on probation/adhoc-basis provided the following terms and conditions are acceptable to you:

**Your Appointment is Contingent upon the Following Conditions:**

- Your minimum completion period of service should be one full academic Year. However, if your services, actions and comments are found detrimental to the institution or if you resort to corporal punishments or humiliation, or harass children either physically or mentally you shall be immediately terminated without assigning any reason. On the basis of your performance, if you are found to be not improving or showing growth in your performance, results your services will be stopped with 3 months' notice.
- You are eligible for annual increment provided your work continues and is found satisfactory. However, the grant of increment is not warranted in adverse cases of report and result.
- Your services to the institution(s) must be in strict adherence to the nature of work/ timings/ leaves/ holidays etc., as adopted by the concerned place of work from time to time.
- The employees shall teach for 6 (six) periods per day or 36 periods per week and attend to counseling of students for a minimum of 6 (six) hours in a week.
- You shall be given teaching periods, invigilation, substitutions, paper correction work etc. as a part of your role. The teaching periods and workload allocation is in the discretion of principal keeping in view the need. It may vary on case to case basis.
- You will not be allowed to take up any full-time/ part-time services in any other organization or institution once you are appointed.
- You are not allowed to leave the campus during the working hours without prior permission of the Principal you shall devote your whole time effort to the service of the institution and are accepted to carry out the instructions of the principal in the stabilization of the system and the growth of the institution.

G.O.M.S. No. : 103Tech.Edn  
A.P.Govt. Dated : 11-07-2008

A.I.C.T.E.F. No. A.P007/NDEGP  
2007-08 dt : 27-06-2008

## PRABHATH INSTITUTE OF PHARMACY

(Approved by A.I.C.T.E., P.C.I., New Delhi, Affiliated to JNTUA, Anantapur, An ISO 9001:2000 Certified Institution)



NANDYAL .... TO .... SRISAILAM Road

Between A. KODUR --- and --- PARNAPALLY, Bandi Atmakur Mandal

NANDYAL, Kurnool (Dist.), A.P.

prabhath.pharma@yahoo.co.in

Ph : 08514 - 272287, Fax : 08514-272287

### APPOINTMENT ORDER

To,  
**M.LINGAMAIAH,**  
NANDYAL,  
Kurnool Dist,  
Andhra Pradesh.

With reference to the interview conducted by the Selection Committee is pleased to appoint , **Mr.M.LINGAMAIAH,** Msc zoology as lecturer, in the remedial biology subject in PRABHATH INSTITUTE OF PHARMACY, Nandyal, Kurnool Dist., with effective from **01-06-2020** The Appointment Is Regular And Subject Based And Subjected To The Ratification In JNTUA Anantapuramu , The post is as per the State Government Pay scales, D.A. and Other allowances will be admissible as per the State Government Order from time to time.

Chairman

CHAIRMAN  
Prabhath Educational Society  
PARNAPALLY (Village)  
Bandi Atmakur (M), Kurnool (Dist)





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## Training at Virchow Biotech

2 messages

<hr@virchowbiotech.com>

Mon, 2 Nov 2020 at 3:59 pm

To: agalurmanikanta@gmail.com

Cc: K.V.S.Ramakrishna <ramakrishna.rao@virchowbiotech.com>, Raghu@virchowbiotech.com

**Dear Mr. A Manikanta,**

subsequent to your interview and discussion you had with us, we are pleased to inform you that your application for the position of Quality Control at Virchow Biotech Pvt Ltd, was reviewed and you have been selected for the position.

During training period of 2 Months you will be paid **Rs 9,000 /- Per month** as a stipend. Offer letter will be provided after successful completion of your training period based on your performance.

Please bring the following documents on the date of joining.

1. Rs.100 /- Non Judiciary Paper (2 years agreement)
2. Aadhar card Xerox copy (Self & Parents).

Please acknowledge the receipt of this letter and Your Expected Date Of Joining is 02.11.2020 .

For any queries feel free to contact me on +91 9154152929 .

## Best Regards

**U Priyanka | Sr.Executive | Human Resource |**

Address: Survey No. 172, Gagillapur, Dundigal Mandal, Medchal Dist., Hyderabad - 500043, INDIA ,

Mobile: **+91-9700017820, +91-9700017883.**

**DRAVIDIAN UNIVERSITY**  
Srinivasavanam, KUPPAM-517 426 A.P.

No. DU/Estt/A.C/1-2 /2020

Date: 12.01.2021.

**PROCEEDINGS**

Sub: Dravidian University – Establishment– Utilization of services of Academic Consultants for 89 days for the Academic Year 2020-21– Orders – Issued.

- Read:**
- 1) Letter dated 02.12.2020 of Co-ordinator, Master of Social Work, Dravidian University, Kuppam
  - 2) Letter dated 01.01.2021 of Head, Dept. of History, Archaeology and Culture, Dravidian University, Kuppam
  - 3) Letter dated 06.01.2021 of Head, Dept. of Biotechnology, Dravidian University, Kuppam
  - 4) Letter dated 06.01.2021 of Head/c, Dept. of Chemistry, Dravidian University, Kuppam
  - 5) Letter dated 06.01.2021 of Head, Dept. of Computer Science, Dravidian University, Kuppam
  - 6) Letter dated 06.01.2021 of Head, Dept. of Mathematics & Statistics, Dravidian University, Kuppam
  - 7) Letter dated 06.01.2021 of Head, Dept. of Physical Education, Dravidian University, Kuppam
  - 8) Letter dated 06.01.2021 of Head, Dept. of Language Teaching Technology, Dravidian University, Kuppam
  - 9) Vice-Chancellor's Orders dated: 12.01.2021.

&&&&

**ORDER:**

In pursuance of the above, permission is hereby accorded to the Heads of Departments concerned to utilize the services of following Academic Consultants, who worked for the Academic Year 2019-20 in the respective departments for 89 days for the Academic Year 2020-21 on the same remuneration paid in the last Academic Year i.e 2019-20.

Sl.No	Name of the Candidate	Department /Subjects	Remuneration per Month
1	Mr. G. Nawaz Shareef	Botany	17500/-
2	Ms. Navendran Sasi	Zoology	18000/-
3	Dr.A. Lalithamma	Zoology	20000/-
4	Dr. A. Jayaraju	Chemistry	20000/-
5	Dr. D. Runya	Computer Science	19000/-
6	Ms. B. Madhuri	Computer Science	19000/-
7	Ms. T. Sownya	Mathematics	19000/-
8	Ms. Mounika	M.S.W	18000/-
9	Dr. Sakinula Poulu	M.S.W	17500/-
10	Mr. Sendil Kumar	Physical Education	17500/-
11	Mr. N.V. Prasad	L.T.T	18000/-
12	Ms. Aruna Kumari	L.T.T	17500/-
13	Mr. Jayaram Nartu	Political Science	17500/-
14	Mr. Bhanu Murthy	Economics	17500/-

The expenditure shall be met from the A/C No.3849 (Self Finance Account)

// BY ORDER//

  
REGISTRAR/c 13/1/2021

Copy to Dean, Academic Affairs, DU, Kuppam for information and necessary action.  
Copy to All Deans, DU, Kuppam for information and necessary action.  
Copy to Concerned Heads, DU, Kuppam for information and necessary action.  
Copy to Finance Officer I/c, DU, Kuppam for information and necessary action.  
Copy to P.S to Vice-Chancellor / P.A to Registrar, DU, Kuppam for information.



# SRI VIJAY VIDYALAYA

MATRICULATION HIGHER SECONDARY SCHOOL

RECOGNISED BY GOVT. OF TAMILNADU 18-M-0043-0521

Date: 12.06.2020

## OFFER LETTER

To

**Mr. S. PAVAN KALYAN,**  
1/119-A, Viswanathapuram,  
Mydukur, Kadapa Dist,  
Andhra - 516173.  
Ph: 73308 23396.

Dear Sir,

*Greetings of the day!*

With reference to your application and the subsequent interview, we are pleased to appoint you in **THE VIJAY MILLENNIUM SENIOR SECONDARY SCHOOL, SOGATHUR, DHARMAPURI** as a **BIOLOGY TEACHER (VFACE)** in the **MIDDLE SCHOOL WING** subjecting to the following terms and conditions.

- ❖ Your tenure as a **BIOLOGY TEACHER (VFACE)** takes effect from \_\_\_\_\_.
- ❖ You will be on 3 months observation and a probation period for one year, from the date of joining.
- ❖ Your appointment order will be given only after the observation period.
- ❖ You shall deposit all your certificates in original with the Management.
- ❖ You are strictly instructed to follow the norms set by the institution, failing to do so, the decision taken by the management is final.
- ❖ You will be paid a **CONSOLIDATED SALARY of ₹ 30,000** (Thirty Thousand only) per month + **HOSTEL ACCOMMODATION**.

*Wishing you a Successful tenure in Vijay Vidyalaya!*

  
DEAN ACADEMICS

**Dr. H.G. JEYAHARISH**  
DEAN-ACADEMICS

Sri Vijay Vidyalaya Group of Institutions

Dharmapuri / Krishnagiri.

Pennagaram Road, Dharmapuri. - 636701

Email: vijayboysdpuri@yahoo.com

  
CORRESPONDENT  
CORRESPONDENT

SRI VIJAY VIDYALAYA

Matric Hr. Sec. School (Boys)

Contact: 73730 44301, 95780 84366

Web: srivijayvidyalaya.in

DHARMAPURI-636 703

# PENCHAL REDDY HIGH SCHOOL

LIC Colony, Madanapalli Road, Rayachoty, YSR (dist)).  
CBSE Affiliation Number: 130357 School Code : 57122  
Email Id: [penchalreddychse@gmail.com](mailto:penchalreddychse@gmail.com) Ph: 8099697020

Rayachoty,

15-06-2020.

## APPOINTMENT LETTER

To

Dande Madan Mohan

M.Sc.,

On behalf of Penchalreddy High School.

We here inform you that you are appointment as Biology teacher in our organization.

Details as follows

Position : Biology Teacher

Monthly Salary : 20,000/-

Joining Date : June-20<sup>th</sup> -2020.

In the best interest of Penchalreddy High School we will need your confirmation immediately .

We look forward to you being a part of our team .

  
15/6/2020

Principal

PRINCIPAL  
Penchal Reddy High School  
LIC Colony, Madanapi Road,  
RAYACHOTI-516289, Kadapa Dist



## VELAMMAL BODHI ACADEMY

Date: 18.04.2021

To

**PANUGANTI GAYATHRI**

Thippireddypalli (Vil) & (Po),  
Mydukuru (Mdl),  
Kadapa (Dist) – 516173,  
Andhra Pradesh.  
Ph No: 7288920194

Sub: Appointment as BIOLOGY TEACHER

Dear Sir

With reference to your application and subsequent interview with us, we are pleased to appoint you as **"BIOLOGY TEACHER"** in our organization. The details of roles and responsibilities shall be provided upon joining. Company reserves the right to change the roles from time to time depending on priorities of the organization.

1. Your joining date will be **01.06.2021**. Your Cost to Company (CTC) and the break-up of the CTC as per allowable allowances will be **Rs. 30,000/- Per Month** and **Bachelor Accomodation** will be provided.
2. You will be under probation for a period of 12 months from the date of joining. Based on your performance your services will be confirmed with the company in written after 12 months.
3. You will be eligible to the benefits of the Company's Leave Rules on your confirmation in the Company's Service.
4. Your wards will be eligible 50% concession of tuition fee upto class XII upto a maximum limit of two kids.
5. Any of our academic or other important information which might come into your possession during the continuance of your service with us shall not be disclosed, divulged or made public by you even thereafter.
6. You will be required to maintain utmost secrecy in respect of question papers, work sheets, design documents, packages license, Company's policies, Company's patterns & Trade Mark and Company's Human assets profile.
7. You will be required to comply with all such rules and regulations as the Company may frame from time to time.

17. During the period of your employment with the organization, you will devote full time to the work of the organization. Further, you will not take up any other employment or assignment or any office, honorary or for any consideration, in cash or in kind or otherwise, without the prior written permission of the Company.
18. You will be responsible for safekeeping and return in good condition and order of all organization property, which may be in your use, custody or charge.
19. While Velammal as a reputed organization does not believe in providing a constraint using a bond, you are expected to have a minimal standard of ethics to ensure that you stay long enough to add value to the company and justify the investments we make towards ensuring you aggregate and build the necessary skills for a lasting career.
20. You are supposed to bring to the notice of concerned head in case of any indiscipline, noticed among your class students. But oral abuse/corporal punishment will be viewed seriously and may result in termination of the employee.

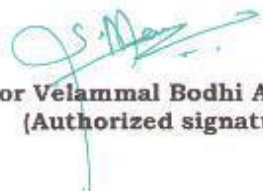
Welcome to Velammal family.

We look forward a long and fruitful association for mutual benefit.

With best wishes,

***Please sign and return to the undersigned the duplicate copy of this letter of acceptance.***

*P. Gayathri*  
**Signature of the Candidate**

  
**For Velammal Bodhi Academy  
(Authorized signatures)**

Date: 27-01-2021

Applicant ID : Bathhala\_3\_26870  
Name : Bathhala Rajesh  
Location : HYDERABAD

## OFFER LETTER

Dear **Bathhala Rajesh**

Thank you for your interest in Adecco.

Based on your resume and the interview you had with us, we are pleased to make you an offer of employment as **CONSULTANT** on deputation to our client **Deloitte Consulting India Pvt.Ltd.** on fixed term contract, for the remuneration as offered and agreed by us (details given below). The Management reserves the right to bifurcate or merge the allowances in basic salary.

**The Net Salary (In Hand) offered to you is Rs 95371.00 only per month;** detailed breakup is enclosed.

The management reserves the right to utilize your services on deputation to our clients on fixed term contract, anywhere in India, through our branch offices, either in existence or which may come into existence. Your initial place of posting will be at **HYDERABAD**. However, you may be required to report to our Branch Office (address mentioned at the top right corner of this letter), to complete your joining formalities, in the event you have not been able to follow our digital process

This employment offer is subject to:

- a) The information provided by you in your resume and interviews are correct and valid.
- b) This offer letter is valid till the date of your joining which should not be later than **15 days** of issuance of this letter; your expected DOJ is **04-02-2021**. If you do not join us by the stipulated date, this offer is deemed invalid. Your formal appointment letter will be issued at the time of your joining, subject to receipt of various mandatory documents, as per list given below.
  - Aadhar card for proof of identity, proof date of birth and proof of address.
  - Educational certificates
  - ESI declaration in Form 1, PF nomination in Form 2 and Gratuity Nomination in "Form F"
  - PAN Card, Bank A/C details with proof
  - Six passport size photographs
  - Experience certificates and relieving letter from your previous employer (if applicable).
  - Proof of your last drawn salary (if applicable)

Please note that any claims based on alleged verbal promises by any authority in the organization are not a part of this letter and will not be entertained in future.

We look forward for you to join our organization at the earliest.

With warm regards,

**Adecco India Pvt. Ltd.**



Arun Soman  
Sr. Manager - SSC



Simi Chacko  
Asst. Manager - SSC

Authorized Signatory

Enclosures: - (i) Compensation Sheet; (ii) Standard Terms of Employment

I hereby accept the above-mentioned terms and conditions.

Name: \_\_\_\_\_ Signature: \_\_\_\_\_ Date: \_\_\_\_\_



Reference Number : HRO BANGALORE/4049616  
Date of Offer : November 24, 2020

**Mr. BOGGALA RAMANJANEYULU**  
3/3, HRPS NILAYA, HUNUMA REDDI BUILDING  
BANGALORE-560102

**Subject: Appointment Letter**

Dear Mr. BOGGALA RAMANJANEYULU,

We welcome you to Coforge Ltd (erstwhile known as NIIT Technologies Limited) (hereinafter referred to as “Company”) and we are confident that you will build a long and mutually rewarding career with us. We believe that it is professionals like you who can, along with all of us, build a world class organization. The guiding principle behind our endeavor to succeed originates from our Vision “**ENGAGE WITH THE EMERGING**” and our Mission “**TRANSFORM AT THE INTERSECT**”.

With reference to the discussions that we had with you, we are pleased to offer you the role of **SENIOR DEVELOPER** in the Company and your designation will be **SENIOR SOFTWARE ENGINEER**. Your joining location will be Bangalore.

We are pleased to offer you an Annual Total Compensation of ₹ 9,50,096. This includes a Variable Compensation of ₹ 47,500. The earned Variable Compensation may vary, depending on the Company's performance and your performance during the year.

Other details about your compensation are mentioned in Annexure A.

Your appointment will be governed by the terms and conditions of employment specified in Annexure B. You shall be governed by the rules, regulations, and practices of the Company which may change from time to time. In case there is a conflict between the terms and conditions of employment in Annexure B and the prevailing rules, regulations, and practices of the Company in future, the prevailing policy will overrule the terms and conditions prescribed in Annexure B.

Your compensation is highly confidential and if the need arises, you may discuss it only with your Manager.

We request you to join us on or before November 25, 2020.

Please also note:

- This offer of appointment is subject to satisfactory professional reference checks and your joining by November 25, 2020 as mentioned above. In the event of unsatisfactory outcome of the reference checks, the Company reserves the right to withdraw/revoke the Employment Agreement and/or terminate your employment if you have already joined the Company.
- This offer will stand withdrawn, if we do not receive your acceptance of the same within 5 days of receipt of this Employment Agreement.





The Company provides long-term career opportunities to every employee. We sincerely hope that you will grow with the organization.

We look forward to your joining us. Should you have any further questions or clarifications, please feel free to contact us.

On your accepting this offer, the combination of this offer letter along with the listed Annexures shall form the complete Employment Agreement (and referred to as "**Employment Agreement**").

Thank you

For Coforge Ltd (erstwhile known as NIIT Technologies Limited)

**KANNIKA SAGAR**

**CHIEF PEOPLE OFFICER**

**Candidate Signature :**

**Date :**

HCL Technologies Lanka (Private) Limited  
No. 47, Alexandra Place, Colombo 7,  
Postcode- 00700  
[www.hcl.com](http://www.hcl.com)  
[www.hcltech.com](http://www.hcltech.com)

Company Number: PV00218058

21 December 2020

**Raja Surapudi**

E Code: 51667736

HCL Technologies Ltd.

India

**Subject: SECONDMENT TO HCL Technologies Lanka (Private) Limited**

Dear Raja Surapudi,

**HCL Technologies Lanka (Private) Limited** here after referred as “HCL Lanka” takes immense pleasure on your selection for secondment and heartily welcomes you on board.

We would like to congratulate you on being part of the founding member to start the operation in our new HCL business entity. We would also like to inform you that you have been Promoted to E2.1 effective 26 December 2020.

During your period of secondment you will remain an employee of the HCL company which is your current employer (**HCL Technologies Ltd**). **HCL Lanka** will pay your salary and other benefits on behalf of your Home Employer. When your secondment ends, you will return to your duties with your Home Employer unless further seconded elsewhere.

Your Secondment start date in **Colombo** is subject to your work visa approval by the immigration authorities of Sri Lanka , unless terminated in accordance with this letter of offer (**Agreement**) the period of the Secondment will be from **26 December 2020 to 25 December 2021**.

In your current title as Technical Lead, E2.1, you shall perform duties as per organization norms and work exclusively for HCL Lanka unless otherwise agreed in writing

**You will be paid annual remuneration of LKR 1,771,044** and the other benefits explained in this letter, during the secondment period. While on secondment to **Sri Lanka**, you will cease receiving the salary when working directly for your Home Employer in your home jurisdiction. In addition, any other claims/entitlements to which you were entitled in the jurisdiction of your Home Employer will cease to be provided by your Home Employer. Subject to local laws in the jurisdiction of your Home Employer, you will not lose these claims/entitlements but they will not apply in **Sri Lanka** during your secondment except as provided in this agreement.

**Kindly refer to Annexure A for compensation details and Annexure B for terms & conditions plus applicable benefits applicable during your secondment with HCL Lanka. You will be entitled for One-time Project allowance, please refer to Annexure C for terms & conditions.**

This Agreement may be circulated via electronic communication and electronic signatures on this Agreement will be as valid as the original signatures and binding in court of law. If you have any questions regarding this

letter, please reach out to your respective HR Partner as mentioned in ESS home page or write to hrhelpdesk@hcl.com. Mails sent to signatory will not be acknowledged.

**HCLT Lanka** wishes you the very best for your future endeavours at HCL!!!

A handwritten signature in black ink, appearing to read "Amrita", with a horizontal line underneath it.

**Amrita Das**  
**Vice President, Head-Global Rewards**

**BE YOURSELF,  
MAKE A DIFFERENCE.**



Strictly Private and Confidential

**24-Feb-2021**

**Nalamuri Sivaleela**

**C9131505**

**Bengaluru**

**Subject: Offer of Employment ("Offer")**

Dear **Nalamuri Sivaleela**,

This is with respect to your application and the subsequent rounds of discussions you had with us. We are pleased to extend an Offer to join **Accenture Solutions Private Limited** (hereafter referred to as 'Company') in our Advanced Technology Centers, India, as per the below terms and conditions:

**Job Profile- Application Development Senior Analyst**

**Management Level- 10**

**Job Family Group-Software Engineering**

Your joining location would be **Bengaluru**

Please refer to:

- Annexure 1 for the compensation and benefits details.
- Annexure 2 for documentation to be submitted by you.
- Terms of Employment, Compensation Plan and Car Lease Scheme (Car lease would NOT be applicable for Management Level 10, 11, 12 & 13)

Your employment with the Company will be governed by the attached Terms of Employment. You are required to carefully read and understand these Terms of Employment as a part of accepting this Offer.

As further detailed in the Terms of Employment, this Offer and your employment with the Company is subject to satisfactory completion of verification and/or background or reference checks, which may occur at any time prior to or after the effective start date of your employment.

Further, at the time of joining you are required to provide all documentation identified in Annexure 2.

24-Feb-2021

1

Candidate's Signature \_\_\_\_\_

Reference Id: 160b1e58-b195-4046-b7fe-ba9c5236a95c\_1  
Signed By: Mahesh Vasudeo Zurale

In case you have any feedback/ suggestion or have any query, feel free to contact any of the following individuals by mail / phone, mentioning your Full Name & unique Candidate ID Number (i.e., 8 character alpha numeric number mentioned between your Full Name and Address at the top of this page):

**Primary Point of Contact:**

• **Vrutika Patel**

- Email Address - vrutika.a.patel@accenture.com
- Mobile Number -

Alternately, if your query remains unanswered, feel free to contact any of the following individuals by mail / phone, mentioning your Full Name & unique CID number.

**Recruitment team:**

• **Bindhya K Balakrishnan**

- Email Address - b.k.balakrishnan@accenture.com

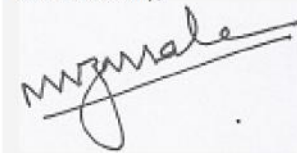
• **a.kasera**

- Email Address - a.kasera@accenture.com

After accepting this Offer, we encourage you visit Countdown to Accenture

<http://careers.accenture.com/Microsites/countdown/Pages/welcome-india.aspx>. This on-line, interactive welcome site will help you successfully navigate the first days, weeks and months of your career at the Company. It will also provide an interesting overview of Company history – as well as tips on how to develop yourself (and your career) in the future.

Yours sincerely,



Mahesh Vasudeo Zurale  
Senior Managing Director  
Lead, Advanced Technology Centers, India

ACKNOWLEDGED AND AGREED

**Nalamuri Sivaleela**

Date: \_\_\_\_\_

## **ANNEXURE 1**

### **COMPENSATION & BENEFITS**

Annual compensation structure as per the Company guidelines are:

<b>Total Cash Compensation Elements*</b>		
	Annual (Rs)	
(A) Annual Fixed Compensation	INR 1100000/-	
(B) Local Variable Bonus (LVB) earning potential	Min.	Max.
	0%	21.00%
Annual Total earning potential (A+B)	Min.	Max.
	INR 1100000/-	INR 1331000/-

#### **\*Total Cash Compensation Elements**

##### Annual Fixed Compensation\*\*

Your Annual Fixed Compensation will be structured in line with the Company policy. There are various components within in Fixed Compensation (key components - Basic pay, House Rental Allowance, Provident Fund). Please refer to 'Compensation Plan Guidelines' document which elaborates the guidelines applicable to structure your Fixed Compensation.

\*\*Annual Fixed Compensation includes employer's contribution to Provident Fund, as applicable.

#### **Note: For International Worker Only\***

As per Indian Provident Fund (PF) regulations, membership to the Provident Fund is mandatory for all International Workers. Exemptions if any, shall be as per the existing law. Please note that since your cost to the Company (CTC) includes employee's as well as employer's contribution to Provident Fund, appropriate adjustment in your monthly salary will be made for Provident Fund contributions as per applicable laws/regulation in existence (or amendments from time to time). Withdrawal (if any) from Provident Fund is regulated by the government of India and is subject to government approvals and prevailing laws (amended from time to time). Any person desirous of such withdrawal need to comply with applicable law and procedures laid down by the authorities.

\*As defined by applicable law from time to time.

All compensation will be paid to you after deduction of tax at source, in accordance with applicable law. You will be solely liable for your personal tax liabilities, as per applicable law, both in India and abroad.

To

**Mr. Jonnagaddala Rammohan Naidu**  
Lingala Parnapalli  
Cudappa Ap

**Dear Mr. Naidu,**

We are pleased to appoint you as **"VMware Administrator"** with effect from **20th July 2020**. You are required to join at our **Chennai Office**. The terms and conditions of your employment will be as per the details in the enclosed Annexure.

The General Terms and Conditions of Service of the Company with such modifications as may be made from time to time will apply to you. A copy of the current General Terms and Conditions is annexed hereto.

You will be required to do such work as will be assigned to you from time to time. The provisions of the Industrial Disputes Act will not be applicable to you, as you will not be a "workman" within the meaning of the said Act. In case you desire to work extra hours, at your sole discretion, over and above the company mandated hours, you are required to take a compensatory off in lieu of this with the prior approval of your supervisor.

During the term of your employment with the Company, you shall not engage in any employment or act in any way, which either conflicts with your duties and obligations to the company or are contrary to the policies or the interests of the Company or any of its associated companies.

You will maintain strict confidence and secrecy all matters relating to the Company.

In case of your default and loss of confidence in you, we shall be entitled to terminate this Agreement forthwith and without any notice and our decision shall be final and binding on you. However, this agreement could be terminated by either side without any default or any reason as per the instructions laid down in the terms of employment.

If the above terms (including the General Terms and Conditions) are acceptable to you kindly sign and return the duplicate copy of this letter in token of your acceptance.

Yours truly,  
For **Experis IT Pvt. Ltd**



**K. Anita Kumari**  
Head - HR

I accept  
( \_\_\_\_\_ )  
**Jonnagaddala Rammohan Naidu**

Date: ( \_\_\_\_\_ )

---

**Branch Office : Gee Gee Universal, 5th floor, No. 2, Nichols Road, Chetpet, Chennai - 600 031, Ph:  
+91 44 6680 9612**

SALARY BREAKUP		Monthly Breakup	Annual Breakup
Gross Salary	Basic	Rs. 33,500.00	Rs. 4,02,000.00
	HRA	Rs. 16,750.00	Rs. 2,01,000.00
	Conveyance (Fixed)	Rs. 1,600.00	Rs. 19,200.00
	Special Allowance	Rs. 11,469.00	Rs. 1,37,628.00
	<b>Monthly Gross</b>	<b>Rs. 63,319.00</b>	<b>Rs. 7,59,828.00</b>
Additional contribution	P.F.(Employer)	Rs. 1,800.00	Rs. 21,600.00
	E.S.I.(Employer)	Rs. 0.00	Rs. 0.00
	PF Admin Charges	Rs. 150.00	Rs. 1,800.00
	Gratuity <sup>2</sup>	Rs. 1,611.00	Rs. 19,332.00
	INSURANCE	Rs. 120.00	Rs. 1,440.00
<b>Total Additional Components</b>	<b>Rs. 3,681.00</b>	<b>Rs. 44,172.00</b>	
Deduction	P.F.	Rs. 1,800.00	Rs. 21,600.00
	E.S.I.C(Employee)	Rs. 0.00	Rs. 0.00
	Income Tax(As applicable)		
	Professional Tax	Rs. 209.00	Rs. 2,508.00
	<b>Total Deductions</b>	<b>Rs. 2,009.00</b>	<b>Rs. 24,108.00</b>
<b>NET TAKE HOME**</b>	<b>Rs. 61,310.00</b>	<b>Rs. 7,35,720.00</b>	
Bonus as per Bonus Act <sup>1</sup>	Rs. 0.00	Rs. 0.00	
<b>CTC</b>	<b>Rs. 67,000.00</b>	<b>Rs. 8,04,000.00</b>	

\*\* From the above amount Income Tax on actuals will get deducted.  
 Gratuity <sup>2</sup> Payable as per the Gratuity Act.  
<sup>1</sup> This is payable as per the Bonus Act, 1965. Bonus due for the current F.Y. will be paid in next year October or at the time of exit along with Full & Final Settlement

*Anita*





17-Oct-2020

Ms. Madduru Nagajyothi

**Sub: Offer of Employment**

Dear Madduru Nagajyothi,

Thank you for investing your time to pursue an opportunity with Harman Connected Services Corporation India Pvt. Ltd., Bangalore.

We are delighted in offering you an employment opportunity as **Senior Engineer - Product Development** with Harman Connected Services Corporation India Pvt. Ltd., Bangalore.

Further, "Company" for all purposes in this document shall mean Harman Connected Services Corporation India Pvt. Ltd., Bangalore and/or its Affiliates, where the context may so require.

Following are the terms and conditions associated with your employment:

- You will receive a fixed compensation package of 670,000/- per annum. The breakup of the compensation and benefits applicable to you is as per **Annexure 2**.
- You will be entitled to personal accident insurance coverage under the Company's group insurance plan. You and your family will be entitled to a comprehensive health insurance plan.
- Your initial place of posting will be in Harman Connected Services- Bangalore SEZ Office.
- You will report to the Business Unit / Function Head or his/her nominee.
- Your individual compensation is strictly between yourself and the Company. It has been determined based on numerous factors such as job role, skills – specific background, and professional merit. This information and any changes made therein should be treated as personal and confidential.
- Your employment is contingent upon satisfactory reference & background checks including verification of your application materials, education and employment history. Your employment is also contingent upon your ability to work for the Company without restriction. By virtue of accepting this offer letter, you are hereby confirming that you do not have any non- compete obligations or other restrictive clauses of any nature whatsoever with any previous employer/s.)
- If any information furnished by you in your application for employment or during the selection process is found at any time during your employment to be incorrect or false, and/or if you have suppressed material information regarding your qualifications and experience, the Company may terminate your services without notice or compensation.
- It is your responsibility to notify the Company of any changes in your personal information (like address, contact phone number, additional qualifications, marital status, change of nomination, passport details etc.) within 3 working days.
- Company has different Business Units and you may be transferred within or across Business Units based on the requirement of Company. Please note you may also be transferred to any location and may be required to work in different shift timing as per the business requirements.
- Your designation may be changed depending on the work assigned to you at the discretion of the Company.
- You will be entitled for an aggregate of 27 days of leave in accordance with the Company's policy as applicable from time to time.
- During the course of your employment, to enable you to discharge your duties efficiently, Company may invest in you by providing you specialized and/or certified job-related training. If you choose to separate from the Company after undergoing the training (for a minimum period as may be communicated prior to such training), Company has the right to recover any and all expenses expended on your training including and not limited to associated expenses thereof.
- You may be required to travel on Company work and you will be reimbursed expenses as per the then prevalent Company policy on travel and expenses.
- You will not undertake business of similar nature with any other Company during the period of your employment with this Company.

**CONNECTED CAR | LIFESTYLE AUDIO | PROFESSIONAL SOLUTIONS | CONNECTED SERVICES**

Harman Connected Services Corporation India Pvt. Ltd., Formerly Symphony Teleca Corporation India Pvt. Ltd.  
CIN: U72209KA2002PTCC00427. Web site: www.harman.com



- The notice period applicable for separating from the Company's services is 90 days. You will find more details on the separation procedure/ process on the HR Policy section of the Intranet.
- Upon your resignation or retirement from the Company or termination of your services, you are required to return all assets and property of the Company such as documents, machines, data, files and books etc. (including but not limited to leased properties).
- If you are absent for a continuous period of 5 working days without obtaining your manager's approval, Company may construe this as an act of abandonment and will proceed to follow the process as defined under the policy concerned.
- You will retire in the normal course from the services of the Company at the end of the month in which you attain the age of superannuation, which is 60 years.
- You shall not at any time, disclose to anyone any information, know-how, knowledge, secrets, methods, plans, drawings,



Tools



Mobile View



Share



PDF to DOC



May 6, 2021

**Indira Poliseti**

13, Alireddipalli  
Vempalli, Diguvalapalle  
Cuddapah - 516218  
Mobile: 8688583877  
Email: indirapoliseti@gmail.com  
**Location:** Bangalore  
**Department:** PDT

Dear Indira,

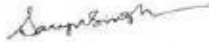
In response to your application and subsequent interviews, we are pleased to offer you the post of **Trainee Software Engineer (Grade: 4a)** in our organization. Remuneration details are given in Annexure - 1 to this letter. You shall join the company on or before **May 10, 2021**.

Zycus would be pleased to have you as a member of the team. We look forward to your fruitful association and a successful career with the company.

This offer letter stands valid subject to: (a) successful completion of your background verification and Reference Check. (b) You joining the company on the above mentioned joining date and successfully completing the joining formalities which also includes your acceptance to Zycus' employment terms and conditions.

Please return one copy of this letter duly signed by you to signify your acceptance to this Offer Letter.

For Zycus Infotech Pvt. Ltd



Signed on 05/06/2021 (00:59:08 GMT +5:30)

**Sanju Laitonjam**  
**Director – Talent Acquisition**

I agree and accept this job offer indicated in this offer letter and the annexures to this offer letter.

I shall report for duty on the above mentioned joining date.

**Date:**

**Name:** Indira Poliseti

**Signature:**

**Encl:** Annexure - 1 – Remuneration Details

EMPLOYMENT OFFER LETTER

Capgemini Ref: 4397294/759861,

05/19/2021,

**SREELEKHA GUDURU.**

" No 18/A Shree Lakshmi, Venkateshwara Nilaya, 8th B Cross, MSR Nagar, Bangalore,Karnataka-560054."  
Bangalore, Karnataka  
India.

Confidential

Dear SREELEKHA GUDURU,

Pursuant to our discussions, we are pleased to offer you employment opportunity, on probation basis, with Capgemini Technology Services India Limited ('Capgemini' or 'Company') starting from 06/21/2021 (or such other date as may be communicated to you by the Company), as per details given below

A) Your current designation will be Associate Consultant/B1.

B) You will be required to work at the Company's offices in Bangalore.

C) You have to report by 8:30 am at Bangalore office, for joining formalities and contact security at the main gate for your entry pass at:

Address  
164-165, EPIP Phase II,  
EPIP Industrial Area,Whitefield, Bengaluru 560066

Please note that your name mentioned in the offer letter will be used to create your employee records in Capgemini & the same will be continued for all the communication & Company documentation purpose. In case you need a change in the name; please contact your recruiter before your DOJ. Please note that post joining, no changes can be made. The name provided by you should match with the documents submitted to the Company at time of joining, such as Education certificate, Experience letters, Relieving letters, PAN card, Passport, etc.

D) Your all-inclusive annual target compensation (on a cost to company basis) will be INR 650,006.00 (Rupees Six Lakh Fifty Thousand And Six Only) which would comprise your salary, applicable statutory benefits, bonus, if any, and/or any - skill allowance payout as applicable to you. Your compensation shall be paid on a monthly basis, in arrears. The Company shall deduct tax at source at the time of making payment.

The breakup of your all-inclusive annual target compensation is as follows:

Associate Consultant

Total Cost to Company (CTC).

Rs.650,006.00

Monthly Components	Per Month	Annualized
Basic	Rs.18,731.00	Rs.224,772.00
House Rent Allowance	Rs.11,239.00	Rs.134,868.00
Other Allowances and Reimbursements – 1 #	Rs.9,672.00	Rs.116,064.00
Other Allowances and Reimbursements – 2 +	Rs.7,577.00	Rs.90,924.00
Advance Statutory Bonus	Rs.3,149.00	Rs.37,788.00
Gross monthly salary	Rs.50,368.00	Rs.604,416.00
Statutory payments ++		
Capgemini's contribution to PF *	Rs.2,248.00	Rs.26,976.00
Gratuity (accrual only)		Rs.10,812.00
Total Fixed Compensation		Rs.642,204.00
Total Cash Compensation	Rs.53,517.00	Rs.642,204.00
Benefits		
Medical, Accident & Life Insurance Premium		Rs.7,802.00
Total Cost to Company		Rs. 650,006.00

# You need to choose any of the following optional instruments that are a part of the Other Allowance & Reimbursements – 1 to avail tax benefits. Balance amount that is not claimed will be paid as taxable component on monthly basis after withholding taxes.

Other Allowance & Reimbursements - 1	Annualized
Remote Working Allowance	36,000.00
Books and Journals	36,000.00
Professional Pursuit	180,000.00
Conveyance Allowance	63,600.00

2. Your employment is inter alia based on the information furnished by you to the Company including declarations and undertakings thereto. If at any time during your employment with the Company, the Company discovers that you have furnished any false, fake, forged information (including documentation) for securing employment with the Company or otherwise failed to disclose any information about your past employment, the Company reserves the right to take disciplinary action against you, including, but not limited to, right to terminate your employment without notice and your employment with the Company will be void ab-initio.

J.) Your employment with the Company will also be governed by the terms and conditions of employment contained in Exhibit 1 attached hereto.

You are required to treat this letter and its contents as strictly confidential and should not disclose the same to any person or entity (except to your advisors, attorneys and accountants, for seeking their advice) without our prior written consent.

At Caggemini, one of our goals is to afford all our people the opportunity to pursue their careers, to achieve their personal best, and to balance their personal and professional goals. Caggemini values your abilities and believes it can provide you with an atmosphere in which you can develop your professional talents to the fullest.

As a token of your acceptance of our offer of employment with the Company, please sign in the space provided below and return a duplication version of this letter immediately to us within fifteen (15) days from the date of this letter. Our offer shall automatically lapse unless (i) you confirm your acceptance of it and return a copy to us within the prescribed time and (ii) you join us on or before your date of joining stated in this Employment Offer Letter.

For Caggemini Technology Services India Limited



Anil Kumar Singh

Head - Talent Acquisition & Resourcing

Acceptance

I have read and understood the contents of this Employment Offer Letter and Exhibits hereto (hereinafter "Letter") and accept all the terms and conditions of this Letter in its totality. I confirm that there are no other oral/written understandings other than as detailed herein between me and Caggemini Technology Services India Limited.

This Letter supersedes all previous agreements (written or oral) between the parties in relation to the subject-matter. I confirm that I am not breaching any terms or provisions of any prior agreement or arrangement by accepting this offer.

---

Name: SREELEKHA GUDURU

Date: 05/19/2021



18-NOV-2020

## Letter Of Appointment

To,

Mr. Shashi Bharath Reddy Tatireddy

TCS - Bangalore

Dear Mr. Shashi Bharath Reddy,

This has reference to our Offer of Employment in TATA Consultancy Services Limited vide TCSL/EP2020CN195938/- Bangalore/1397492 dated 04-Nov-2020 and your completing joining formalities as per TCSLs policy.

On the terms and conditions detailed in our Offer of Employment accepted by you, we are happy to appoint you as Systems Engineer in Grade C1 with effect from 18-NOV-2020.

Your Associate number is 1899383.

I take this opportunity to extend you a warm welcome to the TCSL Family !

Yours sincerely,

For TATA Consultancy Services Limited

VASUDEVAN RAJAGOPALAN  
Head Talent Acquisition - India

### **TATA CONSULTANCY SERVICES**

**Tata Consultancy Services Limited**

TCS House, Raveline Street, Fort, Mumbai 400 001, Maharashtra, India

Tel: 91 22 6778 9999 Fax: 91 22 6778 9000 website: www.tcs.com

Registered Office: Nirmal Building, 9th Floor, Nariman Point, Mumbai 400 021

**TCS Private & Confidential**

**PROCEEDINGS OF JOINT DIRECTOR OF ANIMAL HUSBANDRY, KADAPA**  
**Present:: Dr.V.L.Satya Prakash, B.V.Sc, & AH.,**

**Procs.Roc.No. 452/E/2020**

**DATED: 17.04.2021**

**Sub:-** Establishment - Animal Husbandry Department -Recruitment to the Post of Lab Technicians at Kadapa District - appointment on Contract Basis for a period of (1) Year - Orders - Issued

**Ref:-** Proc.Roc.No. 52021/41/BV/2020, Dt: 15.04.2021 of the Director of Animal Husbandry, A.P., Vijayawada.  
-:0000000:-

**ORDER:**

In pursuance of the orders issued vide Head office reference cited, the following candidates are hereby appointed to the post of Lab Technicians on contract basis for a period of one year with a remuneration of **Rs.17500/- per month.**

The individuals mentioned in the column No.2 are instructed to report to this office within 30 days of the receipt of this order, failing which his/her appointment will be cancelled. After completion of the training at Assistant Director (AH), Animal Disease Diagnostic Laboratory, Kadapa the posting orders will be issued by the Director of Animal Husbandry, A.P., Vijayawada.They are eligible for monetary benefit from the date of their joining.

Sl.No	Name of the Candidate	Hall Ticket No.	Roster Point	Social Status
1	B.V.Kalyani	LT6641294918	OC-W	BC-A
2	Gangulagalla Munikumari	LT4284983097	SC-W	SC
3	Masikanti Abhilash	LT1996763001	OC	SC
4	Hanumanaguthi Ganga Sreedevi	LT0255691215	BC-A(W)	BC-A
5	Araveti Omprasad	LT0645890008	OC	BC-A
6	S.Suresh Kranthi Kumar	LT9780294416	SC	SC
7	Bukke Vijayalakshmi	LT0974394936	ST-W	ST
8	Sambeta Sreenivasulu	LT9132599663	OC	BC-A

The Lab Technicians now appointed are informed that, their services shall be liable to terminated at any time by the appointing authority.

Sd/- Dr.V.L.Satya Prakash  
Joint Director (AH),  
Kadapa YSR District.

To

The above individuals.

Copy to the Assistant Director (AH), ADDL, Kadapa

Copy Submitted to the Director of Animal Husbandry, A.P, Vijayawada

Copy to S/F.

//t.c.f.b.o//

N. Mallekumar  
Gazetted Office Manager 17/4/2021

17/04/21



# Bal Pharma Limited

2018 2020  
12.10.2020

## APPOINTMENT LETTER

To  
**Mr. Vakamalla Srinivasulu**  
2/34-A S ramapuram  
Gopavaram, T Sandrapalli  
Cuddapah  
Andhra Pradesh - 516233

Dear Srinivasulu,  
With reference to your application for employment in our Company and the subsequent discussions you had with us, we have pleasure in offering you an appointment at our Unit-I on the following terms and conditions:

1. You will be designated as "Executive Trainee - Quality Control"
2. Your appointment is with effect from 10-Sep-2020
3. Your Gross Salary will be as mentioned below:

Basic + DA	Rs. 9,500.00
Other Allowance	Rs. 4,800.00
<b>Gross Salary</b>	<b>Rs. 14,300.00</b>

Your Annual C.T.C will be Rs. 2,04,484/-PA.

4. Statutory Benefits: ESI under the Employees State Insurance Act, 1948, Provident Fund under the Provident Fund and Miscellaneous Provisions Act, 1952.
5. You will be on probation for a period of One Year. Your probationary period may be extended at the discretion of the Management. On satisfactory completion of your period of probation and/or any extended period thereafter, the Management may confirm you in writing. If you are not confirmed in writing, you will be deemed to be continued on probation. During the period of probation or at the end of it, your services may be terminated without notice or compensation in lieu thereof and without assigning any reason thereto.
6. Your date of birth as recorded in the company records is 25-Jun-1996 on the basis of documentary proof produced by you in this respect. You are required to take note of this, as this date will be considered as the authenticated date of birth for all purposes throughout your service with the Company and no change will be permitted under any circumstances.
7. Your annual increment will be subject to our entire satisfaction of your overall work performance including achievement of targets. Your services may be terminated by the Company without notice or compensation and without assigning any reason thereto if your performance is not satisfactory or if you breach any of the clauses of this contract or service conditions of the Company, where the decision of the Management is final.

*Bucius*  
CORPORATE OFFICE : 5th Floor, Lakshmi Narayan Complex, 10/1, Palace Road, Bengaluru - 560 052, India  
Ph. : 91 - 80 - 41378500 Fax : 91 - 80 - 22354057 / 58  
Email : info@balpharma.com Website : www.balpharma.com  
CIN # LB5110KA1987PLC008368

REGD. OFFICE & FACTORY : 21 & 22, Bommasandra Industrial Area, Bengaluru - 560 099, Ph. : 41570813 / 18 Fax : 41570820





# Bal Pharma Limited

18. The Company shall deduct all Income Tax and other statutory dues payable by you from any payments made and perquisites granted to you or on your behalf which may be classified as Taxable Income and nothing in these terms and conditions is to be interpreted to mean that the Company will bear either in part or in whole any taxation or any other statutory payments due or becoming due or payable by you.

19. You will be entitled for leave as per the Company Rules. You shall lose your lien on your employment in the Company, if you remain absent unauthorized after the expiry of leave originally granted or extended leave, if any, or if you remained absent without any information or authorization, unless you return within 9 days and give explanation to the satisfaction of the Company. You will be deemed to have left the services of the Company from the date of commencement of unauthorized absence beyond 10(ten) days.

20. You shall be subject to dress code laid down by the Company from time to time.

21. This appointment order is subject to the jurisdiction of an appropriate court at Bangalore.

If you are willing to accept the above terms and conditions, you may affix your signature on the duplicate copy of this order in token of your acceptance.

We take this opportunity to welcome you to our Company and we trust that our association will be long and mutually beneficial.

Wish you all the best.

For Bal Pharma Limited

Basavalingah Hiremath  
Deputy General Manager - HR

I have read, understood and accepted the terms of employment stated in the appointment letter dated 12.10.2020. The information given by me to the Company is complete and correct. If any part of the information given by me is found to be false, suppressed and incomplete or if the terms and the conditions of appointment letter are not followed either at the time of recruitment or any time during the employment, my services shall be terminated with immediate effect without notice.

Mr. Vakamalla Srinivasulu

CORPORATE OFFICE : 5th Floor, Lakshmi Narayan Complex, 10/1, Palace Road, Bengaluru - 560 052, India  
Ph. : 91 - 80 - 41379500 Fax : 91 - 80 - 22354057 / 58

Email : [info@balpharma.com](mailto:info@balpharma.com) Website : [www.balpharma.com](http://www.balpharma.com)

CIN # L85110KA1987PLC008368

REGD. OFFICE & FACTORY : 21 & 22, Bommasandra Industrial Area, Bengaluru - 580 099. Ph. : 41570813 / 19 Fax : 41570820

## Salary Structure

BAL/HRD/OFFER/14/2020-21

Name V Srinivasulu

Date: 04.09.2020

Agreed Date of Joinin 10.09.2020

Qualification M.Sc

Date of Birth 25<sup>th</sup> June 1996

Experience Fresher

Designation Exe. Trainee

Department Quality Control

Location UNIT I

Sl No	Particulars	Offered Break up	
		Per Annum	Per Month
1	Basic	1,14,000	9,500
2	House Rent Allowance	57,600	4,800
	<b>Gross Salary</b>	<b>1,71,600</b>	<b>14,300</b>
<b>Contributions</b>			
3	Employer PF Contribution(13%)	14820	1,235
4	ESIC (3.25% of Gross)	5580	465
5	Gratuity (4.81% on basic)	5484	457
6	Bonus / Exgratia	7000	583
	<b>Total</b>	<b>32884</b>	<b>2740</b>
	<b>CTC</b>	<b>204484</b>	<b>17,040</b>
<b>Deductions</b>			
7	PF (12%)	13680	1,140
8	ESIC (0.75%)	1296	108
	<b>Total</b>	<b>14976</b>	<b>1248</b>
	<b>Net Salary</b>	<b>156624</b>	<b>13052</b>

- \* TDS will be deducted as per the Income Tax Rules
- \* The Gratuity will be paid on eligibility as per the payment of gratuity act 1972
- \* Bonus will be paid on eligibility as per the Payment Of Bonus Act, 1965

Prepared By *M. Srinivasulu*

Verified By *B. Srinivasulu*

25<sup>th</sup> Aug 2020.

Ms. Ramigalla Madhavi,

Dear Madhavi,

This has reference to your application and the subsequent interviews you had with us. We are pleased to offer you a position of "Trainee - Medical Coding & Billing" Omega Healthcare Management Services Pvt Ltd, on the following terms and conditions:

01. You will draw a Basic Salary of Rs.14,050/- (Rupees Fourteen Thousand Fifty Only) per month. In addition to this, you will be paid Statutory Bonus of Rs.1,405/- (Rupees One Thousand Four Hundred and Five Only) per month as other allowances.
02. You will be entitled to Leave, Gratuity, P.F., Medical Insurance & Personal Accident Insurance, etc. in accordance with the Law / Company Policy from time to time.
03. Depending on your performance and the company's requirement, your employment can be extended on completion of 6 months.
04. Your place of posting will be at Bengaluru and you will report for duty on 28<sup>th</sup> Aug 2020 at 9:00AM.
05. This letter of offer is subject to completing other joining formalities as specified in Annexure-1 and on completion a detailed appointment letter will be given.

Kindly sign the duplicate copy of this letter as a token of your acceptance to the above terms and conditions.

Thanking you,  
Yours faithfully,

For Omega Healthcare Management Services Pvt. Limited.

*Rajagovindam*

Madhavi

Raja G  
Senior Manager – Talent Acquisition

**Omega Healthcare Management Services Pvt. Ltd.**

9<sup>th</sup> Floor, Tower - 2, RMZ Milestone Business Park, No. 143, Dr. MGR Road, Mandayachavadi,

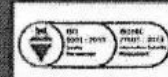
Chennai - 600 096. Tel: +91 44 4907 0101

Registered Office: No.33, NAL Wind Tunnel Road, Muttugeshpalya, Bengaluru - 560 017. Tel: +91 80 41597333

US Office: 2424 North Federal Highway, Suite #205, Boca Raton, FL 33431.

website: www.omegahms.com

General Email ID: hr@omega@omegahms.com. Registered CIN: U85110 RA2003 PTC 032840



<b>Name</b>	Madhavi		<b>Exp DOJ</b>	28 <sup>th</sup> Aug 2020
<b>Designation</b>	Trainee - Medical Coding & Billing		<b>Level : 1A</b>	Location: Bangalore
<b>Proposed</b>				
<b>Components</b>	<b>Monthly</b>	<b>Annual</b>	<b>Other Information</b>	
<b>Basic + DA</b>	14,050	1,68,600	<b>Qualification</b>	Msc Biochemistry
<b>HRA</b>	0	0		
<b>Monthly Bonus</b>	1,405	16,860	<b>Experience</b>	Fresher
<b>Monthly Gross (A)</b>	15,455	1,85,460	<b>Last Employer</b>	N/A
<b>PF</b>	1,686	20,232	<b>Source of Hiring</b>	Naukri
<b>ESI / Med Ins Prem</b>	502	6,024	<b>Consultant Fees</b>	0/-
<b>Gratuity</b>	675	8,100	<b>Movement Expenses</b>	Nil
<b>GLTI Prem</b>	100	1,200	<b>Notice Pay:</b>	Nil
<b>Leave Encashment</b>		7,584	<b>Reward</b>	0/-
<b>Sub-total(B)</b>	2,963	43,140		
<b>Monthly CTC Total(A+B)</b>	18,418	2,28,600		
<b>Prepared By HR</b> Shrathi Kumar K			<b>Approved By</b> <i>Raja Govindan</i> Senior Manager – Talent Acquisition	

**Dear Dega Shasidhar Yadav,**

### **Congratulations!**

Based on your application and the successive discussions we had with you, we are pleased to offer you the Position of **Technician**, Department of **Biochemistry - Himayathnagar**, at **Vijaya Diagnostic Centre Pvt. Ltd.** with the following terms and conditions:

- Two Years of commitment.
- For the first year, employee cannot leave the company. If he wants to leave, he should pay a compensation of 2 months gross salary.
- After 1 year and before 2 years if the employee wants to leave, he should give a two months' notice or two months of gross salary.
- After 2 years if the employee wants to leave, then should give a 1 month notice period or 1 month gross salary.
- As a matter of Professional integrity, you are required to maintain strict confidentiality regarding the data, information, or know how that you generate, procure, and learn in Vijaya Diagnostic Centre directly or indirectly, while you are associated, and after your association with Vijaya Diagnostic Centre and shall not share, unless authorized, any such data, information, or know how, to any person, organization, or association of persons who are involved in the business of similar in nature that may directly or indirectly affect the business interests of Vijaya Diagnostic Centre.
- Movement from assigned branch if required.

**You are requested to furnish below mentioned documents during the time of joining:**

- 6 Passport size color photographs.
- Photocopies of all the educational certificates
- 2 Photocopies of the Photo ID card along with original. -(PAN Card, Voter id Card, Passport, Ration Card, Aadhar Card or any such card issued by Government of India).
- 2 Photocopies of the Proof of address- (Power bill, Ration Card, Driving License, Telephone Bill, House Tax Bill or any such proof that is issued through Government of India).
- Letter of Relieving and Experience Certificate from the past employer(s) if experienced.
- Letter of Appointment, Last Drawn Pay slip and salary Account statement of the past employer- for experienced candidates only.

- Any such certificates/ appreciations that promote your candidature.

As a token of acceptance of our offer, kindly send us a confirmation mail before **20/Sep/2020**. You are expected to join on **24/Sep/2020**.

If you wish to seek any clarification on the offer or otherwise, please feel free to discuss the same with the undersigned.

We wish you a long standing and prospective association with Vijaya Diagnostic Centre Pvt. Ltd!

Regards,

HR Dept.  
Vijaya Diagnostic Centre.



Date: 07.02.2020

To  
**Mr. B.K. Sreenivasulu**

**OFFER LETTER**

Dear **Mr. B.K. Sreenivasulu**,

This has reference to your application and the subsequent interview with **HETERO DRUGS LIMITED**. We are pleased to offer you for the position of "JR.CHEMIST IN PRODUCTION DEPARTMENT" in our organization on a contractual basis.

The brief details of the offer are as below:

Gross Salary : **Rs 11,000/-P.M**

Your expected Date of Joining : 10-02-2020

You will be issued a detailed 'Appointment Letter' on your joining with **HR SQUARE LLP**. And this offer letter will be valid till 17-02-2020 and will automatically become void unless it is explicitly extended by the client or **HR SQUARE LLP**.

You are requested to sign and return us the copy of the Offer letter as a token of your acceptance.

Please bring the following documents along with you on the day of your joining with **HR SQUARE LLP**:

1. Copy of relieving letter from previous employer if applicable
2. Latest payslip / proof of salary / Bank statement in which last salary credited
3. Copies of Education certificates
4. Four passport sized colour photographs
5. Proof of House Address (Electricity bill, Rent Agreement, Postal Address proof, etc.,)
6. ADHAAR & PAN card copy
7. Duly filled Standard Application form of **HR Square LLP**.

We look forward to your joining at the earliest.

For **HR Square LLP**

(Authorized signatory)

HR SQUARE LLP

D-NO-6-3-347/22/6, Sri Durga Tulasi Apartment 4<sup>th</sup> Floor Dwarakapuri Colony  
Punjagutta Hyderabad 500082, Tele: +91 40 66666789 email: info@hrsquare.co.in

**APPOINTMENT LETTER**

Date: 18-03-2021

To

Mr.Mr. Cheviti Brahmaiah

ID No: 215818

U Rajupalem,

V.N Palli,

Kadapa

Dear Mr.Mr. Cheviti Brahmaiah

**Reg: Contract of Service for fixed duration.**

This has reference to your resume and subsequent discussions you had with us. As you are aware, Zenex is in the business of outsourcing Executive Man-power to its various Clients. Accordingly, you have been selected to work as a **Jr Chemist** in our Client's works on contractual basis for a fixed duration. The Terms and Conditions of this offer are as under:-

1. While you work at our Client's works, you will be on the rolls of Zenex. Normally, your Services are co-terminus from the date of discontinuance of your/our services with our Client.

**Date of Commencement:** - The date of commencement of this contract shall be the date of your joining **18-03-2021**, the duties at the works of our Client after completing necessary formalities at Zenex.

2. **Training & Probation:**-Your services are purely temporary and on contractual basis, which can be extended further in writing from time to time based on your performance to the best satisfaction of our Client/Zenex. Depending on the need of our client, you may have to undergo training. In case your performance during the training period is found to be not satisfactory, the same will be extended and despite such extension (s), if your performance does not improve, your services are liable to be terminated without any notice. It is understood and agreed that if no letter of extension of training period is issued the same shall be deemed to be extended.

3. **Services:** - You will be responsible to discharge all the services as will be assigned to you either by Zenex or its Client from time to time and you have to discharge the duties efficiently to the best satisfaction of Zenex and its Client. You will abide by the Rules and Regulations in force from time to time of Zenex /Client. You will be required to sign a service agreement with Zenex.



# RAI BAHADUR SETH SHREERAM NARASINGDAS PRIVATE LIMITED

(Formerly : R.B. SETH SHREERAM NARSINGADAS) RBSSN SANKALAPURAM IRON ORE MINES

(AN ISO 9001:2015, ISO 14001 : 2015 & ISO 45001 : 2018 COMPANY)

Corp. Off : D.No. 1499/1, Post Box No. 38, KARIGANUR (Post), HOSPET - 583 201, Bellary Dist. Karnataka, India

GSTIN : 29AAGCR1550H2ZB

www.rbssn.com

CIN : U14290KA2012PTC066475



RBSSN/HR /20-21

Date: 30 November 2020

**Mr. P Ganesh Kumar Reddy**

S/o P.Ramireddy

Chinthala Juturu (V & P),

Vimula (M), Pin: 516390

Dist – Kadapa, Andhra Pradesh

Dear Mr. P Ganesh Kumar Reddy,

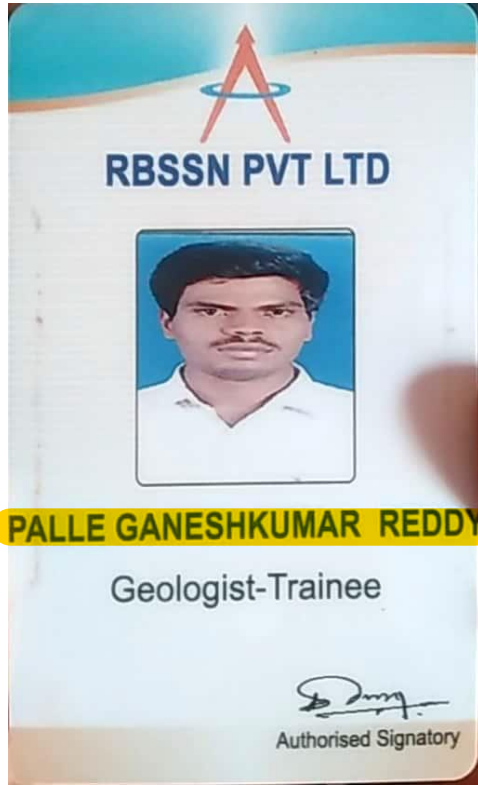
This has reference to the interview you had with us on 30.11.2020; we are pleased to offer you the Post of "Geologist". You are requested to join for duty on or before 03 Nov 2020.

RBSSN Group welcomes you.

Thanking you,

Yours faithfully,  
for Rai Bahadur Seth Shreeram  
Narasingdas Private Limited,

Authorized Signatory



Emp. No. : 2033  
 Department : Mines  
 Joining Date : 03-12-2020  
 Date of Birth : 06-03-1992  
 Blood Group : O-ve  
 Aadhar No : 440764890013  
 Contact No : 6303019820

**IF Found Please Return to :**  
 HR Department  
 Rai Bahadur Seth Sreeram Narasindas Pvt. Ltd.  
 D No.1499/1, P O Box No.38,  
 Hospet - 583201.  
 Dist Bellary, Karnataka, India  
 Ph: +91 8394 266011/265825  
 Mobile No: 9900558010  
 Email:hrd@rbssn.com Website: www.rbssn.com

Rai Bahadur Seth Shreeram Narasingdas Private Limited				Form XI [See Rule 26(2)]		Print Date : 09/Aug/2021	
Name: PALLE GANESHKUMAR REDDY		Emp ID : 2033		No. of Days: 31		Month/Year : Jul/2021	
Father's Name PALLE RAMI REDDY		EL OB:		Avld:		Closing Balance:	
Designation : GEOLOGIST TRAINEE		CL OB:		Avld:		Closing Balance:	
A/c.No.: 30569741347		State Bank of India					
Earnings :							
BASIC	7,500.00 HRA	2,000.00 SPL ALL		2,500.00			
Deductions :							
PF	900.00						
Total Earnings	2,000.00	Total Deduction	900.00	NetSalary		11,100.00	
This is a computer generated payslip, does not require any Signatures.							

Rc. No.67/E/2019  
R.O.O. No.193/2020

Office of the  
Dy. Insp. Genl of Police-III  
APSP Bns, Kurnool.  
Date:16-10-2020

**ORDER**

Sub:- Police Department - Appointment of RSI to APSP - Orders issued -  
Regarding.

Ref : 1. G.O.Ms.No.315, Home (Police-C) Department, dt:13.10.1999.  
2. Rc.No.A1/614/2019-20, HOO. No. 329/2020, Dt: 12.10.2020 of  
the IGP, APSP Bns, Mangalagiri

**& & &**

Sri **Varimadugu Madhusudana**, S/o **Varimadugu Pedda Jayaramudu**,  
Regd. No. **1012522**, Chest No. **234**, SCT RSI of APSP who is successfully  
completed the training is appointed on probation as RSI of APSP w.e.f  
**16.10.2020 FN** in the time scale of pay **Rs. 28940 - 820 - 30580 - 880 - 33220 -**  
**950 - 36070 - 1030-39160 - 1110 - 42490 - 1190 - 46060 - 1270 - 49870 - 1360 -**  
**53950 - 1460 - 58330 - 1560 - 63010 - 1660 - 67990 - 1760 - 73270 - 1880 -**  
**78910** under Rule 16 (a) subject to the conditions that his services are liable to be  
terminated at any time before the declaration of the completion of his probation  
under Rule 16 and 17 of AP State and Subordinate Service Rules with one month  
notice or with one month pay in lieu thereof. He will be under probation for a  
period of (2) year on duty within a continuous period of (3) years from the date of  
appointment.

- I. He is specifically informed that he should pass requisite tests/  
examinations, prescribed within a period of probation failing which he is  
liable for discharge from the service under rule 16 (f) (i) of AP State and  
Subordinate Service Rules.
- II. If his mother tongue is not Telugu or if he has not taken Telugu as second  
language in SSC or equivalent examination or any higher examination, he  
should also get himself qualified by passing the second language test in  
Telugu conducted by the AP Public Service Commission within the period of  
probation prescribed. If he fails to pass the second class language test in  
Telugu, his increments in the time scale of pay shall be postponed without  
cumulative effect till he passes the test and if he does not pass the test  
within a total period of three years from the date of appointment, he will be  
terminated from service, unless he is given additional chances for passing the  
test by the Director General of Police, AP, Mangalagiri who may have  
adequate reasons to be recorded in waiting give a probationer two successive  
additional chances for passing the test in Telugu.
- III. He is further informed that, he shall serve the Police Department for a  
minimum period of (5) years as per the agreement bond given by him at the  
time of undergoing Stipendiary Cadet Training, failing which he shall be  
liable to repay the pay and allowances or any other remuneration received  
by him in addition to the amount spent by the Government on his training  
together with interest thereon. He shall be liable to serve in any part of the  
A.P. State including Railway Police Dists, or when ordered by the  
Government of Andhra Pradesh in any other State of the Indian Union.
- IV. If he is selected for appoint by direct recruitment for another post, category  
or class within same or different services and appointed to it, his lien on the  
service of probationary right from part of the service under the state  
Government which he was holding prior to such appointment by direct  
recruitment shall be retained for a period of three years under rule 30 (e).

### Employment Offer Letter

Dear Mr. B. Veera Bhargava Reddy,

Date: 31<sup>st</sup> December 2020

We are pleased to offer you the full-time position of "Trainee Geologist" in our organisation, please find the following terms and conditions of your employment:

1. Your start date will be January 1<sup>st</sup> 2021 and your services are regularised upon date of joining.
2. Your salary will be **Rs. 13750/- per month**. Tax deduction and other statutory deductions will be made at the source. You will be eligible for bonus payment at the end of the financial year based on your performance and company performance. You shall keep your salary details strictly confidential.
3. You will be posted at Ecomen Laboratories Pvt. Ltd. Office, at Kadapa Andhra Pradesh. You may however be required to work at any place of business which the Company has, or may expand later.
4. You will report to Dr. Brahmaiah T, Manager of Ecomen Laboratories Pvt. Ltd.
5. You shall submit the following copies of documents(self-attested) before or at the time of joining.
  - Proof of Date of Birth certificate
  - Qualification certificates
  - Experience certificates (if any)
  - Two Passport size photographs
  - Copy of PAN and Aadhar card
  - Personal Profile/Bio-data
  - Bank Account details

#### **Job Responsibilities:**

- Grass root implementation of planned work
- Coordination with the Exploration team, DGPS Team, and Monitoring Team
- Geological mapping on mega, meso and microscopic scales if required
- Coordination with local government geological department and mine owners to get the access of information regarding minerals and Mines
- Technical report preparation like Quarry Plans, Environmental Clearances and Reserve calculation
- Ensure that all projects are delivered on-time, within scope and within budget

#### **General:**

- You will be subject to the Rules and Regulations of the Company and the service conditions as are in force at present or as may be introduced or amended or extended



# IgY Immunologix India Pvt Ltd

*Better health through hyper immune egg*

Date: 1<sup>st</sup> September , 2020

## Offer Letter

Dear Mrs. Yadala Prasanna

This has reference to the interview and discussions you had with us. We are pleased to offer you the position of "Research Trainee" in our organization and you will be based at Hyderabad.

Please note that, you are required to join the organization on or before 15<sup>th</sup> September, 2020 failing which, this offer of appointment stands withdrawn.

The company will issue a letter to notify you on your employment status after completion of your training period of six months.

Kindly note that this offer is confidential. A detailed letter of appointment will be given to you on joining.

Please note that your employment will be subject to:

1. Medical fitness as medical checkup report. Please bring medical report at the time of joining.
2. Clearance in the background verification checks that may be required as per the company policy
3. Submission of all the following documents at the time of joining:
  - a. Relieving letter and services certificate from current employer. Fresh student can submit recommendation letter from his/her guide.
  - b. Last 3 months pay slip if applicable
  - c. Form 16 if applicable
  - d. Four copies of your latest passport size photograph with white background
  - e. Self-certified true copies of all the educational certificates from bachelors' degree onward

Please sign and return the duplicate copy of this letter as token of your acceptance of this offer.

Yours Sincerely,

For IgY Immunologix India Pvt Ltd

Dr Y Adinarayana Reddy  
Director



I accept the offer of appointment on the above terms.

Signature: \_\_\_\_\_  
Name: \_\_\_\_\_

Date: \_\_\_\_\_  
Place: \_\_\_\_\_



**Letter of Intent/Appointment Offer**

Dear **Talasani Divya**,

Date: 03 May 2021

With reference to your application/interview and subsequent discussions you had with us, we are pleased to offer you a position of **Technical Trainee** with Team Lease Services Limited on fixed-term assignment and your date of Joining would be **03 May 2021**. Your appointment is subject to confirmation from our client on the selection of your candidature by our client, in accordance with their selection criteria.

Your Monthly & Annual **CTC will be INR 29167.00 and 350004.00 respectively**. The Management reserves the right to bifurcate or merge the allowances in basic salary. Your work location will be **Bangalore**. The job is transferable anywhere within India.

The appointment offer is subject to the information provided by you in your Resume / Bio-data/CV and interviews are correct and valid. Detailed job objectives and salary structure along with appointment letter will be provided upon joining. This Letter of Intent /Appointment Offer does not guarantee employment and shall be valid for two weeks or till the date of joining, whichever is earlier.

You are required to download the TeamLease Mobile App and upload the mandatory documents listed below. Appointment Letter is issued subject to filling all mandatory fields on the Mobile App and uploading the mandatory documents on the Mobile App.

- Copy of Aadhaar Card (both sides).
- Copy of the first sheet of Bank Passbook or canceled cheque (with your name, bank account number, and IFSC clearly printed).
- Copy of highest educational qualification certificate.
- Copy of PAN card.

Link for Android App: <https://play.google.com/store/apps/details?id=com.teamlease.associate&hl=en>

Link for iOS App: <https://itunes.apple.com/in/app/teamlease/id1033421268?mt=8>

Please note that any claims based on the alleged verbal promises by any authority, not a part of this letter, will not be entertained in the future.

Yours sincerely,

For **TEAMLEASE SERVICES LIMITED**

**Rituparna Chakraborty**  
(Authorized Signatory )

Accepted and Agreed

Signature and date:

Name:

PROCEEDINGS OF THE COMMISSIONER:: PRODDATUR MUNICIPALITY

Present : Smt N. Radha,  
Commissioner.

Roc.No.367 /C6/2020

Dt. 09.12.2020.

**Sub:** Establishment Section – Municipal Administration – Recruitment for the post in Ward Secretary – DSC 2020 – Provisionally appointed in the post of **Ward Sanitation & Environment Secretary** in the ULB of Proddatur - Posting Orders - Issued

- Read:** 1. Recruitment Notification No.05/2020,Dated:10.01.2020.  
2.G.O. Ms. No. 591, MA & UD Department (UBS) Department dt.17.09.2019.  
3.Circular Roc.No.20026/178/2019/A1, dt.30.09.2019 of the Commissioner and Director of Municipal Administration, A.P.Guntur.  
4.Lr.Roc.No.224-6/C1/2019,dt.20.11.2020 from the District Level Committee,Kadapa  
5. Minutes Roc No.759/2020/A4/KDP/DSC-2020 dated.23.11.2020 of the Regional Level Committee, Ananthapuramu.  
6. Proc.Roc.No.759/2020/A4/KDP /DSC-2020,Dated:23.11.2020 of the Regional Director of Municipal Administration & Chairman, Anantapuramu.  
7.Proc.Roc.No.759/2020/A4/KDP /DSC-2020,Dated:03.12.2020 of the Regional Director of Municipal Administration & Chairman, Anantapuramu  
8. Option of the Individual dated.09.12.2020.

\*\*\* \*\*

ORDER :

In pursuance of the read above, the Government have conducted Examination to the Ward Administrative Secretary vide 1<sup>st</sup> to 3<sup>rd</sup> read above. And basing on the strength of the District Collector and Chairman District Selection Committee vide 4<sup>th</sup> to 6<sup>th</sup> read above and Regional Level Selection Committee. **Sri/Smt/Kum Koneti Brahma Kalyani, Hall ticket No.201110001598** who has been provisionally appointed as **Ward Sanitation & Environment Secretary** is posted to Proddatur Municipality Kadapa District as per the option of the Individual. He/She is temporarily appointed as **Ward Sanitation & Environment Secretary** in the 42 Secreteriat in Proddatur Municipality as per **Ward Sanitation & Environment Secretary Rank cum option wise on the consolidated pay of Rs. 15,000/- per month** and he / she should follow the conditions laid in appointment order 1 to 13 paras, under the Administrative control of the Municipal Department.

The individual is directed before the Commissioner, Proddatur Municipality and he is informed that, if any certificates produced by him/her found false at a later date, then he / she is liable for criminal action besides removal from service without any prior notice.

Further, the posting orders issued subject to outcome of various disciplinary cases pending and OAs, WPs and SLPs pending if any in the A.P. Administrative Tribunal/Hon'ble High Court of Judicature of Andhra Pradesh.

If any audit objections / objections raised from the higher authorities the posting others will be cancelled without any prior notice to the individual.

*N. Radha*  
Commissioner,  
Proddatur Municipality.

To

*09/12/2020*  
*CG*

## SRI SHIRIDI SAI JUNIOR COLLEGE, JAMMALAMADUGU

RC NO – 12033/E4-4/1991 – 92 Dated: 26/06/2015 Affiliated to BIE AP, Vijayawada.

This is to certify that **Sri.L.MAHALAKSHMI D/O L.LAKSHMAIAH**  
working as a J.L. in **BOTANY** in this college for this academic year i.e., 2020 onwards.

During this period his performance and conduct are Satisfactory.



*K. Sreevathy*  
Principal 28.01.22  
PRINCIPAL  
SRI SHIRIDI SAI JUNIOR COLLEGE  
JAMMALAMADUGU-516434  
Y.S.R. KADAPA (Dist.) A.P.





# Apollo Health and Lifestyle Limited

(CIN - U85110TG2000PLC115819)

27-07-2020

To,  
Jajam Sai Sree Harsha  
AHL107372  
D.NO-12-32-1, Sreenivasa Complex,  
Porumamilla(Mandal), YSR Kadapa - 516193

## LETTER OF APPOINTMENT

Dear Jajam Sai Sree Harsha

With reference to your application and subsequent offer which has been accepted by you, we are pleased to appoint you as "Scientific Officer - Molecular" in Apollo Health and Lifestyle Limited. On the following terms and conditions.

1. **PLACE OF POSTING**  
This appointment takes effect from your date of joining which as per records stands 27-07-2020. Your posting shall be at Kurmool - GGH - Diagnostics. During employment you may be posted or transferred to any location and/or department/division or any of the group companies, associates or affiliates existing or to be set up anywhere in India or abroad, with/without additional remuneration, on issuance of sufficient notice. You shall be governed by the policies, procedures and rules of the company during your employment period. The management reserves the right to amend such policies during this period and the same shall be notified to you accordingly.
2. **SALARY AND OTHER COMPONENTS**
  - 2.1 **SALARY AND ALLOWANCES**  
Your annual CTC shall be 355000/- (Rupees Three Lac Fifty Five Thousand Only) which shall be inclusive of basic salary, allowances, retiral and other benefits as detailed in Annexure-I hereto. You shall be governed by the policies, procedures and rules of the company related to the salary, allowances, benefits and perquisites as detailed in this appointment letter. The company may at its sole discretion modify such allowances, benefits and perquisites from time to time in accordance with its policies.
  - 2.2 **COMPENSATION PROGRESSION**  
Increase in your compensation and future prospects in the company shall be governed by the policies, procedures and rules of the company and will entirely depend on your performance, hard work and regularity in attendance, sincerity, good conduct and such other relevant factors and the company's performance. Such increase in no case shall be automatic or a matter of right. You shall be eligible for increment and performance linked variable pay (if applicable), only on successful completion of your probation.
  - 2.3 **BACKGROUND VERIFICATION**  
Your employment by the Company is conditional upon and subject to completion of background verification of your employment application and documents submitted by you.  
If any of the details are found to be incorrect or falsified at any point of time during your employment, Company reserves the right to terminate your employment without any notice.

# **STAFF APPOINTMENT ORDER**

PROCEEDINGS OF THE CORRESPONDENT  
Sri PRAGATHI JR COLLEGE, KAMALAPURAM.

Mr/Ms **SULAM THULASI** has been selected as a Lecturer in CHEMISTRY In the oral interview hold on **01.12.2020** based on his/her performance in the interview and the marks obtained in the concerned P.G Course and other Qualifications.

Copy to

1. Individual,
2. B.I.E Vijayawada,
3. File.

Secretary & Correspondent,  
Pragathi Jr college,  
Kamalapuram, Y.S.R Dist.

*L. Lakshmi Kant*  
CORRESPONDENT

**PRAGATHI JUNIOR COLLEGE**  
KAMALAPURAM,  
Y.S.R. (Dist.) -516 289.

# **STAFF APPOINTMENT ORDER**

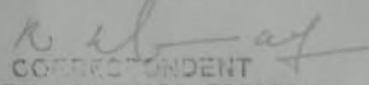
PROCEEDINGS OF THE CORRESPONDENT  
Sri PRAGATHI JR COLLEGE, KAMALAPURAM.

**Mr/Ms MEKALA LAKSHMI PRASANNA** has been selected as a Lecturer in CHEMISTRY In the oral interview hold on **01.12.2020** based on his/her performance in the interview and the marks obtained in the concerned P.G Course and other Qualifications.

Copy to

1. Individual,
2. B.I.E Vijayawada,
3. File.

Secretary & Correspondent,  
Pragathi Jr college,  
Kamalapuram, Y.S.R Dist.

  
CORRESPONDENT  
**PRAGATHI JUNIOR COLLEGE**  
KAMALAPURAM,  
Y.S.R. (Dist) -516 288.

05<sup>th</sup> October 2020

## APPOINTMENT LETTER

Mr. Kancharla Chandrahas Reddy,



Sub: Your Appointment in BNPA Coatings Pvt. Ltd.

Dear Chandrahas,

With reference to letter dated on 28<sup>th</sup> September 2020 we are pleased to appoint you an **Assistant Officer (O4) of Quality Control Department** in our Company.

### Terms and Condition of Employment Agreement:

#### 1. Remuneration

Your CTC will be **Rs. 300,000/- Per Year** and PF where applicable will be deducted from your monthly compensation as per the government rules and regulations. Bonus is paid to the eligible employees as per the provisions of the Payment of Bonus Act 1965. Income Tax where applicable will be deducted at source from your monthly compensation as per the government rules and regulations. Basic and the other allowances and perquisites applicable in your grade are spelt out in the Annexure attached hereto.

#### 2. Working Hours

The Company commercial operations include working 45 hours a week, start at 9.00 a.m. to evening 5.30 p.m. on Monday to Friday and 9.00 a.m. to 2.30 pm on Saturday. However, you may be required to extend the working hours and work as necessary to meet the demands of the Company. The Management can change the timings, as it may consider necessary.

#### 3. Leave

You will be entitled to Festivals & National Holidays, Casual and Privileged leaves as per the leave policy of the company. For the purposes of the leave the year shall run from April to March.

You are entitled to 30 days of Privilege Leave per calendar year. However, it is not allowed to take Privilege leave unless you complete the probation period. The Leave can be accumulated up to 150 days, where after, company will purchase further accumulation at the end of the fiscal year.

Leaves should be applied for in advance and should be approved by the concerned official. The company reserves the right to grant/deny the leave applied, depending on the contingency of work. However, the leave encashment will not be permitted in the case if you quit the services without requisite notice or whose services are terminated on account of misconduct such as dishonesty etc.

#### 4. Job and responsibilities

You shall, to the best of your ability, work for the Company on all matters relating to your profile and other related activities that may be assigned to you by the Company from time to time. You are expected to render your Job Responsibilities with utmost dedication and honesty.

#### 5. Notice of Confirmation/Termination

There shall be a probation period of 6(Six) months, from the date of joining, for purposes of confirmation. At the end of the probation period your employment shall be deemed to have been confirmed unless you have been issued a communication by the Company, in writing, terminating your appointment or extending the probation period. You need

Page 1 of 2

**BERGER NIPPON PAINT AUTOMOTIVE COATINGS PRIVATE LIMITED**

Formerly "BNB Coatings India Private Limited"

A-99/3, Okhla Industrial Area, Phase – II, New Delhi-110020, INDIA

CIN No. U24100DL2007FTC165043

+91 11 26385995, 26385996, 26385998 | Email: enquiry@berger-nipponpaint.co.in

to give the company 1(One) month notice period or 1(One) month basic salary as shortage notice even on the probation period.

Further, your services can be terminated by either party giving to the other notice of 3 (Three) months in writing or 3 (Three) month basic salary. The Company reserves the right to terminate the employment on any ground whatsoever, including the ground of misconduct or unsatisfactory performance or violation of the Company policies. Absence of a continuous period of more than three days, without prior approval of the Management, (including overstay of leave/training), can lead to termination of your services without notice. The Company shall verify the facts stated by you in your resume and if any of the facts stated therein at any point of time are found to be false, your services will be terminated immediately without notice. Your employment with the Company would automatically come to end after your attaining the age of 58 years. You will also be liable for earlier retirement, if you are found by any medical officer, appointed by the Company, to be mentally or physically unfit to discharge your functions and responsibilities.

**6. Confidentiality and other terms**

During your appointment with the Company you are restricted to undertake any other employment or engage in any external activities of any nature, honorary or remunerator without prior approval of the management. You are expected to attend to official duties and responsibilities diligently and to the best of your ability. You are further expected not to divulge any information regarding the affairs or business matters of the Company and all information that comes to your knowledge by reasons of your association with the Company is deemed to be confidential. Your appointment with the Company is also subject to your signing of Non-Disclosure Agreement (NDA) with the Company, as Annexed thereto. If at any point of time it comes to the knowledge of company's management that you have violated any of the condition of this agreement in any manner, then management shall have full right to terminate your service without notice.

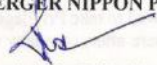
**7. Severance**

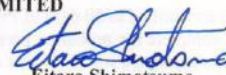
Upon separation from the Company on account of either termination or otherwise, you need to immediately return to the Company all the assets and property including documents, files, Vehicle etc. in your use, possession or custody. Kindly sign a duplicate copy of this Letter in token of your acceptance and return the same to the Company. Please submit duly attested copies of proof of age, academic certificates, employment certificates, relieving order / salary certificate from the last employer, medical fitness certificate issued by a qualified physician and 4 passport sized photographs.

With Warm Regards,

Yours Truly,

For **BERGER NIPPON PAINT AUTOMOTIVE COATINGS PRIVATE LIMITED**

  
**Rajendra Singh Shekhawat**  
Corporate Head: - HR & Admin

  
**Eitaro Shimotsuma**  
Director

Acceptance

I have read, understood and hereby accept the terms and conditions of my appointment with the company.

Signed: \_\_\_\_\_ Name: \_\_\_\_\_

Date: \_\_\_\_\_

Annexure A enclose



Date: 18-11-2020

To  
Mr. CHEPPALI VIJAY

**OFFER LETTER**

Dear Mr. CHEPPALI VIJAY,

This has reference to your application and the subsequent interview you had with HETERO DRUGS LTD - R&D we are pleased to offer you for the position of "TR.RESEARCH ASSOCIATE IN AR&D DEPARTMENT" location BALANAGAR in our organization on a contractual basis.

The brief details of the offer are as below:

Gross Salary : Rs 12,000/-P.M

Your expected Date of Joining : 01/12/2020

You will be issued a detailed 'Appointment Letter' on your joining with HR SQUARE LLP. And this offer letter will be valid till 01-12-2020 and will automatically become void unless it is explicitly extended by the client or HR SQUARE LLP.

You are requested to sign and return us the copy of the Offer letter as a token of your acceptance.

Please bring the following documents along with you on the day of your joining with HR SQUARE LLP:

1. Copy of relieving letter from previous employer if applicable
2. Latest payslip / proof of salary / Bank statement in which last salary credited
3. Copies of Education certificates
4. Four passport sized colour photographs
5. Proof of House Address (Electricity bill, Rent Agreement, Postal Address proof, etc.,)
6. ADHAAR & PAN card copy
7. Duly filled Standard Application form of HR Square LLP.

We look forward to your joining at the earliest.

For HR Square LLP

(Authorized signatory)

Letter No.: 150020

mailed on 07/12/2020



इंटरनेशनल एडवांस्ड रिसर्च सेंटर फॉर पाउडर मेटलर्जी एंड न्यू मटेरियल्स  
(विज्ञान एवं प्रौद्योगिकी विभाग, भारत सरकार का स्वायत्त अनुसंधान एवं विकास केन्द्र)

डाक घर: बालापुर, हैदराबाद - 500 005. तेलंगाना, भारत.

INTERNATIONAL ADVANCED RESEARCH CENTRE FOR  
POWDER METALLURGY AND NEW MATERIALS

(An Autonomous Research & Development Centre of Department of Science & Technology, Govt. of India)  
P.O: Balapur, Hyderabad - 500 005, Telangana, INDIA.

Ref No. ARCI/HRD/GTP/2020

07<sup>th</sup> December, 2020

**Ms. Akkim Poornachandrika,**  
H.No. 1/101, Errapalli Village,  
Pulivendula Mandalam,  
Kadapa- 516 391  
Andhra Pradesh.  
Ph. No: +91-9121970547,  
Email: chandrikapoorna@gmail.com.

**Sub: Award - Under "Graduate Training Programme (GTP)".**

**Dear Poornachandrika,**

The Director, International Advanced Research Centre for Powder Metallurgy and New Materials (ARCI), Hyderabad is pleased to offer the award under the Graduate Training Programme (GTP) to you on the terms and conditions stated below:

01. The Trainee Scheme shall carry a consolidated stipend of **Rs. 15,000/- (Rupees Fifteen thousand only)** per month (fixed).
02. The duration of the Programme will be for a maximum period of **one (01) year only** from the date on which you will report. **No Further Extension will be given after completion of your GTP tenure.**
03. **ARCI will not provide transport/accommodation to you and you should make your own arrangements.**
04. The normal working time at ARCI is from **9:00 a.m. to 17.30 p.m. (Monday to Friday)** with half an hour lunch break.
05. You will be entitled to leave at the rate of **1 day per month** for the period spent by you as a trainee. You are not entitled to leave of any other kind. Your award may be terminated if you abstain, without prior sanction of leave, for a period exceeding fifteen (15) days.
06. You will not be treated as an employee of ARCI for any purpose and ARCI will not guarantee any job/position after the completion of your training tenure. You shall not be eligible for medical coverage, insurance, LTC and other welfare benefits enjoyed by ARCI employees.

Contd... 2/-

*Signature*

Date: 07.08.2020,

**LETTER OF OFFER**

**Mr.S.Sirigiriashok**

**Congratulations!!**

We are pleased to offer you an Employment with **M/s Discovery Laboratories Pvt. Ltd** based on the interview discussions you had with us and your application submitted to us. Details of the terms and conditions of offer are as under:

1. You will be designated as “**Chemist – R&D**” and will be based at our factory.
2. Your date of commencement of Employment will be on or before 17th Aug, 2020.
3. Your CTC will be **Rs. 2,79,505-** (Rupees Two Lakh Seventy nine Thousand five hundreden five Only) per annum.
4. Your employment would be subject to the Terms & Conditions, mentioned in your appointment letter, which will be issued to you on your joining.
5. You will be on probation for a period of Six Months from the date of joining.
6. Please bring along the below listed documents / details on your day of joining.
  - a) Proof of age/ Copy of SSC Certificate
  - b) Copies of all your relevant Educational qualification Certificates
  - c) Copies of professional and experience Certificates
  - d) Copy of relieving letter and latest three pay slip from your previous employer
  - e) Form 16 (TDS certificate)/ Copy of your PAN Card
  - f) Aadhar Card
  - g) 4 passport size photographs

Kindly sign a copy of this letter as a token of your acceptance of this offer.

We warmly welcome you to the Discovery family and look forward for your long and mutually beneficial association with us.

For Discovery Laboratories Pvt. Ltd,

HR





# MICRO LABS LIMITED

Plot No. 16, Veerasandra Industrial Area,  
Anekal Tk., BANGALORE. Tel. No. 7831963



Dariya Sudarshan

Authorised Signatory



Date: 04-Jan-2021  
Ref: APL/Unit/HR/Offer/2020  
Ms. P Sree Vidya

Dear Ms. P Sree Vidya,

**Letter of Offer**

With reference to your application and subsequent interview you had with us, we are pleased to advise you that you have been selected for the position of **Executive (E1) - Quality Control\_UNIT - X in Aurobindo Pharma Limited, Unit X, Plot No 16, APIIC, Multi product SEZ at Sy.No.3 (P) to 6(P) & 413(P) & 416(P) Palchur village and 113 Part of Palepalem Village Naidupeta Mandal , PSR Nellore District, Andhra Pradesh** on the terms and conditions as agreed by you at the time of interview and that are mentioned in Annexure - I.

You are advised to join on or before **05-Feb-2021**. You are advised to report at our Aurobindo Pharma Limited, Unit X, Plot No 16, APIIC, Multi product SEZ at Sy.No.3 (P) to 6(P) & 413(P) & 416(P) Palchur village and 113 Part of Palepalem Village Naidupeta Mandal , PSR Nellore District, Andhra Pradesh by 09:30 AM, to complete your joining formalities. Please note joining formalities will be taken either on **Monday, Wednesday or Friday** in any week.

While joining, you are advised to submit the following for our verification and records:

- Copies of certificates (including mark sheets) along with originals, for proof of age, educational qualifications, conduct etc.
- Relieving letter from your present employer and latest salary slip.
- Independent references with phone Nos-Other than relatives.
- Passport size photographs – 08 Nos, stamp size photograph-02 Nos.
- Blood grouping certificate and medical fitness certificate- Original
- Copy of PAN card & Aadhar Card.
- To submit the resignation acceptance copy from your current Company to APL, within 1 week from acceptance of this Offer Letter. If you fail to do so, this offer stands withdrawn automatically on close of seventh day from the date of receiving this offer.
- UAN/PF Number of previous organization (If applicable)
- Two – (individual) Passport size photographs of yourself and your family members (dependents) for coverage under Mediclaim Policy

The regular appointment order will be issued at the time of your joining.

In case you do not join us by the stipulated time, this offer will be withdrawn at the sole discretion of management.

Please confirm your date of joining by e-mail: [hr@aurobindo.com](mailto:hr@aurobindo.com),

For AUROBINDO PHARMA LIMITED,

**GOURI SHANKAR TITTI**  
**SENIOR GENERAL MANAGER-HUMAN RESOURCES**

(CIN : L24239TG1986PLC015190)

**AUROBINDO PHARMA LIMITED**

PAN No. AABCA7366H

Corp. off.: The Water Mark Building, Plot No. 11, Survey No.9, Hi-tech City, Kondapur, Hyderabad - 500 084 T.S., INDIA Tel: +91 40 88/2 5000 / 1200 Fax: +91 40 6/0/ 4059

Regd. off.: Plot No. 2, Maithrivihar, Ameerpet, Hyderabad - 500 038 T.S., INDIA Tel: +91 40 2373 6370 Fax: +91 40 2374 7340, Email: info@aurobindo.com

[www.aurobindo.com](http://www.aurobindo.com)

Date: 28th September 2020

**EMPLOYMENT OFFER**

Dear Ms. Ramya Tejaswini. K

Congratulations!

With the reference to your application and subsequent interviews, we are pleased to offer you an employment opportunity at **Brains & Machines Innovative Solutions Private Limited**.

You will hold the full-time position of **ML Engineer**, based at our HYDERABAD office. You will report directly to the Director of Brains & Machines Innovative Solutions Private Limited. We believe that you will be a fine addition to our Operations team and that this represents an excellent opportunity for you.

**Monetary Benefits:**

Your monthly gross will be **Rs. 25,000/-** (Rupees Twenty Five Thousand only) per month. Please refer Salary Annexure for more details.

In addition to your monthly gross you will be eligible for a variable pay based on your performance as per the Company's policy.

**Job Opportunity:**

You shall be on probation period for 90 days. After completion of the probation period your performance will be reviewed by the management and offer you an employment opportunity in Brains & Machines Innovative Solutions Private Limited. This decision will be completely on the discretion of Brains & Machines Innovative Solutions Private Limited.

**Brains & Machines Innovative Solutions Pvt. Ltd.**

Trendz Unity, 4th Floor, Kavuri Hills, Madhapur, Hitech City, Hyderabad, Telangana 500033.

Tel: 040-48550489 | Email: [contact@bmis.mobi](mailto:contact@bmis.mobi) | Web: [www.bmis.mobi](http://www.bmis.mobi)

Ramya T-K  
MK



**Date of Joining:**

Your date of joining will be **01<sup>st</sup> October 2020.**

**Please Bring:**

Our offer is contingent upon satisfactory evidence and verification of your credentials.

- |                              |   |                            |
|------------------------------|---|----------------------------|
| 1. Educational Qualification | - | (Original with photo copy) |
| 2. Past Experience           | ( | -do- )                     |
| 3. Pay slip                  | ( | -do- )                     |
| 4. ID Proof                  | ( | -do- )                     |

Thanks,

**Hossam ElDeeb**  
Head of Human Capital

**Brains & Machines Innovative Solutions Pvt. Ltd.**

Trendz Unity, 4th Floor, Kavuri Hills, Madhapur, Hitech City, Hyderabad, Telangana 500033,  
Tel: 040-48550489 | Email: [contact@bmis.mobi](mailto:contact@bmis.mobi) | Web: [www.bmis.mobi](http://www.bmis.mobi)

Ramya T.K.  
Ms



Ref : VIT/ HR/Fac.Appt./2021/

07<sup>th</sup> April 2021

**Appointment Letter**

Dear Mr. Gunisetty Ramasekhar,

*Congratulations !*

We are glad to appoint you as **Assistant Professor (Junior)**, School of Advanced Sciences [SAS] of this Institution on probation from **01<sup>st</sup> April 2021**.

You shall be paid a consolidated monthly emolument of **Rs.20,000/-**.

The following conditions apply:

1. You shall be governed by the service rules of the Institution during the tenure of engagement.
2. You will report to the Dean, School of Advanced Sciences [SAS].
3. The position is purely tenure based [until the submission of Ph.D. Thesis or Maximum tenure of three years whichever is earlier].
4. Your performance will be evaluated on a continuous basis at the end of each year by the Dean/Director. The decision of the Dean/Director shall be final and binding on you.
5. You may be assigned in Labs, tutorials, projects, evaluation and other academic administration works as may be necessary at the option of the Institution.
6. The appointment shall cease to have effect automatically without any notice under following conditions:
  - a. In case you take up any positions as Research Associate, Junior Research Fellow, Senior Research Fellow, Project Assistant, etc. [getting stipend from funding Agencies].
  - b. Until the submission of Ph.D. Thesis.
7. You will be entitled to avail 10 days of Casual Leave only per academic year.
8. You will be entitled for medical insurance as per ESI Act.
9. You have to give **three months** notice prior to your resignation subject to the condition that, you will be relieved from duty at the end of the Academic Semester only.
10. If you are agreeable for the above terms and conditions you are requested to **sign the duplicate copy of this order in token of acceptance and return it to us.**

  
REGISTRAR

To  
Mr. Gunisetty Ramasekhar [Emp. Id.:17623]  
Ph.D. Reg.No.20PHD0394  
School of Advanced Sciences [SAS]

Cc : File

Vellore - 632 014, Tamil Nadu, India; Phone: 91 - 416 - 2243091 (10 Lines) Fax: 91- 416 - 2243092

E-mail: registrar@vit.ac.in

www.vit.ac.in



# VIT<sup>®</sup>

Vellore Institute of Technology  
(Deemed to be University under section 3 of the UGC Act, 1956)

## VELLORE CAMPUS



### Gunisetty Ramasekhar

#### Assistant Professor (Junior)

SAS

Emp. ID: 17623

Issuing Authority

# FACULTY

**BY REGISTER POST BY ACK DUE**

PROCEEDINGS OF THE REGIONAL JOINT DIRECTOR OF COLLEGIATE EDUCATION KADAPA.  
PRESENT: Dr.P.Kalavathi., M.Sc.,Ph.D.

Rc.No. 1292/A2/2020

**Dated:06-07-2020**

Sub:- APLGS-Backlog vacancies of S.C.'s/S.T.'s-limited recruitment to the backlog vacancies notified-Appointment of the candidate for the post of JuniorAssistant-Kumari. KOPELLA SWARNAKALA, D/O.K.VIJAYAPAL- allotted by the District Collector -Appointment Orders -Issued.

Read: 1. Procs.Rc.No.B3/130/2018 Dated 18-01-2020 of the District Collector, YSR District.  
2. Representation dated 26-06-2020 of Kumari. KOPELLA SWARNAKALA, D/O.K.VIJAYAPAL.

\*\*\*\*

**ORDER:**

In pursuance of the orders issued in the references 1<sup>st</sup> to 6<sup>th</sup> read above and under clause 10 [a] [i] of the general rules of the APMS rules, Kumari. **KOPELLA SWARNAKALA**, D/O.K.VIJAYAPAL of MORRAYAPALLE(V),CHAPADU(M),YSR DISTRICT is here by appointed temporarily to the post of Junior Assistant against Roster Point No. 2 [SC-W] under the backlog vacancy reserved for S.C.'s/S.T.'s and posted to O/o the Regional Joint Director of Collegiate Education,Kadapa in the existing vacancy in the scale of pay **Rs.16400-470-16870-510-18400-550-20050-590-21820-640-23740-700-25840-760-28120-820-30580-880-33220-950-36070-1030-39160-1110-42490-1190-46060-1270-49870** plus as usual allowances admissible under the orders in force subject to the condition that her appointment is liable for termination at any time without notice and without assigning any reason. She should joined duty within 30 days from the date of receipt of these orders as envisaged in G.O.Ms.No.193 General Administration [Ser.A] Department, dated 26/04/1999 failure to report for duty within stipulated time, the appointment order stand cancelled.

The individual comes under Contributory pension scheme as per rules. Her appointment order now is in accordance with under section 4 of A.P. act of 1994 and as per G.O.Ms.No.653 Finance [Pension-I] department, dated 22/09/2004.

She should produce Physical fitness certificate, Caste Certificate, Date of Birth Certificate and Attestation Forms in quadruplicate duly filled in and certified by a gazette officer for verification of the antecedents by the police department.

The receipt of these proceedings should be acknowledged.

  
REGIONAL JOINT DIRECTOR OF  
COLLEGIATE EDUCATION [FAC]  
KADAPA.

To

Kumari. KOPELLA SWARNAKALA, D/O.K.VIJAYAPAL, MORRAYAPALLE (V), CHAPADU (M), YSR DISTRICT.

Copy to the DTO/STO, concerned

Copy to the District Employment officer, Employment Exchange, YSR District

Copy submitted to the District Collector, YSR District.

Copy to B3 Section.

Spare -1

Date: 17-12-2020

**Welcome Note**Dear **Mr. Basireddy Brahmanandareddy**

Congratulations and welcome to Randstad family! We are delighted to have you as part of our organization. Your role and association with us is critical in fulfilling the mission of our organization. We hope, our association will be professionally meaningful and mutually beneficial. You join a group of our 60,000 + Employee Workers (EW) deputed to our various clients, in order to partner in their business success.

Thank you for the information and documentation provided to ease your on-boarding process. You can continue to use our online portal to access and download your monthly pay slips, edit personal details, download forms required for registering your employment for various statutory benefits. The next few pages will give you more information on your employment with us.

For any queries, please feel free to contact the Randstad Help Desk. The facility is currently available Monday through Friday, 9:30 am to 6:30 pm. You may contact the Help Desk through one of the three methods below:

1. Log in to [Click here to log in Randstad Portal](#)
2. Call us Toll free 1800 420 9944
3. Email us to [flexicare@randstad.in](mailto:flexicare@randstad.in)

**Our Core Values:** As a new entrant, we would like you to know that randstad is known for continuing to adhere to and live by the core values established in our early days. Its good to know that every Randstad employee continues to keep to and live by these values today. They are

**To Know** - We are experts. We know our clients, their companies, our candidates and our business. In our business its often the details that count the most

**To Serve** - We succeed through a spirit of excellent service, exceeding the core requirements of our industry.

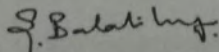
**To Trust** - We are respectful. We value our relationships and treat people well.

**Striving For Perfection** - We seek to improve and innovate constantly. Its our job to help our clients and candidates to find satisfaction in all their pursuits. This is what gives us the edge.

**Simultaneous Promotion Of All Interests** - We take our social responsibility seriously. Our business must always benefit society as a whole.

I wish you all the very best as you embark on an exciting journey with Randstad while enhancing your professional stature, along the way.

For Randstad India Pvt Ltd.



Authorized Signatory  
Balakrishnan S  
Head - HRSSC





29.12.2020

Mr. Ganga Madhusudhan

S/o Rama Gangi Reddy,  
25/11/97,A.K Nagar,  
Industrial Estate,  
Nellore 524004.

Dear Mr. Ganga Madhusudhan,

Sub: Offer Letter

With reference to your application and subsequent interview you had at our Hyderabad Office, we are pleased to offer you the employment for the position of "Accountant" with PVR Projects Limited.

You are requested to join on or before 10<sup>th</sup> January, 2021 along with your attested certificates, credentials and your last pay slip failing which this offer would be treated as cancelled.

You will be position at our Hyderabad office or any other office/sites where your presence may be needed. Presently, you will be positioned at our Head Office in Hyderabad. Initially your consolidated salary will be Rs. 25,000/- pm.

You will be on probation for a period of Three months during which your performance shall be appraised and based on the Management's report your continuity shall be decided.

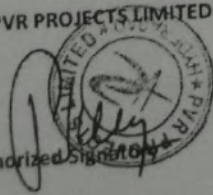
Your continued employment at PVR Projects Ltd. is solely up-on your performance and suitability. Your regular appointment shall be confirmed after the successful completion of probationary period. In case, if you want to leave the company, One month prior notice should be given to the management.

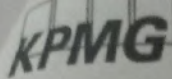
Thanking you,

Yours sincerely,

For PVR PROJECTS LIMITED

Authorized Signatory





KPMG Global Services Private Limited  
Building No. 10  
5th & 6th Floor, Tower-C  
DLF Cyber City, Phase - II  
Gurgaon - 122 002, India

Telephone: +91 124 612 8800  
Fax: +91 124 612 8700  
Internet: www.kpmg.com/in  
Email: indiawebsite@kpmg.com

To Whomsoever It May Concern

21 January 2021

Dear Sir/Madam

This is to confirm that Jangiti Dinesh Rayalu is employed with us since 7 December 2020 and is currently designated as Senior Analyst working with us at our Bangalore office.

This letter is issued at his own request and the Company accepts no form of responsibility nor provides any form of assurance in connection with the application.

This letter has been digitally signed by Anuricha Chander by using Digital Signature Certificate from IP Address 10.188.4.10 at Gurgaon DSC SI No. & issuer 47 BB EE 45 E5 89 Verasys CA 2014 .

Signature Not Verified

ANURICHA CHANDER

21.01.2021 15:58

KPMG Global Services Private Limited, an Indian private limited company and a member firm of the KPMG network of independent member firms affiliated with KPMG International Cooperative ("KPMG International") a Swiss entity.

Registered Office:  
Building No. 10  
5th Floor, Tower C  
DLF Cyber City, Phase II  
Gurgaon - 122 002, Haryana

CIN U74140HG2010PTC041413



# GSR SERVICES

Offer cum Appointment Letter

Date: 31.08.2020

Dear Shri. Kalluri Sravani

This has reference to your application for a suitable position in our company and the subsequent interview you had with us. We are pleased to offer you the position of the Executive (Sourcing, procurement) S,P,&W – EPD or with in such other capacity the management shall from time to time determine with Andhra Pradesh State Fiber Net Limited (Client Position), Head Office at Vijayawada, Andhra Pradesh.

It gives me great pleasure to invite you to join the M/s. GSR Services family, your contribution to this position will be a key contributor for the growth of GSR Services family and I am personally looking forward to having you as part of our exciting team very soon, your appointment will be governed by the following terms and conditions.

- 1. DATE OF APPOINTMENT:** Your appointment will be effective from the date of joining which shall be as soon as possible on or before 08-09-2020 failing which this appointment will stand automatically withdrawn.
- 2. EMOLUMENTS:** Your cost to company per Month is Rs20,000/-PM including/deducting Taxes and other benefits as applicable. Your individual remuneration is purely a matter between yourself and the company and has been arrived on the basis of your job skill, specific background and professional merit. We expect you to maintain this information and any changes made therein from time to time as personal and confidential, discussing this with peers is against the company policy.
- 3. POSTING:** Your initial posting will be at our client premises. However, your services are transferable to any other location or office of the company or to any subsidiary or associate company, whether now existing or still to be formed or to any of our customer location. Such transfer/deputation will be in accordance with the company's rules being in force at the time. You shall not become a direct employee of any of the client deployed, or join any organization in the similar line of business M/s. GSR Services, should be the company notice any violation we reserve the right to prosecute legally.
- 4. EMPLOYEE BENEFITS PROGRAM:** You will be covered by the company sponsored Employee Benefit Program as applicable from time to time.
- 5. LEAVE AND WORKING HOURS:** You will be entitled for leave as per the leave policy in force from time to time. You will be governed by the working hours applicable to your location of posting and you will be required to work additional hours as may be necessary for the efficient execution of your responsibilities.
- 6. CONFIDENTIAL INFORMATION:** You shall acknowledge that any information not generally known outside the company considering or relating to the business of the company, the findings, reports, inventions, discoveries, developments, improvements and strategies evolved, disclosed to you by company or written, invented or conceived by you is confidential and you agree not to divulge to anyone, during the term of this agreement.

7. **PAST RECORDS & UNSATISFACTORY SERVICES:** If any declaration given or furnished by you to the company prove to be false or if you are found to have wilfully suppressed any material information, or your performance does not measure up to the required standard or should be found violating clauses pertaining to the other work. Confidential Information, your services are liable to be terminated without any compensation without more ado.
8. **SEPERATION:** The Company shall have the right to terminate this agreement at anytime, without cause, written notice. If at any time in the option of company/client is final and binding in this matter you are found to be a non – performer or guilty of fraud, dishonesty, disobedience, disorderly behaviour, negligence, indiscipline, absence from duty without permission or any other conduct considered as deterrent to our interest of violation of one or more terms of this letter, your services may be terminated without notice and on account of reason of any of the acts or omission, company/client shall be entitled to recover the damages from you.
9. **DOCUMENTS TO BE SUBMITTED AT TIME OF JOINING:**
- Resume
  - Educational and Experience certificates.
  - Relieving letters or accepted resignation letter.
  - Last drawn salary slip.
  - Last appointment order.
  - PAN card and Aadhar card
  - 2 passport size photographs

Please get two copies of each other of the above documents.



Yours Sincerely  
For GSR Services  
Proprietor

---

DO No.495/2020  
Rc.No.A1/283/2019-2020.

Office of the Commandant,  
XI Bn., AP. Spl. Police,  
Bhakarapet, YSR Dist, Kadapa,  
Dated:08-09-2020

**APPOINTMENT ORDER**

Sub:- XI Bn., AP. Spl. Police, Bhakarapet, YSR District Kadapa-  
Appointment Order as Police Constable (APSP) – Issued – Regarding.

Ref:- 1) Memo Rc.No.758/Trg-II/2019, dated:04-09-2020 of the Director  
General of Police, AP, Mangalagiri.

2) Letter Rc.No.1520/A7/2019-2020, dated:08-09-2020 of the  
Commandant, 5<sup>th</sup> Bn., APSP, Vizianagaram.

--:~&T&:--

As per the results of Stipendiary Police Constable (APSP) communicated in the reference 2<sup>nd</sup> cited, the following Trainee Cadets who have successfully completed the training are appointed as Police Constables (APSP) in the time scale of Pay of Rs 16400-470-16870-510-18400-550-20050-590-21820-640-23740-700-

25840-760-28120-820-30580-880-33220-950-36070-1030-39160-1110-42490-

1190-46060-1270-49870 with effect from 09-09-2020 subject to the condition that

their services are liable to be terminated at any time before the declaration of their probation under Rule 16 and 17 of AP State and Sub-Ordinate service rules with one months notice or with one months pay in lieu thereof. They should report to the Commandant, XI Bn., AP. Spl. Police, Bhakarapet, Kadapa YSR District on 09-09-2020. They will be on probation from the date of appointment for a period of two years on duty with in a continuous period of three years. They are covered under contribution pension scheme rules as contained in G.O.Ms.No.655 Fin (Pen-I) Dept., dated:22-09-2004 and the existing AP Revised Pension Rules, 1980 are not applicable to them.

2. They are specifically informed that they should pass requisite test/examinations, prescribed within a period of probation failing which they are liable for discharge from the service under rule 16(f) (i) of AP State and Subordinate Service Rules 1996.

3. The PCs whose mother tongue and medium of instruction is not Telugu, they will have to pass the 3<sup>rd</sup> class language test conducted by the AP Public Service Commission within three years from the date of their appointment, failing which they will be discharged from service.

4. They shall be liable to serve in the specialized Units Viz., Intelligence, CID, Railways and training institutions where ever they are posted.

5. They should submit the movable and Immovable property returns to this office at the time of their joining without fail.

6. They should occupy Govt. Quarter and stay in Police Lines wherever quarters are available.

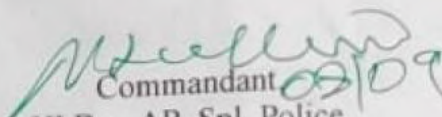
Contd.....2

They are allotted G.Nos as noted against their names. Posting orders will issued separately.

Sl.No.	Chest No.	Regd. No.	G.No. / PC No. Allotted	Name
1	73	4207197	115	DARA PRASANNA KUMAR
2	76	4277396	122	CHAGI ERANNA
3	88	4214627	125	THEDLAPU MANIKANTA
4	65	4132119	139	VARADA RAJABABU
5	58	4221702	141	MAMIDI DURGA BAPUJI
6	99	4235937	145	AADINA NAVEEN PHANI
7	95	4198982	149	MAMIDI SURESH
8	18	4041916	150	LANKA CHENNAPPA
9	71	4126376	151	MUDILI SANTHOSH KUMAR
10	49	4260698	166	THATHIREDDY GNANAPRAKASH
11	16	4008781	178	ANNEPU VENKATESH
12	110	4109815	182	PEDDIVEETI CHENNAKRISHNA
13	3	4090498	189	MARUPROLU GOPAL REDDY
14	93	4326543	192	KARRI ANIL
15	102	4121371	193	REVALLA RAMESH
16	67	4113881	198	TALARI NAGALINGAM
17	89	4014408	200	POSALADEVI SUDARSHAN
18	35	4181300	203	BOMMASANI SUDHEER BABU
19	31	4190890	207	SARAMPATI JAGADEESWARA RAO
20	72	4093871	213	YANAKI GURU PRASAD
21	46	4127547	219	KESARI KESAVA
22	4	4109431	236	RAAVI RAJESH
23	85	4102486	247	PENUGURTHI TIRUPATI RAO
24	83	4144014	264	POGIRI SRINUVASA RAO
25	52	4341063	283	PINNINTI BALAKRISHNA
26	50	4093627	286	VADDADI UDAY KIRAN
27	74	4214809	290	PAMANJI VENKATA RAMANA
28	27	4011650	294	PICHHOLLA MALLIKARJUNA
29	5	4194488	295	KONDAVEETI ANIL KUMAR
30	64	4177921	309	NADIPALLI SATISH
31	112	4025946	325	KONCHADA VENKATESWARA RAO
32	22	4080400	337	MEDEPADU SURESH
33	42	4105873	346	MEKALA CHIRANJEEVI
34	2	4027785	354	DUNGAVATH SOMASANKAR NAIK
35	34	4155018	357	BHEEMANAPALLE MANIKANTA CHARI
36	32	4191898	361	SHAIK FAROOK
37	21	4125767	369	POTNURI MOHAN RAO
38	91	4089466	375	KILARI DURGA RAO
39	45	4002121	377	USURUPATI SIVIAIAH
40	82	4178595	414	SETTIPALLI SIVA PRASAD
41	41	4297607	428	UNDRAJAVARAPU RAVI
42	92	4153108	452	KAMBATI VIJAYA BHASKAR
43	109	4100857	464	MADDINA PRASAD
44	11	4006351	482	UNNAM PRADEEP KUMAR
45	96	4353064	514	GAJAVALLI KOTILINGAM
46	33	4081200	535	KURAVA THILAK KUMAR
47	57	4075455	572	AYNAMPUDI PRASANTH

48	106	4005477	574	CHENNA VENKANNA
49	70	4038460	600	LANKA PRAVEEN
50	62	4183692	603	KHAJI JAFAR SADHAK
51	87	4221857	618	GUBBALA VEERANAGA PRASADU
52	13	4294418	623	UDUMULA RAMESH
53	113	4317695	657	PINNINTI HARISH
54	77	4021479	674	RAMAVATH VENKATESULU NAIK
55	48	4284075	696	MARIBOINA BALA GURAVAI AH
56	80	4326765	722	NALLABOTHULA NARASIMHA
57	116	4036212	727	THOTI RAGHU
58	47	4028037	736	GURUBILLI SRINIVASA RAO
59	9	4238294	745	VEMPADAPU KOTESWARA RAO
60	78	4272011	761	BONI RAVITEJA
61	23	4123165	792	SUNKARI GANESH
62	69	4067229	818	THATIGOTLA ASHOK
63	104	4214423	837	KESAM RAJASEKHAR
64	43	4036931	839	SEKHAR GOUTHAM
65	84	4176846	843	BHADRAGIRI RAMAKRISHNA

Acknowledge the receipt of the order.

  
 Commandant  
 XI Bn., AP. Spl. Police,  
 Bhakarapet, Kadapa YSR Dist.

To

All the individuals of XI Bn., AP. Spl. Police, Bhakarapet, Kadapa YSR District.  
 Copy to all OsC, AsC, Addl. Commandant & Administrative Officer.  
 Copy to 'A' & 'B' Supdts., all Bn., Staff, Bn., QM, BWO, SS, MTO, RSI-A,  
 CCS, PA to Commandant, DO Book and IT Core Team.

Copy to STO, Sidhout and DTO, Kadapa for information.

Copy to the Commandant, 5<sup>th</sup> Bn., APSP, Vizianagaram for information.

**Copy submitted with compliments to ::**

The Director General of Police, AP, Mangalagiri for favour of information.

The Inspector General of Police, APSP Bns., Mangalagiri for favour of information.

The Dy. Inspr. General of Police-III, APSP Bns., Kurnool for favour of information.




GOVERNMENT OF ANDHRA PRADESH

POLICE DEPARTMENT

APSP 1261572

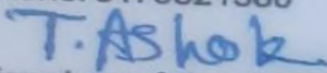


**T. ASHOK**  
**POLICE CONSTABLE-818**  
**11TH BATTALION**

  
Dy. Inspector general of Police  
(Security) Intelligence, AP

Identification Marks :  
a mole on the lift little finger

**Address :**  
S/o. T. Bala Ankanna  
# 2-173, Eswar Reddy Nagar,  
Rameswaram,  
Proddatur-516360  
Phone: 8179521380

  
Signature of the Candidate

Date of Birth : 15/06/1995  
Valid Upto : 31/07/2050  
Blood Group : B+ Ve

Issued On : 30/11/2020



- \* It is requested that the folder of this card be extended all help in discharges of this duties
- \* Not to be duplicated/cloned
- \* If found please return the card to the DIG (ISW). Gollapudi, Vijayawada - 521225.(0866-2414127)



**PROCEEDINGS OF THE DISTRICT COLLECTOR & CHAIRMAN, DSC, ANANTHAPURAMU**  
**PRESENT: SRI GANDHAM CHANDRUDU, I.A.S.,**

Roc.No.1140/2020/B1(Pts)

**Dated:24-11-2020.**

Sub:- Recruitment of Functional Assistants to Village Secretariats -DSC-2020-  
Anantapuramu District - A.P. Panchayat Raj Subordinate Service -  
Notification No.02/2020, Dt: 10.01.2020 - Provisional Appointment orders  
for the post of Panchayat Secretary (Grade-VI) Digital Assistant issued -  
Place postings - Orders issued.

Read:- 1. G.O.Ms.No.110, PR & RD Dept (MDL-1), dated:19-07-2019.  
2. Recruitment Notification No. 02/2020, Dated:10.01.2020.  
for the Post of Panchayat Secretary (Grade-VI) Digital Assistant.  
3. Progs. Rc.No.1140/2020/B1(Pts)/DSC-2020, Dated: /2020 of the  
Chairman DSC & District Collector, Ananthapuramu.  
4. Note orders of the District Collector, Ananthapuramu, Dt:21.11.2020.

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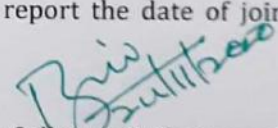
**ORDER:**

Sri/Smt/Kum. **RAVITEJA GOLLAPALLI** Hall Ticket No. **201209010384**, Rank No. **306**  
has been provisionally selected and appointed to the post of Panchayat Secretary (Grade-VI)  
Digital Assistant vide reference 3<sup>rd</sup> read above subject to the conditions laid down therein.

In pursuance of the guidelines issued on postings from time to time he/she is hereby  
posted as Panchayat Secretary (Grade-VI) to **Pathabathalapalli** secretariat of **Nallamada**  
Mandal of Ananthapuramu District.

He/She is instructed to report before the Mandal Parishad Development Officer,  
**Nallamada** within 30 days of the receipt of the provisional appointment orders issued already  
to the candidate vide reference 3<sup>rd</sup> read above and produce all the original certificates and  
Physical Fitness Certificate issued by a Medical Officer not below the rank of Civil Assistant  
Surgeon of a Government Hospital in original.

The Mandal Parishad Development Officer, **Nallamada** is instructed to admit the above  
candidate. The MPDO is further requested to verify all the original certificates and Physical  
Fitness Certificate before admitting the said individual and report the date of joining of the  
individual to this office without fail.

  
For District Collector & Chairman DSC  
Ananthapuramu.

To

The individual.

The Mandal Parishad Development Officer concerned

Copy to the Extension Officer (PR&RD) concerned

Copy to the Special Officer, Gram Panchayat concerned.

Copy to the Divisional Panchayat Officer concerned

Copy to the Sub Treasury Officer concerned.

Copy to the Deputy Director, District Treasury Office, Ananthapuramu.

Copy to the District Audit Officer, State Audit, Ananthapuramu.

Copy to the District Employment Officer, Ananthapuramu.

Copy to the Chief Executive Officer, Zilla Praja Parishad, Ananthapuramu.

Copy Submitted to the Commissioner of Panchayat Raj & Rural Development Andhra Pradesh,  
Tadepalli, Guntur (Dist) for favour of information.

GOVERNMENT OF ANDHRA PRADESH  
OFFICE OF THE DISTRICT COLLECTOR & MAGISTRATE, ANANTHAPUR DISTRICT  
PROCEEDINGS OF THE CHAIRMAN, DISTRICT SELECTION COMMITTEE & DISTRICT COLLECTOR

DSC - 2020

Present : Sri / Smt Sri Gandham Chandrudu, IAS.,

Rc.No.1140/2020/B1(Pts)/DSC-2020/ Dated: 24/11/2020



--:O:--

**ORDERS :**

**Sub :** Recruitment of Posts to Village Secretariats - DSC-2020 - Provisional offer of Appointment in the **A.P. Panchayat Raj Subordinate Service** - Appointment Orders - Selection to the post of **Panchayat Secretary (Grade-VI) Digital Assistant** - Orders issued.

**Read :**

1. G.O.Ms.No.110, PR & RD Dept ( MDL-1), dated:19-07-2019.
2. Recruitment **NOTIFICATION NO. 02/2020, DATED:10-01-2020** for the Post of **Panchayat Secretary (Grade-VI) Digital Assistant**
3. Member Convenor DSC - 2020, Letter No : **DSC/112 /9/201109008765 , Dated: 24/11/2020**

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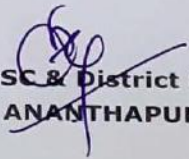
Consequent upon your selection by the District Selection Committee and approval of the Competent Authority viz., Collector and Chairman, District Selection Committee in the reference 5th cited **Sri/Smt/Kumari RAVITEJA GOLLAPALLI** S/o,D/O,W/o GOLLAPALLI SOMASEKHAR REDDY (HT No:201209010384) is hereby provisionally appointed as **Panchayat Secretary (Grade-VI) Digital Assistant** and directed to report at **O/o District Panchayat Officer, Near Rudrampeta Bypass, beside Kammabhavan, Ananthapuramu 515001 , 08554-241320** on **/2020 at 10.00 A.M** upon accepting the following Terms and Conditions:-

1. You are hereby offered provisional appointment to **Panchayat Secretary (Grade-VI) Digital Assistant** in the **PANCHAYAT RAJ AND RURAL DEVELOPMENT DEPARTMENT**

2. You will be on probation for a period of two years from the date of joining the post and during the period of probation you will be paid consolidated pay of Rs. 15,000 per month. Further, after successful completion of probation you will be placed in the pay scale of Rs.14,600 - Rs.44,870 in RPS 2015 . The period of probation may, however, be extended at the discretion of the component authority. You will be required to discharge your duties while under probation to the satisfaction of superior officer. As regards other matters relating to probation, shall be governed by the conditions laid under A.P State and Subordinate Service Rules, and/Special Rules and instructions issued by the Government of Andhra Pradesh from time to time.
3. During the period of Probation, you will be required to undergo Induction Training and also to undertake such other training courses and pass departmental tests as the Government may prescribe from time to time. Successful completion of Probation and subsequent confirmation is mandatory. Failure to complete the period of probation to the satisfaction of the Government or failure to pass the prescribed test(s), if any, will render you liable for discharge from service.
  - a) During the period of Probation, you will be liable to be discharged from service at any time without any notice, if-
  - b) On the basis of your performance or conduct, you are considered unsuitable for further retention in service, or
  - c) You are otherwise found ineligible or unsuitable to be retained in the service.
4. Your appointment to the Post of **Panchayat Secretary (Grade-VI) Digital Assistant** in **PANCHAYAT RAJ AND RURAL DEVELOPMENT DEPARTMENT** is provisional and subject to the verification of character, antecedents and Social category/Community/Tribe against which your selection has been made. If, at any stage, information provided by you is false or certificates furnished by you in respect of qualifications viz., local area, caste,PHC/Ex-Servicemen /Sports etc., are found to be non-genuine, bogus or if any false information is given by you in the Antecedents Verification Form, your provisional appointment will be cancelled forthwith and criminal/legal action will be taken.
5. If you are already in service in Central Government/State Government/PSU/ Autonomous Body/Bank/ Corporation or in any other employment, you are required to submit formal Relieving Order by the respective Organization certifying that your conduct during the said employment does not render you unsuitable for the present offer of employment;

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6. Your Services shall be liable to termination at any time by one month notice in writing given either by you or the appointing authority, subject to other terms and condition prescribed under Government rules in vogue.
7. That you are eligible for monetary benefits from the date of joining only.
8. That this provisional appointment is subject to the Final orders issued by Hon'ble High Court/any other courts as applicable to the post, and any orders issued from time to time.
9. You will be liable to refund to the Government the pay and allowances and any other remuneration received by you in addition to the amount spent by the Government on your training.
  - a) if you fail to serve the department for a period of 3 years after the completion of training for any reasons: or
  - b) if you discontinue the training or are discharged while under training for misconduct or any other reasons:
3. You are instructed to produce the Physical Fitness Certificate issued by a Medical Officer not below the rank of Civil Assistant Surgeon of a Government Hospital in original.
4. The **District Panchayat Officer, ANANTHAPUR** District is directed to post the selected candidate in the Village Secretariat and assign duties as per the job chart as per the instructions of the Government and report compliance.
5. Your employment conditions will be governed by A.P. State and Subordinate Service Rules and/or Special Rules, as applicable, and as amended from time to time in respect of the post.
6. You are hereby informed to report for duty within 30 days of receipt on failing which the offer of appointment may be treated as cancelled.

  
**Chairman DSC & District Collector,  
ANANTHAPUR District.**

To,  
**RAVITEJA GOLLAPALLI,**

**Mobile No : 8309497650**

58  
131

Copy To,  
**District Panchayat Officer, ANANTHAPUR District,  
The Commissioner, PR&RD ,  
The Commissioner, PR & RD for Information.**

Date : September 28, 2020  
Ref No.: SBIGIC/HR/OF/20-21/572

**Mr. Vadla Siva Venkata Prasad**

D.No: 58/384-9-3, 2nd Floor, Akkayapalli,  
Chowtapalli Road, Rv Nagar(P), City: Kadapa,  
District: Andhra Pradesh - 516003  
Mobile No. - 9885062243

Dear Sir,

Offer Letter:

With reference to your recent interview with us, we are pleased to offer you the position of **Business Development Executive - Bancassurance in the grade of Executive Assistant** in SBI General Insurance Co. Ltd. You will be reporting to the Territory Sales Manager - Bancassurance. You will be on probation for a period of six months. Your confirmation in the service of the Company will be subject to your successfully completing your probation.

2. During the period of your probation and upon any subsequent confirmation, your remuneration will be at the fixed rate of **Rs.185000/-** (Rupees One Lakh Eighty Five thousand only) per annum. This will be an all inclusive on a cost to the company (CTC) for availing your services. The components of this all-in cost to company can be analyzed in more detail with you prior to commencement of your probationary period of employment.
3. Your initial posting will be in Kadapa under Kurnool. However, the company reserves the right to utilize your services at any other place within or outside the country.
4. This is a provisional offer. We will issue a Letter of Appointment subject to completion of following formalities:
  - i. Actual production of Relieving letter or acceptance of resignation letter from your current employer.

**SBI General Insurance Company Limited**

Corporate & Registered Office: 'Natraj', 301, Junction of Western Express Highway & Andheri - Kurla Road, Andheri (E), Mumbai - 400 069 | CIN: U66000MH2009PLC190546 | Tel.: +91 22 42412000 | [www.sbigeneral.in](http://www.sbigeneral.in)

Logo displayed belongs to State Bank of India and is used by SBI General Insurance Co. Ltd. under license | IRDAI Registration Number 144

- ii. Actual production of original documents and certificates regarding educational qualifications, work experience, remuneration, identity and references, detailed in application form. Please refer to the annexure for the complete list of testimonials.
5. The Company shall carry out background verification before expiry of the probation period described in the *Letter of Appointment* and your appointment shall be voidable at the sole discretion of the company in case the outcome of the background verification is not satisfactory to the Company.
  6. The remuneration offered to you is confidential in nature. This should not be disclosed to any other employee of SBI General nor should it be discussed with them. In case of breach of confidentiality of remuneration, the offer made by us will be voidable at our sole discretion irrespective of its acceptance at your end
  7. While in service, you will not work for anybody else for remuneration, honorarium or for any other consideration without the written permission of the company.
  8. In case of your resignation or termination by SBI General Insurance Co. Ltd for any reasons whatsoever, the admissibility or otherwise of payment of any incentive and the quantum of such incentive to be paid shall be at the sole discretion of the Management and no correspondence shall be entertained in this regard.
  9. In case you resign before your confirmation, no other incentive would be payable.
  10. The normal age of superannuation shall be 60 years.
  11. Validity of the offer is 30 days from the date of letter i.e. till 28 October, 2020.

Yours faithfully,



**Niranjana Parida**  
Lead - HR Operations

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**SBI General Insurance Company Limited**

Corporate & Registered Office: 'Natraj', 301, Junction of Western Express Highway & Andheri - Kurla Road, Andheri (E), Mumbai - 400 069 | CIN: U66000MH2009PLC190546 | Tel.: +91 22 42412000 | [www.sbigeneral.in](http://www.sbigeneral.in)  
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I have read the above terms and conditions and hereby accept the offer.

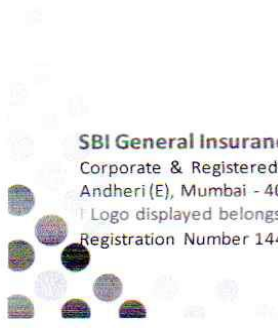
Expected date of joining: 29/09/2020

Signature: ..........

**SBI General Insurance Company Limited**

Corporate & Registered Office: 'Natraj', 301, Junction of Western Express Highway & Andheri - Kurla Road, Andheri (E), Mumbai - 400 069 | CIN: U66000MH2009PLC190546 | Tel.: +91 22 42412000 | [www.sbigenral.in](http://www.sbigenral.in)

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## LETTER OF APPOINTMENT

एन.ए.ए.ए.ए.ए.  
भारतीय स्टेट बैंक  
STATE BANK OF INDIA

Date: 24.02.2021

Roll No : 3511002465  
Shri. / Ms. : **YERRABOLU YESWANTH**  
S/o. / D/o. : Y SIVASANKAR  
H NO 4 152 R S RANGAPURAM  
, KURNOOL  
ANDHRA PRADESH, PINCODE: 518598

Dear Sir,

### RECRUITMENT

In continuation of offer of appointment letter No.HR/5/JA/359 dated 13.01.2021 issued by the Assistant General Manager (HR), State Bank of India, Local Head Office, Hyderabad, we are pleased to inform you that you have been appointed as a "Junior Associate (CS&S)" in Clerical Cadre in the Bank in the pay scale of **Rs. 17900-1000/3-20900-1230/3-24590-1490/4-30550-1730/7-42660-3270/1-45930-1990/1-47920**, as permissible under Bank's rules, on the terms and conditions mentioned below. The above pay scale is subject to review in the wage negotiations. In case of candidates selected as ex-servicemen, the pay-fixation on joining the Bank will be done as per the guidelines issued by Indian Banks' Association and Government of India, Ministry of Finance, Department of Financial Services. The latest instructions in this regard are enclosed.

- Your service in the Bank will be governed by the provisions contained in Sastry & Desai Awards as amended from time to time by industry or bank level settlements with recognised unions and provisions contained in Code of Conduct.
- You will be required to perform all the duties and responsibilities, as prescribed by the Bank for "Junior Associate (CS &S)" from time to time.
- You will be on probation for a period of six months with effect from the effective date of joining. Prescribed number of e-lessons are required to be successfully completed by you during the probation period. Failing which, your probation period will be extended and/or your service can be terminated.
- During the period of your probation, your performance will be evaluated. The Bank will be entitled to extend the said period of probation, if your work is not found to be satisfactory during the probation period. Your confirmation will also be subject to receipt of satisfactory report about your character and antecedents from the police authorities and from the referees named by you.
- Even after your confirmation in the Bank, if any adverse report is received from the police Authority and/or from the Referees named by you about your character and antecedents, your service in the Bank will be liable to be terminated.

☎ +91 40 2346 6430 to 32  
☎ +91 40 2475 5073  
IP No. : 900031  
✉ agmphr@hyd.sbi.co.in

మానవ వనరుల విభాగము  
4వ అంతస్తు, స్థానిక ప్రధాన కార్యాలయము.  
బ్యాంక్ స్ట్రీట్, కోల్.  
హైదరాబాద్ - 500 095

मानव संसाधन विभाग  
4वीं मंजिल, स्थानीय प्रधान कार्यालय,  
बैंक स्ट्रीट, कोली.  
हयराबाद - 500 095.

Human Resources Department  
4th Floor, Local Head Office  
Bank Street, Koli.  
Hyderabad - 500 095.






- p) You shall give an undertaking to the Bank that you will be prepared to serve anywhere in India, at any branch / office of the Bank at any time, should the exigency of service so require and/or wherever required by the Bank. The Bank shall be entitled not to consider your application for transfer, if made, to a place of your choice within Circle/State at least for a period of three years from the date of your appointment. There is no provision of Inter Circle Transfer/Inter State Transfer.
- (q) You shall be bound by the provisions of the various Awards as well as the Bipartite Agreements entered into by the Bank and the Employees' Union / Federation as also to any modifications thereto from time to time.
- (r) Your duties in the Bank will be as may be communicated to you from time to time by way of Circulars / e-Circulars. You will also be required to work on computers and key in all the vouchers in the system and put through all transactions, feed / analyze / compile, type the data etc., in the computer without any special compensation / allowance.
- (s) You will comply with the "Code of Conduct of the Bank while using internet or social media."
- (t) The Bank reserves the right to change your designation at any time and may require you to perform any other / additional duties as may be required by the Bank.
- (u) You will have to sign a declaration of fidelity and secrecy, letters of undertaking etc., as prescribed by the Bank.
- (v) If you have served elsewhere, please arrange to furnish a discharge / clearance certificate from the previous employer before joining the service of the Bank.
- (w) Please note that in the event of any of the information, declarations, certificates/ testimonials being found incorrect / false / fake / invalid or you have concealed or suppressed any material facts, this appointment shall be deemed invalid ab-initio and you will render yourself liable for appropriate action including departmental action, removal/dismissal from service.

02. You are hereby required to report at, State Bank of India, \_\_\_\_\_ Branch / RBO FIMM MAHABUB NAGAR (for further posting), on 25 FEB 2021. Please carry a copy of this appointment letter and your identity proof while reporting there.

03. Please acknowledge receipt of this letter and return to us the enclosed duplicate of this letter duly signed by you in token of your having accepted the appointment as "Junior Associate (CS&S)" in Clerical Cadre on the terms and conditions stated above.

Yours faithfully,

  
Assistant General Manager





PROCEEDINGS OF THE SUPERINTENDENT OF POLICE, Y.S.R. DISTRICT, KADAPA  
PRESENT: K.K.N. ANBURAJAN I.P.S.,

Procs.No.A-10/RECT-2/DSC-2020

**Dated: 02-12-2020.**

- Sub:** Recruitment of the Posts of Village Secretariats - DSC-2020 Selection to the Post of Grama Mahila Samrakshana Karyadarshi & Ward Mahila Samrakshana Karyadarshi (Female) Posting Orders Issued.
- Ref:** 1. Recruitment Notification No.1/Home/2020, dt: 10.01.2020.  
2. Corrigendum Notification Rc.No.6390/C4/2020, dt: 18.11.2020.  
3. Proceedings in Rc.No.A10/Rect-02/2020, dt: 01.12.2020 of the Chairman, District Selection Committee & District Collector, YSR District, Kadapa.

\*\*\*

ORDER:-

In pursuance of the Ref.<sup>3</sup> cited of the District Collector & Chairman, District Selection Committee- 2020 Recruitment of posts to Grama Mahila Samrakshana Karyadarshi & Ward Mahila Samrakshana Karyadarshi **Kum/Smt THOTTEMPURI MOUNICA NAVYATHA PRASUNA Hall Ticket No: 201101016872** who has been provisionally appointed as Grama Mahila Samrakshana Karyadarshi & Ward Mahila Samrakshana Karyadarshi (Female) is posted to **SEC.NO.11190003, ITUGULLAPADU OF SAKN MANDAL** as per the option of the individual. She is temporarily appointed as Grama Mahila Samrakshana Karyadarshi & Ward Mahila Samrakshana Karyadarshi (Female), **in the consolidated pay of Rs. 15,000/- per month** and she should follow the conditions issued in appointment orders 1 to 13 paras.

The individual is directed to report before the Panchayat Secretary to **SEC.NO.11190003, ITUGULLAPADU OF SAKN MANDAL** duly submitting (1) set of photo copies of all certificates that are uploaded to website, and Physical fitness certificate issued by the Civil Assistant Surgeon of a Government Hospital in Original, within (30) days from the date of receipt of these orders, failing which the appointment now ordered shall be treated as automatically cancelled. After reporting, she should intimate about her joining to the CI/SI/SHO concerned.

The above individual is informed that, if any certificates produced by her found false at a later date, then she is liable for criminal action besides removal from service without any prior notice.

The Panchayat Secretary to **SEC.NO.11190003, ITUGULLAPADU OF SAKN MANDAL** is requested to admit the individual at the place of posting and obtain the required certificates from the individual and intimate the date of joining of the individual with F.N/A.N. immediately to this office and he/she is directed to extract the work as per the job chart prescribed for the post, which is appended herewith.

*M. Hanumanth*  
for SUPERINTENDENT OF POLICE,  
Y.S.R. DISTRICT, KADAPA.

To

- Kum/Smt.Kum/Smt THOTTEMPURI MOUNICA NAVYATHA PRASUNA Hall Ticket No: 201101016872  
Copy submitted to the District Collector, Kadapa, YSR District for favour of kind information.  
Copy to the Chief Executive Officer, ZPP, Kadapa.  
Copy to the District Panchayat Officer, Kadapa.  
Copy to the District Employment Officer, Kadapa.  
Copy to the MDO concerned.  
Copy to the Panchayat Secretary, Village secretariat concerned.  
Copy to the SHO concerned, Copy to STO concerned,  
Copy to Stock File.

VFI SLK Global Services Pvt. Ltd.,

Contacts:+918041805721/+918066904721/+918040501721.

VFI SLK64957



Private and Confidential

Date:07/16/2020

Mr./Ms. Thejaswi K

H.No :55 &57,Flat no :S6 Venkatadri apartments Thulasi Theatre Road Marthahalli  
Bangalore - 560037

We are delighted to welcome YOU to our organization.

You will be an integral part of a high energy & dynamic work environment. We believe in deep & enduring relationships and welcome you to excel, learn, grow and build an enriching & rewarding career with us.

The following points outline the offer details.

- Offer Details:** We are pleased to offer you the position of "Engineer - Software", Grade P1. Your total Cost to Company (CTC) inclusive of all benefits is **INR 625,000.00/- (Rupees Six Lakh Twenty Five Thousand Only) per annum**. This is subject to deduction of tax at source, in accordance with the prevailing IT laws. Your compensation details are detailed in Annexure 1.
- Offer Validity:** This offer is valid till **07/27/2020**. Kindly ensure that you confirm your acceptance of the offer in writing, on or before **07/21/2020**. The offer stands null and void thereafter, unless the offer acceptance date is extended and communicated to you in writing. This offer supersedes all prior communication, written and oral.
- Offer Conditions:** This offer and your subsequent employment is subject to your successful completion of Background check as detailed in the attached Terms and Conditions document.
- Date of Joining:** Your tentative date of joining is **07/27/2020**.
- Location:** Your work location will be **Bangalore, India**.

We wish you a long & successful tenure with us and looking forward to working with you.

Best regards,

A handwritten signature in black ink that reads 'N. Sangeetha Ponnappa'.

N Sangeetha Ponnappa(AVP- HRM)

Date:07/16/2020

Thejaswi K

Date:07/16/2020

Regd. Office: VFI SLK GLobal Services Pvt Ltd, VFI SLK SEZ UNIT, 3rd Floor, Tower-A, Amin Properties LLP (SEZ), Sy nos.19.20/1, 20/2,

Poojanahalli, Devanhalli, Bangalore-562110

CIN - U74999KA2019PTC123879 email ID: [br.jayakumar@slkgroup.com](mailto:br.jayakumar@slkgroup.com)



HDFC bank Ltd.,  
I-Think Techno Campus,  
Building Alpha, Next to Kanjur  
Marg Railway Station(East)  
Kanjur Marg(E),  
Mumbai-400 042

**Employee Code : 247758**

**Personal & Confidential**

**Date of Joining : Feb 15, 21**

**Name : NUKALA SNEHA**

**Location : Hyderabad**

Dear NUKALA SNEHA ,

Further to the interview & discussion you had with us, we are pleased to offer you as Officer, in Retail Branch Banking(cost code: 39) at branch (21), Hyderabad on the following terms and conditions:

BAND	: O.
Basic Salary	: 15500.00 Rs. /-pm
HRA	: 2500.00 Rs. /-pm
<b>Total</b>	<b>: 18000 Rs. /-pm</b>

(The above compensation will be payable to you every month in the salary. You may claim income tax exemption as applicable within the parameters of the applicable tax structure)

**Provident Fund:**

You will be covered under the Bank's Provident Fund Trust. The Bank shall contribute 12% of your base salary towards provident and pension funds in accordance with applicable laws.

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[www.hdfcbank.com](http://www.hdfcbank.com)

Regd.Office : HDFC Bank Limited, HDFC Bank House, Senapati Bapat Marg, Lower Parel (West), Mumbai - 400 013  
Corporate Identity No: L65920MH1994PLC080618



HDFC bank Ltd.,  
I-Think Techno Campus,  
Building Alpha, Next to Kanjur  
Marg Railway Station(East)  
Kanjur Marg(E),  
Mumbai-400 042

If you are agreeable to the above mentioned terms and conditions, please intimate your acceptance to us by return copy of this letter, duly signed by you, within two days of receipt. In case no confirmation is received within the above mentioned period the appointment letter shall be deemed to have been withdrawn.

We welcome you to HDFC BANK and look forward to having a long and mutually beneficial association with you.

Yours truly,

For HDFC Bank Limited

---

**Ranga Subramanian**  
Vertical Head HR - Sales

I have read all the terms and conditions of the offer and would like to confirm my acceptance.

---

Signature of Applicant

Date:

**This is a system generated letter hence signature is embossed on the same.**

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[www.hdfcbank.com](http://www.hdfcbank.com)

Regd.Office : HDFC Bank Limited, HDFC Bank House, Senapati Bapat Marg, Lower Parel (West), Mumbai - 400 013  
Corporate Identity No: L65920MH1994PLC080618

Date: **11-03-2021**

Applicant ID : **B\_3\_31679**  
Name : **B Eswar Naik**  
Location : **BANGALORE**

## OFFER LETTER

Dear **B Eswar Naik**

Thank you for your interest in Adecco.

Based on your resume and the interview you had with us, we are pleased to make you an offer of employment as **Devops Engineer** on deputation to our client **IBM INDIA PVT LTD** on fixed term contract, for the remuneration as offered and agreed by us (details given below). The Management reserves the right to bifurcate or merge the allowances in basic salary.

**The Net Salary (In Hand) offered to you is Rs 68185.00 only per month; detailed breakup is enclosed.**

The management reserves the right to utilize your services on deputation to our clients on fixed term contract, anywhere in India, through our branch offices, either in existence or which may come into existence. Your initial place of posting will be at **BANGALORE**. However, you may be required to report to our Branch Office (address mentioned at the top right corner of this letter), to complete your joining formalities, in the event you have not been able to follow our digital process

This employment offer is subject to:

- a) The information provided by you in your resume and interviews are correct and valid.
- b) This offer letter is valid till the date of your joining which should not be later than **15 days** of issuance of this letter; your expected DOJ is **10-03-2021**. If you do not join us by the stipulated date, this offer is deemed invalid. Your formal appointment letter will be issued at the time of your joining, subject to receipt of various mandatory documents, as per list given below.
  - Aadhar card for proof of identity, proof date of birth and proof of address.
  - Educational certificates
  - ESI declaration in Form 1, PF nomination in Form 2 and Gratuity Nomination in "Form F"
  - PAN Card, Bank A/C details with proof
  - Six passport size photographs
  - Experience certificates and relieving letter from your previous employer (if applicable).
  - Proof of your last drawn salary (if applicable)

Please note that any claims based on alleged verbal promises by any authority in the organization are not a part of this letter and will not be entertained in future.

We look forward for you to join our organization at the earliest.

With warm regards,

**Adecco India Pvt. Ltd.**



Arun Soman  
Sr. Manager – SSC

Authorized Signatory



Simi Chacko  
Asst. Manager – SSC

**BE YOURSELF,  
MAKE A DIFFERENCE.**

**accenture**

03-May-2021

C4903673

**ANNEM MOUNIKA**

H/No: 2-13, R.Lingamdinne(V), Sanjamala(M), Kurnool(D). 518166

Dear **ANNEM**,

Based on our recent discussions with you, we are pleased to extend you an offer to join Accenture Solutions Private Ltd (hereinafter referred to as 'the Company') in **Chennai**. This letter will officially confirm your annual total earning potential and terms of your employment.

Job Profile- **Finance Process Associate**  
Management Level- **12**  
Sublevel - **3**  
Job Family Group-**Finance**  
Business Deal-**Non Contact Center**

Your annual total cash compensation will be **INR 440800** and will be structured as per the attached Annexure 1 ' Compensation Details. This will continue to be applicable until further communication on the same. Your annual total earning potential includes:

-Annual fixed compensation of **INR 380000/-**; this includes allowances and statutory benefits and will be structured in accordance with the Company's compensation guidelines. The said amount includes employer's contribution to Provident Fund, as applicable.

-Variable Bonus: You will be eligible to participate in the FY21 Individual Performance Bonus (IPB) Programme. Your indicative pay-out can range from **0% to 16%** of the prorated fixed pay in the Fiscal Year, subject to the overall terms and conditions of the IPB, including but not limited to your individual performance achievements and the Company's performance. The Company may, at any time and in its sole and absolute discretion, amend, suspend, withdraw vary and/or modify any of the terms and conditions of the IPB programme guidelines. The IPB will be paid out subject to you being on the rolls of the Company on the date of disbursement of these payouts and will be prorated based on your tenure in Accenture India and considering the period of leave without pay during the said fiscal year.

On joining you may undergo a training program to acquire the knowledge to enable you to successfully perform to the expectations of the position for which you are being considered for employment. This offer and your employment with the Company are contingent upon you successfully completing the training program as per the satisfaction of the Company. Failing which, the Company may, in its sole discretion, elect to terminate or suspend your employment immediately.

In the event a government body/authority exercising its jurisdiction and statutory power/authority seeks information pertaining to any aspect of your employment, the Company shall provide such information to the government body/authority without any notification to you. The foregoing shall be applicable to information pertaining to your employment being shared in pursuance of statutory requirements/compliance. You may belong to this category and your details will be disclosed to these authorities.

Your employment with the Company will be governed by the attached Annexure 2 ' Terms of Employment. You are required to carefully read and understand these Terms of Employment as a part of accepting this offer. As further detailed in the Terms of Employment, this offer and your employment with the Company is subject to satisfactory completion of verification and/or background or reference checks, which may occur at any time prior to or after your effective start date.

To indicate your acceptance of this offer and employment with Accenture, please submit a copy of this letter and all relevant Annexures with your signature on each page. In addition, please provide all the documentation identified in Annexure 4 ' Documentation.

After acceptance of the offer of employment or any time during the course of your employment with the Company you may be required to undergo drug/alcohol/substance test based on the project you are deployed. This offer and your employment with the Company are contingent upon you completing particular tests as per the requirements of the Company and in the instance of failing these tests namely the drug/alcohol/substance test, the Company may, in its sole discretion, elect to terminate or suspend your employment immediately.

This offer is contingent on us working together to determine an appropriate start date for your employment. The terms of this letter and this offer are valid for seven (7) days from the date of this letter. If we do not receive the above requested documents from you before the expiration of this period or after receiving your acceptance of this offer if you do not join the Company on a mutually agreed date of joining, or if, we are unable to set an alternative date, the terms of this letter and this offer will be deemed to have been rejected by you, unless otherwise communicated to you by the company in writing.

You are required to provide copies of all mandatory documents required by the Company before joining and during the course of your employment, as per the timelines specified/communicated by the Company from time to time. These documents include, but are not limited to, your education and past employment/s. The offer of employment and your employment with the Company is dependent on timely submission of such required documents. Non furnishing of mandatory document/s within the specified time shall result in termination of employment.

**ANNEM**, we look forward to hearing from you regarding your decision to join our team. In the meantime, please do not hesitate to call **haritha.b.babu** at **9962285193** should you have anything you would like to discuss further.

We believe you have a successful career ahead of you and look forward to your joining us.  
Yours sincerely,

A handwritten signature in black ink, appearing to read 'Ramesh K', with a stylized flourish at the end.

Ramesh K  
Managing Director - Accenture Operations in India & Sri Lanka





April 1<sup>st</sup>, 2021

**PERSONAL & CONFIDENTIAL**

R.Ekanath

**Re: Offer of Employment**

Dear Ekanath,

On behalf of **HealthPlix Technologies Private Limited (the "Company" or "HealthPlix Technologies")**, we are pleased to offer you employment on the following terms in. Your start date will be April 1<sup>st</sup>, 2021 ("Start Date").

- **Position.** Your title will be **Business Development Manager- Business Development**. You will render such business, design and technical services in the performance of your duties, consistent with your position within the company and such other duties as will be assigned to you by the company.
- **Cash Compensation.** Your annual CTC will be INR 6,00,000 (Rupees Six Lac Only). From the above CTC, INR 3,00,000 (Rupees Three Lac Only) per annum will be fixed, INR 25,000 (Rupees Twenty-Five Thousand Only) for the first year, will be the retention component which will be paid after completing one year with the company, and up to INR 2,75,000 (Rupees Two Lac Seventy-Five thousand only) per annum will be the variable component which will be paid as per mutually decided criteria between you and your manager. The break-up is shared in the below annexure.
- **Other Engagements.** You are not allowed to work either full time, part time or in advisory, consultant, associate or any other role with any company, organization or any kind of freelance work till the time you are employed with the Company. You need to take specific approval in writing from your Director before being associated or contributing to any forums, groups, projects or non-profit seeking bodies. Any failure in this regard may be liable to dismissal by the Company without notice.
- **Termination.** Your employment may be terminated by either party by giving 60 days prior notice. In case you wish to resign there is a notice period of 60 days or in lieu thereof pay the company INR 75,000 or 2- months' salary whichever is higher. During the exploratory period, the employee is required to give a (2) months' notice for termination of employment. The company may terminate your employment by giving two (2) weeks' notice. In case the employee resigns/ give notice for termination of employment, the Company at their sole discretion may relieve the employee before expiry of the notice period without any financial liability or commitment to allow them to continue in service till the end of notice period.

The company may terminate your employment without notice if you willfully disobey a lawful and reasonable instruction or direction, commit an act of misconduct, including but not limited to, fraud or dishonesty, or are habitually negligent in your duties, you will be liable to dismissal by the Company without notice.

On termination, a reconciliation of reimbursements against monthly accrued allowances will be calculated. You agree for company to offset any overpayment against any money owing to you on termination of employment.

On termination of your employment, for any reason, you must immediately return to company all company property and all documents and items relating to the company's business. This includes, but is not limited to, any phones, laptops, car, equipment, papers, keys, reports, computers, information and programs, records and documents and other information in whatever form, relating in any way to company. Company is entitled to deduct or set off any amount owing to you on termination for the value of any property not returned, or amounts owing to company.

## **HealthPlix Technologies Private Limited**

Regd. Office: Enzyme Teck Park, 27th Main Road, 480, 18th Cross Road, HSR Layout, Bengaluru, Karnataka 560102



Information, Invention Assignment and Arbitration Agreement” and returning them to Human Resources. A duplicate original is enclosed for your records.

We are very excited to have you join the HealthPlix Technologies team and contributing to our shared vision and future success! Many exciting challenges lie ahead. We are confident you can make a significant contribution to our future growth.

Sincerely,

---

**Sandeep Gudibanda**  
**Co-Founder & CEO.**  
**HealthPlix Technologies Private Limited.**

On Behalf of HealthPlix Technologies,

A handwritten signature in black ink that reads "Petrina Ann Pinto".

**Petrina Ann Pinto,**  
**Human Resources,**  
**HealthPlix Technologies Private Limited.**

I have read and accept this offer of employment with HealthPlix Technologies and agree to the terms and conditions contained in this letter.

---

**R.Ekanath**

**Enclosure(s): Annexure A, HealthPlix Technologies Confidential Information, Invention Assignment and Arbitration Agreement**

## **HealthPlix Technologies Private Limited**

Regd. Office: Enzyme Teck Park, 27th Main Road, 480, 18th Cross Road, HSR Layout, Bengaluru, Karnataka 560102

Date: June 02, 2020

Mr Sittimetty

Dear Mr Sittimetty,

### Offer Letter

We are pleased to offer you in our organization as **Easy Colour Consumer Associate** subject to the following terms and conditions:

1. This position render services to our Client **Asian Paints Limited** (hereafter mentioned as 'Client')
2. Your offer contract will be for One year from the date of joining duty at Client location / premises and in accordance to the instructions received by you from us or any other authorized person from Client and will be bound by our rules and regulations.
3. Based on your performance or continuance of Client project, your contract with us can be extended or terminated and the same will be intimated to you from our office.
4. Except for expiry of a Work Assignment due to completion / expiry of the same, either party may terminate this Work Assignment Letter by issuing 30days' notice in writing or payment thereof.
5. Termination of this letter of engagement shall not affect the obligations of the parties that have been incurred prior to such termination and Caspian Management Services shall promptly settle all your dues after making the applicable deductions.
6. Any dispute between you and Caspian Management Services shall be referred to a sole arbitrator appointed by Caspian Management Services. This Engagement Letter shall be governed by the laws of India.
7. Details of your salary breakup will be as per the Annexure-1 attached herein
8. You will be entitled to an employer's contribution of Provident fund to the extent of 12% of your basic salary and applicable ESI contribution.
9. During your employment with Caspian Management, if we find any irregularity or insufficiency in the documents submitted by you, this Offer Contract Letter would stand cancelled/revoked

Please return the copy of the Offer Contract Letter enclosed after affixing your signature at the appropriate place on the Office Copy in token of your having read, agreed, fully understood and accepted the terms and conditions of Offer Contract Letter.

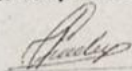
In case we do not receive your acknowledgement copy within a period of 15 days from the date of joining, your assignment at Caspian Management Services with the acceptance of your first salary from Caspian Management will be conclusive proof of your acceptance in accordance of terms and conditions.

The detailed letter of Appointment with terms and conditions will be issued post completion of 21 days of your working at Client premises / locations assigned during the date of joining day.

### ENDORSEMENT

I hereby confirm acceptance of the above assignment, on the terms and conditions stipulated therein.

For Caspian Management Services LLP

  
Authorized Signatory

Accepted and Agreed

Name: SITTIMSETTY SREE PARDIJSAI  
Mobile: 9640962113

Enclosed:

- (1) Annexure - 1 (Salary Breakup)
- (2) Annexure - 2 (List of Documents to be submitted for issuing appointment letter)

PROCEEDINGS OF THE DISTRICT MEDICAL AND HEALTH OFFICER,  
KADAPA - Y.S.R DISTRICT

Present: Dr. K.V.N.S. Anil Kumar., MBBS., DPHM.,

Rc. No.: 137/ DAPCU / ADM&HO (AGL)/2020

Date: 09.10.2020

Sub: NACO / APSACS - DAPCU - ART Viral Load - Contractually Appointment of Kum. SYED KHUSNUMA D/o SYED BASHA Viral Load Technical Officer - for 1 year (one year) on Contract Basis to work at ART - Viral Lab, GGH (GMC), Kadapa - Placement of Orders - Issued.

- Ref: (1) Rc. No.: 441/LSD/VL HR / 2020-21, dated: 27.04.2020, Project Director, Andhra Pradesh State AIDS Control Society, A.P.Vijayawada.  
(2) Note Orders approved by the District Collector & Chairman, dated: 07.10.2020.

ORDERS:

As per the instructions of Project Director, APSACS Vijayawada, vide reference cited the candidate noted below is found on Merit to place as Viral Load - Technical Officer on Contract Basis to work in ART - Viral Load Lab, GGH (GMC) Kadapa initially for a period of 1 (one) year subject to the conditions.

On verification of the Original certificates of the candidate the District Medical & Health Officer, Kadapa - Y.S.R District is pleased to appoint on contact basis the place noted against his name detailed in the given below.

S. No.	Name of the Individual	Date of Birth	Name of the post	Place of posting	Remuneration
1.	SYED KHUSNUMA D/o SYED BASHA	18.07.1995	Technical Officer	ART - Viral Load Lab, GGH/GMC (RIMS), Kadapa	Rs. 30,000/- PM

1. He / She is informed that this contractual orders does not confer any further service be benefits and also he is no lien for regularization of service in the cadre of ART Viral Load - Technical Officer.
2. Subject to disciplinary control in accordance with the provisions of C.C.A. Rules, He / She is informed that the contractual service may be terminated at any time without any prior notice.
3. He / She is instructed to report before the Head of the Department, Microbiology, GGH (GMC), Kadapa. The individual is now posted to the above place will be joined within 7 (Seven) working days from the date of receipt of this order. Else the orders issued to the individual are liable for cancellation.
4. He / She is directed to produce the physical fitness Certificate issued by a Civil Surgeon at the time of reporting for duties at the place of posting i.e., Head of the Department, Microbiology, GGH (GMC), Kadapa.
5. He / She is instructed to put up his residence certificate within 10 (TEN) days from his date of joining to the Head of the Department, Microbiology, GGH (GMC), Kadapa. Otherwise he will be terminated from his contractual service.
6. He / She will be paid a consolidated gross pay only as mentioned above and not eligible any other allowances.
7. The appointment shall not engage himself/herself in private practice including consultation practice and that no compensation will be paid to him/her in terms of G.O.Ms.No.374/HM&FW (B2) dated 27.07.1987.

8. No leave shall be sanctioned to the selected candidate except casual leave. Female candidates are eligible for maternity leave as per NACO / APSACS guidelines.
9. The newly recruited candidate shall give an undertaking that he/she will stay in the bonafied headquarters.
10. If the individual violated the above terms and conditions he/she will be removed from his / her services without any prior notice.

The Principal, Govt. Medical College / Head of the Department, Microbiology GGH (GMC), Kadapa is requested to admit the above selected candidate for duty and obtain an agreement on a non-judicial stamp paper worth of Rs.100/- and keep them in his/her office as record. The date of joining of the individual should be intimated to his office. The bank details and monthly attendance particulars in respect of the above individual should be submitted duly certified by ART Medical Officer & HOD Microbiology and Principal Govt. General Hospital, to the Addl. District Medical Health Officer (AIDS & Leprosy), Kadapa YSR District, O/o.DM&HO, Kadapa for drawing of salaries.

*[Signature]*  
 Addl. District Medical & Health Officer  
 (AIDS & Leprosy)  
 Kadapa - Y.S.R District

*[Signature]*  
 District Medical & Health Officer  
 Kadapa - Y.S.R District

To  
 ✓ Kum. SYED KHUSNUMA D/o SYED BASHA, D.No.46/108-1-5-1, Kagitalapenta, Satharcolony, Kadapa.  
 The ART Medical officer, for favour of information, with instructed to monitor the individual work as per norms along with HOD Microbiology Department GMC  
 The HOD-Microbiology Dept, GMC, Kadapa for favour of information, with Request to admit the individual and assign the work as per norms.  
 The Principal, Government Medical College, Kadapa for favour of information and with request to admit the individual.  
 The DCHS, Kadapa for favour of information.  
 The Medical Superintendent, Govt. General Hospital, G.G.H. (RIMS) K for favour of information.

Copy submitted:  
 Copy submitted to the District Collector & Chairman, DAPCC Kadapa Y.S.R District for favour of information.  
 Copy submitted to the Project Director, A.P. State AIDS Control Society, Vijayawada for favour of information.  
 Copy to the file.

**OFFICE OF THE PRINCIPAL, GOVT. MEDICAL COLLEGE, KADAPA**

**Present: Dr. K.P. Varalashmi, M.D.,**

**Rc.No.1832/E2A/GMC/KDP/2020**

**dated 22/08/2020**

**Sub:- Covid-19 – Recruitment of two Research Assistants for VRDL, Govt. Medical College, Kadapa on temporary basis for a period of six months - Appointment orders - Issued.**

- Ref:- 1.G.O.Rt.No213 HM&FW(B2) Dept., dt. 24/03/2020**  
2.This office Rc.No.Spl/VRDL/GMC/KDP/2020, dt. 06/04/2020, 20/04/2020 and dated 19/06/2020  
3. Memo No. 01/GoAP/HM&FW/Covid-19, dt. 23/03/2020, No. 02/GoAP/HM&FW/081/COVID-19/2019, dt. 14/04/2020 and No.03/GoAP/HM&FW/081/COVID-19/2020, dt. 01/07/2020 of Spl.Chief Secretary, HM&FW Dept., Govt. of A.P.  
4.Oral instructions of the Spl.Chief Secretary, HM&FW Dept., Govt. of Andhra Pradesh, Dated 02/07/2020 in V.C. to the Principals.  
5.Letter, dt. 04/07/2020, addressing the Spl.Chief Secretary, HM&FW Dept., Govt.A.P., Guntur by the District Collector, YSR District, Kadapa.  
6.Provisional Merit list of Research Assistants, prepared and submitted by the Professors & Head of the Department, Dept.,Microbiology, GMC, Kadapa.  
7.Note orders of the District Collector, YSR District, Kadapa, dt. 21/08/2020

\*\*\*\*\*

**ORDER:**

In pursuance of the orders in references 1<sup>st</sup> to 7<sup>th</sup> cited, the Principal, Govt. Medical College, Kadapa is pleased to appoint the following Research Assistants from the selected merit list, on temporary basis, to work at VRDL, Govt. Medical College, Kadapa.

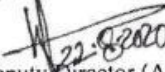
Sl.No.	Name of the candidate.
1	Sri. S. Guraiah
2	Smt. P. Reddy Madhavi

The above appointment is for a period of six months with consolidated pay @ **Rs. 30,000/- per month.**

The above appointment is done on purely temporary basis to meet the Covid-19, emergency at VRDL, Govt. Medical College, Kadapa and can be terminated without any prior notice.

The above selected candidates are hereby instructed to report before the Principal, Govt. Medical College, Kadapa, immediately. If they fail to report, by the said date, their appointment will stand cancelled.

//Attested//

  
Deputy Director (Admn.)  
22/08/2020

Dr. K.P. Varalashmi  
PRINCIPAL,  
GMC, KADAPA

To

The individual concerned.

Copy submitted to the Chief Executive Officer, Dr. YSRAS, Guntur for favour of information and for necessary action.

Copy submitted to the Director of Medical Education, A.P., Vijayawada for favour of information.

Copy submitted to the District Collector, YSR District, Kadapa for favour of information.

Copy to the Professor & Head of the Dept., Dept., of Microbiology, GMC, Kadapa.



HR SOLUTIONS • BPO SOLUTIONS • BUSINESS CONSULTANCY • TRAINING SOLUTIONS

Date: 26.02.2021

H. Sunkanna

H.No. 0/6, Karakamukkala (V), Vidapanakallu (M), Anantapur (D), AP, 515870  
6281839774  
Email Id sunkannasinimadula@gmail.com

Dear H. Sunkanna

With reference to your application and subsequent interview with us, we have pleasure in offering you an appointment on the following terms and conditions with effect from **05.03.2021**

1. **Designation & Place of work** - You will be designated as "**Jr. Officer**" "**Microbiology**" and assigned to work on Project with our client **Hetero Labs Limited Jadcherla, Biopharma.**
2. **Basic Salary** - You will be paid a basic salary of **Rs 6000 /-** per month.
3. **House Rent Allowance** - You will be paid HRA of **Rs. 2400 /-** per month.
4. **Conveyance Reimbursement** - You will be reimbursed an amount of **Rs. 2400 /-** per month.
5. **Other Allowance** - You will be entitled to an amount of **Rs. 1200 /-** per month other Allowance.
6. You are eligible for **Provident Fund & ESIC** in accordance with the existing statutes and the rules and regulations of the Company.
7. The rules and regulations of the client organization will govern you and you shall abide by it.
8. The firm reserves the right to terminate your services on giving you a notice of Three month or payment in lieu thereof. Similarly, you shall be at liberty to resign from services after giving three-months notice or salary in lieu thereof.



CRUX MANAGEMENT SERVICES (P) LTD.

# 410 Life Style Building, 4<sup>th</sup> Floor,  
My Home Tycoon, Kundanbagh,  
Begumpet, Hyderabad - 500 016.  
Phone : 040 - 2340 0339  
email : mailadmin@cruxmanagement.com  
email : crux\_backend@gmail.com

Date: 14<sup>th</sup> December 2020

To  
**Mr. Nagarkanvi Devaraju**  
H.No. 2 - 50,  
Holagunda,  
Kurnool,  
Andhrapradesh – 518346.

Dear Mr. Nagarkanvi Devaraju ,

Subject : LETTER OF APPOINTMENT

\*\*\*

Further to your application for employment with our organization and the subsequent discussions you had with us, we are pleased to appoint you as **Trainee Microbiologist in Lab Department** in our Hospital.

Your appointment is based on the following terms and conditions:

1. You shall be paid salary as per Annexure-I hereto as stipulated. The details in the annexure are subject to change from time to time. Any changes in your compensation and benefits will be communicated to you in writing by issuing you a revised annexure.
2. You will be entitled to leaves as per the Leave Rules of the Hospital currently in force and as amended from time to time.
3. You will be on probation for a period of 6 months. The probationary period may be extended for further period as considered necessary on the basis of your performance which will be assessed regularly. This probationary period can be discontinued at any time during this period or extended on the basis of your performance. During this period, your employment can be terminated by either party, by giving 15 days notice in writing and without assigning any reason. However, completion of six (6) months of probation does not entitle you or result in automatic confirmation of your employment, unless confirmed in writing.
4. You will automatically retire from the services of the hospital on attaining the age of 58 years on the basis of date of birth certificate / SSC certificate submitted to us at the time of joining. Further, on written confirmation of your employment by us, either party shall mandatorily give thirty (30) days' notice in writing to the other. It is made explicitly clear that if the employee avails any leave during the notice period, the period of notice shall get proportionately extended by the days equivalent to the leave availed during the notice





On Wed 9 Dec, 2020, 2:57 PM ,  
<arjun.potturu@msnlabs.com> wrote:

**Dear Mr.Sarath Chandra,**

Congratulations!!!

It is our pleasure to extend the offer of employment to you as **Executive Trainee** in **Microbiology** department, and your work location will be at **Unit-I Bollaram (Formulations Division)**.

For Bollaram Plant Address, Kindly contact with Security, Contact Number: 08458 - 304950

Pre-Employment Medicals:  
You are advised to undergo - Pre-employment Medical Checkup at M/S Aditya Diagnostics & Research Laboratories.

M/S Aditya Diagnostics & Research Laboratories.  
MIG-256-258, Road No. 4,  
SRTowers, KPHB Phase I,  
KPHB Colony, Kukatpally,  
Hyderabad Telangana- 50007  
Phone 9848834451/04023151905

Submit the medical reports to us at the time of your joining.

Please take the printout of the below attachment along with you, while going for Pre-employment medical checkup.

Please confirm your Date of Joining through return mail.

We look forward to welcome you in our MSN family.....

**Thanks & Regards,**

**Arjun Potturu**  
**Talent Acquisition - HR**

-----  
-----  
Email: [arjun.potturu@msnlabs.com](mailto:arjun.potturu@msnlabs.com)  
Landline No: 040 30438701  
Mobile No: +91 7093871515  
MSN Laboratories, PlotNo:C-24, Industrial Estate,  
Sanathnagar, Hyderabad - 500 018  
Web: <http://www.msnlabs.com>.

// Through Regd.Post with Ack.Due //

PROCEEDINGS OF THE CHIEF EXECUTIVE OFFICER :: ZPP, KADAPA  
PRESENT :: Sri C.Sudhakar Reddy.,M.A,B.L,B.Ed.,

Rc.No.E7/544/2018

Dated: 20.10.2020.

Sub:- Establishment – Compassionate Appointments – Zilla Praja Parishad, Kadapa– Smt.S.Satyavathi, School Assistant(Biological Science), ZPHS,Takkolu of Sidhout (M) , expired while in service on 19.12.2017 - Providing of Compassionate appointment to his dependent Kum.D.M.Blessy Theresa temporarily appointed as Junior Assistant and posted to O/o ZPHS,Rachapalli of Vontimitta(m) in the existing clear vacancy - Orders – Issued.

- Ref:-
1. G.O.Ms.No.1005, Employment & Social Welfare dept., dt:27.12.1974
  2. G.O.Ms.No.687, GAD (Ser.A) Dept., dt:03.10.1977
  3. G.O.Ms.No.84, GAD(Ser.A) Dept, dt:17.02.1982
  4. G.O.Ms.No.612, GAD(Ser.A) Dept., dt:30.10.1991
  5. G.O.Ms.No.135, GAD(Ser.B) Dept., dt:12.05.2014
  6. G.O.Ms.No.112, GAD(Ser.A) Dept., dt:18.08.2017
  7. G.O.Ms.No.357, GAD(Ser.A) Dept., dt:23.06.1989 (Roster points-100)
  8. G.O.Ms.No.653, Finance (Pension) Dept., dt:22.09.2004
  9. G.O.Ms.No.654, Finance (Pension) Dept., dt:22.09.2004
  - 10.G.O.Ms.No.655, Finance (Pension) Dept., dt:22.09.2004
  11. Memo.No PROPEST/(MINS)/14/2019-Estt-IV, dt:05.03.2019 of the Principal Secretary to Government, PR&RD, AP Secretariat, Velgapudi.
  12. Application of Kum.D.M.Blessy Theresa dt: 28.07.2018
  13. Enquiry Report of the MPDO, MPP, sidhout who appointed as Inquiry Officer dt: 11.2018.
  14. Note orders of the Special Officer & District Collector, ZPP, Kadapa Dt: 19.10.2020.

& &

**ORDER:**

In pursuance of the reference 12<sup>th</sup> read above, Kum.D.M.Blessy Theresa daughter of the Deceased Employee Smt.S.Satyavathi, School Assistant(Biological Science), ZPHS,Takkolu of Sidhout (M) expired on 19.12.2017 while in service, has applied duly enclosing all the required documents for providing the employment under Compassionate grounds, as she is the legal heir of the dependent of the deceased Government employee as per rules in force.

In view of the Government orders issued vide in the references 1<sup>st</sup> to 14<sup>th</sup> read above Kum.D.M.Blessy Theresa is hereby temporarily appointed as Junior Assistant under Rule 10(a)(i) of A.P. State and Subordinate service Rules, 1996 on purely temporary basis in the Existing Roster Point 71-OC(W) (2<sup>nd</sup> Cycle) in the time scale in RPS-2015Rs.16400-470-16870-510-18400-550-20050-590-21820-640-23740-700-25840-760-28120-820-30580-880-33220-950-36070-1030-39160-1110-42490-1190-46060-1270-49870-(40) and posted to the O/o ZPHS,Rachapalli of Vontimitta(m)

Kum.D.M.Blessy Theresa who appointed as Junior Assistant is hereby directed to report before the Head Master,ZPHS,Rachapalli of Vontimitta (M) along with all original certificates and Physical Fitness issued by Government Civil Surgeon within 30 days from the date of receipt of this Appointment order, otherwise She has to forego his appointment and he has no right to claim the same in future for the said post and treated as cancelled.

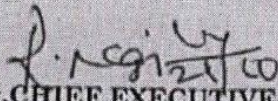
The Head Master, ZPHS, Rachapalli of Vontimitta (M) is hereby instructed to admit Kum.D.M.Blessy Theresa and verify the original certificates submitted by the individual at the time of joining and inform the date of joining of the individual to this office at once.

The relevant certificates produced by the individual at the time of providing of Employment under Compassionate Grounds is found erroneous/bogus. She will be removed from service without any prior intimation. As per the Govt.Circular Memo.No.58226/Ser.A/200.2, GA (Ser.A) Dept., dt:01.05 2001, if she fails to maintain properly the other Family members who were dependent upon you and in case it is proved subsequently that the family members are being neglected or not being maintained properly by her, the appointment shall be terminated forthwith.

As per the Government orders issued vide in the references 8<sup>th</sup> to 10<sup>th</sup> read above, the individual is eligible for Contributory Pension Scheme and instructed to apply as a member under CPS scheme and not eligible for regular pension.

Sd/- C.SUDHAKAR REDDY  
CHIEF EXECUTIVE OFFICER  
ZILLA PRAJA PARISHAD, KADAPA

//t.c.f.b.o//

  
Dy.CHIEF EXECUTIVE OFFICER,  
ZILLA PRAJA PARISHAD, KADAPA

To

  
21/10/10

Kum.D.M.Blessy Theresa D/o Late Smt.S.Satyavathi, School Assistant(Biological Science), ZPHS,Takkolu of Sidhout (M) D.No.39/624, Patel Road 1<sup>st</sup> street,Near RTC Bus stand of YSR Dist through Regd.Post  
Copy to the Head Master,ZPHS,Rachapalli of Vontimitta (M) of YSR District..  
Copy to the concerned STO for information.  
Copy to the Dy.Director, District Treasury Office, kadapa.  
Copy to the District Employment Officer, Kadapa with a request to delete the name in the employment registration.  
Copy to the CC to Dy.CEO/CEO, ZPP, Kadapa.  
Copy submitted to the Special Officer & District Collector, ZPP, Kadapa for favor of information.

From  
Smt. B Lalitha,  
Programme Officer / MPDO,  
MGNREGS-AP,  
Mandal Praja Parishad,  
Yemmiganur.

To  
The Project Director,  
DWMA,  
Kurnool.

RC NO : 6 /2020-21/ MGNREGS/ YMG, Dt. 10.2020.

Sir,

Sub: MGNREGS, Yemmiganur Mandal - Sri B.Mallikarjuna S/o  
B.Bade Sab - Proposal for Field Assistant - Submitted -  
Request Reg.

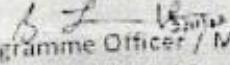
- Ref. 1. Cir.No.1028/SRDS/FAS/2020. dt: 07.09.2020.  
2. Representation of Grama Panchayat Resolution for  
Sri M.Mallikarjuna S/o B.Bade Sab, Dt 02.10.2020.  
\*\*\*\*\*

I am Herewith submitting that Sri B.Mallikarjuna S/o B.Bade Sab  
with the Job card No 131772103005010114-03 is recommended by the  
Grama Panchayat Resolution for the post of Field Assistant in T.S.Kallur Grama  
Panchayat. As Per mandal unit.

This is submitted for favour of information.

Thanking you sir.

Yours faithfully

  
Programme Officer / MPDO,  
MGNREGS-AP.

MandalPraja Parishad, Yemmiganur

Copy to Submitted:

1. Copy to APD, DWMA, Yemmiganur cluster for favour of information.
2. Copy to HR Manger , DWMA Kurnool.

# Indira Television Limited

6-3-248/3, Sakshi Towers, Road No.1, Banjara Hills, Hyderabad - 500 034.  
Ph: +91 40 23296000; Fax: +91 40 23366005



Mr. Golla Parasuramudu

H.No : 2-278, Kadimetla  
Yammiganury (Md), Kadimetla  
Kurnool (Dt), AP-518360.

Date: 15.01.2021

## Letter of Employment

Dear Parasuramudu,

1. You shall be designated as "Sr.Sub Editor" in the Output department at with an Annual CTC of Rs.3,22,512/- from 15.01.2021
2. You will be on probation for a period of six months from the date of your joining in the service which may be extended at the sole discretion of the management. After successful completion of your probation you will be confirmed in writing, unless so confirmed you will be deemed to be on probation.
3. During your probation period your performance, aptitude, attitude and conduct shall be assessed periodically and where the company finds your services unsatisfactory, the company at its sole discretion may extend your probation for further period. Where the company finds that you are not suitable for the position, you will be discharged / terminated at any time without notice and without assigning any reason.
4. The Company shall have the discretion to re-designate transfer you according to the Company's requirements and you shall carry out such duties and responsibilities, as may be assigned to you by the Company from time to time.
5. This engagement is governed by your acceptance of the Terms and Conditions of Annexure- 1 and Code of Conduct (Integrity Attitudes) of the organization as mentioned in Annexure 2 and the standing orders of the company applicable to you, other rules or policies that already exist and may be introduced or amended from time to time within the Organizational framework.
6. In case of any dispute relating to the compliance of the terms and conditions of this Contract or its interpretation that may arise between the parties, the same shall be referred to arbitration as mentioned in the annexure and the court of Hyderabad shall have exclusive jurisdiction to entertain the same.
7. We would like to take this opportunity of wishing you a long and profitable association with us.
8. Please return the copy of this letter duly signed as token of your acceptance to the said terms and conditions.

For & on behalf of Indira Television Limited

Authorized Signatory



సాక్షి

SAKSHI TV

**PRESS**



**GOLLA PARASURAMUDU**

Desig. : Sr.Sub Editor

Dept. : Output

Emp. Code : 691209

Blood Group : O+

Valid Upto : 31-01-2024

**SAKSHI**  
MEDIA GROUP



Issuing Authority



16-10-2020

To

**Mr. Koppala Chandra Sekhar Reddy**  
Reporter.

**LETTER OF EMPLOYMENT**

On completion of your probationary service the Management is pleased to inform you that your services are confirmed as "Reporter" with effect from 16-10-2020 on the following terms and conditions.

1. You will be paid a total gross salary of 25,000/- (Rupees Twenty Five Thousand only) per month inclusive of all allowances.
2. You are responsible for such duties and functions as detailed by the management or by any other person nominated by the management on its behalf to allocate or assign the suitable work for you from time to time.
3. In all matters related to service conditions, conduct and discipline your services will be governed by the company standing orders of service rules and any other rules as may be framed by the company from time to time.
4. Your present place of posting will be at our **Nellore Unit Office**. However you are liable to be transferred from one branch office / section/ division/ Job to another either in existence or which may come in to existence in future anywhere in India. You shall also be liable to be deputed to any of the group organizations, either temporarily or permanently. You will not be entitled to any additional remuneration on account of such transfer or deputation as the case may be.
5. The date of birth furnished in your SSC/ Matriculation certificate and recorded in the service record shall be final and binding upon you for all purposes of service with the company.
6. It should be understood and agreed that all trademarks / copyrights/ Patents / Intellectual property rights developed in the course of your employment in the company shall be sole property of the company.

For NTV



**Rachana Television Pvt. Limited**

Plot 3 564-A-19/III, Road No.92, Jubilee Hills, Hyderabad – 500 096  
Ph: 040-22222255, 90102 34444, Fax: 040-2222279, www.ntvtelugu.com



**12-09-2020**

To

**Mr. Palla Nagaraju**

Pyramid Nagar  
Vempalli- 516329  
Kadapa

**Letter of Employment**

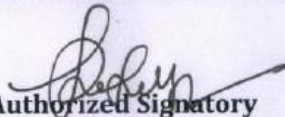
Dear Mr. P. Nagaraju

The Management of Andhra Pradesh State FibeNet Limited is pleased to engage you as Technical Assistant in the Engineering Department on the following terms and conditions. .

1. **Your total emoluments per annum will be ₹ 2,82,000/-** (Rupees Two Lakh Eighty Two Thousand Only) inclusive of all allowances.
2. Your performance, aptitude, attitude and conduct shall be assessed periodically and where the company finds your services unsatisfactory, the company at its sole discretion may terminate you services at any time without notice and without assigning any reason.
3. Your duties will be such as detailed by the management or by any other person nominated by the management to allocate work to you. Your whole time shall be at the disposal of the Company and you will diligently and faithfully carryout the instructions given to you by your superiors in connection with your work to the best of your skills and ability.
4. Your service will be governed by the standing orders of the company applicable to you, and other such rules of the company as applicable from time to time. You will abide by the staff rules, regulations and policies applicable to you, which are in force from time to time.
5. All payments will be made in accordance with the taxation system prevalent with in the country.

Please submit a signed copy of this letter as a token of your acceptance to the said terms and conditions.

**For Andhra Pradesh State FibreNet Limited**

  
**Authorized Signatory**



Appt/3350/2020

Aug 17, 2020

Mr. Sunil Kumar K  
Mangalore

### Letter of appointment

Dear Mr. Sunil,

In continuation of our letter of offer we have pleasure in appointing you as **Senior Faculty in G3 Grade** on the following terms & conditions:

Effective from	August 17, 2020
Place of Joining	iNurture Education Solutions Pvt Ltd Srinivas University, Mangalore
Department	Animation
Reporting to	Academic Head
Emoluments	The Total Cost to the Company (CTC) shall be Rs. 5,20,000/- (Rupees Five Lakh Twenty Thousand Only) per annum Please refer to <b>Annexure 'A'</b> for salary break up. Subject to TDS as applicable
Confidentiality	Your salary is a confidential matter and cannot be disclosed or discussed with any one internally Or externally except HR Head
Probation	For 3 months. After which performance will be reviewed and subsequent decision will be taken
Leave	As per prevailing leave policy of the Company

(A). Prohibition from outside work

- Your position is full time with us.
- You will not accept any other professional engagements during your engagement with iNurture Education Solutions Private Limited.

B). Transfer

- You are liable to be transferred to any other location, centre, department, Establishment, or branch of our Company, Subsidiary, Associate, Franchise or Affiliate of our Company, in such capacity as we may from time to time determine. On transfer, you will be governed by the terms and conditions of service applicable to the new assignment. You will be compensated as per our rules & regulations.

(J). On Separation

- On acceptance of the separation notice originating from either side, you will hand over, all storage devices, communication devices, correspondence, books, documents, course materials to our nominated official and you are not entitled to make or retain any copies of these items. We reserve the right not to relieve you if you do not comply with this requirement.

(K) Gratuity mentioned in the Annexure 'A' will be paid upon successful completion of 5 years of continuous service in the organization.

(L) You will be governed by our Human Resources Policy, Non-Compete, Non-solicit, Non-disclosure, Conflict of interests, confidentiality, and Intellectual Property Rights Policies as in force from time to time. You confirm that you have read the same and that you will fully abide by the same.

(M) Governing Law & Dispute Resolution

- Any claims, differences or disputes under or in relation to this Letter of Appointment shall be subject to the Laws of India and only & exclusively at the Courts in Bangalore have jurisdiction in relation to this Letter of Appointment.

(N) Enclosed **KRA - Annexure "B"**

(O) Please return the following documents duly completed and signed **forthwith**

- Copy of this letter duly signed
- Annexure "A"
- Annexure "B"

(P) If the above terms & conditions are acceptable to you please return a copy of this letter duly signed and dated having accepted this appointment letter

Yours very truly,

For iNurture Education Solutions Pvt Ltd,

Madhusudan A J  
Head HR

**By Regd. Post with Ack.Due :**

GOVERNMENT OF ANDHRA PRADESH  
INFORMATION AND PUBLIC RELATIONS DEPARTMENT

PROCEEDINGS OF THE REGIONAL JOINT DIRECTOR, I&PR DEPT., ZONE-IV,  
KADAPA.

Present :- Sri Shaik Lal Jan, M.A.,B.J.,  
Regional Joint Director,  
I&PR.Dept., Zone-IV.,  
K A D A P A.

Proceedings.No394/A1/2020-3.

**Dated 14-8-2020.**

Sub:- I & P.R. Dept. – Estt. – A.P. Information Subordinate Service – Direct  
Recruitment – Approved candidates for the post of Assistant Public Relations  
Officer in Zone-IV – Appointment Orders – Issued.

Ref:- Memo.No.003121/Admn.I-1/2020-4, dated 27-7-2020 of Commissioner,  
I&P.R.Dept., Vijayawada along with selected candidates list issued by  
Secretary, APPSC, Vijayawada.

-o0o-

Under Rule 10(a) of A.P. State and Subordinate Service Rules 1996, **Sri Kottamusi Suneel Sagar, S/o**, Sri K. Prasad, a candidate allotted by the A.P. Public Service Commission, is appointed temporarily to the post of Assistant Public Relations Officer in Zone-IV in the scale of pay of **Rs.25140-700-25840-760-28120-820-30580-880-33220-950-36070-1030-39160-1110-42490-1190-46060-1270-49870-1360-53950-1460-58330-1560-63010-1660-67990-1760-73270 (APPRS 2015)** with usual allowances admissible under Rules subject to the following conditions :

1. His appointment is purely temporary and liable to be terminated at any time without prior notice and without assigning any reasons therefore and he is consequently liable to be discharged.
2. His appointment to the Government Service is subject to verification of his antecedents by the Police authorities.
3. He has to produce physical fitness certificate in the prescribed proforma (enclosed) from a Government Doctor not below the rank of Civil Surgeon before he is admitted for duty.
4. He has to produce original certificates in support of his age, education and other qualifications to the **Assistant Director, I&PR Dept., Kadapa** at the time of joining.
5. His services will be regularized subject to his character and antecedents being found satisfactory on verification and will be placed on probation for a period of two years within a continuous period of three years.
6. He is informed that he should pass the second class language test in Telugu conducted by the A.P.P.S.C. within the period of probation failing which he will not be eligible for sanction of increments. If he has passed the SSC or its equivalent examination or any other higher examination with Telugu as the medium of instructions and examination or with Telugu as one of the subjects, he shall apply in advance and get the exemption orders from the Regional Joint Director.
7. He should pass the Account Test for Subordinate Officers Part-I conducted by the A.P.P.S.C. within the prescribed period of probation.

On appointment as Assistant Public Relations Officer, Sri Kottamusi Suneel Sagar, is posted as Assistant Public Relations Officer in the office of the **Assistant Director, I&PR Dept., Kadapa** in the existing vacancy.

(Contd...2)

: 2 :

Sri Kottamusi Suneel Sagar is directed to acknowledge the receipt of this Proceeding and join within 30 days from the date of receipt of this order, failing which the order of appointment shall be treated as automatically cancelled and his name shall be deemed to have been omitted from the list of approved candidates.

He is covered by the contributory Pension Scheme as per (1) G.O.Ms.No.653, Finance (Pen.I) Dept, dt.22-9-2004 (2) G.O.Ms.No.654, Finance (Pen.I) Dept., dt.22-9-2004 and that the existing pension scheme as per Revised pension rules, 1980 will not be applicable to him.

Encl:

- 1) Physical Fitness Certificate }  
Proforma
- 2) Antecedents Proforma.

  
REGIONAL JOINT DIRECTOR  
I&PR Dept., ZONE-IV,  
KADAPA. 14/8/20

*P.S-b-  
14/8/2020*

To

Sri Kottamusi Suneel Sagar, 15/182, Victoriapet, Adoni, Kurnool District, Pin: 518301.  
Mobile No: 7013546320.

Copy to the **Assistant Director, I&PR Dept., Kadapa** . He is requested to admit the candidate and report the date of joining. He shall verify the original certificates at the time of joining of the individual.

Copy submitted to the Commissioner, Information and Public Relations Department, Vijayawada for favour of information.

Copy to SF/2020.  
Spare-1.

PROCEEDING OF THE REGIONAL JOINT DIRECTOR  
INFORMATION AND PUBLIC RELATIONS DEPT., ONGOLE

\*\*\*  
Present: Smt. T.Kasturi Bai,  
Regional Joint Director (FAC), Ongole.

Proc. No.204/SA/2018

Dt.18.09.2020

Sub: - I&PR Dept., - Zone-III, Ongole – Direct Recruitment –  
Approved candidates for the post of Assistant Public  
Relations Officer in Zone-III - Orders – Issued - Reg.

Ref:- 1| G.O.Ms.No.261 GA(I&PR) Dept., dt.06.05.1992.  
2| Lr.No.556/I&PR/2018, dt.21.07.2020 of Secretary APPSC,  
Vijayawada.  
3| Memo.No.003121/Admn.I-1/2020-3, dt.27.07.2020 of the  
Commissioner, I&PR, Vijayawada.

\*\*\*

ORDER:

Under Rule 10 (a) of A.P. State and Subordinate Service Rules 1996, the following candidates selected by Andhra Pradesh Public Service Commission in the reference 2<sup>nd</sup> cited is appointed temporarily to the post of Assistant Public Relations officer in Zone-III in existing vacancies on a pay of Rs.25140/- pm with usual allowances admissible under rules in the scale of pay of Rs.25140-700-25840-760-28120-820-30580-880-33220-950-36070-1030-39160-1110-42490-1190-46060-1270-49870-1360-53950-1460-58330-1560-63010-1660-67990-1760-73270 subject to the condition that their appointment is liable to be terminated at anytime without notice and without assigning any reasons therefor and they are consequently liable to be discharge.

1. Sri. Madineni Sreeramulu, S/o. M.Sivaiah
2. Sri. Dasari Durga Prasadarao, S/o. D.Koteswararao

Their appointments is also subject to the following conditions.

1. Their appointment to the Government Service is subject to verification of his antecedents by the Police authorities.
2. They have to produce physical fitness certificate in the prescribed proforma from the Government Doctor not below the rank of Civil Surgeon before they are admitted to duty.
3. They have to produce original certificates in support of his age, Caste, education, and other qualifications to the concerned officer at the time of joining.
4. Their services will be regularized subject to his character and antecedents being found satisfactory on verification and will be placed on probation for a period of two years within a continuous period of three years.

5. They are informed that they should pass the Second language test in telugu conducted by the AP Public Service Commission within the period of probation, failing which they will not be eligible for sanction of increments. If they have passed the said language test in telugu or as studied telugu as second language in the SSC or Intermediate as one of the subject they shall apply in advance and get the exemption order from the undersigned officer.
6. They should pass the Account test for Subordinated Officers Part-I conduct by the AP Public Service Commission within the prescribed period of probation.

Sri Dasari Durga Prasadarao, S/o. D.Koteswararao is appointed as Assistant Public Relations Officer and posted in the office of Assistant Director, I&PR Dept., Ongole in the existing vacancy.

Sri Madineni Sreeramulu, S/o. M.Sivaiah is appointed as Assistant Public Relations Officer and posted in the office of Deputy Director, I&PR Dept., Guntur in the existing vacancy.

They are directed to acknowledge the receipt of the proceedings and join to duty within (30) days from the date of receipt of this orders. If they fails to join duty before the stipulated time or show valid reasons in not joining duty, their names will be recommended to the AP Public Service Commission for removal from the approved list of candidates.

They are covered by the contributory Pension Scheme as per G.O.Ms.No.653, Fin (Pen.I) Dept., dt.22.09.2004 and G.O.Ms.No.654, Fin (Pen.I) Dept., dt.22.09.2004 and that the existing pension scheme as per Revised pension rules, 1980 will not be applicable to them.

*Keerthi D.S. 18/9/2020*  
REGIONAL JOINT DIRECTOR (I & PR)  
ZONE-III, ONGOLE.

To  
✓ Sri. Madineni Sreeramulu, S/o. M.Sivaiah, D No.1-83,  
Dharmapuram (Vil.), Pedapappur (Mandal), Ananthapur Dist.,  
Sri. Dasari Durga Prasadarao, S/o. D.Koteswararao, H.No.2-29,  
Near Ramalayam, Kummamuru (Vil.), Thotalavalluru (Mandal),  
Krishna Dist.,

Copy to the Deputy Director, Guntur } are instructed to inform the  
Copy to the Assistant Director, Ongole } date of joining of the individuals.  
Copy to the Deputy Director, District Treasury, Guntur.  
Copy to the Deputy Director, District Treasury, Ongole.  
Copy submitted to the Commissioner, I&PR Dept., Vijayawada  
for favour of information.  
Copy submitted to the Accountant General, A.P., Hyderabad.  
Copy to the Secretary, APPSC, Vijayawada.



# SBVR EDUCATIONAL GROUP

Mydukur Road, Badvel, Kadapa Dist - 516227

2017-19/

## Provisional Appointment Letter

Date:  
To  
**Mr. P. Srikanth Reddy**

Dear Mr. P. Srikanth Reddy,

Sub: Provisional Appointment Letter

Based on the interview and on the discussions held with you, we are pleased to appoint you as "Lecturer in Physical Education" in our Institution with effect from 03.09.2020.

You will be paid a salary of Rs. 18000/- (Rupees Eighteen thousand only) per month, TDS and other statutory deductions as applicable will be deducted from the above salary amount.

You will be on probation for a period of Three months.

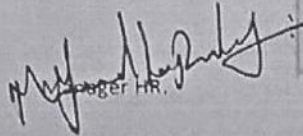
At the end of the probation period, your performance shall be assessed and you may be taken on regular employment at the sole discretion of the management. In case of unsatisfactory performance during probation period, the same may be extended/ terminated at the sole discretion of the management.

You will be required to give one month notice, if you wish to resign any time during your period of service. However, the organization may terminate your services any time without assigning any reasons whatsoever.

You will be governed by the rules and regulations of the Institution and the policies in force or introduced/ implemented/ amended from time to time. You are required and liable to keep updated on the current Rules and regulations and such amendments from time to time.

You are required to sign a duplicate copy of this letter as a token of your acceptance of the same.

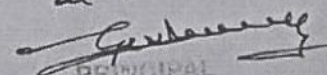
For SBVR Group of Institutions

  
Manager HR.

I accept the above offer and will join on 05/09/20

Signature P. Srikanth Reddy  
Date:  
Place:

*Revised duty on 5/9/2020  
at 10 A.M*

  
PRINCIPAL  
Smt. NARAYANAMMA COLLEGE  
OF PHYSICAL EDUCATION  
BADVEL - 516 227, Kadapa Dt.

Version 1

HR



# SBVR EDUCATIONAL GROUP

Mydukur Road, Badvel, Kadapa Dist - 516227

## Provisional Appointment Letter

Date:  
To  
Mr. G. Devendra

Dear Mr G. Devendra,

Sub: Provisional Appointment Letter

Based on the interview and on the discussions held with you, we are pleased to appoint you as "Lecturer in Physical Education" in our Institution with effect from 03.09.2020.

You will be paid a salary of Rs. 18000/- (Rupees Eighteen thousand only) per month. TDS and other statutory deductions as applicable will be deducted from the above salary amount.

You will be on probation for a period of Three months.

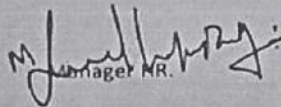
At the end of the probation period, your performance shall be assessed and you may be taken on regular employment at the sole discretion of the management. In case of unsatisfactory performance during probation period, the same may be extended/ terminated at the sole discretion of the management.

You will be required to give one month notice, if you wish to resign any time during your period of service. However, the organization may terminate your services any time without assigning any reasons whatsoever.

You will be governed by the rules and regulations of the Institution and the policies in force or introduced/ implemented/ amended from time to time. You are required and liable to keep updated on the current Rules and regulations and such amendments from time to time.

You are required to sign a duplicate copy of this letter as a token of your acceptance of the same.

For SBVR Group of Institutions

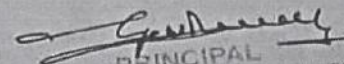
  
Manager HR.

I accept the above offer and will join on 04/09/20

Signature  
Date:  
Place:

G. Devendra

Reported duty on 04/09/2020  
at 10.30 A.M

  
PRINCIPAL  
Smt. NARAYANAMMA COLLEGE  
OF PHYSICAL EDUCATION  
BADVEL - 516 227, Kadapa Dt.

Version 1

HR



Sub:- Social Welfare Deptt.,-Y.S.R District-Establishment of Village/Ward Secretariat system in the State -Recruitment for the Appointment of Welfare and Education Assistants(under sports quota)-appointment orders given to the candidates-allotment of Village Secretariat places on counseling-Orders-Issued.

- Read: 1) G.O.Ms.No. 110 PR & RD (MDL-1)Dept., dt. 19.07.2019.  
2) Dist.Collector/Chairman, Dist Selection Committee, YSR Dist. Procs.Rc.No: A3/Wel.&Edn.Ass/2019 dt. 29.09.2019, 30.09.2019, 04.10.2019,04.11.2019,20.11.2019,06-11-2019,20.11.2019, 23.11.2019, 13.12.2019,31.12.2019.and .06.2020.  
3) G.O.Ms.No: 107 Social Welfare Department, dt. 25.09.2019.  
4) Options exercised by the individuals on 16.06.2020.

-:o0o:-

**ORDER:**

In pursuance of the orders of the Government in the G.O. 1<sup>st</sup> read above, the District Collector & Chairman for District Selection Committee, YSR District has conducted the Recruitment for the posts of Welfare and Education Assistant and issued appointment orders vide reference 2<sup>nd</sup> read above.

Accordingly, Sri/Smt/Kum. **Sirangi Obulesu** S/o Sri. Sirangi Obaiah Hall Ticket No: 191101073746 who has been provisionally appointed to the post of Welfare & Education Assistant (under sports quota) is hereby posted in **Konduru (11190144)** Village Secretariat, **Penagalur Mandal** of YSR District as per the Option of the individual in the **counseling conducted** by this office on 16.06.2020. He/She will be paid a consolidated pay of **Rs. 15,000/-** per month and he/she should follow the job chart laid down in the G.O.Ms.No: 107 SW Dept., dt. 25.09.2019 under the Administrative control of the Social Welfare Department & as per departmental Services Rules.

The individual is directed to report for his/her duty, before the Panchayat Secretary, **Konduru (11190144)** Village Secretariat, **Penagalur Mandal** duly submitting (01) set of Xerox copies of all the Certificates which are uploaded in Website along with Original Physical fitness certificate issued by the Civil Assistant Surgeon of a Government Hospital, within (30) days from the receipt of this order, failing which the appointment order now issued shall be automatically canceled.

The individual is further informed that, if any certificate produced by him/her found to be false at a later date, the he/she is liable for criminal action besides removal from the service without any prior notice.

The Panchayat Secretary, **Konduru (11190144)** Village Secretariat, **Penagalur Mandal** of YSR District, is requested to admit the individual at the place of posting and obtain the above certificates from the individual and inform the date of joining of the individual to this office immediately and directed to extract the work from the individual as per the job chart prescribed for the post.

*Handwritten signature*  
Joint Director (SW),  
Kadapa, YSR District.

To  
Sri/Smt/Kum **Sirangi Obulesu** S/o Sri. Sirangi Obaiah.  
Copy to the Panchayat Secretary, Village Secretariat **Konduru (11190144)**  
Copy to the Asst.Social Welfare Officer Concerned  
Copy to the Mandal Parishad Development Concerned.  
Copy to the A.T.O/S.T.O concerned.  
Copy to the District Employment Officer, Kadapa.  
Copy to the Chief Executive Officer, Z.P.P., Kadapa.  
Submitted to the Director of Social Welfare, AP, Amaravathi for favour of kind

*Handwritten signature*  
16/6/2020

Date: 31/03/2021.

## APPOINTMENT ORDER

Sub : SVIST – Establishment – Non Teaching staff – Appointment of **Mr M. Venkatakrishna** for the post of Physical Director - Orders issued – Regd.

Ref : i) Interviews for the Selection of Non Teaching Staff on 27/03/2021.  
ii) Proceedings of the Selection Committee, dated 31/03/2021.

### ORDER:

In pursuance of the selection made by the Staff Selection Committee, Vide reference cited (ii), you have been appointed as Physical Director in the College.

You are requested to give your consent to this appointment and you will have to report to the duty within one month from the date of appointment.

Your services are governed by the rules and regulations of the college and you shall comply with the norms of the institutions regarding your professional duties.

To

**M. Venkatakrishna,**  
S/o M. VenkataRamana,  
Chakryapet (M),  
Kadapa.

  
PRINCIPAL  
PRINCIPAL

**Sri Venkateswara Institute of  
Science and Technology**

**Tadigotla (V), C.K. Dinne (M), KADAPA-516003. (A.P.)**

Copy to,

- 1) Honorable Chairman, Sri Venkateswara Institute of Science & Technology, Kadapa.
- 2) Administrative Office, Sri Venkateswara Institute of Science & Technology, Kadapa.
- 3) Account Section, Sri Venkateswara Institute of Science & Technology, Kadapa.



50

1999/  
Dignity  
Change  
Equality  
/2019

2019-191

**Proceedings of the Chairperson, R.D.Trust, Ananthapuramu**

Present: M. Thippeswamy  
Chairperson.

August 03, 2020.

(Ref: Rural Hospitals / contract staff no. 145/ 03.08.2020)

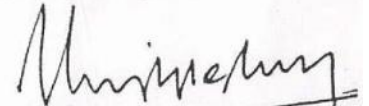
Sub: Establishment of R.D. Trust, Ananthapuramu-application of **Mr. S. Shakeerbasha**- appointment orders for contract employment, issued.

The organization is pleased to appoint **Mr. S. Shakeerbasha** as Lab Technician at Grass Root Level in our Rural Hospitals sector on one year contract with immediate effect. It should be clearly understood that the organization has no resources of its own to organize and implement programs but is entirely dependent on donations from donor agencies abroad. The organization, therefore, cannot guarantee continuity of employment to any employee. It should be clearly understood by him/her that his/her contract employment is temporary in nature and at the end of the contract period his/her employment will be automatically ended and no further notice will be issued. In other cases, before the end of the stipulated contract period, the contract is terminable by giving a month's notice or a month's gross salary in lieu thereof and he/she has the option of leaving the services by giving a month's notice.

He/she is required to function with fullest commitment, competence, and responsibility in discharging the organizations obligations in the cause of the communities for whose benefit and upliftment the organization exists.

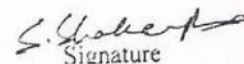
He/she will be paid a monthly gross salary of Rs. 10585/- with the break up of Rs. 6355(Basic), Rs. 900(HRA), Rs. 400(TA) and Rs. 2930(Special Allowances).

He/she is posted to RDT Hospital, Kalyanadurg and is instructed to report to the Director, RDT Hospital, Kalyanadurg to know his/her responsibilities. He/she is required to join in the allotted Area within one week from the date of receipt of this appointment order, failing which it stands cancelled automatically and no further notice will be issued.

  
(M. Thippeswamy)  
Chairperson.

**AGREEMENT**

I **S. Shakeerbasha**..... understand, accept and agree to abide by the conditions laid down in this letter and report for duty on ...03/08/2020.

  
Signature  
Date:

PRESENT: SRI.V.JAYA PRAKASH.M.A.,B.Ed;

Procqs.Rc.No.A3/Wel.&Edn.Ass/2019

**Dated:16.06.2020**

Sub:- Social Welfare Deptt.,-Y.S.R District-Establishment of Village/Ward Secretariat system in the State -Recruitment for the Appointment of Welfare and Education Assistants(under sports quota)-appointment orders given to the candidates-allotment of Village Secretariat places on counseling-Orders-Issued.

- Read: 1) G.O.Ms.No. 110 PR & RD (MDL-1)Dept., dt. 19.07.2019.  
2) Dist.Collector/Chairman, Dist.Selection Committee, YSR Dist. Procqs.Rc.No: A3/Wel.&Edn.Asst/2019 dt. 29.09.2019, 30.09.2019, 04.10.2019,04.11.2019,20.11.2019,06-11-2019,20,11,2019, 23.11.2019, 13.12.2019,31.12.2019.and .06.2020.  
3) G.O.Ms.No: 107 Social Welfare Department, dt. 25.09.2019.  
4) Options exercised by the individuals on 16.06.2020.

-:o0o:-

**ORDER:**

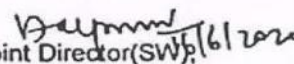
In pursuance of the orders of the Government in the G.O. 1<sup>st</sup> read above, the District Collector & Chairman for District Selection Committee, YSR District has conducted the Recruitment for the posts of Welfare and Education Assistant and issued appointment orders vide reference 2<sup>nd</sup> read above.

Accordingly, Sri/Smt/Kum. Thippagandla Sreevani D/o Sri. T.Siva Prasad Hall Ticket No: 191101051883 who has been provisionally appointed to the post of Welfare & Education Assistant (under sports quota) is hereby posted in Etamapuram (11190140) Village Secretariat, Penagalur Mandal of YSR District as per the Option of the individual in the counseling conducted by this office on 16.06.2020. He/She will be paid a consolidated pay of Rs. 15,000/- per month and he/she should follow the job chart laid down in the G.O.Ms.No: 107 SW Dept., dt. 25.09.2019 under the Administrative control of the Social Welfare Department & as per departmental Services Rules.

The individual is directed to report for his/her duty, before the Panchayat Secretary, Etamapuram (11190140) Village Secretariat, Penagalur Mandal duly submitting (01) set of Xerox copies of all the Certificates which are uploaded in Website along with Original Physical fitness certificate issued by the Civil Assistant Surgeon of a Government Hospital, within (30) days from the receipt of this order, failing which the appointment order now issued shall be automatically canceled.

The individual is further informed that, if any certificate produced by him/her found to be false at a later date, the he/she is liable for criminal action besides removal from the service without any prior notice.

The Panchayat Secretary, Etamapuram (11190140) Village Secretariat, Penagalur Mandal of YSR District, is requested to admit the individual at the place of posting and obtain the above certificates from the individual and inform the date of joining of the individual to this office immediately and directed to extract the work from the individual as per the job chart prescribed for the post.

  
Joint Director(SW)  
Kadapa,YSR District.

To  
Sri/Smt/Kum Thippagandla Sreevani D/o Sri. T.Siva Prasad.  
Copy to the Panchayat Secretary, Village Secretariat Etamapuram (11190140)  
Copy to the Asst.Social Welfare Officer Concerned.  
Copy to the Mandal Parishad Development Concerned.  
Copy to the A.T.O/S.T.O concerned.  
Copy to the District Employment Officer, Kadapa.  
Copy to the Chief Executive Officer, Z.P.P., Kadapa.  
Submitted to the Director of Social Welfare, AP, Amaravathi for favour of kind



# Sri Venkateswara Institute of Science and Technology

(Approved by A.I.C.T.E, New Delhi & Affiliated to J.N.T. University, Anantapuramu)

Pulivendula Road, TADIGOTLA (V), C.K. Dinne (M), KADAPA - 516 003. A.P.

Phone : 08562-200048  
08562-200049  
Cell : 9948466685

Date: 15/02/2021

## APPOINTMENT ORDER

Sub : SVIST – Establishment – Teaching staff – Appointment of **Miss S. Sairabanu**  
for the post of **Assistant Professor** - Orders issued – Regd.

Ref : i) Interviews for the Selection of Teaching Staff on 11/02/2021.  
ii) Proceedings of the Selection Committee, dated 12/02/2021.

### ORDER:

In pursuance of the selection made by the Staff Selection Committee, Vide reference cited (ii), you have been appointed as Assistant Professor. in the Department of S&H.

You are requested to give your consent to this appointment and you will have to report to the duty within one month from the date of appointment. Your Salary is fixed as **10,000/- P.M.** plus usual allowances as per the college norms.

Your services are governed by the rules and regulations of the college and you shall comply with the norms of the institutions regarding your professional duties.

To  
S. Sairabanu,  
S/o S. Khadarbasha,  
H No. 4/2004, Rajareddy street,  
Kadapa.

  
PRINCIPAL  
PRINCIPAL

*Sri Venkateswara Institute of  
Science and Technology*

Tadigotla (V) C.K. Dinne (M) KADAPA-516003. (A.P.)

Copy to,

- 1) Honorable Chairman, Sri Venkateswara Institute of Science & Technology, Kadapa.
- 2) HOD S&H, Sri Venkateswara Institute of Science & Technology, Kadapa.
- 3) Administrative Office, Sri Venkateswara Institute of Science & Technology, Kadapa.
- 4) Account Section, Sri Venkateswara Institute of Science & Technology, Kadapa.

# **STAFF APPOINTMENT ORDER**

PROCEEDINGS OF THE CORRESPONDENT

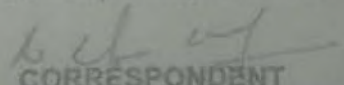
Sri PRAGATHI JR COLLEGE, KAMALAPURAM.

**Mr/Ms PALLE SRAVANI** has been selected as a Lecturer in PHYSICS in the oral interview hold on **01.12.2020** based on his/her performance in the interview and the marks obtained in the concerned P.G Course and other Qualifications.

Copy to

1. Individual,
2. B.I.E Vijayawada,
3. File.

Secretary & Correspondent,  
Pragathi Jr college,  
Kamalapuram, Y.S.R Dist.

  
CORRESPONDENT  
PRAGATHI JUNIOR COLLEGE  
KAMALAPURAM,  
Y.S.R. (Dist.) -516 288.

Present - Dr. B.L. VEENA KUMARI, M.B.B.S., D.C.H.,  
Regional Director/Member Convener

RC No. 1211/B3/2020

Dated 23.12.2020

Sub- Establishment - Appointment of 4<sup>th</sup> Batch Mid Level Health Provider on contract basis for a period of one year - Orders - Issued.

Ref: - 1. Memo no 2332/HWC/NHM/2020 dt:15.12.2020 of the Commissioner of Health and Family Welfare, ap, Vijayawada  
2. This office RC No. 1211/B3/2020 dt:16.12.2020

**ORDER:**

The Government of India (New activity/ intervention) is contemplating for strengthening of Sub-centres as first post of call to provide comprehensive primary health care. As per the GOI guidelines all Sub-centres are proposed to be strengthened as Health & Wellness centres (HWC) by supply of essential equipments, and diagnosis and providing of all essential assured services.

Consequent on selection and after successful completion six months Bridge Programme in Community Health for Nurses (BPCHN), the following candidate selected by Selection Committee for MLHP, under the chairmanship of Director of Public Health & Family Welfare, Andhra Pradesh, Vijayawada is hereby appointed as MID LEVEL HEALTH PROVIDER purely on contract basis for a period of one year from the date of joining and posted to the place noted below:

Rank No	Name of the Candidate and address	Place of posting
859	C. BUJJIBAI, ANANTHAPURAMU	Sub Centre: K NAGEPALLI
		PHC: GUDIBANDA
		District: ANANTHAPURAMU

The above appointment is on contract basis and subject to the following conditions.

That the above appointment is purely on contract basis and liable for termination at any time without prior notice and without assigning any reasons thereof. The appointment will not confer any right for regularization of her services. She is informed that she should reside at her bonafide head quarters of her place of duty during the tenure of contract appointment.

**1. Remuneration -**

Consolidated Pay (Fixed): Rs. 25,000/- only. She is not eligible for any kind of increments and Pay Revisions.

**2. Disciplinary Action -**

In the event of breach of rules in institution, due to un-ethical / indiscipline / immoral activity the service of the employee is liable for termination with immediate effect without any notice. In addition to this, absences for more than two months will be terminated.

Further it should be made explicit in the contract that without further action, discussion, notice or reference, this contract would automatically cease to operate on lapse of the contract period without any formal or informal communication.

(B.T.O.)

### 3. Renewal authority -

Basing on the satisfactory certificate issued by the concerned Head of the Institutions, the contract will be renewed for one more year, as recommended. The same may be renewed through the Government.

### 4. Mode of Payment

Remuneration /Salary will be credited into personal bank account through NIM

### 5. Job Chart of MID LEVEL PROVIDER

01. Comprehensive Maternal Health care services to be provided in those sites equipped to services as "delivery point".
02. Comprehensive neonatal and infant health care services.
03. Comprehensive childhood and adolescent health care services.
04. Comprehensive contraceptive services.
05. Comprehensive reproductive health services.
06. Comprehensive management of communicable diseases.
07. Screening and Comprehensive management of non-communicable diseases.
08. Basic ophthalmic care services.
09. Basic ENT care service.
10. Screening and basic management of mental health ailments.
11. Basic dental health care.
12. Basic geriatric health care services.

### 6. Selected Candidate should submit the following documents at the time

#### of joining without fail:

01. Bank Account, Branch Name with IFSC Code (Enclose 1st Page of Bank Pass Book)

The individual is instructed to report for duty before the DM&HO concerned within 7 days from the date of receipt of the orders, failing which this appointment orders automatically stands cancelled. No further correspondence will be entertained in this regard.

These orders are with prior approval of the Director of Public Health and Family Welfare, Andhra Pradesh, Vijayawada /Chairman, Selection Committee for MLHP

SD/-DR.B.L.VEENA KUMARI  
Regional Director of Medical  
and Health Services, Kadapa

//Cc.Lb.o//

SUPERINTENDENT

To

The individual concerned

Copy submitted to the Director of Public Health & Family Welfare, AP., Vijayawada for information.

Copy to the District Medical and Health Officer concerned district, Guntur ADM&HO concerned District.



बैंक ऑफ इंडिया  
Bank of India



BENGALURU ZONE  
HUMAN RESOURCES DEPARTMENT

No. 11, Kempegowda Road, Anchetpet, Bangalore 560009  
TEL: 080 22959410 /425

Ref. No BZO: HRD: PSV: 2020-21:972

Date: 05.11.2020

**प्रस्ताव-सह-नियुक्ति पत्र Offer-cum-Appointment Letter**

TO

MR. RANGASWAMY M Y

(Roll No: 1881019379)

S/o KESANNA M Y

H NO 8 217, JAWAHAR NAVODAYA VIDYALAYA

BANAVASI YEMMIGANUR

KURNOOL, ANDHRA PRADESH-518360

महोदय/महोदया Dear Sir/Madam,

**संदर्भ : IBPS लिपिकीय भर्ती परियोजना CWE लिपिक IX  
सूचना दिनांक 12.09.2019 के अंतर्गत लिपिक पद हेतु  
आपका आवेदन**

**Re: Your application for the post of Clerk under the  
IBPS Clerical Recruitment Project CWE Clerk IX  
Notice dated 12.09.2019**

हम सहर्ष सूचित करते हैं कि आपका चयन लिपिक पद हेतु अस्थायी रूप से हुआ है तथा IBPS द्वारा हमारे बैंक को आबंटित किया गया है। आपको एक लिपिक के तौर पर बैंक की सेवा में निम्नलिखित नियम एवं शर्तों पर नियुक्त किया गया है :-

We are pleased to inform that you have been provisionally selected for the post of Clerk and allotted by IBPS to our Bank. You have been selected for appointment in the Bank's service as a Clerk on the following terms and conditions:-

- आपका मूल वेतन रु -/11765.प्रतिमाह होगा। जो स्केल 11765-655/3-13730-815/3-16175-980/4-20095-1145/7-28110-2120/1-30230-1310/1-31540 के अंतर्गत होगा। इसके अलावा आप ऐसे अन्य विशेष वेतन/भत्तों के लिए पात्र होंगे जो प्रचलित हों और समय-समय पर यथा संशोधित अधिनिर्णयों/द्विपक्षीय समझौतों के प्रावधानों के अंतर्गत स्वीकार्य हों और जो आपको तैनात किए जाने वाले स्थान पर लागू हों।
- You will be paid Basic Pay of **Rs.11765/- per month** in the scale of Rs. 11765-655/3-13730-815/3-16175-980/4-20095-1145/7-28110-2120/1-30230-1310/1-31540. In addition, you will be entitled to such other special pay / allowances at the rate prevailing and admissible under the provisions of the Award(s)/ Bipartite Settlements as modified from time to time as applicable at the place where you will be posted;
- वर्तमान में आपको **KULAI** शाखा/कार्यालय में तैनात करने का निर्णय लिया गया है। तदनुसार आपको सूचित किया जाता है कि इस पत्र की प्राप्ति के 15 दिनों के अंदर अथवा दिनांक **20.11.2020** (DD/MM/YYYY) (या उसके पूर्व, इनमें से जो भी पहले हो, रिपोर्ट करें। बैंक में नियुक्त होने के बाद आपको देय कुल मासिक परिलब्धियाँ निम्नानुसार होगी :



- (a) The information given and the particulars furnished by you are materially incorrect or false;
- (b) Any particulars called for by the Bank are willfully suppressed by you;
- (c) If the Employer/Referee/ Police / Caste Verification Report are found to be adverse/not satisfactory;
- (d) If it is revealed that you had resorted to unfair means in the selection/ recruitment process;
- (e) Any adverse information is received by the Bank from Court of Law/ any Government agency;

xvi. आपके या बैंक की तरफ से कोई भी प्रोविडेंट फंड का योगदान नहीं होगा। तथापि आपको भारतीय बैंक संघ और कामगार यूनियनों के बीच हस्ताक्षरित 9 वीं द्विपक्षीय समझौता दिनांक 27.04.2010 के अनुरूप "परिभाषित कंटीब्यूटरी पेंशन योजना" के तहत कवर किया जाएगा।

There shall not be any Provident Fund contribution either from you or from the Bank. However, you will be covered under "Defined Contributory Pension Scheme" in terms of 9<sup>th</sup> Bipartite Settlement dated 27.04.2010 signed between Indian Banks' Association and the Workmen Unions.

2. इस पत्र में कुछ भी उल्लिखित होने के बावजूद, आपकी सेवाओं को समुचित नोटिस देकर परिवीक्षाधीन अवधि विस्तारित परिवीक्षाधीन अवधि यदि कोई हो (की समाप्ति से पहले एकमात्र बैंक के विवेक पर, एक महीने का नोटिस या उसके एवज में एक महीने का वेतन एवं भत्ते देकर, समाप्त किया जा सकता है। यदि आप अपनी परिवीक्षा अवधि के दौरान बैंक की सेवाओं को छोड़ना चाहते हैं तो आपको 14 दिनों का नोटिस लिखित रूप में देना होगा या नोटिस के एवज में बैंक को 14 दिनों का वेतन एवं भत्ता देना होगा।

Notwithstanding anything contained in this letter, your services are liable to be terminated at the sole discretion of the Bank even before the expiry of the probationary period (including extended probationary period, if any) without assigning any reasons, but with one month's notice or on payment of a month's pay and allowances in lieu thereof. If you are desirous of leaving the services of the Bank during the period of your probation, you will have to give 14 days' notice in writing or pay to the Bank 14 days' pay and allowances in lieu of the said notice period.

3. यदि उपरोक्त नियम व शर्तें आपको स्वीकार्य हैं, तो यहाँ ऊपर उल्लिखित निबंधनों एवं शर्तों से सहमत होने की स्वीकृति स्वरूप कृपया इस पत्र की स्व करें। वापस हमें प्रति हस्ताक्षरित-

If the above terms and conditions are acceptable to you, please return to us the copies of this letter duly signed by you in token of having agreed to the terms and conditions mentioned hereinabove.



भवदीय Yours faithfully,

आंचलिक प्रबंधक Zonal Manager

मैं उपरोक्त दिए हुए नियम और शर्तों के अनुसार नियुक्ति को स्वीकार करता हूँ। मैं दिनांक ----- को अथवा इसके पूर्व कार्यग्रहण करूँगा।

I accept the appointment on the terms and conditions mentioned hereinabove. I shall join duty on or before \_\_\_\_\_.

स्थान Place :

दिनांक Date :

अभ्यर्थी का हस्ताक्षर ((Signature of the applicant)

JOINING REPORT

Kadapa,  
22.03.2021.

From  
Miss M. Sarika,  
Teaching Staff Department of S & H.

To  
The Principal,  
Sri Venkateswara Institute of Science and Technology,  
Pulivendula Road, Tadigotla(V), C.K. Dinne(M),  
Kadapa-516003.

Sir,  
Sub : Miss. M. Sarika -Department of S & H - Submission of Joining Report -  
Request for acceptance-Reg  
Ref: Your letter of appointment dated: 22.03.2021.

\* \* \*

With the reference cited above, I herewith submit my joining report for the post of Teaching Staff in Department of S & H in Sri Venkateswara Institute of Science and Technology on the date of 22.03.2021 I am very much thankful to the management for reporting confidence in me and providing the opportunity to serve the institution. I promise you that i will discharge my duties to the best satisfaction of management.

'Thanking you',

Yours faithfully,

*M. Sarika*  
M. Sarika.

Office  
Ms. Sarika has reported to duty  
on 22/03/21 T.M

  
PRINCIPAL

Sri Venkateswara Institute of  
Science and Technology  
Tadigotla (V), C.K. Dinne (M), KADAPA-516003. (A.P.)